



REGULAR COUNCIL MEETING AGENDA

Monday, December 12, 2016
7:00 P.M.
Council Chambers, Langley City Hall
20399 Douglas Crescent

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MINUTES OF A REGULAR COUNCIL MEETING

Monday, December 5, 2016

7:00 p.m.

Council Chambers, Langley City Hall
20399 Douglas Crescent

Present:

Mayor Schaffer
Councillor Arnold
Councillor Albrecht
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor van den Broek

Staff Present:

D. Leite, Deputy Chief Administrative Officer
G. Minchuk, Director of Development Services and Economic Development
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community Services
C. Mushata, Manager of Legislative Services

1. ADOPTION OF AGENDA

- a. Adoption of the December 5, 2016 Regular Agenda

Motion #16/205

MOVED BY Councillor Martin

SECONDED BY Councillor Albrecht

THAT the December 5, 2016 agenda be adopted as circulated

CARRIED

2. ADOPTION OF THE MINUTES

- a. Regular Meeting Minutes from November 21, 2016.

Motion #16/206

MOVED BY Councillor Pachal

SECONDED BY Councillor Martin

THAT the minutes of the regular meeting held on November 21, 2016 be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM PUBLIC HEARING

- a. Bylaw 3006
Third reading of a bylaw to amend the Zoning Bylaw to accommodate a 4-storey, 28-unit townhouse development at 5501 & 5503 – 198 Street, 5509 – 198 Street, 19771 – 55 Avenue.

Motion #16/207

MOVED BY Councillor Martin

SECONDED BY Councillor Storteboom

THAT the bylaw cited as the “Zoning Bylaw 1996, No. 2100, Amendment No. 132, 2016, No. 3006” be read a third time.

CARRIED

4. MAYOR’S REPORT

- a. Upcoming Meetings
Regular Council Meeting – December 12, 2016
Regular Council Meeting – January 16, 2017 - Televised
- b. Metro Vancouver - Councillor Storteboom
The Metro Vancouver Board has resolved to partner with member municipalities to identify viable solutions to address tent cities and homelessness throughout the region; the City’s Chief Administrative Officer Francis Cheung has been appointed to this committee.
- c. Engineering Update
Rick Bomhof, Director of Engineering, Parks & Environment
- The Director of Engineering, Parks and Environment stated:
- Tree removal has been completed at Hunter Park; public consultation will take place in 2017 as to what residents would like to see at this location.
 - Pedestrian rail crossing warning signs have been painted on the sidewalks approaching the rail crossings on Fraser Highway and on 200th Street
 - A new water service has been installed at Penzer Park
 - Downtown Christmas Decorations and Timms Community Centre decorations have been installed.
 - The roundabout on 203 Street has been installed; the portion between 53rd and Michaud Avenue is expected to be completed by mid-December.
 - Highlights of 2016 include:
 - Utility replacement on 200th Street between 53 Avenue and 57A Avenue
 - Watermain replacement and new concrete curb and road repaving on 51 Avenue east of 208 Street

- Bike lanes and traffic calming near Nicomekl Elementary School
- Signal replacement at 200 Street and Michaud Crescent
- New pedestrian bridge at City Park
- Replaced playground equipment at Brydon Park
- New signage installed at McBurney Plaza
- Outdoor foosball and table tennis equipment installed at Douglas Park
- New playground features at Dumais Park
- New watermain, signage and paving in Salt Lane
- Completed off-site works at Timms Community Center
- Installed new traffic signal at City Hall and Douglas Crescent

d. Recreation Update

Kim Hilton, Director of Recreation, Culture & Community Services

The Director of Recreation, Culture and Community Services stated:

- After 3 Christmas Party will be held at HD Stafford Elementary School on Wednesday, December 14th.
- Dinner and a Movie is Friday, December 16 at Timms Community Centre
- Pajama Party at Timms Community Centre on Saturday, December 17 from 7:00 pm to 10:00 pm.
- The Winter Recreation Guide was distributed last week with activities for all ages.
- Winterfest Day Camps are offered at Douglas Recreation Centre for two weeks over Christmas.
- Bosu Bootcamp is Fridays from 9:15 to 10:15 am or Saturdays from 8:45 to 9:45 am.
- Babysitter Training Course is offered December 28 – 30 for ages 11 to 14.

e. Mayor's Update

- BC Business Magazine has named the City of Langley one of the top 5 best cities to work in British Columbia.
- The Christmas Bureau is always looking for toys if anyone is able to make a donation.
- A reminder that business licences expire December 31.
- A shopping cart bylaw is being developed by staff.

5. BYLAWS

- a. Bylaw 3007
First, second and third reading of a bylaw to amend the Waterworks Regulation Bylaw.

Motion #16/208

MOVED BY Councillor Pachal

SECONDED BY Councillor van den Broek

THAT the bylaw cited as the “Waterworks Regulation Bylaw, 2004, No. 2550, Amendment No. 18 Bylaw, 2016, No. 3007” be read a first time.

THAT the bylaw cited as the “Waterworks Regulation Bylaw, 2004, No. 2550, Amendment No. 18 Bylaw, 2016, No. 3007” be read a second time.

THAT the bylaw cited as the “Waterworks Regulation Bylaw, 2004, No. 2550, Amendment No. 18 Bylaw, 2016, No. 3007” be read a third time.

CARRIED

- b. Bylaw 3005
First, second and third reading of a bylaw to amend the Municipal Ticket Information System.

Motion #16/209

MOVED BY Councillor Albrecht

SECONDED BY Councillor Storteboom

THAT the bylaw cited as the “Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 8 Bylaw, 2016, No. 3005” be read a first time.

THAT the bylaw cited as the “Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 8 Bylaw, 2016, No. 3005” be read a second time.

THAT the bylaw cited as the “Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 8 Bylaw, 2016, No. 3005” be read a third time.

CARRIED

- c. Bylaw 3009
First, second and third reading of a bylaw to amend the Sanitary Sewer and Storm Sewer Rates Regulation Bylaw.

Motion #16/210

MOVED BY Councillor van den Broek

SECONDED BY Councillor Pachal

THAT the bylaw cited as the “Sanitary Sewer and Storm Sewer Rates and Regulations Bylaw, 2003, No. 2494, Amendment No 14 Bylaw, 2016, No. 3009” be read a first time.

THAT the bylaw cited as the “Sanitary Sewer and Storm Sewer Rates and Regulations Bylaw, 2003, No. 2494, Amendment No 14 Bylaw, 2016, No. 3009” be read a second time.

THAT the bylaw cited as the “Sanitary Sewer and Storm Sewer Rates and Regulations Bylaw, 2003, No. 2494, Amendment No 14 Bylaw, 2016, No. 3009” be read a third time.

CARRIED

6. ADMINISTRATIVE REPORTS

- a. OCP Amendment Bylaw No. 3008 – Public Consultation & Adoption Requirements

Motion #16/211

MOVED BY Councillor Arnold

SECONDED BY Councillor Pachal

THAT Council:

1. Consider Official Community Plan Amendment Bylaw No. 3008 for first and second reading;
2. Provided that Bylaw 3008 receives first reading, direct staff to send copies of Official Community Plan Amendment Bylaw No. 3008 to the following organizations and authorities for consultation prior to holding a public hearing on January 30, 2017 in consideration of the requirements set out in Section 879 of the *Local Government Act*:

Township of Langley	TransLink
City of Surrey	School District No. 35
Metro Vancouver	Agricultural Land Commission
Ministry of Environment	Kwantlen First Nation

Ministry of Transportation & Infrastructure	Department of Fisheries & Oceans
Langley Environmental Partners	Nicomekl Enhancement Society
Langley Field Naturalists	

3. Consider Official Community Plan Amendment Bylaw No. 3008 in conjunction with the 2016-2020 Financial Plan Bylaw No. 2980 and the regional liquid and solid waste management plans in accordance with Section 882 (3) of the *Local Government Act*.

CARRIED

1. Bylaw 3008
First and second reading of a bylaw to amend the Official Community Plan bylaw. (Environmentally Sensitive Area Mapping Study)

Motion #16/212

MOVED BY Councillor Storteboom
SECONDED BY Councillor Martin

THAT the bylaw cited as the “City of Langley Official Community Plan Bylaw, 2005, No. 2600 Amendment No. 8, 2016, No. 3008” be read a first time.

THAT the bylaw cited as the “City of Langley Official Community Plan Bylaw, 2005, No. 2600 Amendment No. 8, 2016, No. 3008” be read a second time.

CARRIED

- b. Out of Province Conference Request - American Planning Association (APA)
Gerald Minchuk, Director of Development Services & Economic Development

Motion #16/213

MOVED BY Councillor Martin
SECONDED BY Councillor Pachal

1. THAT the Director of Development Services & Economic Development be authorized to attend the APA 2017 National Planning Conference in New York City to be held on May 6-9, 2017.
2. THAT all expenses be paid in accordance with the City’s Travel Policy.

CARRIED

- c. Amendment - Clean Water and Wastewater Fund Application- Douglas Crescent from 204 St to 208 St

Motion #16/214

MOVED BY Councillor Arnold

SECONDED BY Councillor Albrecht

1. THAT Council rescind Motion Number 16/193 “Clean Water & Wastewater Fund Application” adopted at the November 7, 2016 Regular Council Meeting; and
2. THAT City Council authorize staff to submit an application for grant funding for the Douglas Crescent Utilities Project through the Clean Water and Wastewater Fund; and
3. THAT City Council supports the project and commits to its share (\$780,000) of the project and;
4. THAT this project could not proceed without program funding and;
5. THAT without the grant funding the full scope of this project would not have otherwise been undertaken in fiscal years 2016-17 or 2017-18.

CARRIED

7. NEW AND UNFINISHED BUSINESS

- a. Motions/Notices of Motion

1. Resolution for FCM 2017 Annual Conference - Councillor Storteboom
Resolution for a Standard Remediation of Properties used as Marijuana Grow Operations and Clandestine Drug Laboratories

Motion #16/215

MOVED BY Councillor Storteboom

SECONDED BY Councillor Pachal

WHEREAS, residential and commercial properties are being used for agricultural and drug manufacturing purposes,

WHEREAS, the aftermath of these activities can result in buildings that are not healthy for human habitation and uncertain for value,

WHEREAS, there is a need for health and safety standards to be established for former marijuana grow operations and clandestine drug laboratories in order for these properties to be restored to acceptable

occupancy,

THEREFORE, BE IT RESOLVED THAT the Federation of Canadian Municipalities (FCM) petition the government of Canada to establish a comprehensive standard of remediation for residential and commercial properties affected by the cultivation of agriculture and/or the manufacture of drugs, whether legal or illegal, to acceptable health and safety standards for reoccupation by residents and the protection of investors and underwriters.

CARRIED with Councillor van den Broek opposed.

2. Speed Radar Signs - Mayor Schaffer

Mayor Schaffer stated he would like to postpone the motion for speed radar signs and requested staff attempt to secure funding from ICBC for additional speed radar signs.

3. 2017 Regular Council Meeting Dates

Motion #16/216

MOVED BY Councillor Martin

SECONDED BY Councillor van den Broek

THAT the following dates be set as the dates for the Regular Meetings of Council in 2017:

January 16 & 30, 2017

February 6 & 20, 2017

March 6 & 20, 2017

April 3 & 24, 2017

May 8 & 29, 2017

June 12 & 26, 2017

July 10 & 24, 2017

September 11 & 18, 2017

October 2 & 23, 2017

November 6 & 20, 2017

December 4 & 11, 2017

The Regular Meetings of Council will be held in the Council Chambers, Langley City Hall, 20399 Douglas Crescent, Langley BC at 7:00 p.m., unless otherwise noted.

CARRIED

4. Allocation of Funds for Homeless Related Issues

Motion #16/217

MOVED BY Councillor Pachal

SECONDED BY Councillor van den Broek

THAT Council allocate \$89,500.00 from the Enterprise Fund to cover the additional costs incurred by the City to address homelessness related issues.

CARRIED

8. **ADJOURNMENT**

Motion #16/218

MOVED BY Councillor Pachal

SECONDED BY Councillor Martin

THAT the meeting be adjourned at 8:41 pm

CARRIED

MAYOR

CORPORATE OFFICER



MINUTES OF A PUBLIC HEARING MEETING

Monday, December 5, 2016
7:00 p.m.
Council Chambers, Langley City Hall
20399 Douglas Crescent

Staff Present:

Mayor Schaffer
Councillor Arnold
Councillor Albrecht
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor van den Broek
D. Leite, Deputy Chief Administrative Officer
G. Minchuk, Director of Development Services and Economic Development
R. Bomhof, Director of Engineering, Parks and Environment
K. Hilton, Director of Recreation, Culture and Community Services
C. Mushata, Manager of Legislative Services

1. CALL TO ORDER

Mayor Schaffer called the Public Hearing to order.

Mayor Schaffer read a statement regarding the procedure to be followed for the Public Hearing.

The Corporate Officer advised that the Public Hearing was advertised as follows: a notice was placed on the City Hall Notice Board on Tuesday, November 22. Newspaper advertisements were placed in the November 25th and 30th issues of the Langley Times. Notices were also mailed and hand delivered to properties within 100 metres of the subject properties.

The Corporate Officer advised that two letters have been received. One has expressed concern about the need for additional parking in the area. The other cited various concerns.

2. BUSINESS

- a. Bylaw No. 3006 – Zoning Amendment and Development Permit DP 08-16
A proposal to amend the Zoning Bylaw to accommodate a 4-storey, 28 unit townhouse development at 5501 & 5503 198 Street; 5509 198 Street; and 19771 55 Avenue.

Mr. G. Vlieg of Creative Transportation Solutions and Ms. S. Chen presented details of the proposed development including results of the traffic study conducted.

In response to a question, Mr. Vlieg advised he conducted his site visit at two separate times which were at 4:30 and 8:00 p.m.

Mr. P. Fitzgerald, 19752 55A Avenue stated:

- As a resident, parking is not as easy as the traffic engineer has indicated.
- He believes the “No parking here to corner” signs need to be erected on both the north and south ends of the road to address sightline issues at corners.
- Access via the laneway is insufficient at 16 feet 5 inches and will create gridlock; it needs to be wide enough for two full size vehicles.
- Nobody will want to utilize the laneway and therefore will not park in their garages and exacerbate the on-street parking issues.
- The infrastructure needs to be constructed before more developments are constructed.

In response to the issues raised, Mr. Vlieg advised:

- A rear lane typical vehicle width is 2.2 metres for a total of 4.4 metres.
- The paved area of the rear laneway is typically 5 metres, leaving approximately 0.6 metres for passing.
- The issue of sightlines is typically addressed through no parking signage.
- A self-policing parking proposal has been developed through the placement of raised curb bulges to help prevent parking and improve sightlines.
- The majority of peak traffic volume will be one directional in the mornings and evenings.
- The unit garages will be constructed to accommodate larger type vehicles.

Councillor Martin asked staff provide a report as to whether yellow curbs can be painted on these streets to help address sightline issues.

The Deputy Chief Administrative Office advised the issue of yellow curbs will be considered during the review of traffic calming in this area.

Councillor Albrecht stated:

- The Advisory Planning Commission had question why the density had not been maximized on the site but he believes this is a nice transition in this area.
- He requested traffic counts be conducted in laneways at some point in future to ensure needs are being met.

In response to a question, Ms. Chen advised the additional apron parking spaces will be constructed 5.5 metres long in accordance with the City's bylaw.

Matt Weber, Project Manager, stated:

- The intent of the development is to provide affordable housing.
- The density was considered but the demographic that will be moving here are families that require this type of housing.

3. MOTION TO CLOSE PUBLIC HEARING

Motion #16/205

MOVED BY Councillor Storteboom

SECONDED BY Councillor Arnold

THAT the Public Hearing close at 7:54 pm.

CARRIED

MAYOR

CORPORATE OFFICER



CITY OF LANGLEY

"The Place to Be!"

REQUEST TO APPEAR AS A DELEGATION

In order to appear before Council as a delegation at a Council Meeting, you need to submit a written request to the Corporate Officer by 12:00 p.m. noon on the Monday one week before the scheduled Council Meeting. The request can be a copy of this completed form or a separate letter that you have written which contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person, by mail or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall (20399 Douglas Crescent). Delegations are usually scheduled at the start of the meeting. You are limited to a maximum of five (5) minutes to present your material. You may speak on more than one (1) topic but you must keep your presentation within the five (5) minute time limit.

Please attach to this form any material that you wish Council to review in advance of the meeting.

DATE: Dec. 2/16 REQUESTED MEETING DATE: December 12, 2016

NAME: Andria McAlay, Rod Wainright, Don Bennett

ORGANIZATION NAME: SASSY Awards Langley
(if applicable)

ADDRESS: 201-20999 88th Ave, Langley BC V1M 2C9

CONTACT NUMBER: 778-982-8801

EMAIL ADDRESS: andria@sassyawardslangley.ca

TOPIC: 2017 Awards, what we are doing within the community

AUDIO/VISUAL NEEDS (if yes, specify) _____

ACTION YOU WISH COUNCIL TO TAKE: We are looking for the City of Langley to formally support SASSY in our endeavors recognizing Youth in our community.



CITY OF LANGLEY
"The Place to Be!"

**REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT**

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group or organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: NOVEMBER 17, 2016 REQUESTED MEETING DATE: DECEMBER 12, 2016

NAME: MAGIC OF CHRISTMAS PARADE COMMITTEE

ORGANIZATION NAME: CITY OF LANGLEY
(if applicable)

ADDRESS: TIMMS COMMUNITY CENTRE

CONTACT NUMBER: 604 514 2902

EMAIL ADDRESS: TEDELL@LANGLEYCITY.CA

TOPIC: MAGIC OF CHRISTMAS PARADE AWARD WINNERS

AUDIO/VISUAL NEEDS (if yes, specify) _____

ACTION YOU WISH COUNCIL TO TAKE: COMMUNITY SPOTLIGHT

COUNCILLOR ALBRECHT AND COUNCILLOR VAN DEN BROEK TO PRESENT A CERTIFICATE

AND GIFT BASKET TO EACH AWARD WINNER. 3 WINNING GROUPS: LISA'S SCHOOL OF

DANCE (CORPORATE), LANGLEY UNITED YOUTH SOCCER ASSOCIATION (COMMUNITY), AND SNOW QUEEN

- THERESA RIDER AS "GLSA" (PRIVATE).

CITY OF
LANGLEY



EXPLANATORY MEMO

CHAUFFEUR PERMIT AND REGULATION BYLAW, 2016, No. 3002

A bylaw to provide for the regulation of chauffeurs within the City of Langley and for the issuing of permits to chauffeurs by the Officer in Charge.



CHAUFFEUR PERMIT AND REGULATION BYLAW, 2016,

BYLAW No. 3002

A bylaw to provide for the regulation of chauffeurs within the City of Langley and for the issuing of permits to chauffeurs by the Officer in Charge.

WHEREAS a council of a municipality may, in accordance with section 36 of the *Motor Vehicle Act*, provide for the regulation of chauffeurs in the municipality and provide for the issue of permits to chauffeurs by the municipality's chief of police;

AND WHEREAS the Council of the City of Langley wishes to regulate chauffeurs and to require that chauffeurs hold a permit issued by the Officer in Charge of the local RCMP detachment;

NOW THEREFORE the Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Title

This Bylaw may be cited as the "Chauffeur Permit and Regulation Bylaw, 2016, No. 3002".

2. Definitions

In this Bylaw:

- (1) **Chauffeur** means any person who drives a vehicle, other than a bus, that is operated at any time on a highway by, for, or on behalf of any person who charges or collects compensation for the transportation of passengers in or on the vehicle, and that is available for hire, with driver, whether by the trip or on an hourly basis;
- (2) **Chauffeur's Permit** means a permit issued by the Officer in Charge pursuant to the provisions of this Bylaw and the *Motor Vehicle Act*, which permit may be in the form of permit shown in Schedule A to this Bylaw;
- (3) **City** means the City of Langley;
- (4) **Council** means the Council for the City;
- (5) **Motor Vehicle Act** means the *Motor Vehicle Act*, R.S.B.C. 1996, c. 318;

- (6) **Officer in Charge** means the senior member of the Royal Canadian Mounted Police in the City, or an official of the Royal Canadian Mounted Police authorized to act in his or her place;
- (7) **Person** means an individual; and
- (8) **Taxi Host Pro Program** means the Taxi Host Pro Program course offered by the Justice Institute of British Columbia or another course approved as an equivalent by the Officer in Charge.

3. **Chauffeur's Permit**

- (1) A Chauffeur must not, within the City, drive, operate, or be in charge of a motor vehicle carrying passengers for hire unless he or she holds a valid Chauffeur's Permit.
- (2) A Chauffeur is not required to hold a Chauffeur's Permit under this Bylaw if that Chauffeur does not pick up any passengers within the City.
- (3) Every person who holds a Chauffeur's Permit issued under this Bylaw must have that Chauffeur's Permit in his or her possession at all times while driving or operating a taxi or otherwise acting as a Chauffeur on any highway, and must
 - a. display the Chauffeur's Permit in a conspicuous location visible to passengers of the vehicle; and
 - b. produce the Chauffeur's Permit for inspection at any time upon the demand of any police officer or constable.
- (4) Every person who holds a Chauffeur's Permit issued under this Bylaw must comply with all provisions of this Bylaw, all other bylaws of the City, and all provisions of the *Motor Vehicle Act*.

4. **Application for a Chauffeur's Permit**

- (1) A person may apply for a Chauffeur's Permit if that person:
 - (a) holds a valid Class 4 driver's licence; and
 - (b) has successfully completed Taxi Host Pro Program.
- (2) Every person applying for a Chauffeur's Permit must:
 - (a) submit an application in person to the Officer in Charge using the form prepared by the Officer in Charge for that purpose;

(b) provide to the Officer in Charge the following information about the applicant:

- i. name;
- ii. home address;
- iii. telephone number;
- iv. British Columbia Driver's Licence Number;
- v. birthdate and birth place;
- vi. height, weight, complexion, colour of hair, colour of eyes;
- vii. identifying marks such as scars, tattoos, etc. if any;
- viii. emergency contact and that contact's current address; and
- ix. the particulars of any refusal, suspension or cancellation of a permit under section 36 of the *Motor Vehicle Act* sought by or issued to the applicant in another British Columbia municipality within the previous five years; and

(c) provide the Officer in Charge with the following:

- i. current certified driving extract;
- ii. proof of the applicant's successful completion of Taxi Host Pro Program;
- iii. the signed approval of the representative of a company offering taxicab services, if the applicant drives or expects to drive taxicabs for that company;
- iv. the results of a criminal record search covering the preceding five (5) year period or, consent for a criminal record search;
- v. consent for a vulnerable sector check; and
- vi. consent for a disclosure of criminal record information.

(3) An applicant who requests that the RCMP detachment for the City perform the criminal record search on the applicant's behalf for the purposes of this Bylaw must pay the fee specified in Fees and Charges Bylaw, 2010, No.2837, as amended, prior to submitting the application to the Officer in Charge.

(4) If at the time of making an application under this Bylaw, the applicant has six convictions for violations under the *Motor Vehicle Act* within the previous five years the applicant must also provide the Officer in Charge with proof of successful completion of an Insurance Corporation of British Columbia approved defensive driving course.

5. Issuance and Renewal of Chauffeur's Permit

(1) The Officer in Charge will issue a Chauffeur's Permit to an applicant if the Officer in Charge is satisfied that:

- (a) the applicant satisfies the eligibility requirements for a Chauffeur's Permit under this Bylaw;

- (b) the applicant has provided a complete and accurate application in accordance with this Bylaw; and
 - (c) the applicant is a fit and proper person to act as a Chauffeur.
- (2) The Officer in Charge may establish guidelines and policies for the purpose of evaluating whether applicants are fit and proper persons to act as Chauffeurs.
- (3) A Chauffeur's Permit is valid for one year from the date of issuance.
- (4) A person may apply to renew a Chauffeur's Permit for one year by completing all of the requirements imposed under sections 4(2) and 4(4) of this Bylaw.
- (5) Every person holding a Chauffeur's Permit issued under this Bylaw must, upon changing his or her residential address, notify the Officer in Charge within two days, giving his new address and such other particulars as the Officer in Charge may require.

6. Refusal, Suspension and Cancellation of a Chauffeur's Permit

- (1) An Officer in Charge may refuse an application for a Chauffeur's Permit, or refuse an application to renew a Chauffeur's Permit, or suspend or cancel a Chauffeur's Permit if the Officer in Charge determines that the applicant or holder:
 - (a) does not satisfy the eligibility requirements for a Chauffeur's Permit under this Bylaw;
 - (b) has not provided a complete and accurate application in accordance with this Bylaw; or
 - (c) because of the applicant's or holder's use of or dealing in intoxicants or narcotic drugs or any other reason, is unfit to act as a Chauffeur.
- (2) If the Officer in Charge refuses an application for a Chauffeur's Permit, refuses an application to renew a Chauffeur's Permit, or suspends or cancels a Chauffeur's Permit, the Officer in Charge must within 24 hours after the refusal, suspension, or cancellation notify the applicant or holder in writing stating the grounds.
- (3) A person may exercise their right of appeal to the Council of the City under section 36(7) of the *Motor Vehicle Act* by submitting an appeal request in writing to the City's corporate officer.

7. Offence and Penalty

- (1) Every person who violates any provision of this Bylaw, or who suffers or permits any act or thing to be done in violation of any provision of this Bylaw, commits an offence and is liable upon summary conviction to pay a penalty of not more than \$10,000.

- (2) A separate offence shall be deemed to occur on each day that the offence occurs or continues.

8. Severability

- (1) If any portion of this Bylaw is held invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

9. Schedules

- (1) Schedule "A" attached to this Bylaw forms part of this Bylaw.

10. Repeal and Transition

- (1) Bylaw No. 988 is hereby repealed.
- (2) A permit issued under Bylaw No. 988 that was valid immediately before the adoption of this Bylaw is deemed to be a Chauffeur's Permit under this Bylaw and is valid for one year from the date of adoption of this Bylaw.

READ A FIRST, SECOND AND THIRD time this day of , 2016.

ADOPTED this day of , 2016.

MAYOR

CORPORATE OFFICER

SCHEDULE A

To be placed on the inside of the vehicle in a prominent location that is visible to all passengers.

(Card size shall be 15.24 cm (6 inches) wide x 10.16 cm (4 inches) high.)



CHAUFFEUR PERMIT IDENTIFICATION CARD FOR THE CITY OF LANGLEY

PHOTO ID

Driver Name and Signature

Chauffeur's Licence No.

Chauffeur Permit No.

Officer in Charge, Langley RCMP

Expiry Date

Date



EXPLANATORY MEMO

MUNICIPAL TICKET INFORMATION SYSTEM BYLAW 2846, AMENDMENT NO 9 BYLAW, 2016 No. 3010

PURPOSE:

To include the new Chauffeur Permit and Regulation bylaw.



**MUNICIPAL TICKET INFORMATION SYSTEM
BYLAW 2846,
AMENDMENT NO 9 BYLAW, 2016
No. 3010**

A Bylaw to amend fees in the Municipal Ticket Information System.

1. Title

- (1) This bylaw shall be cited as the “Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 8 Bylaw, 2016, No. 3005.”

2. Amendments

- (1) Municipal Ticket Information System Bylaw, 2011, No. 2846 is hereby amended by:
- (a) Replacing the phrase “B1” through “B25” with the phrase “B1” through “B26” throughout the bylaw;
 - (b) Amending Section 4 – Schedules by inserting a new “Schedule B5 – Chauffeur Permit and Regulation Bylaw and renumbering the subsequent schedules as appropriate;
 - (c) Deleting Schedule A and replacing it with a new “Schedule A – Enforcement Officers” as follows;

Schedule A – Enforcement Officers

Schedule	Column 1 Designated Bylaws	Column 2 Designated Bylaw Enforcement Officer
B1	Abandoned Properties Bylaw, 2014, No 2922	Building and Licence Inspector Bylaw Enforcement Officer Fire Inspector RCMP Officer
B2	Animal Control Bylaw, 2006, No. 2622	Animal Control Officer Bylaw Enforcement Officer RCMP Officer
B3	Building and Plumbing Regulation Bylaw, 2003, No. 2498	Building and Licence Inspector Bylaw Enforcement Officer
B4	Business Licence and Regulation Bylaw, 2004, No. 2564	Building and Licence Inspector Bylaw Enforcement Officer Fire Inspector RCMP Officer
B5	Chauffeur Permit and Regulation Bylaw, 2016, No. 3002	Bylaw Enforcement Officer RCMP Officer
B6	Commercial Vehicle Licensing Bylaw, 1983, No. 1316	Bylaw Enforcement Officer RCMP Officer
B7	Community Standards Bylaw, 2003, No. 2487	Bylaw Enforcement Officer RCMP Officer
B8	Controlled Substance Property Bylaw, 2006, No. 2625	Building and Licence Inspector Bylaw Enforcement Officer Chief Fire Officer Fire Member Health Inspector appointed by the Local Health Authority RCMP Officer Safety Officer under the <i>Safety Standards Act</i>
B9	Drug Paraphernalia Bylaw, 2006, No. 2624	Building and Licence Inspector RCMP Officer
B10	Firearms Regulation Bylaw, 2015, No. 2962	Bylaw Enforcement Officer Chief Building Inspector RCMP Officer
B11	Fire Protection and Safety Bylaw, 2009, No. 2784	Bylaw Enforcement Officer Chief Fire Officer Fire Member Local Assistant RCMP Officer
B12	Fireworks Bylaw, 2005, No. 2603	Bylaw Enforcement Officer Chief Fire Officer Local Assistant Member RCMP Officer
B13	Highway and Traffic Regulation Bylaw, 2000, No. 2352	Building and Licence Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Engineering Services Manager of Engineering Operations Manager of Park Operations RCMP Officer

B14	Langley Floodplain Soil Deposit Regulation and Prohibition, 1976, No. 750	Building and License Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Services Manager of Park Operations RCMP Officer
B15	Mural Regulation Bylaw, 2009, No. 2791	Bylaw Enforcement Officer Director of Recreation, Culture & Community Service
B16	Noise Control Bylaw, 2006, No. 2628	Building and License Inspector Bylaw Enforcement Officer RCMP Officer
B17	Parks & Public Facilities Bylaw, 2004, No. 2515	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Park Operations RCMP Officer
B18	Pesticide Control Bylaw, 2012, No. 2879	Bylaw Enforcement Officer
B19	Second Hand Dealers, Junk Dealers and Auto Wreckers Control Bylaw, 1968	RCMP Officer
B20	Sign Bylaw, 1996, No. 2125	Building and License Inspector Bylaw Enforcement Officer
B21	Smoking Regulation Bylaw, 2010, No. 2792	Bylaw Enforcement Officer
B22	Solid Waste Bylaw, 2016, No. 2991	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Engineering Operations Manager of Engineering Services
B23	Watercourse Protection Bylaw, 2003, No. 2518	Building and License Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Services Manager of Park Operations RCMP Officer
B24	Water Shortage Response Plan Bylaw, 2005, No. 2589	Bylaw Enforcement Officer Director of Engineering, Parks & Environment
B25	Waterworks Regulation Bylaw, 2004, No. 2550	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Operations Manager of Engineering Services Building and License Inspector Superintendent of Engineering Operations
B26	Zoning Bylaw, 1996, No. 2100	Building and License Inspector Bylaw Enforcement Officer Director of Development Services

(d) Inserting a new Schedule B5 as follows; and

Schedule B5 – Chauffeur Permit and Regulation Bylaw
Chauffeur Permit and Regulation Bylaw, 3002, No. 3010

Column 1 Offence	Column 2 Section	Column 3 Fine
Operating without a valid Chauffeur's Permit – 1 st offence	3(1)	\$500.00
Operating without a valid Chauffeur's Permit – 2 nd offence	3(1)	\$1000.00
Operating without a valid Chauffeur's Permit – 3 rd offence	3(1)	\$2000.00

and renumbering the subsequent schedules as appropriate.

READ A FIRST, SECOND AND THIRD TIME this of , 2016.

ADOPTED this day of , 2016.

MAYOR

CORPORATE OFFICER



EXPLANATORY MEMO

ACCOMMODATION TAX BYLAW, 2016 BYLAW NO. 3004

The purpose of Bylaw No. 3004 is to renew an additional two percent (2%) MRDT accommodation tax pursuant to the Provincial Sales Tax Act effective August 1, 2017.

The Municipal, Regional and District Tax (MRDT), previously known as the Additional Hotel Room Tax (AHRT) is a tax of up to 3% on the purchase of short-term (under 30 days) accommodation (fixed-room lodging of 4 or more rooms) imposed in specific geographic areas of the province on behalf of municipalities, regional districts or eligible entities. The funds paid to the City as the designated recipient under the provisions of the regulation shall be applied to tourism marketing, programs and projects.

The MRDT program was originally introduced in the province in 1987 and generates revenue for local tourism marketing. It is intended to help grow BC revenues: in particular local economies, visitation and jobs as well as amplify BC's tourism marketing efforts in an increasingly competitive marketplace.



ACCOMMODATION TAX BYLAW, 2016 BYLAW NO. 3004

A Bylaw to request the imposition of an additional accommodation tax pursuant to the
Provincial Sales Tax Act

1. Title

- (1) This bylaw shall be cited as the “Accommodation Tax Bylaw, 2016, No. 3004.”

2. Administration

- (1) The Lieutenant Governor in Council is requested to make a regulation under Section 240 of the *Provincial Sales Tax Act* declaring that, effective August 1, 2017, Section 123(1) of the said Act applies in respect of accommodation purchased within the City of Langley.
- (2) The tax to be imposed under the regulation is requested to be two percent (2%) of the purchase price of the accommodation.
- (3) The funds paid to the City as the designated recipient under the provisions of the regulation shall be applied to tourism marketing, programs and projects.

READ A FIRST, SECOND AND THIRD TIME this seventh day of November, 2016.

ADOPTED this day of , 2016.

MAYOR

CORPORATE OFFICER



EXPLANATORY NOTE

WATERWORKS REGULATION BYLAW, 2004, No. 2550, AMENDMENT NO. 18 BYLAW, 2016

BYLAW NO. 3007

The purpose of this amendment of Bylaw No. 2550 is to increase the deposit required for use of a fire hydrant and/or standpipe, delete the reference to Municipal Ticket Information offences in Schedule B which is addressed in the accompanying amendment bylaw to the Municipal Ticket Information Bylaw, delete the Sprinkling Permit which is now part of the Water Shortage Response Bylaw and address housekeeping amendments to terminology.

A further purpose of Bylaw No. 3007 is to accommodate the water user rate structure in 2017 to increase by 0.9% or \$0.01/CM. This increase is to offset the increase in the GVWD rate reflecting the continued water quality improvement capital projects, as well as increases in City wages and supplies.

The consumption based charge will increase to \$1.17 per cubic meter and the flat fee remains at \$50.00. Water rates are designed to attain a user pay system by charging customers for their actual use. The average total cost for a Single Family Home in 2017 will be \$436.10 (an increase of \$3.30 over 2016), and \$272.23 (an increase of \$1.90 over 2016) for a Strata Dwelling.



WATERWORKS REGULATION BYLAW, 2004, No. 2550, AMENDMENT NO. 18 BYLAW, 2016

BYLAW NO. 3007

A Bylaw to amend the Waterworks Regulation Bylaw.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

Title

1. This bylaw may be cited as the “Waterworks Regulation Bylaw, 2004, No. 2550, Amendment No.18 Bylaw, 2016, No. 3007”.

Amendments

2. Waterworks Regulation Bylaw, 2004, No. 2550 is hereby amended as follows:

- (1) By deleting the definition of “G.V.W.D.” in section 1.
- (2) By deleting the phrase “the street of the City” in section 4(5)(a) and replacing it with the phrase “City owned land or rights-of-way”
- (3) By deleting section 9.2 and replacing it with a new section 9.2 as follows:

“9.2 Disconnection of the Services

- (a) If a building or structure is removed from the property, destroyed or damaged to the extent that it can no longer be put to any legally permitted use, the Director will have the service connection disconnected.
 - (b) The owner or the developer of the property will pay a disconnection fee in the amount set out in Schedule “B” for the disconnection of the service connection.
 - (c) A service connection will not be reconnected to the stopped up or disconnected service connection, except as permitted by Section 4 of this Bylaw.”
- (4) By deleting section 49 and replacing it with a new section 49 as follows:

49. PENALTIES

- (1) A person who violates a provision of this Bylaw commits an offence under this Bylaw.

-
- (2) In the case of a continuing offence, each day that the offence continues constitutes a separate offence under this Bylaw.
- (3) A person who commits an offence under this Bylaw is subject to any remedies or penalties available to the City under provincial law including, but not limited to, a fine of up to \$10,000 upon summary conviction.
- (5) By deleting Schedule “A” – Waterworks Bylaw and replacing it with the attached Schedule “A” – Waterworks Bylaw, attached to and forming part of this bylaw.
- (6) By deleting Schedule “B” – Waterworks Bylaw and replacing it with a new Schedule “B” – Waterworks Bylaw, attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this fifth day of December, 2016.

ADOPTED this day of , 2016.

MAYOR

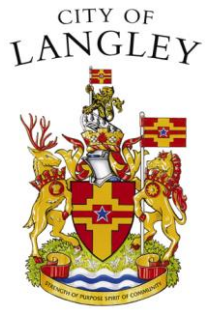
CORPORATE OFFICER

SCHEDULE “A” - WATERWORKS BYLAW

<u>CLASS OF CONSUMER</u>	<u>RATE</u>
(a) <u>Low-volume Consumer</u>	
(i) A per annum flat rate per dwelling unit of	\$50.00
plus a	
volumetric rate of	\$1.17
per cubic metre of water consumed as determined by using	
consumption in the previous year for the premise owned or	
occupied by the consumer.	
(ii) If a new premise is being charged the volumetric rate will be	
determined by the Collector having regard to similar premises and	
historical water consumption.	
(b) <u>High-volume Consumer</u>	
(i) A bi-monthly flat rate of	\$9.26
plus a	
volumetric rate of	\$1.30
per cubic metre of water consumed in the past two months.	
(ii) The minimum charge payable by a high-volume consumer is	\$9.26
per two-month period.	

Where applicable under this Bylaw, if the City of Langley renders the following services the following service charge(s) may be payable.

33



EXPLANATORY MEMO

MUNICIPAL TICKET INFORMATION SYSTEM BYLAW 2846, AMENDMENT NO 7 BYLAW, 2016 No. 3005

PURPOSE:

To include the new Solid Waste bylaw, include the Langley Floodplain Soil Deposit Regulation and Prohibition Bylaw, add the names of Manager of Engineering Operations and Manager of Engineering Services to enable them to ticket under the Highway and Traffic Regulation Bylaw, 2000, No. 2352 and update the title of Parks Manager and Director of Engineering, Parks & Environment throughout Schedule A.



**MUNICIPAL TICKET INFORMATION SYSTEM
BYLAW 2846,
AMENDMENT NO 8 BYLAW, 2016
No. 3005**

A Bylaw to amend fees in the Municipal Ticket Information System.

1. Title

- (1) This bylaw shall be cited as the “Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 8 Bylaw, 2016, No. 3005.”

2. Amendments

- (1) Municipal Ticket Information System Bylaw, 2011, No. 2846 is hereby amended by:
- (a) Replacing the phrase “B1” through “B24” with the phrase “B1” through “B25” throughout the bylaw;
 - (b) Amending Section 4 – Schedules by inserting a new “Schedule B24 – Waterworks Regulation Bylaw and renumbering the subsequent schedules as appropriate;
 - (c) Deleting Schedule A and replacing it with a new “Schedule A – Enforcement Officers” as follows;

Schedule A – Enforcement Officers

Schedule	Column 1 Designated Bylaws	Column 2 Designated Bylaw Enforcement Officer
B1	Abandoned Properties Bylaw, 2014, No 2922	Building and Licence Inspector Bylaw Enforcement Officer Fire Inspector RCMP Officer
B2	Animal Control Bylaw, 2006, No. 2622	Animal Control Officer Bylaw Enforcement Officer RCMP Officer
B3	Building and Plumbing Regulation Bylaw, 2003, No. 2498	Building and Licence Inspector Bylaw Enforcement Officer
B4	Business Licence and Regulation Bylaw, 2004, No. 2564	Building and Licence Inspector Bylaw Enforcement Officer Fire Inspector RCMP Officer
B5	Commercial Vehicle Licensing Bylaw, 1983, No. 1316	Bylaw Enforcement Officer RCMP Officer
B6	Community Standards Bylaw, 2003, No. 2487	Bylaw Enforcement Officer RCMP Officer
B7	Controlled Substance Property Bylaw, 2006, No. 2625	Building and Licence Inspector Bylaw Enforcement Officer Chief Fire Officer Fire Member Health Inspector appointed by the Local Health Authority RCMP Officer Safety Officer under the <i>Safety Standards Act</i>
B8	Drug Paraphernalia Bylaw, 2006, No. 2624	Building and Licence Inspector RCMP Officer
B9	Firearms Regulation Bylaw, 2015, No. 2962	Bylaw Enforcement Officer Chief Building Inspector RCMP Officer
B10	Fire Protection and Safety Bylaw, 2009, No. 2784	Bylaw Enforcement Officer Chief Fire Officer Fire Member Local Assistant RCMP Officer
B11	Fireworks Bylaw, 2005, No. 2603	Bylaw Enforcement Officer Chief Fire Officer Local Assistant Member RCMP Officer
B12	Highway and Traffic Regulation Bylaw, 2000, No. 2352	Building and Licence Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Engineering Services Manager of Engineering Operations Manager of Park Operations RCMP Officer

B13	Langley Floodplain Soil Deposit Regulation and Prohibition, 1976, No. 750	Building and License Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Services Manager of Park Operations RCMP Officer
B14	Mural Regulation Bylaw, 2009, No. 2791	Bylaw Enforcement Officer Director of Recreation, Culture & Community Service
B15	Noise Control Bylaw, 2006, No. 2628	Building and License Inspector Bylaw Enforcement Officer RCMP Officer
B16	Parks & Public Facilities Bylaw, 2004, No. 2515	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Park Operations RCMP Officer
B17	Pesticide Control Bylaw, 2012, No. 2879	Bylaw Enforcement Officer
B18	Second Hand Dealers, Junk Dealers and Auto Wreckers Control Bylaw, 1968	RCMP Officer
	Sign Bylaw, 1996, No. 2125	Building and License Inspector Bylaw Enforcement Officer
B20	Smoking Regulation Bylaw, 2010, No. 2792	Bylaw Enforcement Officer
B21	Solid Waste Bylaw, 2016, No. 2991	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Manager of Engineering Operations Manager of Engineering Services
B22	Watercourse Protection Bylaw, 2003, No. 2518	Building and License Inspector Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Services Manager of Park Operations RCMP Officer
B23	Water Shortage Response Plan Bylaw, 2005, No. 2589	Bylaw Enforcement Officer Director of Engineering, Parks & Environment
B24	Waterworks Regulation Bylaw, 2004, No. 2550	Bylaw Enforcement Officer Director of Engineering, Parks & Environment Fire Chief Manager of Engineering Operations Manager of Engineering Services Building and License Inspector Superintendent of Engineering Operations
B24	Zoning Bylaw, 1996, No. 2100	Building and License Inspector Bylaw Enforcement Officer Director of Development Services

(d) Adding a new Schedule B24 as follows; and

Schedule B24 – Waterworks Regulation Bylaw

Waterworks Regulation Bylaw, 2004, No. 2550

Column 1 Offence	Column 2 Section	Column 3 Fine
Unauthorized work and services performed on the water system	4(5)(a)	\$500.00
Unauthorized connection to water system	4(5)(b)	\$500.00
Interfering with waterworks system	6	\$100.00
Unauthorized selling or disposing, or waste of water	8	\$100.00
Interfere, resist, or obstruct authorized person	10	\$100.00
Unauthorized use of hydrant or standpipe	17(7)	\$500.00
Interfere, resist or obstruct access for authorized person to read, inspect, repair or replace water meter.	19	\$200.00
Unauthorized water connection turn on or off	35	\$100.00
Connecting or remaining connected to system without a permit	37	\$500.00
Failure to remedy a cross contamination, cross-connection or install appropriate backflow preventer	39(2)	\$200.00

and renumbering the subsequent schedules as appropriate.

READ A FIRST, SECOND AND THIRD TIME this fifth of December, 2016.

ADOPTED this day of , 2016.

MAYOR

CORPORATE OFFICER



EXPLANATORY NOTE

SANITARY SEWER AND STORM SEWER RATES AND REGULATION BYLAW, AMENDMENT No. 14

BYLAW No. 3009

The purpose of Bylaw No. 3009 is to accommodate the sewer user rate structure in 2017 to increase by 8.2% or \$0.08/CM. This increase is to offset the increase in the GVS&DD levy for 2017, as well as increases in wages and supplies. A \$0.03/CM provision to increase the transfer to reserves has been included to be used to replace aging infrastructure.

The consumption based charge will increase to \$1.06 per cubic meter (based on 80 % of water consumption) and the flat fee remains at \$50.00. Sewerage and Drainage rates are designed to attain a user pay system by charging customers for their actual use. The average total cost for a Single Family Home in 2017 will be \$329.84 (an increase of \$21.12 over 2016), and \$211.22 (an increase of \$12.16 over 2016) for a Strata Dwelling.



SANITARY SEWER AND STORM SEWER RATES AND REGULATION BYLAW, AMENDMENT NO. 14

BYLAW NO. 3009

A Bylaw to amend the Sanitary Sewer and Storm Sewer Rates
Regulation Bylaw, 2003, No. 2494

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. The "Sanitary Sewer and Storm Sewer Rates and Regulation Bylaw, 2003, No. 2494, and any amendments are hereby amended by deleting Schedule "A" Rates –and inserting the Schedule "A" – Rates, attached to and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the "Sanitary Sewer and Storm Sewer Rates and Regulation Bylaw, 2003, No. 2494, Amendment No. 14 Bylaw, 2016, No. 3009".

READ A FIRST, SECOND AND THIRD TIME this fifth day of December, 2016.

ADOPTED this day of , 2016.

MAYOR

CORPORATE OFFICER



SANITARY SEWER AND STORM SEWER RATES

SCHEDULE “A” – Rates

1. Consumption Rates

Annual Low Volume Consumer Rates

- 1.1 To all low volume consumers with annual billings, the following charges apply:
- (a) \$50.00 per dwelling unit per annum; plus
 - (b) a consumption charge of \$1.06 per cubic metre based on eighty percent (80%) of the water consumption used during the previous twelve months.

- 1.1.1 As an exception to section 1.1 of this Schedule, Township of Langley residential units are charged \$363.76 per unit when no consumption data is available.

Annual High Volume Consumer Rates

- 1.2 To all high volume consumers with annual billings, the following charges apply:
- (a) \$50.00 per dwelling unit per annum; plus
 - (b) a consumption charge of \$1.06 per cubic metre based on eighty percent (80%) of the water consumption used during the previous twelve months.

- 1.2.1 For the purposes of billing high volume consumer use to the Township of Langley under any existing sewer use agreements, section 1.2 of this Schedule will apply.

- 1.2.3 As an exception to section 1.2 of this Schedule, in cases where water consumption data is not available for the Township of Langley, then the billings will be calculated using consumption data from like units in the City of Langley as determined by the Collector.

Bi-monthly High Volume Consumer Rates

- 1.3 To all high volume consumers who are listed in Schedule B, the following charges will apply:
- (a) \$9.26 per dwelling unit every two months; plus
 - (b) a consumption charge of \$1.18 per cubic metre based on eighty percent (80%) of the water consumption used during the previous two months.

2. Deposits

a) Sanitary and Storm Sewer Service Connection Deposits

A deposit, to be determined by an estimate, will be required for each sanitary or storm sewer connection, prior to installation.

b) Culvert Deposits

A deposit, to be determined by an estimate, will be required for each culvert, prior to installation.

c) Disconnection Deposit

A deposit, to be determined by an estimate, will be required for each sanitary or storm sewer disconnection, prior to disconnection.

3. Re-inspection Rate

The rate will be \$55.00 per re-inspection.

4. Call out Rate

The rate will be \$75.00 per call out.

5. Abatement Program Rate

The rate will be \$55.00 per application.

6. Penalty Interest Rate

The rate will be as the same interest rate charged in the Tax Penalty Addition Bylaw, 1983, No. 1267 and its amendments.



EXPLANATORY MEMO


FLAG RAISING POLICY AMENDMENT

RECOMMENDATION:

THAT City Council adopt the revised Flag Raising Policy No. CO-33.

PURPOSE:

The Flag Raising Policy is being amended to include a provision to allow for the raising of a Rainbow Flag to be flown for a period of seven (7) days to coincide with the beginning of the Vancouver annual Pride Week.

	Title: Flag Raising Policy	Policy No: CO - 33
	Category: Council Policy	Classification: n/a

1. Purpose:

To ensure that all flags at City Hall and other City of Langley operated municipal properties and buildings are flown and displayed in a consistent and appropriate manner.

2. Scope:

The jurisdiction of flags in the City of Langley falls under the directive of the Mayor's Office, acting through the Chief Administrative Officer.

3. Flag Raisings:

The City of Langley normally flies the Canadian Flag, the Province of British Columbia Flag and the City of Langley Flag on designated poles at various buildings or properties throughout the City of Langley, including City Hall.

4. Courtesy Flags:

The City does not have a pole designated for use strictly as a courtesy pole. However, to occasionally accommodate community or civic requests, the courtesy flag will be flown on the City of Langley flag pole at City Hall directly below the City of Langley flag.

The intent of the courtesy flag pole is to recognize visiting dignitaries, City challenges, and civic events and to allow not-for-profit community groups to promote local events.

Community requests to use the flag pole must be in writing to the Office of the Mayor 30 days prior to the requested date. If more than one flag raising request is received and the requests meet the eligibility and assessment criteria, then each flag will be flown for an equal percentage of the available time. The City will endeavor to fly courtesy flags as scheduled; however, no courtesy flags will be flown during times of half-masting. Civic uses (visiting dignitaries, civic events) and emergencies will also take precedence.

Courtesy Flag Requirements:

- 1) Courtesy flags must be in excellent condition and not exceed three feet by six feet in size.
- 2) If approved, the flag must be delivered to the Administration Office a minimum of one week in advance of the flag being flown and picked up no later than one week after the flag has been lowered.
- 3) Events will not be commercially oriented and must be of general interest to the community at large
- 4) The flag must reflect the event only and not recognize any sponsors outside the official name of the event (ie. CIBC Run for the Cure).
- 5) The City reserves the right to reject any application and/or flag that does not comply with the City of Langley policies or bylaw; espouse racism, personal discrimination, violence

or hatred. Flags shall not promote a point of view or organization of a political, ethical, religious nature or directly encourage, or exhibit obvious indifference to unlawful behavior.

Permitting a courtesy flag does not constitute an endorsement from the City of Langley or its employees. It is forbidden to give the impression that an event, service or product is endorsed or associated with the City in any way if such endorsement has not been given in writing.

The City will make every effort to accommodate flag-raising ceremonies based on availability and operational feasibility, but cannot guarantee a ceremony for each courtesy flag event.

5. Half-Masted Flags:

Flags are flown at half-mast as a sign of mourning. Flags to be flown at half-mast include all flags at City Hall and all flags on City-operated properties (property owned by the City but operated by a third party is excluded from this policy) that are capable of half-masting. Half-masting can occur simultaneously at all identified City-operated municipal facilities or at just one specific civic location depending on circumstances. When one flag is half-masted, all flags flown together must also be half-masted.

Flags can be half-masted from time of notification of death until sunset on the day of the funeral OR from time of notification of death until sunset on the following day and from sunrise to sunset on the day of the funeral OR only from sunrise to sunset on the day of the funeral.

In exceptional circumstances, and on the advice of the Chief Administrative Officer, the Mayor can approve the half-masting of flags not provided for. The Mayor should seek a Council resolution when possible.

The following are occasions for half-masting flags at City of Langley facilities. When one flag is half-masted, all flags flown together must also be half-masted:

<i>Occasion</i>	<i>Conditions</i>
<i>FEDERAL</i>	
Immediate member of the Royal Family; current Governor General or Prime Minister	Half-masting will occur
Current Langley Member of Parliament	Half-masting will occur
Current Senator residing in Langley	Half-masting will occur
Canadian Forces member residing in or from Langley (in the line of duty)	Half-masting will occur
<i>PROVINCIAL</i>	
Current Langley Member of Provincial Legislature	Half-masting will occur
Worker's Mourning Day (April 28)	Half-masting will occur on day observed by the City
Remembrance Day (November 11)	Half-masting will occur when operationally feasible
<i>MUNICIPAL</i>	
Mayor (in office and former)	Half-masting will occur
Member of Council (in office)	Half-masting will occur
City of Langley employee or member of the Langley RCMP Detachment (in a work related accident)	Half-masting will occur

6. RCMP Detachment

The RCMP station facilities manager is responsible for the maintenance, security and raising or lowering of all flags located at the RCMP detachment and the Community Police Office.

7. Rainbow Flag

Supplemental to section 4, City Council may direct a Rainbow Flag be flown for a period of seven (7) days to coincide with the beginning of the Vancouver annual Pride Week. The City will not be responsible for providing the flag. In the event the Rainbow Flag cannot be flown due to a half-masting requirement, the Rainbow Flag will be flown for 7 days immediately following the half-masting.

References

Policy Number:	CO-33
Policy Owner:	Administration
Endorsed by:	Senior Management Team
Final Approval:	Council
Date Approved:	April 23, 2012
Revision Date:	
Amendments:	
Related Policies:	n/a
Related Publications:	n/a

Contact Person:

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REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject: **Guiding Principles – Task Groups**

Report #: 16-045

File #: 0110.00

From: Francis Cheung, P. Eng.
Chief Administrative Officer

Doc #: 143318

Date: December 6, 2016

RECOMMENDATION:

1. THAT City Council repeal the Terms of Reference for the following Committees:
 - a) Parks, Recreation & Environment Advisory Committee CO-53
 - b) Public Safety Advisory Committee CO-54
2. THAT City Council approve the Guiding Principles for the creation of task groups to address matters related to parks, recreation, environment, public arts & culture, public safety, and homelessness.
3. THAT City Council adopt the Terms of Reference for the ‘Develop a Sustainable Program to Deter Crime and Target “Crime” Hot Spots Task Group’.

PURPOSE:

The purpose of this report is to present the Guiding Principles for the creation of task groups to address matters related to parks, recreation, environment, public arts & culture, public safety, and homelessness.



POLICY:

The establishment of new Council Policy or amendment/repeal to existing Council Policy requires the approval of City Council.

COMMENTS/ANALYSIS:

Staff reviews the Terms of Reference for advisory committees on a regular basis to ensure they remain relevant, and continue to adequately support City Council priorities and work plans. To this end, staff is proposing to repeal the terms of reference for the Public Safety Advisory Committee and the Parks, Environment, Recreation & Culture Advisory Committee and instead recommend that task groups be created to address matters related to parks, recreation, environment, public arts, culture, public safety, and homelessness on an ‘as needed’ basis and at City Council’s discretion. Should a matter arise, City Council would direct staff to develop appropriate Terms of Reference for the task group to achieve the desired mandate. The City would then solicit volunteers for the task group. Members of the task group would be selected by virtue of their expertise and experience in the subject area.

The City had success with a number of task groups that were created last year. Some of the task groups include:

- Brydon Lagoon Task Group
- Homelessness Action Table
- Homelessness Integration Team
- Increase the Number of Rent Supplements in Langley Task Group
- Support Integrated Intervention Approaches in Housing and Health Task Group
- Develop a Sustainable Program to Deter Crime and Target “Crime” Hot Spots Task Group

The task groups were focused on achieving specific objectives and successfully accomplished the mandate of the group.

The ‘Develop a Sustainable Program to Deter Crime and Target “Crime” Hot Spots Task Group’ is still working on a number of initiatives and hence it is recommended that the revised Terms of Reference for this task group be adopted.



To: Mayor Schaffer and Councillors
Date: December 6, 2016
Subject: Guiding Principles, Task Groups

BUDGET IMPLICATIONS:

Not applicable at this time.


Respectfully submitted,



Francis Cheung, P. Eng.
Chief Administrative Officer

- Attachments:
1. Guiding Principles, Creation of Task Groups
 2. Terms of Reference, Develop a Sustainable Program to Deter Crime and Target “Crime” Hot Spots Task Group



	Title: Creation of Task Groups Guiding Principles	Policy No: CO-59
	Category: Council Policy	Classification: n/a

1. Purpose:

To establish guiding principles for the creation of task groups to address matters related to parks, recreation, environment, public arts & culture, public safety, homelessness and other matters as requested by Council.

2. Scope:

Same as Purpose.

3. Policy Statement:

All City of Langley task groups must operate within specified guidelines and address specific issues.

4. Principles:

- (1) The meeting rules and procedures will be in accordance with the Select Committee regulations contained in the Council Procedure Bylaw.
- (2) Any staff member who is appointed by the Chief Administrative Officer to be a member of a specific Task Group, functions in an advisory capacity and is a non-voting member of that Task Group.
- (3) A member of the Task Group will not be entitled to receive any remuneration and/or gifts.
- (4) A Task Group cannot direct staff to take any action which is contrary to existing policies or directives or establish policies for the City except as authorized by this policy. Any such action must be referred to Council for consideration and adoption.
- (5) The staff member assigned to the Task Group or the Chief Administrative Officer may advise the Task Group of existing policies or directives and the need to refer the matter to Council prior to taking any action.
- (6) A Task Group does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- (7) Approval
 - (a) On routine matters which do not have budget implications or have received prior budget approval, the Task Group may make decisions without the approval of Council, provided that the Task Group works with the staff member assigned to that Task Group on those matters.

- (b) On broader matters, such as organizing or setting up major or unusual events or projects which do have budget implications, the Task Group must receive prior approval from Council.
 - (c) On matters of which the Task Group is unsure of its authority, the Task Group must request the opinion of the Chief Administrative Officer.
 - (d) Any Task Group projects or works which are proposed to be constructed or take place on City property must first be approved by the appropriate City authority.
- (8) City Council may appoint members to a Task Group to consider, inquire into, report and make recommendations to City Council for a specific purpose.

5. Task Group Purpose:

- (1) A Task Group may be formed to consider, inquire into, report and make recommendations to City Council for a specific purpose with a defined start and completion time that falls within the mandate of the Task Group. Formation of a task group is subject to approval by City Council.
- (2) Where City staff receives approval from City Council to form a Task Group, City staff shall develop an appropriate Terms of Reference and timeframe for the Task Group, which will be forwarded to City Council for approval prior to the Task Group being formed.
- (3) All reports, information and recommendations of the Task Group shall be forwarded to the Chief Administrative Officer for review and input and the Chief Administrative Officer will decide on its readiness to be forwarded to City Council.

6. Task Group Composition:

- (1) Each Task Group shall include one (1) member of City Council as a liaison to the Task Group.
- (2) The composition and selection of membership for each Task Group shall be determined by virtue of expertise and/or experience in the subject area relevant to the Task Group
- (3) A Chair of the Task Group shall be selected from its membership at its first meeting.

7. Staff Support

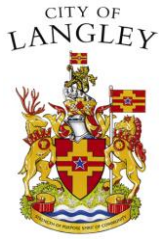
Staff support will be determined by the Chief Administrative Officer and indicated in the Terms of Reference for each individual Task Group.

8. References

Policy Number:	CO-59
Policy Owner:	Council
Endorsed by:	Senior Management Team
Final Approval:	Council
Date Approved:	x
Revision Date:	
Amendments:	
Related Policies:	Repealed Policy CO-53, CO-54
Related Publications:	Council Procedure Bylaw

9. Contact Person:

Contact Person: Francis Cheung
Position: Chief Administrative Officer
Phone: 604-514-2805
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Terms of Reference

Develop a Sustainable Program to Deter Crime and Target “Crime” Hot Spots Task Group

1.0 Background:

Crime Prevention

Crime prevention looks at people who are not involved in criminal activity and asks, “What can we do to make sure they never come into conflict with the law?” Crime prevention also looks at places and situations which are not yet troubled by much criminal activity and asks, “How can we make sure crime never becomes a significant problem here?”

Crime prevention can be broken down into people-, place- and situation-oriented strategies. The people-oriented strategy is usually known as “crime prevention through social development,” or CPSD¹. Place-oriented strategies are known as “crime prevention through environmental design,” or CPTED². When combined with situational approaches, these strategies form a holistic and effective crime prevention package.

Situational crime prevention looks at particular circumstances in which people interact with one another and with the built environment, identifies particular risky combinations, and looks for solutions specific to those situations. Solutions may include:

- Increasing the effort required to commit a crime, making it less attractive;
- Increasing the risk of being caught;
- Reducing the potential rewards of crime;
- Reducing provocations and temptations;
- Removing excuses for committing crime.

¹ CPSD involves long-term, integrated actions that deal with the root causes of crime. It aims to reduce risk factors that start people, particularly children and youth, on the road to crime, and to build protective factors that may mitigate those risks. CPSD works at making people healthy, responsible and resilient and promotes community values about non-violence and respect for other people and their property, and helps young people resist peer pressure and make good decisions.

² CPTED relates to places and things, the “built environment,” which can be either targets of criminal activity or the location where crime takes place. The proper design, effective use and maintenance of the built environment can lead to a reduction in the incidence and fear of crime, and an improvement in quality of life. Through the effective use of CPTED principles, crime, nuisance behaviour and the fear of crime can be reduced.

Some of these solutions involve a combination of people-oriented and place-oriented strategies that overlay with crime prevention through social development or environmental design.

Crime Reduction

Crime reduction starts with assessing the current problem and developing strategies to decrease the amount of criminal activity, or minimize the harm it causes.

Because crime reduction is focused on existing criminals, crime locations and situations, it relies heavily on information or intelligence which describes those people, places and situations in great detail. Examples of crime reduction include:

- Prolific offender management;
- Targeting crime "hot spots";
- Managing major public gatherings.

Local governments experience the problems of crime firsthand but don't have all the tools or resources needed to address them. Collaborative and problem-solving relationships through community mobilization are essential to the success of an intervention. The long-term success and sustainability of action plans are linked to the degree of community involvement and ownership of strategies.

Community Defense Model Program

This model is characterized by a collective effort of neighbourhood residents who can be organized to act collectively in an effort to reduce the opportunity for crime by assuming a more vigilant and proprietary concern over their neighbourhood. Principles include:

- Community-based;
- Informal social control;
- Local collective action;
- Behaviour reinforcement or modification;
- Situational crime prevention measures.

A community was suffering from a number of problems including drug trafficking, vandalism, litter, burglary, derelict housing stocks, etc. A consortium of local residents, community groups, as well as police and city agencies organized a 'block club', established to take ownership, resolve neighbourhood issues and to nurture social cohesion and informal social control. Residents were organized and trained by the police to identify, record and report suspected criminal activity on their blocks.

Residents also worked with faith-based group to develop standards of conduct for the community.

2.0 Mandate:

The mandate of the group includes:

- Conducting a CPTED review at geographic areas where there are high levels of crime. This could be on private properties or City facilities and parks.
- Allocating adequate budget to implement the CPTED recommendations.
- Partnering with the Downtown Langley Business Association and Chamber of Commerce to introduce an incentive program for property owners to implement crime prevention initiatives including CPTED.
- Implementing a communication strategy that send the signal that City facilities and parks are monitored and that criminal behaviour is not tolerated.
- Increase RCMP foot and bike patrol in the downtown core and at crime hot spots.
- Increase police presence at geographic areas where there are high levels of crime.
- Promote and support Crime Watch in residential neighbourhoods.
- Promote and support Business Watch in commercial and industrial areas.

3.0 Composition:

3.1 Membership:

- One member of City Council to be appointed by the Mayor
- Five Community-at-Large members to be appointed by City Council
- One member from the Downtown Langley Business Association
- One member from the Greater Langley Chamber of Commerce

The Chair shall be elected from amongst its members.

3.2 Staff Liaison

- One City of Langley staff to be appointed by the CAO
- One member from the Langley RCMP
- Additional staff and/or consultants may be invited to provide technical advice and assistance

3.3 Affiliated Agencies:

Representative(s) from the Affiliated Agencies will be requested to provide expert advice when deemed appropriate to assist the Task Group to fulfill its mandate.

4.0 Reporting Relationship:

The Group will report to City Council through its meeting notes and by making recommendations to City Council.

5.0 Accountability:

The Group is accountable to City Council. The Group will not have the authority to give direction to staff or to commit to expenditures of funds.

6.0 Administration:

The City of Langley will provide administrative support to the Membership to carry out the mandates of the group.

7.0 Meetings:

The Group shall meet monthly, or at the call of the Chair, in a facility provided by the participating partners.

A quorum shall be a majority of the total voting membership.

8.0 Terms:

The terms of the group shall cease on December 31, 2017. The terms may be extended to allow the group to fulfill its mandate.



CITY OF LANGLEY
"The Place to Be!"

MOTION

THAT the following Council members be appointed to the Committees listed below for the period of January 1, 2017 to December 31, 2017:

Advisory Planning Commission

1. Councillor Arnold (Chair)
2. Councillor Albrecht (Vice Chair)
3. Gerald Minchuk (Staff)

Committee of the Whole – All Council

Communities in Bloom

1. Mayor Schaffer
2. Councillor Storteboom

Community Day Committee

1. Mayor Schaffer (Chair)
2. Councillor Arnold (Vice Chair)
3. Geoff Mallory (Staff)
4. Kim Hilton (Staff)
5. Kyle Simpson (Staff)
6. Debra Joyal (Staff)

- **Community Day Parade Sub-Committee**

1. Councillor Arnold (Chair)
2. Councillor van den Broek
3. Tera Edell (Staff)

Community Grant Committee – All Council

CPR Railway, Township and City Advisory Panel

1. Councillor Pachal (Co-Chair)
2. Councillor Albrecht (Alternate)
3. Francis Cheung (Staff)

Downtown Langley Business Association

1. Councillor Albrecht
2. Councillor Martin

Economic Development Committee

1. Councillor Albrecht
2. Councillor Martin

Emergency Planning Committee

1. Councillor Arnold (Chair)
2. Rory Thompson (Staff)
3. Francis Cheung (Staff)

Finance Committee – All Council**Fraser Health Municipal Advisory Council**

1. Mayor Schaffer
2. Councillor Pachal (Alternate)

Fraser Valley Regional Library

1. Councillor Martin
2. Councillor Albrecht (Alternate)

Gateway of Hope Community Council

1. Councillor Martin
2. Councillor van den Broek (Alternate)

Healthier Community Partnerships

1. Mayor Schaffer (Co-Chair)
2. Councillor Pachal (Alternate)

Joint School Board #35 / Municipal Liaison Committee

1. Councillor Pachal
2. Councillor Albrecht
3. Kim Hilton or designate (Staff)
4. Rick Bomhof or designate (Staff)

Langley Christmas Bureau

1. Mayor Schaffer (Chair)
2. Councillor Pachal (Alternate)

Langley Refugee and Immigrant Advisory Committee

1. Councillor Storteboom

Langley Senior Resources Centre Society

1. Councillor Arnold
2. Councillor Albrecht (Alternate)
3. Kim Hilton (Staff)
4. Darrin Leite (Staff)

Langley Walk Committee

1. Councillor Albrecht
2. Councillor van den Broek (alternate)

Local Government Awareness Day

1. Councillor Storteboom (Chair)
2. Councillor Pachal (Vice Chair)
3. Councillor van den Broek

Lower Mainland District RCMP Mayors Forum

1. Mayor Schaffer

Langley Secondary School Round Table

1. Councillor Albrecht

Magic of Christmas Parade Committee

1. Councillor Albrecht (Chair)
2. Councillor van den Broek
3. Tera Edell (Staff)

Metro Vancouver Board of Directors

1. Councillor Storteboom
2. Councillor Martin (alternate)

Tourism Langley

1. Councillor Martin
2. Councillor Arnold (Alternate)

Youth Commission

1. Councillor Arnold
2. Councillor van den Broek (Alternate)
3. Councillor Albrecht (Alternate)