



## REGULAR COUNCIL MEETING AGENDA

Monday, October 21, 2019  
7:00 P.M.  
Council Chambers, Langley City Hall  
20399 Douglas Crescent

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<b>1. <u>ADOPTION OF AGENDA</u></b>	
a. Adoption of the October 21, 2019 Regular Agenda	
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<b>4. <u>MAYOR'S REPORT</u></b>	
a. Upcoming Meetings Regular Council Meeting – November 4, 2019 Regular Council Meeting – November 18, 2019	
b. Recreation Update Kim Hilton, Director of Recreation, Culture and Community Services	
c. Discover Langley City - Councillor Albrecht	

**5. BYLAWS**

- a. Bylaw 3111 - Permissive Tax Exemption Bylaw 11  
Final reading of a bylaw to exempt certain lands and improvements from  
municipal taxation for the year 2020

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- a. Award of Tender T2019-029, Brydon Park Improvements (Phase 1) 18  
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**7. NEW AND UNFINISHED BUSINESS**

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Mayor van den Broek

- b. Correspondence

- c. New Business

**8. ADJOURNMENT**



## MINUTES OF A REGULAR COUNCIL MEETING

**Monday, October 7, 2019**

**7:00 p.m.**

**Council Chambers, Langley City Hall  
20399 Douglas Crescent**

Present: Mayor van den Broek  
Councillor Albrecht  
Councillor James  
Councillor Martin  
Councillor Pachal  
Councillor Storteboom  
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer  
D. Leite, Director of Corporate Services  
R. Bomhof, Director of Engineering, Parks and Environment  
K. Hilton, Director of Recreation, Culture and Community Services  
K. Kenney, Corporate Officer  
C. Johannsen, Director of Development Services

### **1. ADOPTION OF AGENDA**

- a. Adoption of the October 7, 2019 Regular Agenda

MOVED BY Councillor James

SECONDED BY Councillor Albrecht

THAT the October 7, 2019 agenda be adopted as circulated

CARRIED

### **2. ADOPTION OF THE MINUTES**

- a. Regular Meeting Minutes from September 30, 2019

MOVED BY Councillor Albrecht

SECONDED BY Councillor Martin

THAT the minutes of the regular meeting held on September 30, 2019 be adopted as circulated.

CARRIED

- b. Special (Pre-Closed) Meeting Minutes from September 30, 2019

MOVED BY Councillor Wallace

SECONDED BY Councillor Martin

THAT the minutes of the special (pre-closed) meeting held on September 30, 2019 be adopted as circulated.

CARRIED

### 3. **MAYOR'S REPORT**

- a. Upcoming Meetings

Regular Council Meeting – October 21, 2019

Regular Council Meeting – November 4, 2019

- b. Langley Pos-Abilities Society - "Try on a Disability" Event

Mayor van den Broek advised of four Council members and five senior staff's participation in Langley Pos-Abilities Society' recent "Try on a Disability" event, the purpose of which is to better understand daily life with a physical disability. She thanked Zosia and her team of volunteers at the Langley Pos-Abilities Society which is a non-profit volunteer supported agency that helps improve the quality of life for people with disabilities, including those living with mobility issues, hearing loss, blindness, plus many other conditions requiring assistive devices. She noted that the City issued a friendly challenge to the Township of Langley to participate in the event as well which they accepted.

- c. Union of BC Municipalities Conference - Councillor Albrecht

It was a very busy week. It was from September 22 through to September 27<sup>th</sup>. It was very productive too. Total resolutions submitted were something like 285 and we were able to get to 178 on the convention floor by the delegates, 44 of those were referred to the UBCM Executive Board, so 63 were not debated at all.

We with six ministers, ministries: Education, Mental Health and Addictions, Finance, Transportation, Tourism, Arts and Culture, Public Safety and the Solicitor General.

I want to say thanks to Val, Rosemary and Nathan in representing our community quite well with the ministers and the staff. These meetings are critical in obtaining support for our community as well as building a rapport and relationship with the ministers and their staff to achieve future funding assistance and require services for the city. I think it's really, really

important. So we attended a number of policy sessions and workshops during the week such as ride hailing, libraries, supporting resilient communities, tackling the housing crisis, that's just to name a few.

The key note speaker was Peter Mansbridge and he did a really, really entertaining talk to us. That was great. The networking with other local government officials is really vital in helping to find out what is going on in other communities, what they've tried, what they've had successes with or failures, there's no sense in re-creating the wheel. So it's nice to be able to do that connection.

The highlight of my week was the opportunity to participate in Fire Training Ops 101. It was a hands on experience on what firefighters do day to day. It was really rewarding and it was really appreciated and just a lot of fun; it was quite eye opening.

Want to give a special thanks to Francis and staff for preparing the information for us to be able to represent our community in an appropriate, professional and informed manner when we were meeting with the ministers and staff.

And as a side note it's an honour to be re-elected onto the UBCM Executive Board.

d. Library Happenings - Councillor Martin

Now you can access Kanopy and AcornTV free with your FVRL card!

LinkedIn and Networking Workshop  
Thursday, October 10, 6 pm – 8 pm

Looking for strategies for your LinkedIn account? Need networking tips for your job search? We'll be sharing some practical resources to help you with your job search while reaching out to local professionals. Offered in partnership with SUCCESS BC.

English Conversation Group  
Tuesdays, October 8 to November 19, 10:30 am – 12:30 pm

Practice and improve your English conversation in a supportive setting. Learn common vocabulary and phrases used at work and in everyday life. Offered in partnership with SUCCESS BC.

Wednesday Wonders  
Wednesday, October 23, 11 am – 12 pm

Adults and teens with developmental challenges and their caregivers can drop in to join library staff for songs, stories, crafts, and other entertaining activities that make Wednesdays wonderful.

### Halloween Slime

Thursday, October 24, 3:30 pm – 4:30 pm

Let your imagination run wild, as you make a witch's brew, a pumpkin's gut, or a spider's web. Enjoy the fun of adding eyeballs, spiders, or some other creatures into your slime recipe. Registration is required. Suitable for ages 3+.

### Tax Benefit and Credit Info Clinic

Thursday, October 24, 6 pm – 7:30 pm

Canada Revenue Agency (CRA) representatives will answer questions, and share information on how benefits are calculated when you pay taxes, and when you should apply for these benefits. Topics will include: Canada Child Benefit, GST/HST Credit, Disability Tax Credit, Child Disability Benefit and Canada Workers Benefit.

### Halloween Storytime and Trick-or-Treating

Thursday, October 31, 10:30 am – 11:30 am

Come celebrate Halloween and Dia de los Muertos by haunting the library in this special extended Storytime. Put on your favourite costume and join us for some spooky fun, including stories, rhymes, trick-or-treating and crafts to take home.

### Philosopher's Corner

Thursday, November 7, 10:30 am – 12 pm

Join us at the library for a discussion as part of the Third Age Learning at Kwantlen (University) program. November's discussion topic will be "Cannabis: One Year after Legalization in Canada."

Councillor Martin showed a video produced by the BC Public Library Partners entitled BC Public Libraries 2020 supporting the \$20 Million in 2020 advocacy campaign for restoration of provincial library funding.

## e. Engineering Update

Rick Bomhof, Director of Engineering, Parks and Environment provided an update on departmental activities as follows:

- City Park Renewal – Now open to the public. Ribbon cutting on Oct 21 before the Council Meeting
- Vandalism Damage to Penzer Park
- Trail Improvements – Pleasantdale Creek Trail
- Trail Improvements - Entrance Standard
- Boulevard Maintenance – Before & After
- Installation of flexible median markers
- Installation of new crosswalk buttons

- Reservoir cleaning
- Walkway Maintenance – Before/After
- Fraser Hwy Paving - CPR to Langley Bypass
- Nicomekl River bank stabilization
- Nicomekl River maintenance work

#### **4. ADMINISTRATIVE REPORTS**

- a. Housing Needs Report – Grant Application

MOVED BY Councillor James  
SECONDED BY Councillor Pachal

THAT Council:

1. Endorse the Housing Needs Report grant application to the Union of B.C. Municipalities;
2. Direct staff to provide grant management for the Housing Needs Report project.

CARRIED

#### **5. NEW AND UNFINISHED BUSINESS**

- a. Motions/Notices of Motion

1. 2019/2020 Deputy Mayor Appointments

MOVED BY Councillor Wallace  
SECONDED BY Councillor Martin

THAT the 2019/2020 Deputy Mayor rotation be appointed as follows:

Nov.1-Dec.31 Councillor Storteboom

Jan.1-Feb.28 Councillor James

Mar.1-Apr.30 Cllr Pachal

May 1-June 30 Cllr Albrecht

July 1-Aug.31 Cllr Martin

Sept.1-Oct.31 Cllr Wallace

CARRIED

- b. Correspondence
  - 1. Langley Area Pickleball Players  
Inadequate Design of New Pickleball Courts at Douglas Park
- c. New Business

6. **ADJOURNMENT**

MOVED BY Councillor Wallace  
SECONDED BY Councillor Martin

THAT the meeting adjourn at 7:26pm.

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Signed:  
MAYOR

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Certified Correct:  
CORPORATE OFFICER





## MINUTES OF A SPECIAL (PRE-CLOSED) COUNCIL MEETING

Monday, October 7, 2019

6:00 p.m.

CKF Boardroom, Langley City Hall  
20399 Douglas Crescent

Present: Mayor van den Broek  
Councillor Albrecht  
Councillor James  
Councillor Martin  
Councillor Pachal  
Councillor Storteboom  
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer  
D. Leite, Director of Corporate Services  
R. Bomhof, Director of Engineering, Parks and Environment  
K. Hilton, Director of Recreation, Culture and Community Services  
K. Kenney, Corporate Officer  
C. Johannsen, Director of Development Services

### 1. **MOTION TO HOLD A CLOSED MEETING**

MOVED BY Councillor  
SECONDED BY Councillor

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal

government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

**2. ADJOURNMENT**

MOVED BY Councillor

SECONDED BY Councillor

THAT the Special (pre-closed) Council meeting adjourn at 6:01pm.

CARRIED

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Signed:

MAYOR

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Certified Correct:

CORPORATE OFFICER



## CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /  
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to [pkusack@langleycity.ca](mailto:pkusack@langleycity.ca), in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group or organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: 17 Sep 2019 REQUESTED MEETING DATE: 21 Oct 2019 (7:00pm)

NAME: Shannon Woykin + Denise Darrell  
(Presenters)

ORGANIZATION NAME: Langley Poverty Reduction Task Force  
(if applicable)

ADDRESS: 20389 Fraser Highway, Langley BC V3A 7N2

CONTACT NUMBER: 604-539-2900 ext. 743067

EMAIL ADDRESS: amanda.laboucane@fraserhealth.ca

TOPIC: Proposed Langley Community Hub

AUDIO/VISUAL NEEDS (if yes, specify) yes- powerpoint

ACTION YOU WISH COUNCIL TO TAKE: For information / interest



## CITY OF LANGLEY

### REQUEST TO APPEAR AS A DELEGATION / COMMUNITY SPOTLIGHT

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DATE: Oct 10/19

REQUESTED MEETING DATE: Oct 21/19

NAME: Dave Skidmore

ORGANIZATION NAME: Langley City Firefighters Local 3253

ADDRESS:

CONTACT NUMBER: 22 (1)

EMAIL ADDRESS: [dskidmore@langleycity.ca](mailto:dskidmore@langleycity.ca)

TOPIC: presentation to Councillor Albrecht for his participation at FireOps

AUDIO/VISUAL NEEDS: video presentation

ACTION YOU WISH COUNCIL TO TAKE: nothing.



## EXPLANATORY MEMO

### 2020 PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3111

Under the Community Charter, Council has the ability to pass bylaws which exempt certain properties from property taxes.

The bylaw presented continues all exemptions included in the 2019 Permissive Property Tax Exemption Bylaw for a 1 year period.

#### **Properties owned or occupied by the City**

##### *Community Police Office*

The City of Langley Community Police Office is leased from a private company. To reduce the operating cost of the space, the City was able to exempt our portion of the building since we are the principal occupant. This exemption has been in place since 2007.

#### **Non-profit occupiers of City land**

The BC Assessment Authority considers any municipal owned land which is leased to a second party to be taxable. Under Section 224 of the Community Charter the City has the authority to provide a permissive exemption to these properties if they are occupied by a Non-profit Agency. In 2018, these exemptions reduced the City's portion of taxation revenue by \$108,572, which is 0.4% of the annual property taxes.

1. Langley Seniors Resource Society. The senior's centre is constructed on land leased from the City. The land and improvements became taxable in 1996 triggered by the registration of the lease. It was not the intent of the lease to change the taxable status of the facility; therefore, City Council approved a permissive exemption for the 1996 tax year, and has done so since.
2. Langley Stepping Stones Rehabilitative Society. In 1995, the Stepping Stones Society constructed a new facility on land leased to them by the City. When the lease was registered at the Land Titles Office the property reverted to a taxable status for the year 1996. City Council approved a permissive exemption for the 1996 tax year, and has done so since.
3. A portion of City Park owned by the City and leased to the Langley Community Music School Society (4809 207th Street). The property became taxable after the BC Assessment Authority undertook a review of non-municipal use of City owned land in 1997. City Council first approved a permissive exemption for the 1998 tax year.

4. Outdoor Langley Lawn Bowling Club. This is the Club's current outdoor facility adjacent to Douglas Park (20471 54th Ave). The property became taxable after the BC Assessment Authority undertook a review of non-municipal use of City owned land in 1997. City Council first approved a permissive exemption for the 1998 tax year.
5. Langley Community Services Society which leases the City owned land at 5339 207th Street. The property became taxable after the BC Assessment Authority undertook a review of non-municipal use of City owned land in 1997. City Council first approved a permissive exemption for the 1998 tax year.
6. The Governing Council of the Salvation Army has constructed a shelter at 5787 Langley Bypass on land leased from the City of Langley. To reduce the operating costs of the new facility the City passed a permissive exemption for this property which commenced in 2009. In 2011 this property was assessed as a supportive living facility and the majority of the property assessment was reduced to \$2 similar to other designated facilities within the City. The entire property is being included in the bylaw, to ensure its exemption status is continued if the property class was to change.

Organization	Property Address	Permissive Exemption City	Permissive Exemption Other	Permissive Exemption Total
Langley Seniors Resource Society	20605 51B Ave	\$ 41,330	\$ 13,086	\$ 54,416
Langley Stepping Stones	20101 Michaud Cr	3,760	2,403	6,163
Langley Community Music School	4899 207 St	28,211	18,741	46,952
Langley Lawn Bowling (Outdoor)	20471 54 Ave	28,711	9,091	37,802
Langley Community Services Society	5339 207 St	8,839	5,650	14,489
Governing Council of the Salvation Army	5787 Langley Bypass	1,938	1,239	3,177
		\$ 112,789	\$ 50,210	\$ 162,999

\*Permissive Exemption Other includes taxes from other governments such as Translink, School Taxes, etc.



### **Other existing Permissive Exemptions**

There are 12 other properties within the City that currently have permissive exemptions. The properties are all non-profit and fall within our current Tax Exemption Policy. In 2018, these exemptions reduced the City's portion of taxation revenue by \$91,948, which is 0.34% of the annual property taxes.

1. Global School Society, a non-profit society which operates a Montessori school. Although this property receives a partial statutory exemption for the building and the land directly beneath it, the City has historically provided a permissive exemption for the remaining property, similar to churches. This exemption has been in place since 2001.
2. Southgate Christian Fellowship currently leases space at the Langley Mall (5501 204 St.). The property is not eligible for a statutory exemption like other churches because it is not the registered owner. In order to treat the church consistently with the other churches in the community, Council provided a permissive exemption for the church occupied space in 2009.
3. Langley Care Society. In 2005, the City was informed by BC Assessment they would be revoking a partial property tax exemption from the Langley Lodge located at 5451 204 St. The property had been receiving the partial exemption since 1974, the year following its opening. The City granted a permissive exemption which took effect in 2006 to continue the tax exemption on the property. During 2009 this society expanded its facility and requested an extension of the permissive exemption to cover the newly constructed facility. In 2010, the City continued the same exemption based on the original & new building value using the historical percentage of 18% for land and 93% for the buildings.
4. Langley Hospice Society purchased a property located at 20660 48 Ave in the fall of 2009. In the fall of 2010 City Council approved a permissive exemption which has been in place since.
5. Langley Association for Community Living approached the City in 2010 requesting permissive exemptions for 8 properties owned by the association used to support adults with developmental disabilities and children with special needs. In the fall of 2010 City Council approved a permissive exemption which has been in place since.

Organization	Property Address	Permissive Exemption City	Permissive Exemption Other	Permissive Exemption Total
Global School Society	19785 55A Ave	5,857	3,891	9,748
Southgate Christian Fellowship	5501 204 St	14,891	4,715	19,606
Langley Care Society	5451 204 St	38,186	24,409	62,595
Langley Hospice Society	20660 48 Ave	3,683	2,354	6,037
Langley Association for Community Living	208-20239 Michaud Cr	827	529	1,356
Langley Association for Community Living	210-20239 Michaud Cr	876	560	1,436
Langley Association for Community Living	19977 45A Ave	2,061	1,317	3,378
Langley Association for Community Living	4570 209A St	2,232	1,427	3,659
Langley Association for Community Living	4830 196 St	2,182	1,395	3,577
Langley Association for Community Living	210-5650 201A St	620	396	1,016
Langley Association for Community Living	218-5650 201A St	790	505	1,295
Langley Association for Community Living	312-5650 201A St	960	613	1,573
		\$ 73,165	\$ 42,111	\$ 115,276

\*Permissive Exemption Other includes taxes from other governments such as Translink, School Taxes, etc.

### **New applications for 2020**

The City has received two new applications requesting permissive exemptions for 2020. A brief description of the application is below. The applicant is eligible for a permissive exemption under the Community Charter. In conjunction with the policy, City Council can consider application for permissive property tax exemptions from non-profit organizations which are viewed to provide a benefit to the residents of the City on a case by case basis.

- Langley Memorial Hospital Auxiliary (20560 Fraser Hwy) – The Langley Memorial Hospital Auxiliary purchased the property in December 2014 and operates Penny Pinchers at this location. A small portion of one of the buildings is being leased to a private company and that portion would be not included in a permissive exemption if it was to be granted. City Council denied a similar request from the Langley Memorial Hospital Auxiliary for the 2016, 2017, 2018, and 2019 taxation years.
- Langley Food Bank (5768 203 ST & 20308 Logan Ave) The Langley Food Bank has been at this location for over 30 years. City Council denied a similar request from the Langley Food Bank in prior years.



<b>Organization</b>	<b>Property Address</b>	<b>Permissive Exemption City</b>	<b>Permissive Exemption Other</b>	<b>Permissive Exemption Total</b>
Langley Memorial Hospital Auxiliary	20560 Fraser Hwy	\$ 31,840	\$ 21,152	\$ 52,992
Langley Food Bank	5768 203 St	10,996	7,305	18,301
Langley Food Bank	20308 Logan Ave	21,857	14,520	36,377
		\$ 64,693	\$ 42,977	\$ 107,670

\*Permissive Exemption Other includes taxes from other governments such as Translink, School Taxes, etc.

The bylaw has been drafted as the status quo, extending all existing permissive exemptions for an additional 1 year period. The new applications, from the Langley Memorial Hospital Auxiliary and the Langley Food Bank have not been included. This has been recommended by staff considering the current pressures on the financial resources of the City. Council would need to propose an amendment if they choose to include the exemption applications for the Langley Memorial Hospital Auxiliary and the Langley Food Bank with the bylaw.



## PERMISSIVE TAX EXEMPTION

### BYLAW No. 3111

A Bylaw to exempt certain lands and improvements from municipal taxation for the year 2020

**WHEREAS** Council may, by bylaw, exempt properties from taxation for a fixed period of time pursuant to section 224 of the Community Charter, S.B.C 2003, c. 26;

**NOW THEREFORE**, the Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Schedule "A" is attached to and forms parts of this bylaw
2. The lands and improvements on the properties listed in Schedule "A" are hereby exempt from taxation under section 197(1)(a) [municipal property taxes] under the Community Charter, S.B.C. 2003, c. 26 for the calendar year of 2020 in accordance with the percentages set out in Schedule "A".
3. Bylaw may be cited as the "Permissive Tax Exemption Bylaw, 2019, No. 3111".

READ A FIRST, SECOND AND THIRD TIME this thirtieth day of September, 2019.

NOTICE FOR THE PERMISSIVE TAX EXEMPTION was placed in the Langley Advance Times Newspaper this tenth, sixteenth and eighteenth days of October, 2019.

FINALLY ADOPTED this            day of.

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**MAYOR**

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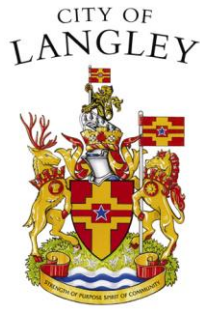
**CORPORATE OFFICER**



## PERMISSIVE TAX EXEMPTION BYLAW NO. 3111

### Schedule “A” List of Exempt Properties

Organization	Property Address	Folio	Legal Description	Percentage of Exemption
Langley Community Music School	4899 207 St	000010	DL 304 NWD	100%
Langley Community Services Society	5339 207 St	003471	LT 1 DL 36 GR 2 PL BCP25710	100%
Langley Care Society	5451 204 St	003520	LT 88 DL 36 NWD PL 43610	18% of Land & 93% Improvements
Langley Seniors Resource Society	20605 51B Ave	006531	LT 1 DL 36 NWD PL NWP86944	100%
Langley Lawn Bowling	20471 54 Ave	007950	LT 247 DL 36 NWD PL NWP60882	100%
Governing Council of the Salvation Army	5787 Langley Bypass	021080	LT 67 DL 37 NWD PL NWP57552	100%
Langley Stepping Stones	20101 Michaud Cr	030029	LT 2 DL 305 NWD PL LMP09453	100%
Southgate Christian Fellowship	5501 204 St	035450	LT 375 DL 36 NWD PL NWP46221	100% (Class 8)
Langley Association for Community Living	208-20239 Michaud Cr	044065	LT 15 DL 305 NWD PL LMS2725	100%
Langley Association for Community Living	210-20239 Michaud Cr	044066	LT 16 DL 305 NWD PL LMS2725	100%
Langley Association for Community Living	210-5650 201A St	052730	LT 30 DL 309 NWD PL BCS3568	100%
Langley Association for Community Living	218-5650 201A St	052737	LT 37 DL 309 NWD PL BCS3568	100%
Langley Association for Community Living	312-5650 201A St	052754	LT 54 DL 309 NWD PL BCS3568	100%
Langley Association for Community Living	19977 45A Ave	072151	LT 1 SEC 34 TWP 7 NWD PL NWP85148	100%
Langley Hospice Society	20660 48 Ave	090670	LT 33 SEC 35 TWP 7 NWD PL NWP25953	100%
Langley Association for Community Living	4570 209A St	100970	LT 99 SEC 36 TWP 7 NWD PL NWP37498	100%
Langley Association for Community Living	4830 196 St	113253	LT 3 SEC 3 TWP 8 NWD PL LMP30562	100%
Global School Society	19785 55A Ave	120462	SEC 3 TWP 8 NWD PL LMP30865	100%



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Award of Tender T2019-029, Brydon Park Improvements (Phase 1)

File #: 6240.01.001

Doc #:

From: Rick Bomhof, P.Eng.  
Director of Engineering, Parks & Environment

Date: October 16, 2019

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## RECOMMENDATION:

1. THAT City Council award the Tender T2019-029 Brydon Park Improvements (Phase 1) to Western Watershed Designs Inc. in the amount of \$633,425.00 (excluding GST).
2. THAT City Council authorize the Director of Engineering, Parks and Environment and the Corporate Officer to execute the contract document for the T2019-029 Brydon Park Improvements (Phase 1).

## PURPOSE:

The purpose of the report is to seek authorization from Council to award the Brydon Park Improvements (Phase 1) tender T2019-029 to Western Watershed Designs Inc.

## POLICY:

Purchasing Policy FN-12 requires Council approval for entering contracts for goods or services over \$375,000.

## COMMENTS/ANALYSIS:

This project will selectively clear the western section of the park of underbrush and trees to open up sight lines through the park, create a new off-leash dog park and construct a new trail network.

Below is a site plan showing the proposed works.

To: Mayor and Councillors

Date: October 16, 2019

Subject: Award of Tender T2019-029, Brydon Park Improvements (Phase 1)

Page 2



The project was posted on BC Bid and was open to all bidders. A total of six (6) contractors submitted a bid. Western Watershed Designs Inc. is the lowest compliant bid at \$633,425.00 (excluding GST).

A list of Bidders and bid prices is provided below for reference. The tender analysis was completed by the city's consultant Binnie & Associates Ltd.

<b>Bidder</b>	<b>Lowest Tendered Price (Basic Work – Excludes Optional Work) Pre-GST</b>
Western Watershed Designs Inc.	\$ 633,425.00
Wilco Civil Inc.	\$ 691,645.00
TGK Irrigation Ltd.	\$ 710,644.00
Sajo Inc.	\$ 761,854.77
CLCS Ltd.	\$ 782,990.09
Cedar Crest Lands (BC) Ltd.	\$ 827,700.00

All tenders are compliant with the specifications and were checked to ensure there were no arithmetic errors. The low bid is within the available budget; therefore, it is recommended that Tender T2019-029, Brydon Park Improvements (Phase 1), be awarded to Western Watershed Designs Inc. based on their bid of \$633,425.00 (excluding GST). The reference checks have indicated acceptable performance.

#### **BUDGET IMPLICATIONS:**

<b>Budget Breakdown</b>	<b>Budget</b>
Tender Price	\$633,425.00
Design / Contract Admin	\$116,000.00
<b>Total Project Cost</b>	<b>\$749,425.00</b>
<b>Total Funding Available</b>	<b>\$830,000.00</b>

\*Note: Available funding includes both account 63060 Brydon Park Sports Court Upgrade and account 63074 Brydon Park – Phase 1 of Master Plan. As the Master Plan no longer includes a sports court both budgets are used to implement phase 1 of the Master Plan.



**ALTERNATIVES:**

None

Respectfully Submitted,



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Rick Bomhof, P.Eng.  
Director of Engineering, Parks & Environment

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer



## CITY OF LANGLEY

### MOTION

#### **Ride Sharing Policy – Mayor van den Broek**

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THAT staff be directed to provide a report regarding developing a ridesharing policy, appropriate regulations, and supportive business licensing frameworks, working with TransLink, Metro Vancouver, and other municipalities.