



**REGULAR COUNCIL MEETING
AGENDA**

**Monday, April 27, 2020
3:00 P.M.
Remote Video / Teleconference**

Pages

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2. ADOPTION OF THE MINUTES

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3. MAYOR'S REPORT

- a. Upcoming Meetings
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Regular Council Meeting – May 25, 2020 - 3pm
- b. Library Happenings - Councillor Martin
- c. Recreation Update
Kim Hilton, Director of Recreation, Culture and Community Services
- d. Emergency Operations Centre (EOC) COVID-19 Update
Ginger Sherlock, Emergency Coordinator
Scott Kennedy, Fire Chief (Acting)

4. BYLAWS

- a. Bylaw No. 3127 - Financial Plan Bylaw Amendment 8
First and second reading of a bylaw to amend the 2020 - 2024 Financial Plan Bylaw
- b. Bylaw No. 3122 - Tax Rate Bylaw 13
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- c. Bylaw 3128 - Tax Penalty Addition Bylaw Amendment 16
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c. New Business

1. Release of Motions from April 6, 2020 Closed Meeting of Council

Postponement of Alternative Approval Process for Loan Authorization Bylaw No. 3112:

THAT the Alternative Approval Process for Property Acquisition and Infrastructure Upgrades Loan Authorization Bylaw 2020, No. 3112 be postponed pending a report to Council on considerations in determining whether to proceed with the current Loan Authorization Bylaw

Advisory Design Panel Member Appointments:

1. THAT the following people be appointed to the City's Advisory Design Panel for a term of one year, expiring December 31, 2020:

Scott Thompson, City of Langley Resident

Rob Chorney, City of Langley Resident

Heidi Tobler, Business Community Representative (DLBA)

Garth White, Business Community Representative (Chamber of Commerce)

Clark Kavolinas, BC Society of Landscape Architects

Chad Neufeld, BC Society of Landscape Architects

Mark Lesack, Architectural Institute of BC

Wendy Crowe, Architectural Institute of BC

2. THAT the following person be appointed to the City's Advisory Design Panel as the Accessibility Representative, for a term of one year, expiring December 31, 2020:

Ella van Enter

7. ADJOURNMENT



MINUTES OF A REGULAR COUNCIL MEETING

Monday, April 6, 2020

3:09 p.m.

VIA Videoconference

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace (3:23pm)

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community Services
C. Johannsen, Director of Development Services
D. Leite, Director of Corporate Services
K. Kenney, Corporate Officer
P. Kusack, Deputy Corporate Officer

1. **ADOPTION OF AGENDA**

- a. Adoption of the April 6, 2020 Regular Agenda

MOVED BY Councillor Storteboom
SECONDED BY Councillor James

THAT the April 6, 2020 agenda be adopted as circulated.

CARRIED

2. **ADOPTION OF THE MINUTES**

- a. Special Meeting Minutes from March 23, 2020

MOVED BY Councillor Storteboom
SECONDED BY Councillor Pachal

THAT the minutes of the special meeting held on March 23, 2020 be adopted as circulated.

CARRIED

- b. Special (Pre-Closed) Meeting Minutes from March 9, 2020

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

THAT the minutes of the special (pre-closed) meeting held on March 9, 2020 be adopted as circulated.

CARRIED

3. MAYOR'S REPORT

- a. Upcoming Meetings

Regular Council Meeting – April 27, 2020 - 3pm
Regular Council Meeting – May 11, 2020 - 3pm

4. NEW AND UNFINISHED BUSINESS

- a. Motions/Notices of Motion

1. Stability for the Strata Insurance Market in BC - Councillor Albrecht

Councillor Albrecht spoke to his proposed motion advising the recent and sudden spike in insurance rates for strata buildings has become unreasonable and requires government intervention by changes to provincial legislation to mitigate the financial burden on strata owners. He further outlined the reform proposals of the Insurance Brokers Association of BC (IBABC) to provide stability to the strata insurance market in BC as follows:

- including a \$50,000 cap on upper loss assessments. The cap would be for deductible assessment and non-insured loss assessment that would help owners access adequate, affordable insurance products to protect their residences from “potentially unmanageable financial loss.
- changing to the standard definition of a strata unit that would ensure the basic components of a condo, walls, ceilings, drywall, sub-floor, basic electrical and plumbing, are covered by strata insurance whereas any finished items like carpets, countertops, plumbing fixtures, appliances and upgrades would be the owner’s responsibility to maintain and insure.

MOVED BY Councillor Albrecht
SECONDED BY Councillor Pachal

THAT City of Langley write to Premier John Horgan and Minister of Municipal Affairs and Housing Selina Robinson to urge them to take immediate action to consider the two reform proposals put forward by the Insurance Brokers Association of BC (IBABC) to provide stability for the strata insurance market in BC and protect millions of strata owners by mitigating insurance market cycles.

CARRIED

b. Correspondence

1. Greater Langley Chamber of Commerce

Request for Council to reconsider 2020 increase to the Industrial/Commercial Property Tax

Council considered the correspondence from the Greater Langley Chamber of Commerce dated March 19, 2020 requesting Council reconsider the 2020 increase to the industrial/commercial property tax and referred the matter to staff for review and consideration.

2. Canadian Federation of Independent Business

Request for Tax / Utility Payment Relief for Small Businesses and Non-Profits

Council considered the correspondence from the Canadian Federation of Independent Business received March 19, 2020 requesting tax / utility payment relief for small businesses and non-profits and referred the matter to staff for review and consideration.

In response to questions from Council, Francis Cheung, Chief Administrative Officer advised that:

- the Canadian Federation of Independent Business's request refers to deferment of the City's water and sewer billings;
- it would be the intention of staff to hold a special workshop with Council to look at various options prior to bringing a report back to Council for consideration;
- staff would look into the logistics of holding the special workshop on City premises with appropriate physical distancing to permit Council and staff to be in the same room.

c. New Business

1. MOTION TO HOLD A CLOSED MEETING

Councillor Wallace entered the meeting at 3:23 pm.

MOVED BY Councillor James
SECONDED BY Councillor Storteboom

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the Community Charter:

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

5. **ADJOURNMENT**

MOVED BY Councillor Pachal
SECONDED BY Councillor Storteboom

THAT the meeting adjourn at 3:30pm.

CARRIED

Signed:
MAYOR

Certified Correct:
CORPORATE OFFICER



**MINUTES OF A SPECIAL
(PRE-CLOSED) COUNCIL MEETING**

**Monday, April 20, 2020
3:00 p.m.
VIA Remote Video / Teleconference**

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community Services
C. Johannsen, Director of Development Services
S. Kennedy, Acting Fire Chief
D. Leite, Director of Corporate Services
G. Flack, Deputy Director of Corporate Services
K. Kenney, Corporate Officer
P. Kusack, Deputy Corporate Officer

At 3:00 pm all members confirmed their attendance remotely. All staff were present remotely.

1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Storteboom

SECONDED BY Councillor Pachal

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the Community Charter:

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the

council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

2. **ADJOURNMENT**

MOVED BY Councillor Albrecht
SECONDED BY Councillor James

THAT the Special (pre-closed) Council meeting adjourn at 3:02pm.

CARRIED

Signed:

MAYOR

Certified Correct:

CORPORATE OFFICER



EXPLANATORY NOTE

BYLAW No. 3127

The original 2020 – 2024 Financial Plan (“Financial Plan”) that was adopted in February 2020 had proposed a \$1.95 million increase to bridge the financial gap for 2020 which equated to an overall 6.67% property tax increase. City Council recognizes the current economic challenges for our residents, property and business owners in our community due to the COVID-19 pandemic. Therefore, City Council has decided to take substantial measures to mitigate the taxation impact outlined in the Financial Plan to ease the financial pressures on the taxpayers of the City of Langley. These measures include:

- Deferral of the borrowing of \$10 million in 2020 as part of the Nexus of Community Plan to 2021 which will eliminate the debt servicing costs of \$827,665 or 2.83%.
- Deferral of several new staffing positions until future years, a reduction of \$120,855 or 0.42%.
- Reducing the contribution to the Capital Works Reserve for infrastructure renewal from \$100,000 contribution to \$50,000, a reduction of \$50,000 or 0.17%.
- Increasing new building permit revenue projections to \$400,000 or 1.37%. This revenue projection may not be sustainable in future years and will be reassessed for 2021.

The amended 2020 – 2024 Financial Plan has reduced the increase to bridge the funding gap to \$536,000 from \$1.95 million. The amended overall property tax increase will be 1.83%.

Although the total net increase in expenditures results in a 1.83% overall taxation increase, including utility rate increases, the average changes in 2020 are as follows:

Classification	Average Assessed Value	Annual Increase	Monthly Increase	% Increase
Single family	\$858,799	\$ 78	\$ 6.46	2.44%
Multi-family	\$401,664	\$ 37	\$ 3.12	2.41%

The original average increase for Business class properties and Light Industrial class properties was 7%. The amended average increase for Business class properties and Light Industrial class properties will see an average increase of 2.01% and 2.14% respectively. This rate maintains a competitive ratio between residential and business class properties, ensuring that Langley City remains an attractive municipality to locate a business.

The pandemic has necessitated the closure of Cascades Casino. The Capital Improvement Plan has been redrafted to reduce the anticipated casino proceeds to

be received in 2020 from \$7.2 million in half, to \$3.6 million. This change in funding will necessitate deferral of future year capital projects, but the current year 2020 plan can continue to be carried out.

Municipal Governments are required under the Provincial Community Charter to adopt a balanced budget and cannot use debt to pay for operating expenditures like the Province, and Federal governments are able to do. Property taxes are collected halfway through the year and provide the City with the cash flow to ensure the City can provide the essential services such as water, sewer, roads, fire and police services. As well, the City has to pay other taxing authorities like Translink, Metro Vancouver and the BC Assessment Authority on time. Therefore, City Council will maintain the July 2, 2020 property tax payment deadline.

The property tax penalty for residential property owners was previously 5% after the July 2 tax due date and a further 5% after August 2. In 2020, the penalty will be reduced to 2% after the July 2 tax due date, and the second penalty date will be extended to October 1 at 8%. The Province has mandated that the Business, Light Industrial and Non-profit classed properties will have one penalty date of October 1 at 10%.

City Council believes that the reduction in the property tax rate will help to ease the financial burden for the residential and business property taxpayers. We will work together to overcome the current economic crisis and restore hope for an exciting future.



**2020 – 2024 FINANCIAL PLAN, BYLAW 2020, No. 3120,
AMENDMENT No. 1**

BYLAW No. 3127

A Bylaw to amend the Financial Plan for 2020 - 2024.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Title

This bylaw shall be cited as the “Financial Plan 2020 – 2024 Bylaw, 2020, No. 3120, Amendment No. 1, Bylaw, 3127”.

2. Amendment

- (1) Financial Plan 2020 – 2024 Bylaw, 2020, No. 3120 is hereby amended by deleting Schedule “A” and substituting a new Schedule “A” attached to and forming part of this bylaw.
- (2) Financial Plan 2020 – 2024 Bylaw, 2020, No. 3120 is hereby amended by deleting Schedule “B” and substituting a new Schedule “B” attached to and forming part of this bylaw.

READ A FIRST AND SECOND TIME this – day of --, 2020.

AN OPPORTUNITY FOR PUBLIC COMMENT PROVIDED this – day of --, 2020.

READ A THIRD TIME AND FINALLY ADOPTED this – day of --, 2020.

MAYOR

CORPORATE OFFICER

Schedule "A"

CONSOLIDATED FINANCIAL PLAN SUMMARY								
	2018 Actual	2019 Budget	2019 YTD	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Consolidated Revenues								
Property Value Taxes	\$ 26,952,217	\$ 29,191,145	\$ 29,026,233	\$ 29,854,230	\$ 31,494,380	\$ 33,170,735	\$ 34,863,970	\$ 36,573,615
Fees and Charges	12,360,645	11,663,200	12,022,088	12,301,835	12,897,920	13,666,810	14,492,970	15,241,850
Revenue Other Services	13,476,249	10,965,475	12,560,177	11,061,640	11,060,770	11,059,880	11,058,970	11,058,040
	52,789,111	51,819,820	53,608,498	53,217,705	55,453,070	57,897,425	60,415,910	62,873,505
Consolidated Expenditures								
General Government Services	4,214,436	5,052,615	4,722,768	5,023,585	5,107,040	5,192,200	5,279,120	5,367,820
Policing Service	11,901,631	12,955,340	12,027,969	12,833,470	13,291,460	13,756,900	14,229,960	14,710,860
Fire Rescue Service	4,127,331	5,172,485	4,601,718	5,375,530	5,495,720	5,618,840	5,745,010	5,874,320
Other Protective Services	798,061	853,365	805,176	878,285	895,145	912,355	929,895	947,775
Engineering and Operations	3,034,421	3,148,070	3,230,663	3,242,115	3,282,770	3,324,240	3,366,530	3,409,630
Development Services	1,103,779	1,428,880	1,322,000	1,376,745	1,397,910	1,419,510	1,441,540	1,463,990
Solid Waste	655,515	689,770	683,060	709,610	727,680	745,920	764,320	782,910
Recreation	3,914,361	4,224,090	4,137,361	4,450,485	4,522,080	4,613,410	4,706,990	4,802,880
Parks	1,953,972	2,144,610	2,027,621	2,268,805	2,296,400	2,324,560	2,353,260	2,382,540
Sewer & Drainage	2,838,431	3,082,970	2,950,597	3,123,675	3,429,490	3,817,910	4,203,840	4,471,860
Water	3,460,509	3,779,195	3,606,564	3,769,660	3,953,970	4,230,510	4,566,710	4,942,520
Interest	31,198	55,200	57,743	55,200	55,200	55,200	55,200	55,200
Amortization	5,657,083	4,750,000	-	5,700,000	5,800,000	5,900,000	6,000,000	6,100,000
	43,690,728	47,336,590	40,173,240	48,807,165	50,254,865	51,911,555	53,642,375	55,312,305
Excess of revenue over expenditures	9,098,383	4,483,230	13,435,258	4,410,540	5,198,205	5,985,870	6,773,535	7,561,200
Add:								
Transfer from Reserve Accounts	774,703	1,321,565	654,433	927,565	927,565	927,565	927,565	927,565
Transfer from Statutory Reserves	-	-	-	-	-	-	-	-
Transfer from General Surplus	-	340,000	-	-	-	-	-	-
Transfer from Equity	5,657,083	4,750,000	-	5,700,000	5,800,000	5,900,000	6,000,000	6,100,000
	6,431,786	6,411,565	654,433	6,627,565	6,727,565	6,827,565	6,927,565	7,027,565
Deduct:								
Debt Servicing	-	-	-	-	827,665	1,655,330	2,482,995	3,310,660
Transfer to Reserve Accounts	10,761,987	9,249,825	11,295,767	9,343,135	9,403,135	9,463,135	9,523,135	9,583,135
Transfer to Statutory Reserves	4,681,118	1,644,970	2,176,107	1,694,970	1,694,970	1,694,970	1,694,970	1,694,970
	15,443,105	10,894,795	13,471,874	11,038,105	11,925,770	12,813,435	13,701,100	14,588,765
Surplus (Deficit)	\$ 87,064	\$ -	\$ 617,817	\$ -	\$ -	\$ -	\$ -	\$ -

Schedule "B"

CAPITAL IMPROVEMENT PLAN - SUMMARY

<u>Capital Projects</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
General Government	827,370	10,047,500	10,047,500	5,447,500	7,647,500	8,047,500	47,500	47,500	47,500	47,500
Protective Services	742,230	922,250	1,469,750	199,750	2,550,000	60,000	50,000	50,000	50,000	50,000
Engineering Operations	3,523,200	2,589,200	2,368,200	21,658,975	4,233,630	13,461,200	4,518,705	7,900,300	2,818,675	20,931,655
Development Services	40,000	-	-	30,000	-	-	-	-	-	-
Parks & Recreation	1,471,500	2,381,000	565,000	1,150,000	1,830,000	2,740,000	795,000	1,240,000	790,000	10,850,000
Sewer Utility	1,994,000	350,000	598,500	6,207,125	2,050,000	3,423,870	2,017,615	1,105,355	1,302,850	5,675,895
Water Utility	835,000	1,065,000	1,025,000	4,248,850	1,450,550	1,931,550	2,079,910	1,558,805	926,925	2,262,855
Total Projects	9,433,300	17,354,950	16,073,950	38,942,200	19,761,680	29,664,120	9,508,730	11,901,960	5,935,950	39,817,905
Available funding										
Capital Works Reserve	1,325,035	753,760	241,760	1,449,331	844,821	1,527,685	819,926	959,035	27,545	1,583,250
Casino Revenues	2,729,000	3,873,435	3,251,575	17,498,435	5,881,915	7,760,005	4,749,145	7,436,290	3,153,977	19,431,300
Community Amenity Funds	537,875	425,750	-	-	300,000	300,000	-	-	-	-
Community Works (Gas Tax)	275,000	133,800	133,800	133,800	133,800	133,800	133,800	133,800	133,800	133,800
DCC's	1,372,890	503,690	566,405	2,787,125	652,165	8,225,540	2,075,275	2,037,936	1,883,820	13,860,080
Fire Department Equipment	-	55,000	420,000	-	-	-	-	-	-	-
Future Police Cost Reserve	207,230	149,750	149,750	149,750	35,000	35,000	35,000	35,000	35,000	35,000
Grants	735,270	450,000	-	533,335	-	-	-	-	-	500,000
Machinery Replacement	540,000	516,000	180,000	185,000	155,000	190,000	180,000	180,000	180,000	180,000
Municipal Road Network Reserve	50,000	-	-	2,136,000	-	-	-	-	-	1,600,000
Office Equipment	50,000	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500
Parks & Recreation	216,750	52,375	14,225	332,150	217,900	74,275	279,275	179,150	173,000	181,750
Sewer Future Capital	454,750	128,890	243,935	2,350,515	565,750	711,805	528,900	267,299	37,780	1,302,370
Special Bond Reserve	104,500	-	-	-	-	-	-	-	-	-
Water Future Capital	835,000	265,000	825,000	1,339,260	927,830	658,510	659,910	625,950	263,528	962,855
Total Funding	9,433,300	7,354,950	6,073,950	28,942,200	9,761,680	19,664,120	9,508,730	11,901,960	5,935,950	39,817,905
Project Specific Borrowing	-	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	-	-	-	-
Debt Require to Fund Projects	-	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	-	-	-	-



EXPLANATORY MEMO

2020 TAX RATE BYLAW, 2020, No. 3122

A taxation revenue increase of 1.83% is required to fully fund the 2020 Financial Plan.

During the Financial Plan deliberations, City Council discussed a number of property tax ratios. The following table shows the chosen ratios and the effect on property tax levies:

	Properties	Ratio	\$ Change	% Change
Average Single Family Residential	3,323	1.000	\$ 37.28	1.79 %
Average Strata Dwelling	6,242	1.000	\$ 17.72	1.82 %
Average Light Industrial Property	77	2.500	\$ 439.56	2.14 %
Average Business Property	622	2.600	\$ 277.56	2.01 %

The following table outlines the distribution of the property taxes amount of the property tax classes.

Property Class		% of Total Property Taxation	Dollar Value
Residential	(1)	49.6%	\$ 14,809,114
Utilities	(2)	0.6%	188,039
Light Industrial	(5)	6.0%	1,778,430
Business & Other	(6)	43.5%	12,996,907
Recreations / Non Profit	(8)	0.3%	81,711
Farmland	(9)	0.0%	29
Total		100.0%	\$ 29,854,230

The residential property tax class provides the largest proportion of property tax revenue which is consistent with most other jurisdictions. During the Financial Planning process, City Council expressed a desire to maintain the tax burden close to the average ratio between the classes (1 : 3) identified in Metro Vancouver. The ratio in 2020 will be 1 : 2.600 between the residential and business class.

Note: The figures presented in the explanatory memo do not include any utility charges or levies from other taxing jurisdictions only levies specifically for the City of Langley.



2020 TAX RATE BYLAW No. 3122

BYLAW No. 3122

A Bylaw to Levy property value taxes for municipal purposes
for the year 2020

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. The following tax rates appearing in Schedule “A”, attached to and forming a part of this bylaw, are imposed and levied for the 2020 year for:

- (1) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan, and
- (2) the amount to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body.

and are imposed on the basis of the assessed value of the land and improvements.

2. This Bylaw may be cited for all purposes as the “2020 Tax Rates Bylaw, 2020 No. 3122”.

READ A FIRST, SECOND and THIRD TIME this ____ day of

FINALLY ADOPTED this _____ day of

MAYOR

CORPORATE OFFICER

**2020 Tax Rate Bylaw No. 3122
Schedule A**

Municipal Taxes							
Property Class	"A" General Municipal	RCMP	Fire	Library	Infrastructure	Other	
1 Residential	2.4665	1.0603	0.4441	0.1425	0.0041	0.8155	
2 Utility	40.0000	17.1948	7.2024	2.3112	0.0670	13.2246	
3 Supportive Housing	2.4665	1.0603	0.4441	0.1425	0.0041	0.8155	
4 Major Industry	-	-	-	-	-	-	
5 Light Industry	6.1664	2.6508	1.1103	0.3563	0.0103	2.0387	
6 Business/Other	6.4130	2.7568	1.1547	0.3705	0.0107	2.1203	
7 Managed Forest	-	-	-	-	-	-	
8 Rec/Non-profit	6.4130	2.7568	1.1547	0.3705	0.0107	2.1203	
9 Farm	2.4665	1.0603	0.4441	0.1425	0.0041	0.8155	

Regional Tax Requisitions	
Property Class	(GVRD) Metro Vancouver
1 Residential	0.0516
2 Utility	0.1806
3 Supportive Housing	0.0516
4 Major Industry	0.1754
5 Light Industry	0.1754
6 Business/Other	0.1264
7 Managed Forest	0.1548
8 Rec/Non-profit	0.0516
9 Farm	0.0516

CITY OF
LANGLEY



EXPLANATORY NOTE

TAX PENALTY ADDITION BYLAW, 1983, No. 1267, AMENDMENT No. 3, BYLAW No. 3128

The purpose of Bylaw No. 3128 is to change the percentage of the penalty for the 2020 Property Taxes from 5% in July and 5% in August, to 2% in July and 8% in October. Recognizing the current economic challenges faced by the residents and property owners in our community due to the COVID-19 pandemic, this redistribution of assessed penalties and extension of the final penalty date are intended to provide some measure of relief if property tax payments are not paid in full by the tax due date of July 2, 2020.



**TAX PENALTY ADDITION BYLAW 1983, No. 1267,
AMENDMENT No. 3,**

BYLAW No. 3128

A Bylaw to amend the Tax Penalty Addition Bylaw 1983, No. 1267.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

Title

1. This bylaw may be cited as the “Tax Penalty Addition Bylaw, 1983, No. 1267, Amendment No. 3, Bylaw No. 3128”. This bylaw amendment shall come into full force and effect on the date of adoption for the year 2020.

Amendment

1. The Tax Penalty Addition Bylaw, 1983, No. 1267, and any amendments are hereby amended by:
 - a. deleting Five percent (5%) from section 1) and inserting Two percent (2%).
 - b. deleting Five percent (5%) from section 2) and inserting Eight percent (8%).
 - c. deleting the Second day of August from section 2) and inserting the First day of October.

READ A FIRST, SECOND, AND THIRD TIME this _____ day of _____, 2020.

ADOPTED this ____ day of _____, 2020.

MAYOR

CORPORATE OFFICER



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Temporary Exclusion of Public from Open Meetings

File #: 7130-03

Doc #:

From: Kelly Kenney
Corporate Officer

Date: April 21, 2020

RECOMMENDATION:

THAT as permitted under Ministerial Order No. M083, open meetings of Council be held in the absence of the public until such time as the provincial declaration of state of emergency has been lifted.

PURPOSE:

The purpose of this report is to propose Council pass a motion to hold open meetings in the absence of the public until such time as the provincial declaration of state of emergency has been lifted.

POLICY:

Open meeting provisions are legislated under the Community Charter.

COMMENTS/ANALYSIS:

Section 89 of the Community Charter - General Rule That Meetings Must be Open to the Public, requires that, with limited exceptions, meetings of Council must be open to the public. This requirement also pertains to committee meetings and board of variance meetings per section 93 of the Community Charter - Application of Rules to Other Bodies.

Due to the Covid-19 pandemic the province issued a declaration of state of emergency on March 18, 2020.

In order to reduce the threat of COVID-19 to the health and safety of Council members and employees of local governments and related bodies and members of the public, the province subsequently issued Ministerial Order No. M083 which temporarily allows local government to hold open meetings in the absence of the public until such time as the provincial declaration of state of emergency has been lifted.

Under Section 122(1) of the Community Charter, a council may only exercise its authority by resolution or bylaw. Accordingly, it is appropriate that Council pass a resolution to hold open meetings in the absence of the public until such time as the provincial declaration of state of emergency has been lifted..

It should be noted that Ministerial Order No. M083 does not permit the holding of Public Hearings in the absence of the public. Local Governments have requested guidance from the Province in this regard; however, limited guidance has been received to date. Thus in the short term staff may recommend, on a case-by-case basis, that Council waive the Public Hearings for proposed Zoning Bylaw amendment applications.

Section 464(2) of the Local Government Act enables a Council to waive a Public Hearing for a Zoning Bylaw amendment if:

- a) an official community plan is in effect for the area that is subject to the zoning bylaw, and
- b) the bylaw is consistent with the official community plan.

Should the Provincial Health Orders remain in effect into June 2020 and beyond, staff will develop a modified Public Hearing process that complies with these orders, and report back to Council on this proposed modified process.

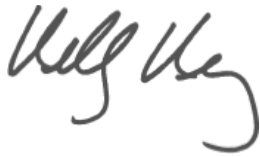
BUDGET IMPLICATIONS:

None at this time.

ALTERNATIVES:

Council may provide alternate direction to staff regarding allowing the public to attend council, committee, and board of variance meetings while adhering to Provincial Health Orders.

Respectfully Submitted,



Kelly Kenney
Corporate Officer

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer

Attachment:

1. Ministerial Order No. M083

PROVINCE OF BRITISH COLUMBIA

**ORDER OF THE MINISTER OF PUBLIC SAFETY AND
SOLICITOR GENERAL**

Emergency Program Act

Ministerial Order No. M083

WHEREAS a declaration of a state of emergency throughout the whole of the Province of British Columbia was declared on March 18, 2020;

AND WHEREAS local governments, including the City of Vancouver, and related bodies must be able to conduct their business in accordance with public health advisories to reduce the threat of COVID-19 to the health and safety of members and employees of local government and related bodies and members of the public;

AND WHEREAS it is recognized that public participation in local governance is an essential part of a free and democratic society and is important to local governments' purpose of providing good government to communities;

AND WHEREAS the threat of COVID-19 to the health and safety of people has resulted in the requirement that local governments and related bodies implement necessary limitations on this public participation;

I HEREBY make the attached Local Government Meetings and Bylaw Process (COVID-19) Order.

March 26, 2020

Date



Minister of Public Safety and Solicitor General

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Emergency Program Act, R.S.B.C. 1996, c. 111, s. 10

Other: MO 73/2020

LOCAL GOVERNMENT MEETINGS AND BYLAW PROCESS (COVID-19) ORDER

Definitions

- 1 In this order:
 - “**board**” has the same meaning as in the Schedule of the *Local Government Act*;
 - “**council**” has the same meaning as in the Schedule to the *Community Charter*;
 - “**municipality**” has the same meaning as in the Schedule of the *Community Charter*;
 - “**municipality procedure bylaw**” has the same meaning as “procedure bylaw” in the Schedule of the *Community Charter*;
 - “**regional district**” has the same meaning as in the Schedule of the *Local Government Act*;
 - “**regional district procedure bylaw**” means a procedure bylaw under section 225 of the *Local Government Act*;
 - “**Vancouver council**” has the same meaning as “Council” in section 2 of the *Vancouver Charter*;
 - “**Vancouver procedure bylaw**” means a bylaw under section 165 [*by-laws respecting Council proceedings and other administrative matters*] of the *Vancouver Charter*.

Application

- 2 This order only applies during the period that the declaration of a state of emergency made March 18, 2020 under section 9 (1) of the *Emergency Program Act* and any extension of the duration of that declaration is in effect.

Open meetings - municipalities

- 3 (1) Despite
 - (a) Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, and
 - (b) any applicable requirements in a municipality procedure bylaw of a council, a council or a body referred to in section 93 [*application of rule to other bodies*] of the *Community Charter* is not required to allow members of the public to attend an open meeting of the council or body.
- (2) For the purposes of Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, if a council or a body do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Open meetings – regional districts

- 4 (1) Despite
 - (a) Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*,

(b) section 226 [*board proceedings: application of Community Charter*] of the *Local Government Act*, and

(c) any applicable requirements in a regional district procedure bylaw of a board,

a board or a board committee established under section 218 [*appointment of select and standing committees*] of the *Local Government Act* is not required to allow members of the public to attend an open meeting of the board or committee.

- (2) For the purposes of Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter* as that Division applies to a regional district under section 226 of the *Local Government Act*, if a board or a board committee do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Open meetings - Vancouver

5 (1) Despite

(a) section 165.1 [*general rule that meetings must be open to the public*] of the *Vancouver Charter*, and

(b) any applicable provision in the Vancouver procedure bylaw, the Vancouver council or a body referred to in section 165.7 [*application to other city bodies*] of the *Vancouver Charter* is not required to allow members of the public to attend an open meeting of the council or body.

- (2) For the purposes of section 165.1 of the *Vancouver Charter* if the Vancouver council or a body do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Electronic meetings – municipalities

6 (1) Despite

(a) section 128 [*electronic meetings and participation by members*] of the *Community Charter*, and

(b) any applicable requirements in a municipality procedure bylaw of a council, a council or a body referred to in section 93 [*application of rule to other bodies*] of the *Community Charter* may conduct all or part of a meeting of the council or body by means of electronic or other communication facilities.

- (2) A member of a council or body who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.
- (3) Section 128 (2) (c) and (d) [*electronic meetings and participation by members*] of the *Community Charter* does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Electronic meetings – regional districts

7 (1) Despite

(a) section 221 [*electronic meetings and participation by members*] of the *Local Government Act*,

(b) the Regional District Electronic Meetings Regulation, B.C. Reg. 271/2005, and

(c) any applicable requirements in a regional district procedure bylaw of a board,

a board or a board committee established under section 218 [*appointment of select and standing committees*] of the *Local Government Act* may conduct all or part of a meeting of the board or committee by means of electronic or other communication facilities.

(2) A member of a board or board committee who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.

(3) Section 2 (2) (d) and (e) [*electronic meetings authorized*] of the Regional District Electronic Meetings Regulation does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Electronic meetings - Vancouver

8 Despite

(a) section 164.1 [*meeting procedures*] of the *Vancouver Charter*,

(b) the City of Vancouver Council Electronic Meetings Regulation, B.C. Reg. 42/2012,

(b) any applicable provision in the Vancouver procedure bylaw,

the Vancouver council or a body referred to in section 165.7 [*application to other city bodies*] of the *Vancouver Charter* may conduct all or part of a meeting of the council or body by means of electronic or other communication facilities.

(2) A member of the Vancouver council or other body who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.

(3) Section 2 (2) (c) and (d) [*electronic meetings authorized*] of the City of Vancouver Council Electronic Meetings Regulation does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Timing requirement for bylaw passage – municipalities

9 Despite section 135 (3) [*requirements for passing bylaws*] of the *Community Charter*, a council may adopt a bylaw on the same day that a bylaw has been given third reading.

Timing requirement for bylaw passage – regional districts

10 Despite section 228 [*bylaw adoption at same meeting as third reading*] of the *Local Government Act*, a board may adopt a bylaw described in that section at the same meeting at which the bylaw passes third reading if the motion for adoption receives the majority of the votes cast.



Langley Care Foundation

*Honorary Chair –
Peter Fassbender*

Chair –

*Vice Chair –
Rudy Storteboom*

*Secretary –
Denise Ferguson*

Emily Walter

Sharon Anglin

Carol Metcalfe

Terry Metcalfe

Wendy Robson

*CEO
Debra Hauptman*

*Director of Fundraising
Patrick Matiwski*

*Charity Registration #
873939029RR0001*

Mayor and Council
Langley City
20399 Douglas Crecent
Langley, BC V3A 4B3

April 8, 2020

Dear Mayor van den Broek and Council:

We are writing to Langley City with a request for immediate assistance.

As a result of the COVID-19 pandemic, Langley Lodge residents have become isolated from their family and friends. Since March 16th, on instructions from the Medical Health Officer, only essential visits are being permitted for compassionate reasons.

We are doing everything possible to ensure quality of life for the elders in our care is minimally affected by the precautions being implemented during these extraordinary times.

As a strategy to moderate the situation, we have initiated the use of tablets/iPads for people to connect with their families. The devices are proving to be an invaluable tool for communications.

Telephones are great, but the option of videoconferencing is bringing joy for seniors that have been cut-off from their loved ones. At the moment, we have a handful of tablets/iPads in the building that are being used to facilitate virtual visits. Because of the demand, we are eager to improve access to the equipment.

Our request is for a \$3,000 City of Langley grant. It will be utilized to help purchase additional tablets/iPads.

Sincerely,

Director of Fundraising
Patrick Matiwski B. Comm (Honours)

Paula Kusack

Subject: FW: Proclamation request: May is Cystic Fibrosis Awareness Month

From: Sandra Niven
Sent: March 24, 2020 5:02 PM
Subject: Proclamation request: May is Cystic Fibrosis Awareness Month

Hello,

I would like to submit a request for a proclamation, that May is 'Cystic Fibrosis Awareness Month'. I realise that, with the ongoing coronavirus restrictions, I cannot appear in person but am happy to make a call, if needed.

About CF: <https://www.cysticfibrosis.ca/about-cf>

Cystic fibrosis (CF) is the most common fatal genetic disease affecting Canadian children and young adults. At present, there is no cure. CF causes various effects on the body, but mainly affects the digestive system and lungs. The degree of CF severity differs from person to person, however, the persistence and ongoing infection in the lungs, with destruction of lungs and loss of lung function, will eventually lead to death in the majority of people with CF.

Below (and attached) is the draft proclamation wording for your consideration:

WHEREAS the exceptional progress that has been made in Canada in cystic fibrosis research and care for many Canadians who battle this progressive disease every day merits recognition, and

WHEREAS cystic fibrosis affects 4,371 Canadians and is the most common fatal genetic disease affecting Canadian children and young adults, and

WHEREAS Cystic Fibrosis Canada is one of the world's top charitable organizations committed to finding a cure for cystic fibrosis, and

WHEREAS since 1960, Cystic Fibrosis Canada has invested more than \$261 million in leading research, innovation and care, resulting in one of the world's highest survival rates for people living with cystic fibrosis, and

WHEREAS, thanks to significant progress in cystic fibrosis care, the majority of Canadian children with cystic fibrosis will reach adulthood, and

WHEREAS Cystic Fibrosis Canada is committed to ensuring that those living with cystic fibrosis have access to the innovative treatments and medications they need to live healthier and longer lives, and

WHEREAS British Columbians are urged to lend their whole-hearted support, most particularly in the month of May, towards the goal of finding a cure for cystic fibrosis;

NOW KNOW YE THAT, We do by these presents proclaim and declare that May 2020 shall be known as "Cystic Fibrosis Awareness Month"

Thank you for considering this request. Please let me know if you have any questions. I look forward to hearing from you.

Kind regards,

Sandra

Sandra Niven

Associate, Fund Development

Cystic Fibrosis Canada, British Columbia and Yukon Region

Effective April: 254 - 4664 Lougheed Hwy, Burnaby, BC V5C 3Y2

Tel: 604-436-1158 ext. 105 | Mobile: 778-861-1972

Monday – Friday 8:00am – 4:00pm (PDT)

sniven@cysticfibrosis.ca

www.cysticfibrosis.ca

Sign up for our newsletter! <http://bit.ly/CFBCYKnewsletter>



Charitable Registration No 10684-5100 RR0001

Paula Kusack

Subject: FW: Request for a proclamation for Maternal Mental Health Week May 3-10/2020

From: Tammy Bozzard <tmbozzard@hotmail.com>

Date: March 11, 2020 at 4:56:58 PM PDT

To: Mayor Val van den Broek <vvandenbroek@langleycity.ca>

Subject: Request for a proclamation for Maternal Mental Health Week May 3-10/2020

Dear Val Van Den Broek

I would like to know if the City of Langley Council is willing to proclaim World Maternal Mental Health week May 3-10/2020.

Since 2016 a multidisciplinary group of international maternal mental health activists, academics, clinicians, and people with lived experience are coming together once a year to raise awareness to demand maternal mental health services and supports for all; and

In many countries, as many of 1 in 5 new mothers experience some type of perinatal mood and anxiety disorders (PMADs). These illnesses frequently go unnoticed and untreated, often with tragic and long term consequences to both mother and child; and

No one is immune! Women of every culture, age, income level, and race can develop PMADs. Symptoms appear any time during pregnancy and the first 12 months after childbirth. There are effective and well-researched treatment options available to help women recover; and

Increasing awareness will drive social change with the goal towards improving the quality of care for woman experiencing all types of PMADs, and reducing the stigma of maternal mental illness.. We are encouraging mental health professionals, friends and relatives of new moms to ask her how she's really feeling and encourage her to seek help. Raising awareness of maternal mental health issues so that more woman will get treatment and fewer will suffer is paramount.

Thank you

Tammy Bozzard

604-614-2811

Social Media Ambassador

www.cpmhc.ca



Virus-free. www.avast.com