



REGULAR COUNCIL MEETING AGENDA

Monday, April 6, 2020
3:00 P.M.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent

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1. <u>ADOPTION OF AGENDA</u>	
a. Adoption of the April 6, 2020 Regular Agenda	
2. <u>ADOPTION OF THE MINUTES</u>	
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3. <u>MAYOR'S REPORT</u>	
a. Upcoming Meetings Regular Council Meeting – April 27, 2020 - 3pm Regular Council Meeting – May 11, 2020 - 3pm	
4. <u>NEW AND UNFINISHED BUSINESS</u>	
a. Motions/Notices of Motion	
1. Stability for the Strata Insurance Market in BC - Councillor Albrecht	7
b. Correspondence	
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2. Canadian Federation of Independent Business Request for Tax / Utility Payment Relief for Small Businesses and Non-Profits	15

c. New Business

1. MOTION TO HOLD A CLOSED MEETING

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the Community Charter:

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

5. ADJOURNMENT



MINUTES OF A SPECIAL COUNCIL MEETING

Monday, March 23, 2020
2:00 p.m.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent

Present: Mayor van den Broek
Councillor Albrecht
Councillor James (via teleconference)
Councillor Martin (via teleconference)
Councillor Pachal (via teleconference)
Councillor Storteboom (via teleconference)
Councillor Wallace (via teleconference)

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
C. Johannsen, Director of Development Services
D. Leite, Director of Corporate Services
K. Kenney, Corporate Officer
P. Kusack, Deputy Corporate Officer

All members confirmed attendance by teleconference at 2pm.

1. **ADOPTION OF AGENDA**

- a. Adoption of the March 23, 2020 Special Agenda

MOVED BY Councillor Martin

SECONDED BY Councillor Albrecht

THAT the March 23, 2020 special agenda be adopted.

CARRIED

2. **MOTION TO CANCEL MARCH 23, 2020 REGULAR COUNCIL MEETING**

MOVED BY Councillor Wallace

SECONDED BY Councillor Storteboom

THAT the March 23, 2020 regular council meeting be cancelled.

CARRIED

3. ADOPTION OF THE MINUTES

- a. Regular Meeting Minutes from March 9, 2020

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the minutes of the regular meeting held on March 9, 2020 be adopted as circulated.

CARRIED

- b. Special (Pre-Closed) Meeting Minutes from March 9, 2020

MOVED BY Councillor Wallace
SECONDED BY Councillor Albrecht

THAT the minutes of the special (pre-closed) meeting held on March 9, 2020 be adopted as circulated.

CARRIED

4. BYLAWS

- a. Bylaw 3121 - Inter-municipal Transportation Network Services Business Licence Bylaw

Final reading of a bylaw to enter into an Inter-Municipal TNS Business Licence scheme, effective April 1, 2020

MOVED BY Councillor Storteboom
SECONDED BY Councillor Martin

THAT the bylaw cited as the "Inter-municipal Transportation Network Services Business Licence Bylaw, 2020, No. 3121" be read a final time.

CARRIED

- b. Bylaw 3123 - Discharge of Land Use Contract No. 11-78

First and second reading of a bylaw to authorize the discharge of Land Use Contract No. 11-78 from the property located at 19671 – 50A Avenue

MOVED BY Councillor Storteboom
SECONDED BY Councillor Albrecht

THAT the bylaw cited as the "Discharge of Land Use Contract No. 11-78 Bylaw, 2020, No. 3123" be read a first time.

THAT the bylaw cited as the "Discharge of Land Use Contract No. 11-78 Bylaw, 2020, No. 3123" be read a second time.

CARRIED

- c. Bylaw 3124 - Discharge of Land Use Contract No. 22-72

First and second reading of a bylaw to authorize the discharge of Land Use Contract No. 22-72 from the property located at 19986 – 50A Avenue

MOVED BY Councillor Storteboom
SECONDED BY Councillor Wallace

THAT the bylaw cited as the "Discharge of Land Use Contract No. 22-72 Bylaw, 2020, No. 3124" be read a first time.

THAT the bylaw cited as the "Discharge of Land Use Contract No. 22-72 Bylaw, 2020, No. 3124" be read a second time.

CARRIED

5. ADMINISTRATIVE REPORTS

- a. Logan Creek Culvert Replacement Tender Award

The report dated March 20, 2020 was distributed under separate cover to Council prior to the meeting.

MOVED BY Councillor James
SECONDED BY Councillor Storteboom

1. THAT Council award the Tender T2020-003 Logan Creek Culvert Replacement to Sandpiper Contracting LLP in the amount of \$1,221,090 (excluding GST).

2. THAT Council Authorize the Director of Engineering, Parks and Environment and the Corporate Officer to execute the contract document for the T2020-003 Logan Creek Culvert Replacement to Sandpiper Contracting LLP.

BEFORE THE QUESTION WAS CALLED there was an inquiry as to when the tender was issued as the construction landscape has seen dramatic changes recently. Staff noted that the tender closed last week. It was further noted that the same project was tendered last year however there were complications with the successful contractor which resulted in disqualification and the project did not proceed at that time. The current

recommended bid is approximately \$200,000 less than the lowest bid last year.

There was discussion about when the project will take place and how it will affect traffic on the Langley Bypass.

THE QUESTION WAS CALLED and same was

CARRIED

6. NEW AND UNFINISHED BUSINESS

a. Motions / Notices of Motion

b. New Business

1. Release of Motion from March 9, 2020 Closed Meeting of Council Appointment to the Crime Prevention Task Group:

THAT Mary Kydd be appointed to the City's Crime Prevention Task Group for a term of one year, expiring December 31, 2020 as a Voting Member Representing Seniors.

7. ADJOURNMENT

MOVED BY Councillor James

SECONDED BY Councillor Wallace

THAT the meeting adjourn at 2:09pm.

CARRIED

MAYOR

DEPUTY CORPORATE OFFICER



MINUTES OF A SPECIAL (PRE-CLOSED) COUNCIL MEETING

**Monday, March 9, 2020
6:32 p.m.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent**

Present: Mayor van den Broek
Councillor Albrecht
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Absent: Councillor James

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community Services
C. Johannsen, Director of Development Services
D. Leite, Director of Corporate Services
K. Kenney, Corporate Officer

1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Storteboom
SECONDED BY Councillor Pachal

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the Community Charter:

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

2. ADJOURNMENT

MOVED BY Councillor Wallace
SECONDED BY Councillor Albrecht

THAT the Special (pre-closed) Council meeting adjourn at 6:33pm.

CARRIED

Signed:

MAYOR

Certified Correct:

CORPORATE OFFICER



CITY OF LANGLEY

MOTION

Stability for the Strata Insurance Market in BC – Councillor Albrecht

THAT City of Langley write to Premier John Horgan and Minister of Municipal Affairs and Housing Selina Robinson to urge them to take immediate action to consider the two reform proposals put forward by the Insurance Brokers Association of BC (IBABC) to provide stability for the strata insurance market in BC and protect millions of strata owners by mitigating insurance market cycles.



OFFICE OF THE MAYOR

Langley City Hall, 20399 Douglas Crescent, Langley, BC Canada V3A 4B3
mayor@langleycity.ca

March 25, 2020

File: 0110.00

Ms. Colleen Clark, ACE
CEO
Greater Langley Chamber of Commerce
207 – 8047 199 Street
Langley, BC V2Y OE2

Dear Ms. Clark,

Re: COVID-19, Reconsideration of 2020 Industrial/Commercial Property Tax

I am writing to confirm receipt of your March 19, 2020 letter regarding the above noted subject.

We recognize that these are challenging and unprecedented times, and we appreciate that the pandemic is having a significant impact on the business sector. I want to assure you that Council takes your concerns seriously and will consider your comments as we move forward.

You may be aware that municipalities from Metro Vancouver sent a letter to the Province on March 23, 2020 (attached) requesting the introduction of a tax deferment program to help struggling households, independent businesses, arts, culture, and NPO sectors in regards to property tax payments.

Additionally, we were pleased to hear from Finance Minister Carole James that same day that our provincial government has introduced a \$5-billion economic action plan to help families and businesses struggling financially through the COVID-19 crisis, with funding through income supports and tax relief. Within that plan, \$2.2 billion is allocated as relief for businesses and, eventually, to support them in their recovery after the pandemic. Some of the specifics announced by the Province today include:

- Extending tax filing and payment deadlines for a number of taxes until Sept. 30, including:
 - PST
 - Municipal and regional district tax
 - Tobacco tax
 - Motor fuel tax
 - Carbon tax

- Businesses with a payroll over \$500,000 can defer their employer health tax payments until the end of September.
- Business and light- and major-industry property classes will see their school tax cut in half (This will provide \$500 million in immediate relief for business that own their property and allow commercial landlords to immediately pass savings on to their tenants in triple-net leases).
- For the long-term, the province has allocated \$1.5 billion for economic recovery — especially the tourism, hospitality and culture sectors.

Thank you once again for advocating on behalf of the business community and bringing your concerns to our attention.

Yours truly,
CITY OF LANGLEY



Val van den Broek
Mayor

cc: Councillors

Attachment: Letter to Premier Horgan and Minister Robinson

March 23, 2020

Hon. Premier John Horgan
West Annex Parliament Buildings
501 Belleville St.
Victoria, BC V8V 1X4

Hon. Minister Selina Robinson
Room 310 Parliament Buildings
501 Belleville St.
Victoria, BC V8V 1X4

RE: Local Government Collaboration and Support with Provincial Government

Dear Premier Horgan and Minister Robinson:

As Metro Vancouver Mayors' we would like to start by thanking the provincial government for their demonstrated leadership in moving quickly to respond to the current COVID-19 pandemic in protecting the health of our citizens and the whole of British Columbia.

As Local Mayors the health of our residents is a top priority and we are committed to working collaboratively within our individual municipalities, and with one another to enforce the directives by Dr. Bonnie Henry under the Public Health Emergency and by Minister Farnworth under the Provincial State of Emergency. Over the last several weeks our communities have been putting business continuity plans in place, standing up our Emergency Management Organizations (EMOs) and coordinating multiple sectors.

We know things will be ever evolving and our way of business and life in our communities has changed and will continue. We are committed to working with senior levels of government with other top priorities that are emerging due to COVID-19, one being the economic impact that will be very real for many people, including local government.

Over the past week through both the Federation of Canadian Municipalities (FCM) and the local Inter-governmental Finance Working Group, staff and elected officials, have been discussing the projected financial shortfalls local governments will experience directly related to the municipal response to COVID-19.

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This discussion included the impact this pandemic is having and will continue to have on our residents and businesses. To successfully navigate the impacts for local government, residents and businesses, provincial and federal support targeted specifically for municipal issues is required.

To date, the federal government has announced key financial supports to citizens, workers and businesses and we would like to see a similar response from the provincial government. In particular, we urge the Province to:

1. Expand the Provincial Property Tax Deferment Program (PPTDP) to include all property owners, including residential, business and non-profits
2. Standardize and extend the due date for other tax authority levies
3. Provide support to all renters and landlords, and
4. Provide direct, unconditional grants to cover revenue losses

We know the province is working on these issues but we need to move as quickly as possible to address the extreme financial pressures citizens and businesses in our communities are facing and will continue to have. Solid supports are needed to reduce the anxiety and stress and ensure we have a strong foundation for a full recovery once this crisis has passed.

Each of the requests are discussed in detail below:

1. Expand the Provincial Property Tax Deferment Program (PPTDP) to include all property owners, including residential, business and non-profits

Many of us have already started to hear from residents, small business owners and non-profit organizations that are unable to pay their rent or tax payments.

They need measures now to survive this crisis. Expanding the existing PPTDP to cover all residents, businesses and non-profits would provide some piece of mind and could save many businesses from closing permanently. This action is needed without delay. Some of these businesses and non-profits provide important services that must remain available during this crisis.

This makes sound economic sense because these fully secured loans pose minimal risk to the Province, and can be extended over a period of time to ease the liquidity crunch, help stimulate consumption, will rebuild local economies, provide a social safety net, and avoid municipal property tax system disruptions.

For business properties it is important that the Province implement measures to ensure that the benefits provided by this program are passed on to tenants.

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2. Standardize and extend the due date for other tax authority levies

Local governments collect taxes according to set dates on behalf of other taxing authorities such as the Province, TransLink, Metro Vancouver and other regional bodies.

Under current rules and legislation, if a local government was to delay municipal tax and OTA levies collection it would still be responsible for the payment of millions of dollars in OTA levies, which most local government are unable to absorb. Provincial action to extend these dates would enable local governments to extend payment due dates to all property owners.

3. Provide support to all renters and landlords

Many individuals will lose income and be unable to work during the COVID-19 pandemic. Evictions should be prohibited. Rather, to ease the burden of paying rent, the Province should augment Federal Government support to those in financial difficulty to help pay rent, particularly in Metro Vancouver where rental fees are high. Ensuring rent payments ensures that small landlords with mortgage helpers are able to maintain their homes.

4. Provide direct, unconditional grants to cover revenue losses

The coordination of local emergency responses, the closure of civic facilities and the cancellation of events and programs have had an immediate impact on municipal revenues. By law, local governments cannot run a deficit or borrow to balance operating budgets. At the same time, the majority of local government operating budgets are funded from property tax and utility fees.

Direct financial support to cities in the form of unconditional grants will help ensure cities can continue to offer the essential services residents and businesses need for their health, safety and well-being during this trying time.

Cities have quickly instituted the orders and direction of public health authorities necessary to keep residents safe and contain the spread of coronavirus. With support from the province, local governments are prepared to immediately extend payment deadlines for property taxes and OTA levies for residents and businesses.

Finally, as a regional body of Mayors we would like to suggest that together we establish a system of communication moving forward. As noted, information, orders and changes are occurring at rapid speed. We are receiving much of this information through the daily press conferences held by Dr. Henry.

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It would be most helpful to have this information in practical terms then forwarded onto our EMO, with the specific tactics that local government must implement, and under whose authority they fall. We are currently looking at setting up weekly conference calls amongst the Metro mayors to coordinate actions and maintain clear communications. We would welcome discussing this further with you.

To conclude, as Mayors' in the Metro Vancouver region we want to assure to both of you that we want to work collaboratively with your government for the betterment of our residents and business community.

This is a stressful and trying time for us all. It is truly our moment to stand together. We know that by working together, along with the federal government, we can ensure that we give British Columbia residents the best chance of limiting the impact of this pandemic.

Yours Truly,

Gary Ander
Mayor of Bowen Island

Bill Dingwall
Mayor of Pitt Meadows

Mike Morden
Mayor of Maple Ridge

Neil Belenkie
Mayor of Belcarra

Jack Froese
Mayor of Township of
Langley

Kennedy Stewart
Mayor of Vancouver

Mary-Ann Booth
Mayor of West Vancouver

George Harvie
Mayor of Delta

Richard Stewart
Mayor of Coquitlam

Malcolm Brodie
Mayor of Richmond

Mike Hurley
Mayor of Burnaby

Darryl Walker
Mayor of White Rock

Linda Buchanan
Mayor of City of North
Vancouver

Mike Little
Mayor of District of North
Vancouver

Brad West
Mayor of Port Coquitlam

Jonathan Cote
Mayor of New
Westminster

John McEwen
Mayor of Anmore

Rob Vagramov
Mayor of Port Moody

Ron McLaughlin
Mayor of Lions Bay

Valaria Van den Broek
Mayor of City of Langley

c.c. Union of BC Municipalities
Federation of Canadian Municipalities

Subject: Supporting small businesses in light of COVID-19

Dear Mayor and Council,

We are writing in regards to the significant challenges facing independent business owners during these difficult times as we all face the implications of COVID-19 in British Columbia.

As you may know, the Canadian Federation of Independent Business (CFIB) is a not for profit, non-partisan organization that represents over 110,000 SMEs across Canada, with over 10,000 here in BC. Our phone lines have been flooded by small business owners with questions regarding COVID-19, with many inquiries on the subject of how government is working to support communities.

We know and trust government is doing everything in their power to protect citizens and put healthcare at the forefront of our priorities. It is also essential we consider the vast economics implications COVID-19 has on our communities, and ensure we take action now so businesses, jobs, and the people behind those jobs can return to normality once we get there.

For these reasons, CFIB is asking all Mayors and Councils across BC to take the following actions to help support small businesses during these challenging times:

1. Waive all interest and penalties for unpaid property tax installments for a minimum of 60 days;
2. Wave all interest and penalties for unpaid water and wastewater billings for a minimum period of 60 days; and
3. Call on the Provincial government to expand the Property Tax Deferral Program to provide immediate relief for small businesses and non-profits.

We understand you may already be taking some of the above, or other measures currently to help support small businesses, and we thank you for that. If there are any other initiatives you are taking to support small business, we welcome you to share your ideas with us so we can share the ideas and inform our members where they have support.

Thank you for considering our correspondence, and for all your efforts in prioritizing the health of British Columbians.

Sincerely,



Samantha Howard
Senior Director, BC and Strategic Projects