



REGULAR COUNCIL MEETING AGENDA

Monday, July 8, 2019
7:00 P.M.
Council Chambers, Langley City Hall
20399 Douglas Crescent

Pages

1. ADOPTION OF AGENDA

- a. Adoption of the July 8, 2019 Regular Agenda

2. ADOPTION OF THE MINUTES

- a. Public Hearing Minutes from June 10, 2019 1
- b. Special (Pre-Closed) Meeting Minutes from June 24, 2019 4
- c. Regular Meeting Minutes from June 24, 2019 6

3. DELEGATIONS

- a. Randy Caine 19
Retail Cannabis Sales in Langley City
- b. Bruce Downing 20
Grade Crescent Sidewalk Improvement Request

4. MAYOR'S REPORT

- a. Upcoming Meetings
Regular Council Meeting – July 22, 2019
Regular Council Meeting – September 16, 2019
- b. Library Happenings - Councillor Martin
- c. Engineering Update
Rick Bomhof, Director of Engineering, Parks and Environment
- d. 2019 Air & Waste Management Association Conference - Mayor van den Broek

5.	<u>BYLAWS</u>	
a.	Bylaw 3107 - Financial Plan Amendment First, second and third reading of a bylaw to amend the Financial Plan Bylaw	26
6.	<u>COMMITTEE REPORTS</u>	
a.	Crime Prevention Task Group Recommendations	30
7.	<u>ADMINISTRATIVE REPORTS</u>	
a.	Expanding Investment Opportunities	33
b.	Bank Signing Officers	50
c.	Council Policy CO-68 - Requests for Letters of Support	52
d.	Transit Priority Improvements in Langley	56
8.	<u>NEW AND UNFINISHED BUSINESS</u>	
a.	Motions/Notices of Motion	
1.	Closed Resolutions For Release to Public	61
b.	Correspondence	
c.	New Business	
9.	<u>ADJOURNMENT</u>	



MINUTES OF A PUBLIC HEARING MEETING

Monday, June 10, 2019

7:00 p.m.

**Council Chambers, Langley City Hall
20399 Douglas Crescent**

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Beddow, Deputy Director of Development Services and
Economic Development
H. Gill, Manager of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community
Services
D. Leite, Director of Corporate Services
K. Kenney, Corporate Officer

1. CALL TO ORDER

Mayor van den Broek called the Public Hearing to order.

Mayor van den Broek read a statement regarding the procedure to be followed for the Public Hearing.

The Corporate Officer advised that notification of the Public Hearing had been publicized in the following manner:

Notice was placed on the City Hall notice board on May 28, 2019. Notices were mailed and hand delivered to properties within 100 metres of the subject properties and newspaper advertisements were placed in the June 5, 2019 and June 7, 2019 editions of the Langley Advance Times. One piece of correspondence was received and has been circulated to Council.

2. BUSINESS

- a. Bylaw 3103 - Zoning Bylaw Amendment and Development Permit No. 02-19

To amend the Zoning Bylaw, 1996, No. 2100 to rezone the properties located at 5443, 5453, 5461, 5469 Brydon Crescent from RS1 Single Family Residential Zone to RM3 High Density Residential Zone to accommodate a 115 unit, five (5) storey condominium apartment development.

The Mayor invited Peter Huggins, BHA Architecture, to present the proposed bylaw and development permit application.

Mr. Huggins provided information on the proposed development as follows:

- Area Plan
- Site Plan
- Level P1 Floor Plan
- Levels 1 and 2 Floor Plans
- Unit types
- 3D Massing Studies
- Exterior Materials and Colours
- CPTED and Security Features
- Sustainability Overview
- Construction Management Traffic Plan.

The Mayor invited those in attendance who deem their interest in property affected by the proposed bylaw and development permit to present their comments.

There were no speakers.

In response to questions from Council, the applicant advised that:

- owners will be allowed to rent their units;
- the greenbelt behind the building will be untouched.

3. MOTION TO CLOSE PUBLIC HEARING

Moved by Councillor James
Seconded by Councillor Albrecht

THAT the Public Hearing close at 7:18pm.

CARRIED

Signed:

MAYOR

Certified Correct:

CORPORATE OFFICER



**MINUTES OF A SPECIAL (PRE-CLOSED)
COUNCIL MEETING**

**Monday, June 24, 2019
6:00 p.m.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent**

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Beddow, Deputy Director of Development Services and
Economic Development
R. Bomhof, Director of Engineering, Parks and Environment
D. Leite, Director of Corporate Services
D. Selvage, Manager of Bylaws
K. Kenney, Corporate Officer

1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Albrecht
SECONDED BY Councillor Wallace

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the Community Charter:

(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b)the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

2. ADJOURNMENT

MOVED BY Councillor Pachal
SECONDED BY Councillor Wallace

THAT the Special (pre-closed) Council meeting adjourn at 6:01pm.

CARRIED

Signed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MINUTES OF A REGULAR COUNCIL MEETING

Monday, June 24, 2019

7:00 p.m.

Council Chambers, Langley City Hall
20399 Douglas Crescent

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Beddow, Deputy Director of Development Services and
Economic Development
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community
Services
D. Leite, Director of Corporate Services
D. Selvage, Manager of Bylaws
K. Kenney, Corporate Officer

1. **ADOPTION OF AGENDA**

- a. Adoption of the June 24, 2019 Regular Agenda

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the June 24, 2019 agenda be adopted as circulated

CARRIED

2. **COMMITTEE OF THE WHOLE**

MOVED BY Councillor Pachal
SECONDED BY Councillor Martin

THAT Council commence Committee of the Whole.

CARRIED

a. 2018 Annual Report

The Mayor asked the Corporate Officer if any correspondence had been received to which the Corporate Officer replied that there hadn't. The Mayor invited the public to comment on the 2018 Annual Report.

There were no speakers.

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the Committee of the Whole rise and report.

CARRIED

3. **ADOPTION OF THE MINUTES**

a. Regular Meeting Minutes from June 10, 2019

MOVED BY Councillor Albrecht
SECONDED BY Councillor James

THAT the minutes of the regular meeting held on June 10, 2019 be adopted as circulated.

CARRIED

b. Special (Pre-Closed) Meeting Minutes from June 10, 2019

MOVED BY Councillor Pachal
SECONDED BY Councillor James

THAT the minutes of the special (pre-closed) meeting held on June 10, 2019 be adopted as circulated.

CARRIED

4. **BUSINESS ARISING FROM COMMITTEE OF THE WHOLE**

a. 2018 Annual Report

MOVED BY Councillor Albrecht
SECONDED BY Councillor Wallace

THAT the 2018 Annual Report be approved.

CARRIED

5. **COMMUNITY SPOTLIGHTS**

a. Tri-It Triathlon Committee

Amanda Smith, Race Director advised that this was the 19th annual Tri-It Triathlon.

Ms. Smith presented the 1st Place Tri-It Triathlon award in the 10-11 Year Old Female category to Payton Henderson.

b. Langley Collaborative Homelessness Action Table

Leith White, Vineyard Church, representing the Langley Collaborative Homelessness Action Table (L-CHAT), provided information on L-CHAT as follows:

- key dynamics influencing L-CHAT's approach to homelessness:
 - principle of synergy - the result of the whole is greater than the greatest of its individual parts; we can accomplish more together than the greatest of the individual pieces;
 - belief that community is a group of people living in the same place who share common interests, attitudes, values and goals;
- collaboration means working together as a community to see effective solutions to enhance our community for our community and for those who visit;
- L-CHAT's vision: To create a welcoming community where everyone has a place to call home;
- there are many that call Langley home but don't have a house to live in;
- L-CHAT's mission: by collaborating, using our resources and relationships within our community to seek a positive change for those who are experiencing homelessness in the Langleys. Together through advocacy, awareness and action, we can increase access to stable affordable housing and support services, and promote community engagement in these issues;
- the scope of L-CHAT's impact is limited; are a community group, comprised of relationships of service providers and businesses; at most can affect what happens today and one or two years down the road;
- there are many big vision plans coming down the line regarding solutions to homelessness; we can't pretend we can affect that kind of change necessarily, but what we want to do is improve the life of individuals experiencing homelessness in Langley in some capacity between now and two years down the road by taking action in areas;
- what does that look like - priorities:
 - reduce stigma and humanize homelessness;
 - advocate for a continuum of housing for those who are homeless or at risk of homelessness;

- advocate for a continuum of support services for those who are homeless or at risk of homelessness;
 - collaborate with local municipal regulatory agencies and the local community to build positive relationships with those who are homeless;
 - enhance the local Extreme Weather Response strategy.
- who's involved - List of current relationships:
 - The Vineyard
 - Kimz Angels
 - Caliber
 - Langley Division of Family Practice
 - Langley Food Bank
 - Ishtar Women's Resource Society
 - Nightshift Street Ministries
 - The 5 and 2 Ministries
 - businesses
- looking to expand relationships with other businesses, agencies, senior groups within Langley;
- everyone has a part to play in addressing homelessness; not one person is going to solve this; not one person is going to get off the street without some kind of assistance; same principle applies to finding a solution or working towards enhancing the lives of those experiencing homelessness;
- want to reduce the gap between homelessness and belonging; sense of belonging is what gives people a sense of purpose in a community.

Reverend White requested the following:

- City of Langley's support and leadership at the community table, with L-CHAT providing that too in return;
- a closer working relationship; consultation with L-CHAT on questions the City may have regarding homeless community;
- establishment of a homelessness task force.

In response to questions from Council, Reverend White advised that:

- he had made this same presentation to the Township of Langley earlier this evening;
- although there may be an existing homelessness task force, he doesn't see any progress being made by that group to date.

6. MAYOR'S REPORT

a. Upcoming Meetings

Regular Council Meeting – July 8, 2019

Regular Council Meeting – July 22, 2019

b. Recreation Update

Kim Hilton, Director of Recreation, Culture and Community Services provided an update on upcoming special events and programs for July as follows:

Special Events

- Movies in the Park
 - Back to the Future – June 28
 - Ferdinand – July 19
- Nutrition Workshop:
 - Topic: Women's Health - Ages 18+ – July 3
- City Walks – Tuesdays, July and August
- Youth Adventure Club – Grades 6-12
 - Stanley Park – July 10
 - Bunzten Lake – July 24
 - Albert Dyck Lake – August 7
 - Rolley Lake – August 21
- Lunch and Lounge – Wednesdays and Fridays, July and August
- Pop up Play - Mondays, Tuesdays and Thursdays, July and August
- Sounds of Summer
 - The Key Collective – July 3
 - Boppin' in the Plaza – July 5
 - Jim Abbott – July 10
 - Silverwood – July 17
 - Troy Toma – July 24
 - Quintessential Jazz Band – July 31
- Bard in the Valley – A Midsummer Night's Dream – July 18-21 and July 25-28,
- Dancing in the Park – July 12

Programs

- Yoga/Pilates Fusion – Ages 15+
- Summer Child Fun Pass – Ages 5-12 (for City residents)
- Pilates – Ages 14+
- Funtastic Day Camp – Ages 5-12
- Basketball Camp – Ages 6-12
- Indoor Soccer Camp – Ages 6-12
- Xploresportz – Ages 6-12
- Multi-Sports Camp – Ages 6-12

- Strong by Zumba – Ages 14+
- The Wave – Ages 13-18
- Summer Youth Drop-in – Ages 6-12

Councillor Wallace thanked the Community Day Committee, staff, sponsors, entertainers and food trucks for their efforts in making this year's Community Day so successful. She further advised they hope to expand the event even more next year.

c. Engineering Update

Rick Bomhof, Director of Engineering, Parks and Environment provided an update on departmental activities as follows:

- New Lawn Sprinkling Regulations took effect May 1st;
- City Park Renewal Progress:
 - grading swale at north end of softscape;
 - layout underway for concrete plaza;
 - pathway connection at 207th Avenue;
 - paving pathway west of music school;
- Fraser Highway water main replacement Landmark Way area;
- Boulevard/ditch maintenance;
- Pressure reducing valve maintenance;
- Nicholas Spray Park resurfacing and repairs;
- Annual hanging baskets installed;
- Walkway repaving and stairway completed to Conder Park;
- Spring Planting – Innes Corners Plaza;
- Walkway repaving & stairway completed to Conder Park;
- Spring planting – Innes Corners Plaza;
- Trail mowing in Nicomekl Rotary Trail;
- Brydon Lagoon fountain;
- Solid Waste Composition Study (showed Metro Vancouver video)

In response to a question from a Council member, staff advised that the spray park surface would remain black as they just resurfaced what was there previously.

d. Discover Langley City - Councillor Albrecht

Administration

The Canada summer Jobs grant has allowed DLC to hire two summer students in the role of Community Ambassadors until September. The Director of the DLC attended the DiscoverBC Regional meeting held in Richmond. The meeting was an opportunity to hear presentations from DBC staff and were able to connect with colleagues from around the region and exchange information and ideas.

The presentations were on the following:

- Industry Outlook - Marsha Walden, President and CEO
- Shared Tagging Framework
- Content Commonwealth: Update on Shared Tools, Processes, and Expertise
- Provincial Industry Performance
- Global Marketing Partnerships, Travel Media Relations and Travel Trade
- Community Updates

Municipal and Regional District Tax (MRDT) Reporting

As per the requirements for the MRDT program, the DLC submitted its Year-End Financial and Annual Performance reports for 2018 to DiscoverBC for review. Once these are approved, they will be forwarded to the Ministry of Finance for their records.

Community Engagement

The June E-Newsletter contained a list of events happening for the month. It was distributed to 71 people that included our stakeholders as well as the consumers. It resulted in a 46% open rate in its first 24 hours. It will be re-sent to those that did not open it in a few days and the results should be even better.

Community Events. We have a beautiful and colourful branded mobile display booth that we have been taking to events and the Langley Farmers Market. Consumers have been really engaged with the information we are providing as well as the new prize wheel that allows them to win a Langley City experience.

On days when there are no events scheduled, we will be setting up in McBurney Plaza or Timm's Community Centre.

Events, May 15 to June 12

Events attended: 7

Number of Visitors: 177

Our Community Ambassadors have designed a Guided Mural Walk for Langley City. This is one hour walk that includes select murals and talks to the history of Langley City. The responses from those that have taken the tour have been positive. To date we have done three walks for 9 people. We will be promoting the walks to groups with more customizable dates and times.

The discoverlangleycity.com website continues to be updated, with special attention being paid to the events list. A page has been added for the mural walk and staff will be working on adding more itineraries to the page.

Stakeholder Engagement

Our Community Ambassadors have been visiting our stakeholders every week to deliver restaurant and attractions guides, and event lists to share with their guests.

Discover Langley City has recently created a marketing video, the first of four, to complement their brand strategy and to find creative ways to share what Langley City has to offer with the rest of the world. They chose a unique approach based on their following brand strategy statement...

If Langley City was a person, it would be that old friend who you meet up with to spend time with enjoying the good, simple things in life. Here is where you really reconnect with who you are and say, "I'm letting all the stress go - I need this."

We may not have the attractions and draws of the larger cities, but we are completely honest, and we accept who we are. This acceptance allows us to embrace who you are and make you feel like we've known each other all our lives. Where we come from and where you come from will meet in the middle, and as we spend time together, it won't matter what stage we're at in our lives. There is something very refreshing about that.

In our City there exists a way of life that is revered, and it is second nature to the people who live here. For some, it's a face-to-face conversation and for others, it's a community event to celebrate the energy that every person has in common, regardless of age, ethnicity or culture. Enjoy the video. (*Video was shown.*)

e. Making Cities Livable Conference - Portland, Oregon

Mayor van den Broek:

Last week I attended the 56th international Making Cities Liveable Conference in Portland Oregon with Councillor Martin. The focus was on how to create cities that are equitable for all citizens & how to reshape the built environment to improve the health of all. It was a great conference with numerous presenters from all over the world including Australia, Cairo, US, Canada and Europe. Topics included hidden mobility disabilities, revitalization of urban & rural areas, historic restoration, transit, health & many more. I also had the opportunity to do a tour of the history & restoration of downtown Portland parks.

Councillor Martin:

It was a great conference and truly an international conference. Some of the places have been mentioned, the Mayor of Porto Portugal was there and he did a very interesting presentation. But one thing that was common to all was housing affordability, homelessness and transportation. All the cities from around the world seem to have the same problems. I have

pages and pages of notes here but what really caught my eye the first day was a workshop on reinventing neighbourhoods and given that we are going to be doing the Nicomekl River District, I was really looking forward to that. I got a lot of good ideas from several of the different workshops that I attended. It's always interesting to hear people from around the world – how they do things, and certainly, there were several presenters from the states – New York, Washington DC, Washington, Denver, Colorado and they have sort of a different system down there. They are able to get money for projects that we would love to get money for but we just can't so it's a little frustrating at times to hear what some of the cities have done because the money is available to them. It's available to us if we want to raise taxes and stuff like that but that's not necessarily what we want to do. All in all it was a good conference and I hope the pages of notes that I took I can certainly put into use here at the City and I think for the workshop tomorrow we are going to be at for the Nicomekl River District, there's going to be some ideas coming from me. Thank you for allowing me to attend; it's not the first time I've attended that conference and I don't think it will be the last because it is a really good conference.

- f. Mayors' Council on Regional Transportation's Cure Congestion Campaign
Mayor van den Broek

MOVED BY Councillor Pachal
SECONDED BY Councillor James

THAT the resolution previously passed by Council regarding its support of the Mayors' Council on Regional Transportation's Cure Congestion campaign be forwarded to the MP and MLA for City of Langley and they each be urged to support the call for a Congestion Relief Fund;

AND THAT City of Langley residents be informed of the Cure Congestion campaign through the City's social media platforms and urged to go on the Mayor's Council on Regional Transportation's website and fill out the on-line form to request their local MP, candidates in the upcoming federal election and major party leaders establish a permanent, national Congestion Relief Fund.

CARRIED

7. BYLAWS

a. Bylaw 3062 - Zoning Amendment Bylaw

Final reading of a bylaw to rezone the properties located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent from RS1 Single Family Residential Zone to CD58 Comprehensive Development Zone to accommodate a 30 unit, 3 storey townhouse development

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

THAT the bylaw cited as "Zoning Bylaw 1996, No. 2100 Amendment No. 149, 2018, No. 3062" be read a final time.

CARRIED

1. Development Permit No. 05-18

5454, 5464, 5474, 5484, 5490 Brydon Crescent

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

THAT Development Permit Application DP 05-18 to accommodate a 30-unit 3-storey townhouse development located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent be approved subject to execution of a Development Servicing Agreement in compliance with the conditions outlined in the Deputy Director of Development Services & Economic Development report.

CARRIED

b. Bylaw 3103 - Zoning Amendment and Development Permit

Third reading of a bylaw to rezone properties located at 5443, 5453, 5461, 5469 Brydon Crescent from RS1 Single Family Residential Zone to RM3 High Density Residential Zone to accommodate a five (5) storey, 115 unit condominium apartment development

MOVED BY Councillor Martin
SECONDED BY Councillor Wallace

THAT the bylaw cited as "Zoning Bylaw 1996, No. 2100 Amendment No. 163, 2019, No. 3103" be read a third time.

BEFORE THE QUESTION WAS CALLED Councillor Pachal, Advisory Planning Commission Vice-Chair, advised he chaired the APC meeting at which this project was considered and that the commission supported the

project. He further noted key points that were discussed at the meeting with respect to the proposed development.

THE QUESTION WAS CALLED and the motion was

CARRIED

c. Bylaw 3105 - Parks and Public Facilities Regulation Bylaw Amendment

Final reading of a bylaw to amend the Parks and Public Facilities Regulation Bylaw (Rotary Centennial Park)

MOVED BY Councillor Pachal

SECONDED BY Councillor Albrecht

THAT the bylaw cited as "Parks and Public Facilities Regulation Bylaw, 2018, No. 3048, Amendment No. 1, 2019, Bylaw No. 3105" be read a final time.

BEFORE THE QUESTION WAS CALLED there was discussion with respect to some councillors' reasons for supporting or not supporting the motion.

THE QUESTION WAS CALLED and the motion was

CARRIED

Opposed Councillor Wallace

d. Bylaw 3106 - Zoning Amendment and Development Permit

First and second reading of a bylaw to rezone the properties located at 20209, 20219, 20225, 20237 53A Avenue from RS1 Single Family Residential Zone to RM 3 High Density Residential Zone to accommodate a five (5) storey, 69 unit condominium apartment development

MOVED BY Councillor Storteboom

SECONDED BY Councillor Martin

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 164, 2019, No. 3106" be read a first time.

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 164, 2019, No. 3106" be read a second time.

CARRIED

8. ADMINISTRATIVE REPORTS

- a. 2020 RCMP Approval in Principle

MOVED BY Councillor Storteboom
SECONDED BY Councillor James

THAT Council authorize a letter of approval in principle be sent to the Minister of Public Safety and Solicitor General to maintain the detachment strength at 51.35 members and increase the 100% RCMP budget by \$247,326 for a RCMP total budget cap of \$11,248,186.

BEFORE THE QUESTION WAS CALLED in response to a question from a member of Council, staff advised that the difference in total net municipal share figures in two areas of the document is due to the RCMP and City having different year ends.

THE QUESTION WAS CALLED and the motion was

CARRIED

9. NEW AND UNFINISHED BUSINESS

- a. Motions/Notices of Motion
b. Correspondence
c. New Business

10. ADJOURNMENT

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the meeting adjourn at 8:10 pm.

CARRIED

Signed:

MAYOR

Certified Correct:

CORPORATE OFFICER



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group or organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE:

JUNE 17/19

REQUESTED MEETING DATE:

JULY 8/19

NAME:

RANDY CAINE

ORGANIZATION NAME:

(if applicable)

ADDRESS:

CONTACT NUMBER:

22 (1)

EMAIL ADDRESS:

22 (1)

TOPIC:

RETAIL CANNABIS SALES IN
LANGLEY CITY

AUDIO/VISUAL NEEDS (if yes, specify)

ACTION YOU WISH COUNCIL TO TAKE:

TO PERMIT RETAIL
CANNABIS SALES IN LANGLEY CITY



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION / COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group of organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: July 3, 2019 REQUESTED MEETING DATE: July 8, 2019

NAME: Bruce Downing

ORGANIZATION NAME: Grade Crescent parents and residents
(if applicable)

ADDRESS: 20200 Grade Crescent, Langley, V3A 4J6

CONTACT NUMBER: 22 (1)

EMAIL ADDRESS: 22 (1)

TOPIC: SAFETY Concerns of Sidewalk and Crosswalks between 201 and 203 Aves

AUDIO/VISUAL NEEDS (if yes, specify) slide presentation using my MAC

ACTION YOU WISH COUNCIL TO TAKE: Immediate upgrade of Sidewalk and Crosswalk

Mayor Val Van Den Broek
Langley City Hall
20399 Douglas Crescent
Langley, BC, V3A 4B3

January 15, 2019

Grade Crescent Sidewalk: A Liability Waiting to Happen

Dear Mayor Van Den Broek and fellow Councilors:

I am writing this letter to inform you of the “sidewalk” conditions along Grade Crescent from 201 to 203 Streets.

The **asphalt pathway** (“**sidewalk**”) situation along the north side of Grade Crescent from 201 to 203 Street **is dangerous**. The city of Langley would probably classify this pathway as a “sidewalk” with no curbs.

There is a 45 foot section in which the pathway is at an average grade of -6 degrees. It should be 0 degrees. In other sections, the pathway dips unevenly (photograph 1).

The pathway shows signs of major cracking / upheaval / unevenness (photograph 2).

This cracked / uneven pathway poses a risk to people of all ages using mobility aids. A resident on Grade Crescent is wheelchair bound and cannot access the great sidewalks on 203 St because of the pathway conditions on Grade Crescent. This is also irritating to people who use infant strollers. It also prevents those with disability aids from accessing the bus stops. Grade Crescent is a travel corridor.

This pathway is not conducive for bicycles, especially for children and students. I have seen young people use their skateboards on the street because of the pathway conditions. **There is NO bicycle lane.**

Pathway is risky for walking / running in any winter condition.

Hedges on city property infringes upon the pathway and needs constant maintenance (photograph 3). I have had to go to city hall each year from 2016 to get them to trim the hedges (which they have done).

This paved pathway ranges in width from 36 to 43 inches. Compare this to the new sidewalk on 203 Street which is 70 inches in width. The general standard is 48 inches. This **narrow pathway** places a **burden on navigation**, especially for **people with any disability**.

This section of pathway provides access to the newly renovated (2018) Sendall Garden access. This **pathway** is **used by** numerous **students** attending **H A Stafford** middle school and **provides access** to a **trail** from Grade Crescent to **Simonds Elementary School**. **This trail is also in need of an urgent upgrade.**

With no real sidewalks, residents are forced to put garbage dangerously close to the road.

There are NO sidewalks on the south side of Grade Crescent from 201A to 203 Streets. **This is a section of open ditches.**

The city standard of waiting for developers to develop properties and thus put in sidewalks is not applicable to this area as many of the homes are fairly recent. Note that the upgrade on 203 Street was done with NO such property development. **Waiting is NOT an option.**

This pathway / sidewalk situation has been rampant for years. If there is a pathway / sidewalk related casualty or accident, the city would be liable for a lawsuit.

It is time to be proactive on safety and replace this pathway with a sidewalk similar to that on 203 Street.

I look forward to your reply.

Yours truly,

"B W Downing"

Bruce Downing, MSc, PGeo, FGC, FEC(hon)
20200 Grade Crescent
Langley, V3A 4J6
[604 427 4009] email: bwdowning@shaw.ca

cc city councilors
Rick Bomhof, director of engineering, parks & environment



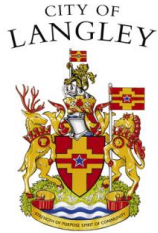
Photograph 1: note barrier on pathway and negative slope.



Photograph 2: note narrow uneven and broken pathway.



Photograph 3: note narrow and winding pathway, constant trimming of hedges on city property.



EXPLANATORY NOTE

BYLAW No. 3107

The purpose of Bylaw No. 3107 is to amend the 2019 – 2023 Capital Improvement Plan.

1. Traffic Signal Upgrade - 203 St & Industrial Ave (#60053)

The traffic signal replacement at 203 St and Industrial Avenue needs \$60,000 to complete the project. The casino proceeds funding will be transferred from #60052 Traffic Signal Upgrade – Glover & Duncan which was completed under budget.

2. Library Furniture Replacement (#71354)

The Library would like to install some handicapped accessible desks and computer kiosks and replace some older furniture. The equipment and furniture will cost \$25,000. The Fraser Valley Regional Library has a reserve that the City can access to pay for the purchases. A separate motion from City Council will be brought to the July 22 Council meeting to provide FVRL with Council's authorization to use these FVRL reserve funds.

3. MIA Risk Management (#75124)

The Municipal Insurance Association has provided a \$15,484 grant to the City of Langley to be used to address any risk management issue that might otherwise lead to claims against the City.

4. Fraser Highway Design (#60062)

The City would like to undertake \$40,000 additional engineering and landscape design work for the Fraser Highway upgrade project between 204 St. and 206 St. The funding will come from casino proceeds.

5. 208 St Bike Lanes (#70173)

The City has applied for \$450,000 from TransLink MRN and BICCS funding to install bike lanes on 208 St. connector between 52A Ave. and Fraser Highway. This is a multi-year project, with a total proposed budget of \$2,184,000. The plan is to apply for additional TransLink grants in the next two years. The City will contribute 25% of matching funding with a transfer of \$150,000 from #70172 Bicycle Facilities.

6. Glover Road Bike Lanes (#70174)

The City has applied for \$379,000 from TransLink MRN and BICCS funding to install bike lanes on Glover Road between Fraser Highway and Langley Bypass. This is a multi-year project, with a total proposed budget of \$1,880,000. The plan is to apply for additional TransLink grants in the next two years. The City will match the TransLink funding with a transfer of \$100,000 from #70172 Bicycle Facilities, \$276,210 from Road DCC's and \$2,790 from the Capital Works Reserve.

7. Roger's Hometown Hockey Event (#73011)

The City hosted a very successful event to celebrate Canada's national winter sport for the public in January. An additional \$22,000 in casino proceeds is required to fully fund the event.

8. Fire Hall Generator (#19030)

The emergency back up generator at the Fire Hall required replacement. Council authorized that \$50,000 be allocated from the Enterprise Fund to pay for the equipment. A new capital project will be set up for \$50,000 funded by casino proceeds and the commitment from the Enterprise Fund will be cancelled.



2019 – 2023 FINANCIAL PLAN, BYLAW 2019, No. 3099

BYLAW No. 3107

A Bylaw to amend the Financial Plan for 2019 - 2023.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Title

This bylaw shall be cited as the “Financial Plan 2019 – 2023 Bylaw, 2019, No. 3099, Amendment No. 1, Bylaw, 3107”.

2. Amendment

(1) Financial Plan 2019 – 2023 Bylaw, 2019, No. 3099 is hereby amended by deleting Schedule “B” and substituting a new Schedule “B” attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this day of .

AN OPPORTUNITY FOR PUBLIC COMMENT this day of .

FINALLY ADOPTED this day of .

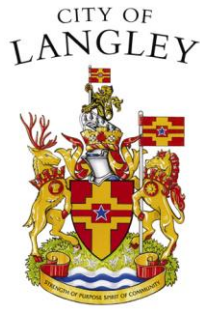
MAYOR

CORPORATE OFFICER

CITY OF LANGLEY
CAPITAL IMPROVEMENT PLAN - SUMMARY

Schedule "B"

<u>Capital Projects</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
General Government	1,005,484	67,500	547,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500
Protective Services	1,391,950	1,250,000	67,500	1,405,000	85,000	2,550,000	60,000	50,000	50,000	50,000
Engineering Operations	4,940,700	6,440,200	5,331,630	13,688,200	4,938,975	4,753,665	2,964,900	11,457,335	3,400,300	22,676,130
Development Services	50,000	40,000	-	-	30,000	-	-	-	-	-
Parks & Recreation	2,173,500	2,863,000	2,131,000	565,000	2,160,000	830,000	740,000	795,000	790,000	9,500,000
Sewer Utility	940,000	1,994,500	1,157,100	600,000	1,489,025	1,131,250	2,342,620	2,442,615	1,105,355	6,453,745
Water Utility	815,000	1,984,010	338,210	1,025,000	1,461,415	1,114,910	892,405	2,794,910	1,558,805	926,925
Total Projects	11,316,634	14,639,210	9,572,940	17,330,700	10,211,915	10,427,325	7,047,425	17,587,360	6,951,960	39,654,300
<u>Available funding</u>										
Capital Works Reserve	769,490	749,625	1,050,425	421,150	1,093,333	48,787	1,309,628	1,259,268	881,039	370,862
Casino Revenues	4,695,900	4,023,435	3,723,435	14,093,435	3,183,435	8,023,435	2,523,435	10,573,435	2,923,435	19,729,697
Community Works (Gas Tax)	133,800	133,800	133,800	133,800	133,800	133,800	133,800	133,800	133,801	133,800
DCC's	1,033,560	1,338,357	1,083,065	634,840	1,673,375	934,392	2,081,352	2,140,816	2,046,681	16,546,813
Fire Department Equipment	-	55,000	-	220,000	-	-	-	-	-	-
Future Police Cost Reserve	1,053,950	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Grants	1,929,984	6,755,285	2,361,140	-	-	-	-	-	-	500,000
Machinery Replacement	785,000	170,000	466,000	180,000	175,000	155,000	190,000	180,000	180,000	180,000
Municipal Road Network	-	-	-	-	1,936,000	-	-	-	-	1,600,000
Office Equipment	50,000	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500
Off Street Parking	-	-	-	-	-	-	-	-	-	-
Parks & Recreation	174,200	124,228	246,975	14,225	341,325	77,500	77,500	399,275	42,750	-
Sewer Future Capital	215,750	831,000	279,530	525,750	384,138	957,001	506,806	523,357	35,804	247,100
Special Bond Reserve	-	-	-	-	-	-	-	-	-	-
Water Future Capital	475,000	375,980	146,070	1,025,000	1,209,010	14,910	142,405	2,294,910	625,950	263,528
Surplus Allocation	-	-	-	-	-	-	-	-	-	-
Total Funding	11,316,634	14,639,210	9,572,940	17,330,700	10,211,915	10,427,325	7,047,425	17,587,360	6,951,960	39,654,300



COMMITTEE REPORT

To: **Mayor and Councillors**

Subject **Crime Prevention Recommendations**

From: Crime Prevention Task Group

File #:

Doc #:

Date: July 3, 2019

COMMITTEE RECOMMENDATION A:

THAT the Task Group recommends that Council direct staff to investigate signage and location options to educate the public to remove all belongings from vehicles and to lock vehicle doors in areas where there is high occurrences of theft from auto.

COMMITTEE RECOMMENDATION B:

THAT the Task Group recommends that Council direct staff to incorporate "Theft from Auto" crime prevention tips into routine social media messaging.

COMMITTEE RECOMMENDATION C:

THAT the Task Group recommends that Council direct the City's communication staff to work with the RCMP's communication staff to cross promote crime prevention initiatives related to 'theft from auto' crimes.

SUMMARY: RECOMMENDATION A

On June 20, 2019 during the Crime Prevention Task Group (CPTG) meeting, the Chair invited members of the group to share ideas in support of Action Item No. 10 (CPTG Mandate Spreadsheet) to "Address the perception vs. reality of theft from auto in the City, people feel that the perception of crime is worse than the reality".

A member of the group advised that he often observes vehicles with broken windows in his neighborhood. The group felt that educating the public about

locking car doors and not leaving belongings in plain sight in vehicles is key to prevention. The group felt that education is important in targeting areas of concern and that signage may be a good option.

The CPTG now recommends that Council direct staff to investigate signage and location options to educate the public to remove all belongings from vehicles and to lock vehicle doors in areas where there is high occurrences of theft from auto.

Staff has sent an e-mail to an ICBC representative to determine if they have this type of signage and if they partner with the RCMP to locate where the signs should be placed. The ICBC representative has not yet responded.

SUMMARY: RECOMMENDATION B

On June 20, 2019 during the Crime Prevention Task Group (CPTG) meeting, the Chair invited members of the group to share ideas in support of Action Item No. 10 (CPTG Mandate Spreadsheet) to “Address the perception vs. reality of theft from auto in the City, people feel that the perception of crime is worse than the reality”.

The group felt that public education is key in preventing ‘theft from auto’. It was noted that routine social media messaging using the City’s platforms could be effective in delivering the public education.

The Chair has also requested that each member come up with a social media message suggestion for the next meeting.

The CPTG now recommends that Council direct staff to incorporate “Theft from Auto” crime prevention tips into routine social media messaging.

SUMMARY: RECOMMENDATION C

On June 20, 2019 during the Crime Prevention Task Group (CPTG) meeting, the Chair invited members of the group to share ideas in support of Action Item No. 10 (CPTG Mandate Spreadsheet) to “Address the perception vs. reality of theft from auto in the City, people feel that the perception of crime is worse than the reality”.

The group felt that public education is key in preventing theft from auto. The group noted that if the RCMP holds events, media blitzes or promotional campaigns about ‘theft from auto’ then the City could help spread the message

by sharing information on social media channels. The group felt that partnering with the RCMP to cross promote tips on how to prevent 'theft from auto' would benefit both the City and the RCMP.

The CPTG recommends that Council direct the City's communication staff to work with the RCMP's communication staff to cross promote crime prevention initiatives related to 'theft from auto' crimes.



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Expanding Investment Opportunities

File #: 1610.00

Doc #: 166129

From: Darrin Leite, CPA, CA
Director of Corporate Services

Date: June 19, 2019

RECOMMENDATION:

THAT Council send a letter of support to the City of Burnaby for Burnaby's UBCM resolution to request the Ministry of Finance to amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

PURPOSE:

The purpose of the report is to seek Council endorsement of the City of Burnaby's request to expand the types of investments municipalities can purchase to improve yields and through diversification, reduce the investment risk.

POLICY:

Investment Policy FN-13

COMMENTS/ANALYSIS:

Section 183 of the Community Charter restricts the types of investments municipalities can hold. The City of Burnaby has \$1.7 billion dollars in investments and they are seeking a means to expand investment choices to include long term equities and real estate holdings. Burnaby believes this will lead to higher rates of return and reduce the risk of holding all their investments in chartered banks or credit union term deposits for example.

The City of Langley's investment policy has three prioritized objectives which include:

1. **Safety / Preservation of Capital** – minimize the potential for loss of the investment principal by considering the credit risk of the issuer of the investment and diversifying the investment portfolio.
2. **Liquidity** – Ensuring that the maturity dates of the investments match the operating cash requirements so that investments do not have to be sold prior to maturity which will minimize the risk of capital loss. Liquidity is enhanced by holding a portion of the portfolio in cash and readily marketable short term investments.
3. **Maximization of Returns** – A significant amount of revenue is generated through investment earnings. The investment portfolio is designed with the objective of maximizing return subject to the criteria of preservation of capital and liquidity.

The City of Langley currently has \$38 million in investments which comply with the *Community Charter* restrictions. The investments held are for shorter terms, typically for one year, primarily in credit union banker's acceptances and term deposits. Each year in the annual financial statements, the City reports on the interest rates earned which ranged from 1.8% to 3.2% in 2018. The funds held in the City's bank account are currently earning 2.3% interest. A schedule of the current investment position is attached to this report.

The City of Langley has limited opportunity for longer term investments because due to the liquidity needs, the funds are earmarked for capital projects identified in the Capital Improvement Plan. There will be times when we accumulate funds for a few years to eventually pay for a larger project like we did when the Timm Community Centre was built. So even if the City of Burnaby request is granted by the Provincial government, the City of Langley would not be in a position to tie up large portions of our investment pool in long term equity or real estate holdings. The City needs more readily accessible investments.

Additionally, while we have held banker acceptances in the 3 to 5 year range in the past, the current interest rate environment doesn't provide much additional interest rate return for investments in this range, so the focus for the last number of years has been shorter 1 year terms in anticipation of the prime interest rate rising in the future.

Staff are supporting Burnaby's resolution as we recognize that while it will currently have limited impact on the City of Langley, it will be helpful in Burnaby's situation. The other municipalities will learn from Burnaby's experience as they attempt to diversify their portfolio.

BUDGET IMPLICATIONS:

None.

ALTERNATIVES:

City Council could choose to not support the City of Burnaby's request.

Respectfully Submitted,



Darrin Leite, CPA, CA
Derector of Corporate Services

Attachments:

1. City of Burnaby – Expanding Investment Opportunities report
2. FN-13 Investment Policy (City of Langley)
3. Investment Position (City of Langley)

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer



CITY OF BURNABY
OFFICE OF THE MAYOR
MIKE HURLEY
MAYOR

RECEIVED

MAY 07 2019

ADMINISTRATION DEPT
CITY OF LANGLEY

2019 May 02

Dear Mayor and Council:

Subject: Expanding Investment Opportunities
(Item No. 6(J), Reports, Council 2019 April 29)

Burnaby City Council, at the Open Council meeting held on 2019 April 29, received the above noted report and adopted the following recommendations, **AS AMENDED**:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. THAT Council request support from other municipalities and regional districts for the requested changes to the Community Charter.
3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

In accordance with Recommendation No. 2, a copy of the report, containing text of the resolution, is *enclosed* for your information.

Burnaby City Council appreciates your support on this matter.

Yours truly,

Mike Hurley
MAYOR

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: EXPANDING INVESTMENT OPPORTUNITIES

RECOMMENDATIONS:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. THAT Council request support from other municipalities for the requested changes to the Community Charter.
3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

REPORT

The Financial Management Committee, at its meeting held on 2019 April 24, received and adopted the attached report requesting Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to:	City Manager Director Finance
------------	----------------------------------

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2019 April 17

FROM: DIRECTOR FINANCE

FILE: 7500-01

SUBJECT: EXPANDING INVESTMENT OPPORTUNITIES

PURPOSE: To request Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

RECOMMENDATIONS:

1. **THAT** the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. **THAT** the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter.
3. **THAT** the Committee recommend Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities as outlined in this report.

REPORT**1.0 INTRODUCTION**

Financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations. The allowable investment parameters as laid out in the Community Charter is considered a “prescribed” or a “closed” set of legislated guidelines designed to protect municipalities from taking unnecessary or undue risks. The concept being that the current regulations provide for a list of instruments that can be placed in the portfolio, instruments that are considered the most creditworthy and least risky, such as provincial debt obligations and investments in financial institutions in Canada. What occurs in a market such as Canada, which represents less than 3% of the global economy, is an over concentration of holdings and limited investment diversification due to the regulation limitations.

The parameters set and limitations for investment powers and opportunities has not changed for decades in British Columbia. The purpose of the proposed changes to Section 183 of the Community Charter is to provide municipalities with the ability to obtain improved returns

through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding; while also reducing investment risks. Analysis and discussion for structured governance will be critical to determine the scope of change and authority granted through legislated changes. However, the purpose of this report is to start the conversation with the Province.

2.0 POLICY SECTION

Goal

- A Connected Community
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Dynamic Community
 - Economic opportunity –
Foster an environment that attracts new and supports existing jobs, businesses and industries
 - Community development –
Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- A Thriving Organization
 - Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

3.0 MUNICIPAL INVESTMENTS

3.1 Investment Funds

Part 6, Division 3, Section 183 of the Community Charter provides investment guidelines to British Columbia municipalities. These legislated guidelines state that municipalities may invest or reinvest money that is not immediately required for expenditures as follows:

183 Money held by a municipality that is not immediately required may only be invested or reinvested in one or more of the following:

- (a) securities of the Municipal Finance Authority;
- (b) pooled investment funds under section 16 of the *Municipal Finance Authority Act*;
- (c) securities of Canada or of a province;

- (d) securities guaranteed for principal and interest by Canada or by a province;
- (e) securities of a municipality, regional district or greater board;
- (f) investments guaranteed by a chartered bank;
- (g) deposits in a savings institution, or non-equity or membership shares of a credit union;
- (h) other investments specifically authorized under this or another Act.

The British Columbia provincial government is responsible for the laws and framework that provide governance across the province. The *Municipal Act* has provided this guidance since the 1880's. In 1991, UBCM proposed the idea for the creation of a Bill of Rights for municipalities for the purpose of providing broader powers and greater freedoms for BC municipalities. The *Local Government Act* was then created and received Parliamentary approval in 1996. Finally, with Royal Assent in August 2001 of the *Community Charter Council Act*, a Community Charter Council was created for the purpose of developing the *Community Charter*.

BC municipalities have managed investment portfolios under these guidelines as a matter of fiduciary responsibility and with due diligence. Internal investment guidelines support each municipality's investment activities within the constraints of the *Community Charter*. While protectionist in nature, the regulations actually place inadvertent restrictions on the ability to generate higher rates of return and increased revenues, as well as limiting asset class diversification which is paramount to financial sustainability and risk diversification. Currently, BC municipalities can invest in two of the four main asset classes - money market (including cash equivalents) and fixed income (bonds). The other two asset classes include equities and real estate (or other tangible assets). This limitation in turn affects the portfolio real rate of return once inflation is considered and it affects annual taxation rates and other capital costs for a municipality.

3.2 Prudent Investor Rules

The prudent investor rule (aka prudent investor standard) requires the investment manager of an organization to conduct investment activities with care, skill and due-diligence for that which a prudent person would do when managing their own investments, such as property, cash or securities. Such a person would therefore deploy investments through a diversification strategy that can potentially reduce risks while enhancing returns.

A prudent investor would therefore have flexibility and seek opportunities based on market and economic cycles, as well as utilize diversification opportunities both in and outside of Canada. For a municipality, benefits from increased returns can reduce taxation requirements and fees. Without a change to provincial legislation, BC municipalities will continue to invest in

prescribed investment products which under varying market conditions, like the historical low interest rates experienced over the last 10 years that has in turn translated into the lowest yields and lower income.

3.3 Prudent Investor Rules – Other Jurisdictions

Various municipalities and pensions maintain prudent investor rules such as the cities of Ottawa, Edmonton, Calgary, Medicine Hat and more recently the City of Toronto. In 2000, the Canada Pension Plan began investing in equities and other investment products (real estate, commodities and futures) with the main goal of seeking higher returns and to stabilize the Canada Pension Plan (CPP) program for future generations. This change meant a more diversified and global deployment of funds for capital appreciation, taking advantage of a much larger global market than just Canadian content.

When the Province of Ontario decided to make changes to the municipal legislation, it was for the purpose of providing municipalities more flexibility. Thus, allowing local governments more freedom to invest available funds in a larger pool of diversified investment products. Providing the added flexibility and freedom could potentially deliver higher returns while lowering or removing systemic risks, reinvestment risks and interest rate risks. The Ontario government put in place specific requirements that a local government must meet to permanently opt into the prudent investor program. The logic was to ensure appropriate governance and structure was in place with separate guidance from an independent board for the expanded portfolio.

The City of Toronto is currently preparing to place their initial investments into equities now that the legislated requirements for prudent standards have been met. The City of Ottawa however has been investing endowment funds of over \$200 million since 2007. Ottawa conducted an RFP and hired two fund managers to manage the investments of the endowment. Applying prudent investment standards to the endowment funds has allowed the City of Ottawa to generate much higher yields over the last decade when compared to the funds invested based on the prescribed legislation. Also, the City of Ottawa is watching Toronto's activities closely and will contemplate the opt-in decision for the remaining portfolio funds as they have first-hand knowledge of the large differential in returns between their funds.

The City of Edmonton began investing in equities in 1995 with the creation of an endowment fund. A May 2014 staff white paper identified that through the use of asset class diversification, the endowment fund has contributed well over \$700 million to the City of Edmonton's operating budget and the fund has grown from \$445 million to \$710 million. Staff reports indicate that the change to investment structure has allowed the city to achieve cost efficiencies and to better align the portfolios with specific risk profile needs and objectivity. This in turn allows for the creation of new asset class investing, such as global infrastructure and emerging market equities, while achieving the goals of increasing overall returns and long term financial sustainability.

Another report highlighted that Edmonton home owners have saved over 7% for the period 2005 – 2014 on property taxes paid. Not only have the funds increased returns resulted in a reduction of the tax burden on citizens, but has and will continue to the support the city's financial position

and sustainability. The investment diversification through prudent investor rules has meant an expanded revenue base for operating and capital budgets.

3.4 Prudent Investor Rules – Capacity and Knowledge

While providing expanded investment options to municipalities through legislation can achieve many benefits, consideration must be made regarding municipal capacity and expertise. Any change in legislation will require municipal input in determining the governance structure that will work best for the province and each municipality. With examples from Ontario and Alberta now in place, this presents a tremendous opportunity to learn from the legislative process and experiences and to understand the need for improvements and the request to change.

Because of the vast range of assignments and work conducted in municipal treasury, the current staff compliments most likely will not have the expertise to branch out into a larger array of investment asset class products. Indeed, smaller municipalities have very few staff that manage varying professional disciplines such as budgets, banking, trades payable, accounting and investments. There are however significant differences amongst the municipalities in the lower mainland and across the province when it comes to portfolio management expertise and knowledge. So governance must consider inclusion for all without creating additional costs and risks.

Such risks can be mitigated through pooling investments or contracts with qualified funds managers through the set-up of simplified but effective reporting standards and clear guidelines. Under prudent investment standards the need for monitoring the decisions made, portfolio performance, policy and governance principles becomes even greater. Setting the criteria by thoughtful consideration will ensure a more comprehensive and general acceptance and adaptation by municipalities. The goal is not to make prudent investing an impossible challenge, but to ensure there is significant and meaningful impact when prudent investment standards are followed.

4.0 REQUIRED CHANGE IN LEGISLATION

The City of Burnaby has maintained a concentrated and focused effort on the investment portfolio for over three decades. This attention has provided for consistently improved yields and income generation. While the City of Burnaby has outperformed market benchmarks and municipal peers, there are still missed opportunities due to investment restrictions based on the current legislation.

While protectionist in nature, a “prescribed” or “closed” set of guidelines can introduce unintended risks by being extremely limited, thus introducing systemic and interest rate risks to a municipal portfolio. This can increase in magnitude for a large portfolio that seeks additional product and yield within the limited reach and size of the Canadian fixed income market. The *Community Charter* provides clarity but does not empower a municipality to obtain greater investment variation and seek to reduce risk further through asset diversification and allocation.

It is therefore proposed that by providing prudent investor standards within the *Community Charter* or other provincial legislation, risk versus reward through asset class diversification can culminate into various funding and cash flow opportunities as returns increase. If the City of Burnaby moved 30% of current holdings to other asset classes for example (Edmonton has 60% of the endowment fund in equities), with only a 2.5% increase in yield on that portion of the portfolio, the annual additional revenue would be \$12.75 million per year.

The evidence is very clear from municipal examples to pension plans and historical analysis that asset mix is a critical determinant of long term investment fund stability, yield and income. Maintaining a set of guidelines that limits municipal investing to a restricted list of products within limited asset classes will result in what is occurring in many municipal portfolios today – yields that range from 1.50% - 3.00% with significantly reduced income. The current standards limit municipal investments to the Canadian market only and to the fixed income asset class which is based on Canadian interest rates only.

The size and utilization of the City's investment reserves, without debt payment obligations other than internally through annual depreciation, means we are well positioned for the longer term investment time horizon that is needed under other asset classes such as equities and real estate. Providing proficient and transparent oversight to the investment portfolio ensures the City of Burnaby is acting in the best interest of citizens. This also means identifying that as investment markets and economies have changed over the years, opportunities have been missed. The best starting point is to begin the conversation about making changes to the current investment legislation in British Columbia.

And while those opposed to change may suggest that introducing the prudent investor rules will bring with it needless risks, one must consider that risk is defined in many ways, including the long term financial sustainability of municipalities and the tax burden placed on residents. Risk diversification also means fund managers and fund management, not just guarantors and asset class diversification. Risk management means a governance structure that takes into consideration the varying investment strategies that can be deployed and empowering municipalities to diversify and grow for future generations of citizens. For these reasons, updating legislation to include prudent investment rules is practical and warranted.

4.1 Resolution: Expanded Asset Class Investments Under Prudent Investor Rules

Given the discussion above, and recognizing that the ability to properly manage and grow assets is an important role of local government, the following resolution has been prepared for the Committee and Council's consideration.

WHEREAS financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations;

AND WHEREAS allowable investment parameters as laid out in the *Community Charter* is considered a “prescribed” set of legislated guidelines.

AND WHEREAS the Provinces of Alberta and Ontario have implemented a wider scope for local government investment, which responds to the needs of local governments of all sizes:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request the Ministry of Finance to amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

5.0 RECOMMENDATIONS


It is recommended that the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules. It is also recommended that the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter and that a resolution, as outlined in Section 4.1 of this report, be submitted to the Union of British Columbia Municipalities on this matter.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:DS /ml

Copied to: City Manager

	Title: Investment Policy	Policy No: FN-13
	Category: Council Policy	Classification: Finance

1. Purpose:

This Council policy provides guidance to ensure that the investment of public funds is handled in a prudent manner with due care.

Scope:

This Policy applies to the investment of cash in all funds and reserves.

2. Policy Statement:

The investment of public money must reflect a conservative philosophy based on the following three prioritized objectives:

1. **Safety / Preservation of Capital** – Minimizing the potential for loss of the investment principal by considering the credit risk of the issuer of the investment and diversifying the investment portfolio.
2. **Liquidity** – Ensuring that the maturity dates of the investments match to the operating cash requirements so that investments do not have to be sold prior to maturity which will minimize the risk of capital loss. Liquidity is enhanced by holding a portion of the portfolio in cash and readily marketable short term investments.
3. **Maximization of Returns** – A significant amount of revenue is generated through investment earnings. The investment portfolio is designed with the objective of maximizing return subject to the criteria of preservation of capital and liquidity.

3. Principles:

- 3.1 All investments must be made in accordance with Section 183 of the *Community Charter* which reads as follows:

Money held by a municipality that is not immediately required may be invested or reinvested in one or more of the following:

- a) securities of the Municipal Finance Authority;
- b) pooled investment funds under section 16 of the Municipal Finance Authority Act;
- c) securities of Canada or of a province;
- d) securities guaranteed for principal and interest by Canada or by a province;
- e) securities of a municipality, regional district or greater board;
- f) investments guaranteed by a chartered bank;
- g) deposits in a savings institution, or non-equity or membership shares of a credit union;
- h) other investments specifically authorized under this or another Act.

- 3.1.1 As an alternative, the City may, as approved by Council bylaw, internally finance borrowings. Such internal financing shall be for a period not to exceed 10 years, unless otherwise stated in the bylaw, and shall bear interest at the market rate. The loan and debt payments will be created through transfers in the Financial Plan. The reserve lending the funds will benefit from the earnings or interest payment.
- 3.2 A prudent investment is made with judgment and care, under circumstances then prevailing, not for speculation but with consideration of the safety of the capital and probable income to be derived. The Director of Corporate Services (or designate) acting in accordance with the investment policy and exercising due diligence will have the authority to undertake prudent investment transactions. Two signing officers are required for each investment purchase/sale.
- 3.3 All securities invested in must achieve a rating of better than or equivalent to R-1 Low (short term) or A (long term) as determined by Dominion Bond Rating Services (DBRS), or an equivalent rating service. For example, Schedule I banks like TD, RBC, Scotia, BMO, CIBC are all R-1 High or AA. The National Bank of Canada is A. Schedule II banks are foreign owned subsidiaries for example HSBC is rated AA (low). BC Credit Unions are rated R-1 Low and the investment is fully guaranteed by the Province. Investments in securities of institutions which are not rated can only be invested in with consent of Council.
- 3.4 The City will attempt to diversify its investments by security type and institution. However, at times this will not be possible given the investment portfolio is small. With the exception of securities issued and / or guaranteed by the Government of Canada, generally not more than 50% of the city's total investment portfolio with maturities greater than one year will be invested with the Municipal Finance Authority or a single province, or a single Regional District or City, or single chartered bank or credit union.
- 3.5 Investment maturities will be planned according to the ongoing cash requirement ideally having maturities occurring in a ladder effect over a number of years. Investments will be limited to 10 years to the initial call dates. Investments of longer than ten years may be advantageous if the timing of cash needs has a long term horizon, however would require the approval of the City Council to purchase.
- 3.6 The City will solicit competitive quotations for the purchase and sale of securities when it is prudent to do so. This policy recognizes that from time to time, offerings of value may require immediate action. Under such circumstances, competitive bids may not be sought provided that value can be substantiated by market data.
- 3.7 All investments will be in Canadian dollars unless approved by the City Council.
- 3.8 All security transactions entered into by the City shall be conducted on a delivery versus payment (DVP) basis. Settlement may take place at the main branch of the City's bank in any Canadian city. Securities shall be held by the City's custodial bank or alternatively, shall be registered with the Central Depository for Securities (CDS).
- 3.9 A report shall be prepared annually by the Director of Corporate Services and presented to Council no later than May 15th which identifies the investments held as at the prior December 31st, the overall rate of return on the investment portfolio and discloses any variance from this policy.

References

Policy Number:	FN-13
Policy Owner:	Finance
Endorsed by:	City Council
Final Approval:	July 9, 2012
Date Approved:	July 9, 2012
Revision Date:	
Amendments:	
Related Policies:	
Related Publications:	

Contact Person:

Contact Person: Darrin Leite, CA
Position: Director of Corporate Services
Phone: 604-514-2806

Email: dleite@langleycity.ca

**CITY OF LANGLEY
INVESTMENT POSITION
AS AT June 19, 2019**

2019-06-19

<i>Date Purchased</i>	<i>Maturity Date</i>	<i>Interest Rate</i>	<i>Investment Cost</i>	<i>Security Held</i>	<i>Face Value</i>	
TRUST AND RESERVE FUNDS						
246	26-Jun-18	26-Jun-19	2.75%	\$2,000,000	Prospera Term Deposit	\$2,000,000 Prospera
252	01-Aug-18	01-Aug-19	2.80%	\$4,000,000	Prospera Term Deposit	\$4,000,000 Prospera
253	20-Sep-18	20-Sep-19	2.85%	\$4,000,000	Envision CU Term Deposit	\$4,000,000 Envision
260	31-Oct-18	31-Oct-19	3.00%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
200	27-Dec-13	06-Dec-19	2.99%	\$1,998,460	Royal 2.99% FF yielding 3.08%	\$2,000,000 National Bank Financial
259	24-Dec-18	24-Dec-19	3.20%	\$2,000,000	Prospera Term Deposit	\$2,000,000 Prospera
255	28-Dec-18	28-Dec-19	3.20%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
256	28-Dec-18	28-Dec-19	3.20%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
262	04-Feb-19	04-Feb-20	3.10%	\$3,000,000	GFFG Redeemable Term Deposit	\$3,000,000 GF Financial Group
263	04-Feb-19	04-Feb-20	3.10%	\$3,000,000	GFFG Redeemable Term Deposit	\$3,000,000 GF Financial Group
				<u>\$25,998,460</u>		<u>\$26,000,000</u>
GENERAL FUND						
243	09-Feb-19	11-Feb-20	1.80%	\$100,000	Bank of China Term Deposit	\$100,000 Bank of China (Canada)
245	26-Jun-18	26-Jun-19	2.75%	\$2,000,000	Prospera Term Deposit	\$2,000,000 Prospera
250	31-Jul-18	31-Jul-19	2.80%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
254	20-Sep-18	20-Sep-19	2.85%	\$2,000,000	Envision CU Term Deposit	\$2,000,000 Envision
261	31-Oct-18	31-Oct-19	3.00%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
258	24-Dec-18	24-Dec-19	3.20%	\$2,000,000	Prospera Term Deposit	\$2,000,000 Prospera
257	28-Dec-18	28-Dec-19	3.20%	\$2,000,000	Coast Capital Savings	\$2,000,000 Coast Capital Savings
				<u>\$12,100,000</u>		<u>\$12,100,000</u>
Total Investment Position				\$38,098,460	\$38,100,000	
				<i>Investment Cost</i>	<i>Securities Held</i>	



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Bank Signing Officers

File #: 1610.00

Doc #: 166222

From: Darrin Leite, CPA, CA
Director of Corporate Services

Date: June 21, 2019

RECOMMENDATION:

THAT Kelly Kenney, Corporate Officer, be appointed as a signing officer of the City's bank accounts.

PURPOSE:

The purpose of the report is to appoint Kelly Kenney as the bank signing officer.

POLICY:

None.

COMMENTS/ANALYSIS:

The City currently has three signing officers, the CAO, Director of Corporate Services and Deputy Director of Corporate Services. Two signatures are required on each cheque written for payment of supplier invoices or payroll remittances. Occasionally, due to employee absences for vacations or illness payments are delayed. A fourth signing officer will eliminate this concern.

BUDGET IMPLICATIONS:

None.

ALTERNATIVES:

Council could maintain just three bank signing officers.

Respectfully Submitted,



Darrin Leite, CPA, CA
Director of Corporate Services

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Council Policy CO-68 – Requests for Letters of Support

File #: 3900.00

Doc #:

From: Kelly Kenney
Corporate Officer

Date: July 2, 2019

RECOMMENDATION:

THAT Council Policy CO-68 – Requests for Letters of Support be approved.

PURPOSE:

The purpose of the report is to bring forward for Council's consideration of approval Council Policy CO-68 – Requests for Letters of Support.

POLICY:

The Mayor's responsibilities are outlined in Section 116 of the Community Charter as follows:

Responsibilities of mayor

- 116 (1) The mayor is the head and chief executive officer of the municipality.
- (2) In addition to the mayor's responsibilities as a member of council, the mayor has the following responsibilities:
 - (a) to provide leadership to the council, including by recommending bylaws, resolutions and other measures that, in the mayor's opinion, may assist the peace, order and good government of the municipality;
 - (b) to communicate information to the council;
 - (c) to preside at council meetings when in attendance;

- (d) to provide, on behalf of the council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of the council;
- (e) to establish standing committees in accordance with section 141;
- (f) to suspend municipal officers and employees in accordance with section 151;
- (g) to reflect the will of council and to carry out other duties on behalf of the council;
- (h) to carry out other duties assigned under this or any other Act.

COMMENTS/ANALYSIS:

As the head and chief executive officer of the municipality, the Mayor's Office receives requests from individuals and organizations seeking letters of support from the Mayor for their endeavours, for example, non-profit organizations in the community applying for grants from senior levels of government. On average the Mayor's Office receives ten or so of these types of requests over the course of a year.

It has long been the practice of the Mayor's Office to accommodate these requests; however, this practice has not been formalized into policy. Accordingly, it is recommended that Council Policy CO-68 – Requests for Letters of Support be approved to formalize this practice.

BUDGET IMPLICATIONS:

N/A

ALTERNATIVES:

THAT all requests for letters of support be included on a Regular Agenda for consideration of approval by Council.

Respectfully Submitted,



Kelly Kenney
Corporate Officer

Attachment:


1. Council Policy CO-68 – Requests for Letters of Support

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer

	Title: Requests for Letters of Support	Policy No: CO-68
	Category: Council Policy	Section: Administration
	Authority: Council	
	Date Adopted:	

1. Purpose:

The purpose of this policy is to provide authority to the Mayor to respond to organizations that request the written support of the Mayor for their endeavors.

2. Scope:

This Policy applies to all requests from external organizations for letters of support from the Mayor.

3. Policy Statement:

The Executive Assistant will acknowledge requests for support.

The Mayor may issue a letter of support on behalf of Council and the City, if the endeavour falls under one or more of the following criteria and does not conflict with other City policies or initiatives:

- The request is from a local non-profit and/or recognized community organization;
- The project is of direct general benefit to the overall community;
- There is no cost to the City related to the specific request.

The applicant may be asked to provide supporting documentation regarding the application.

4. References:

Section 116 Community Charter [SBC 2003] CHAPTER 26

Policy Number:	CO-68
Policy Owner:	CAO
Endorsed by:	
Final Approval:	
Date Approved:	
Revision Date:	
Amendments:	n/a
Related Policies:	n/a
Related Publications:	n/a



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: **Transit Priority Improvements in Langley**

File #: 5210.00

Doc #:

From: Hirod Gill
Manager of Engineering Services

Date: July 8, 2019

RECOMMENDATION:

- 1- THAT the following transit priority improvements be approved in the City of Langley:
 - A. A dedicated Business Access and Transit (BAT) lane be added:
 - i. Northbound on 203 Street, Fraser Hwy to Logan Avenue
 - ii. Eastbound on Logan Avenue, 203 Street to Glover Road
 - iii. Westbound on Fraser Hwy, 203 Street to 200 Street;
 - B. Removal of 6 parking spaces on north side of Fraser Hwy (west of 203 Street) to allow for the BAT lane; and
 - C. Changing traffic signal timing in several intersections along Fraser Highway corridor to allow for optimal traffic operations under the proposed transit priority Measures;
- 2- THAT staff coordinate with TransLink to finalize the design; and
- 3- THAT the Director of Engineering, Parks & Environment and the Corporate Officer are authorized to enter into a project implementation agreement with TransLink to implement the transit priority Improvement project at the City of Langley.

PURPOSE:

The purpose of the report is to request Council approval of the proposed transit priority improvements and authorize staff to work with TransLink on the design and implementation of the project within the City boundaries.

POLICY:

None.

COMMENTS/ANALYSIS:

The City and Township of Langley, together with the City of Surrey are among the fastest-growing communities in the Lower Mainland. Over the next 30 years, these municipalities are expected to welcome more than 400,000 new residents. As a result, improving rapid transit to connect Surrey to Langley is a regional priority.

As a precursor to the proposed Sky Train expansion to the City of Langley, transit priority Improvements are planned to support growing ridership demand and facilitate faster services for all buses and especially for the 502 and 503 bus lines.

The City of Surrey Council recently approved the proposed transit service improvements in Surrey on June 5, 2019, on the delivery of bus-only lanes, BAT lanes, and bus queue jump lanes on Fraser Hwy and King George Boulevard.

The proposed transit priority measures in the City of Langley include Fraser Highway, 200 Street to 203 Street, 203 Street, Fraser Hwy to Logan Avenue, and Logan Avenue, 203 Street to Glover Road.

As a part of this plan, the existing 503 bus route will be redesigned as an upgraded service with high frequencies, 9 minutes during peak times, and limited stops along Fraser Highway between Surrey Central and Langley Centre. Frequencies of every 20 to 30 minutes will be retained for Langley Centre to Aldergrove. The existing 502 bus routes will be maintained as a frequent local stop service between Surrey Central and Langley Centre, with frequencies of up to 12 minutes during peak.

The new service uses BAT lanes to increase the speed and reliability of buses between 200 Street and Glover Road within the Langley Centre area. BAT lanes are transit exclusive lanes where buses operate in an exclusive lane independent of general traffic. General traffic can use these lanes for accessing businesses or for turning movements only. The proposed traffic pattern changes are in attachment #1. Articulated buses with greater passenger capacities will also be added.

Six curbside parking spaces in the westbound direction of Fraser Hwy in front of 20257, 20259 and 20273 Fraser Highway on the west of 203 Street will be removed to accommodate the changes.

Traffic signal timing along the Fraser Highway corridor will also be optimized to speed up both buses and general traffic. Traffic modeling results suggest that optimizing signal timing will provide benefits to general traffic and as a result, travel times for all vehicles will be improved by 5%.

The transit priority measures will benefit nearly all bus routes in Langley City and Langley Township, including 55 buses per hour in peak times.

Public Engagement

Public and stakeholders engagement included two advertisements in the local newspaper, 119 letters to residents and business owners, a project web page, online feedback forms/questionnaires, one stakeholder info session, and one Langley City Council workshop.

The online feedback forms were available between June 3 to 10, 2019. The feedback results regarding the level of support for the proposed transit priority lanes showed that, out of 100 received responses, over 80% of the participants were either supportive or neutral.

A public information session was hosted at the Langley City Hall by the City and TransLink on June 6, 2019, where 19 residents attended.

Ongoing Collaboration with TransLink

Staff are working with TransLink to finalize the design and expect it to be complete this summer with implementation to take place in the fall of 2019.

The project design scope includes road markings, signage, optimization of signal timing and assessing the existing turning radius at 203 and Logan Avenue for bus turn movements.

Staff will oversee the implementation of the transit priority Improvements. As the City has agreed to implement the transit priority measures Translink requires that an agreement be signed between the two parties laying out the responsibilities of each party. TransLink will provide the design and pay all the implementation cost of the project.

BUDGET IMPLICATIONS:

There are no financial implications associated with this report, as the cost associated with implementing the transit priority Improvements will be fully funded by TransLink.

SUMMARY:

As a precursor to Skytrain Service to Langley City, Translink has approved funding to improve transit service and build ridership. The improved service includes priority bus lanes, increased bus services and improved speed and reliability for routes between Surrey Central to Langley Centre to Aldergrove. The City of Surrey Council has already approved the proposed transit service improvements in Surrey on June 5, 2019.

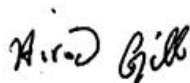
Given the service level improvements that these priority bus lines will bring to the City of Langley, staff recommend Council approve the following transit priority improvements:

- 1- A dedicated Business Access and Transit (BAT) lane be added:
 - i. Northbound on 203 Street, Fraser Hwy to Logan Avenue
 - ii. Eastbound on Logan Avenue, 203 Street to Glover Road
 - iii. Westbound on Fraser Hwy, 203 Street to 200 Street;
- 2- Removal of 6 parking spaces on the north side of Fraser Highway (west of 203 Street) to allow for the BAT lane; and
- 3- Changing traffic signal timing in several intersections along Fraser Highway corridor to allow for optimal traffic operations under the proposed transit priority Measures.

ALTERNATIVES:

That City Council revise or amend the recommendations contained in the report.

Respectfully Submitted,



Hirod Gill, P.Eng.
Manager of Engineering Services

Concurrence:



Rick Bomhof, P.Eng.
Director of Engineering, Parks & Environment

Attachment:

1. The proposed traffic pattern changes

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

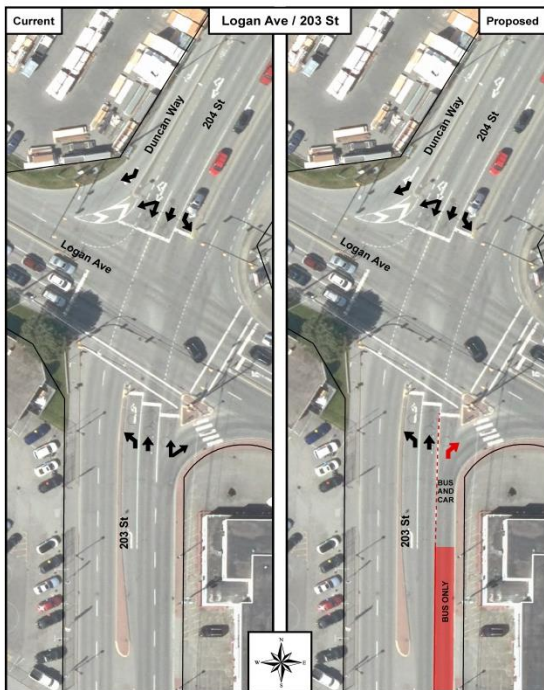
I support the recommendation.



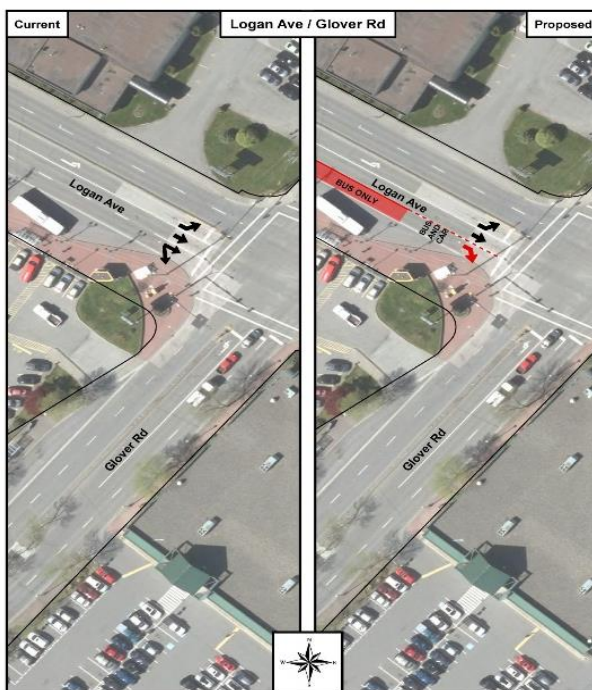
Francis Cheung, P. Eng.
Chief Administrative Officer

Attachment 1: Proposed traffic pattern changes.

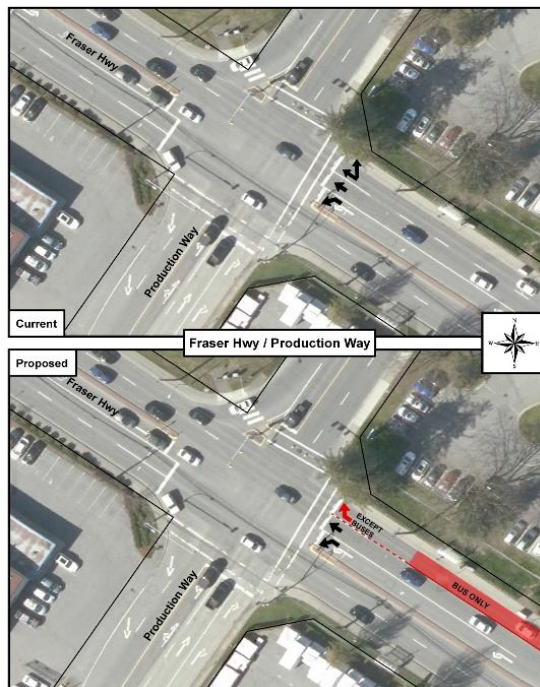
1. 203 St and Logan Ave



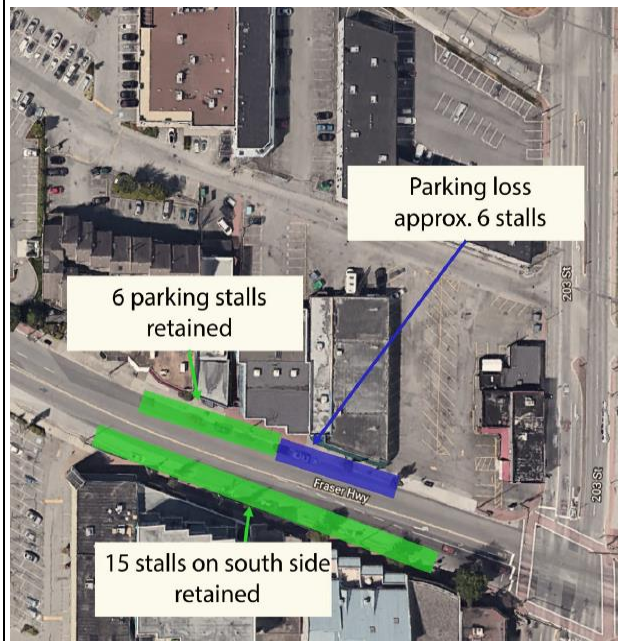
2. Logan Ave and Glover Rd



3. Fraser Hwy and Production Way



4. Parking Impacts at Fraser HWY (West of 203 St.)





CITY OF LANGLEY

CLOSED RESOLUTIONS APPROVED FOR RELEASE TO THE PUBLIC

Resolution from the June 10, 2019 Closed Council Meeting:

Arts & Culture Task Group – Member at Large Appointments
THAT Sandy Shih and Trish Wong be appointed to the Arts and Culture Task Group as members from the community at large.

Resolution from the June 24, 2019 Closed Council Meeting:

Arts & Culture Task Group – Member at Large Appointment
THAT Leigh Castron be appointed to the Arts and Culture Task Group as a member from the community at large.
