

## REGULAR COUNCIL MEETING AGENDA

Monday, June 11, 2018 7:00 P.M. Council Chambers, Langley City Hall 20399 Douglas Crescent

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1.	ADO	PTION OF AGENDA	
	a.	Adoption of the June 11, 2018 Regular Agenda	
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## 5. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE

- Bylaw 3046 Road Closure Bylaw (Lane at 204th Street and Park Avenue)
   Final reading of a bylaw to close and remove the dedication of a portion of highway located adjacent to lane off 204<sup>th</sup> Street and Park Avenue
- Bylaw 3065 Financial Plan 2017-2021 Amendment Bylaw
   Final reading of a bylaw to amend the Financial Plan Bylaw 2017 2021

## 6. MAYOR'S REPORT

- a. Upcoming Meetings
   Regular Council Meeting June 25, 2018
   Regular Council Meeting July 9, 2018
- b. Metro Vancouver Update Deputy Mayor Storteboom
- c. Recreation Update Kim Hilton, Director of Recreation, Culture and Community Services
- d. Langley City Video Spotlight "Community Day" Deputy Mayor Storteboom

## 7. BYLAWS

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Bylaw 3071 - Municipal Ticketing Information Systems Bylaw Amendment (Animal Control Bylaw)
First, second and third reading of a bylaw to amend the Animal Control
Bylaw schedule and the Drinking Water Conservation Plan Bylaw
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## 8. ADMINISTRATIVE REPORTS

a.	2019 RCMP Approval in Principal	93
b.	Out of Province Conference Request - Fire Chief	103
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e.	Tender Award T2018-014 Douglas Crescent Road and Utility Project (206 St to 208 St)	130

## 9. <u>NEW AND UNFINISHED BUSINESS</u>

- a. Motions/Notices of Motion
- b. Correspondence
- c. New Business

## 10. ADJOURNMENT



## EXPLANATORY MEMO

## ROAD CLOSURE BYLAW NO. 3046

The purpose of Bylaw 3046 is to remove the dedication of highway and to close the portion of road (294.7 m2) located adjacent to lane off 204<sup>th</sup> Street and Park Avenue as the City intends to the sell the property and the road is no longer required.



## ROAD CLOSURE BYLAW NO. 3046

A bylaw to close and remove the dedication of a portion of highway located adjacent to lane off 204<sup>th</sup> Street and Park Avenue.

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close all of a highway to traffic and remove the dedication of the highway if, prior to adopting the bylaw, Council publishes notice of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the City of Langley deems it expedient to close to traffic and remove the dedication of highway from the public highway comprising 294.7 square metres, created by the deposit of Plan 87219, which area is shown outlined in bold black on Schedule A - Reference Plan Of Closed Road EPP80213;

AND WHEREAS the City of Langley has published notice of its intention to close that portion of highway to traffic and to remove its dedication as highway, has delivered notice to the operators of utilities whose transmission or distribution facilities or work Council considers will be affected, and has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

NOW THEREFORE the Council of the City of Langley in open meeting assembled enacts as follows:

## 1. Title

(1) This bylaw shall be cited as the "Road Closure Bylaw No. 3046, 2018".

## 2. Authorization and Road Closure

- Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a copy of the reference plan of highway closure EPP80213 prepared by Gene Nikula, BCLS #803 completed and checked on the 20<sup>th</sup> day of February, 2018 (the "Road Closure Plan");
- (2) The City hereby authorizes the closure to traffic and removal of highway dedication of the approximate 294.7 square metre portion of highway created by the deposit of Plan 87219, labeled "Closed Road Dedicated Road on Plan 87219" on the Road Closure Plan (the "Closed Road").

(4) The Mayor and Corporate Officer are authorized to execute all deeds of land, plans, and other documentation necessary to effect this road closure.

READ A FIRST, SECOND AND THIRD TIME this seventh day of May, 2018.

OPPORTUNITY FOR PUBLIC COMMENT this day of , 2018.

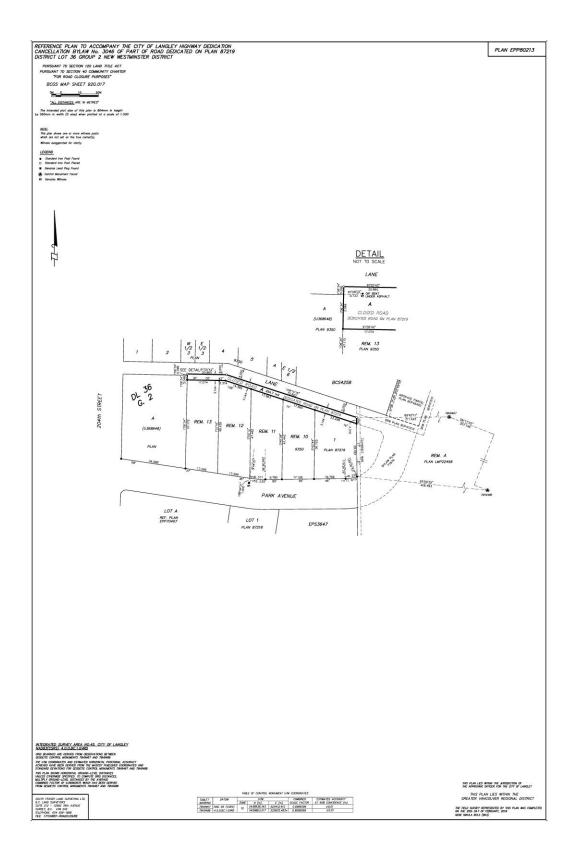
FINALLY ADOPTED this day of , 2018.

MAYOR

CORPORATE OFFICER

#### SCHEDULE "A"

#### REFERENCE PLAN OF CLOSED ROAD EPP80213





EXPLANATORY NOTE

BYLAW NO. 3065

The purpose of Bylaw No. 3065 is to amend the 2017 – 2021 Financial Plan to authorize the expenditures reflected in the 2017 Consolidated Financial Statements itemized in Report #18-022.



## FINANCIAL PLAN 2017 – 2021, BYLAW 2017, No. 3011 AMENDMENT NO. 2

## **BYLAW NO. 3065**

A Bylaw to amend the Financial Plan for 2017 - 2021.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Title

This bylaw shall be cited as the "Financial Plan 2017 – 2021 Bylaw, 2017, No. 3011, Amendment No. 2 Bylaw, 3065".

- 2. Amendment
  - (1) Financial Plan 2017 2021 Bylaw, 2017, No. 3011 is hereby amended by deleting Schedule "A" and substituting a new Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this seventh day of May, 2018.

OPPORTUNITY FOR PUBLIC INPUT this -- day of --, 2018.

ADOPTED this -- day of --, 2018.

MAYOR

CORPORATE OFFICER



## FINANCIAL PLAN 2017 – 2021 AMENDMENT NO. 2

BYLAW NO. 3065 Schedule 'A'

	2017 Amended Financial Plan Amendment #2	2017 Financial Plan Bylaw 3011	2017 Financial Plan Change Plus/(minus)	%
Revenues				
Property tax revenue	\$ 26,152,151	\$ 26,240,955	\$ (88,804)	-0.34%
User fees and other revenue	12,004,146	10,990,260	1,013,886	9.23%
Gaming proceeds	7,577,431	6,400,000	1,177,431	18.40%
Government transfers	1,711,675	1,737,485	(25,810)	-1.49%
Investment earnings	657,612	338,500	319,112	94.27%
J.	48,103,015	45,707,200	2,395,815	5.24%
Expenses				
General government services	3,943,046	4,109,135	(166,089)	-4.04%
Police service	11,029,277	11,725,840	(696,563)	-5.94%
Fire service	4,178,448	4,257,645	(79,197)	-1.86%
Other protective services	765,810	814,245	(48,435)	-5.95%
Engineering operations	3,151,263	3,067,495	83,768	2.73%
Water utility	3,336,040	3,437,605	(101,565)	-2.95%
Sewer and drainage utility	2,693,116	2,770,175	(77,059)	-2.78%
Development services	1,099,584	1,099,730	(146)	-0.01%
Solid waste	631,752	622,110	9,642	1.55%
Recreation services	3,875,007	3,778,010	96,997	2.57%
Parks	1,818,952	1,835,955	(17,003)	-0.93%
Amortization	5,320,689	4,750,000	570,689	12.01%
	41,842,984	42,267,945	(424,961)	-1.01%
Transfers				
Transfer from Reserve Accounts	(586,775)	(1,273,490)	686,715	-53.92%
Transfer to Reserve Accounts	9,807,616	8,042,695	1,764,921	21.94%
Transfer to Reserve Funds	2,344,840	1,420,050	924,790	65.12%
	11,565,681	8,189,255	3,376,426	41.23%
Surplus reduction for amortization	(5,320,689)	(4,750,000)	(570,689)	12.01%
Operating surplus	15,039	-	15,039	



## MINUTES OF A REGULAR COUNCIL MEETING

Monday, May 14, 2018 7:00 p.m. Council Chambers, Langley City Hall 20399 Douglas Crescent

- Present: Mayor Schaffer Councillor Arnold Councillor Albrecht Councillor Martin Councillor Pachal Councillor Storteboom Councillor van den Broek
- Staff Present: F. Cheung, Chief Administrative Officer R. Bomhof, Director of Engineering, Parks and Environment K. Hilton, Director of Recreation, Culture and Community Services D. Leite, Director of Corporate Services G. Minchuk, Director of Development Services and Economic Development K. Kenney, Corporate Officer

## 1. ADOPTION OF AGENDA

a. Adoption of the May 14, 2018 Regular Agenda

MOVED BY Councillor Albrecht SECONDED BY Councillor Storteboom

THAT the May 14, 2018 agenda be adopted as circulated

## 2. ADOPTION OF THE MINUTES

a. Regular Meeting Minutes from May 7, 2018

MOVED BY Councillor Arnold SECONDED BY Councillor Storteboom

THAT the minutes of the regular meeting held on M ay 7, 2018 be adopted as circulated.

<u>CARRIED</u>

b. Public Hearing Meeting Minutes from May 7, 2018

MOVED BY Councillor Martin SECONDED BY Councillor Pachal

THAT the minutes of the Public Hearing meeting held on May 7, 2018 be adopted as circulated.

<u>CARRIED</u>

c. Special (Pre-Closed) Meeting Minutes from May 7, 2018

MOVED BY Councillor van den Broek SECONDED BY Councillor Pachal

THAT the minutes of the special (pre-closed) meeting held on May 7, 2018 be adopted as circulated.

## 3. DELEGATIONS

a. 2018 Local Government Awareness Day

#### Sponsors:

Leanne Cassap, Road Safety Coordinator, ICBC Sophie Lussier, Franchise Owner, McDonalds

## **Contest Winner:**

Emily Condon, Alice Brown Elementary

Mayor Schaffer explained that each year the City holds Local Government Awareness Day at City Hall to educate the youth in our community about some of the services provided by local government. This year there were 270 grades 4 and 5 students from four City elementary schools.

Mayor Schaffer thanked sponsors of the event ICBC and McDonalds for their support and generous contributions.

Mayor Schaffer presented Local Government Awareness Day Recognition Certificates to sponsor representatives Leanne Cassap, ICBC and Sophie Lussier, McDonalds and to Emily Condon, Alice Brown Elementary winner of the "Think of Me. Take a Break from your Phone" poster contest

## b. Business Improvement Area Bylaw Renewal

Carol Ward, Board Chair Teri James, Executive Director Downtown Langley Business Association

Teri James, Executive Director, Downtown Langley Business Association (DLBA) advised that Carol Ward, Board Chair was also in attendance.

Ms. James asked Council to give three readings to Business Improvement Area Bylaw No. 3066 that would allow the DLBA to operate a further 10 years if approved by the property owners in the business improvement area (BIA) and provided the following information to Council in support of her request:

- referred to documentation provided to Council in the agenda package;
- the 5% increase per year is up to and including December 31, 2019;
- the 7% proposed increase per year would not start until 2020;
- reasons for the 7% increase:
  - the DLBA is very forward thinking;
  - have had highly successful programs;
  - cost of living increases affect each event year over year;

- potential need for increased office space and staff person to allow for growth and increased programs;
- may have to cut administratively heavy programs if additional staff person is not added;
- many projects and programs that the DLBA have implemented have not been done before in a BIA, in the province or likely across the country and are being copied by other BIAs;
- success of Start Up Langley Contest may mean another contest in 2020;
- most BIAs are underfunded which is not the case with the DLBA and it wants to be able to continue to provide first class events, programming and contests to keep Langley City relevant and engaging for visitors.
- 1. Bylaw 3066 Business Improvement Area Bylaw

First, second and third reading of a bylaw to renew a Business Improvement Area in the City of Langley

MOVED BY Councillor Albrecht SECONDED BY Councillor Arnold

THAT the bylaw cited as the "Business Improvement Area Bylaw No. 3066, 2018" be read a first time.

THAT the bylaw cited as the "Business Improvement Area Bylaw No. 3066, 2018" be read a second time.

THAT the bylaw cited as the "Business Improvement Area Bylaw No. 3066, 2018" be read a third time.

## 4. MAYOR'S REPORT

a. Upcoming Meetings

Regular Council Meeting – June 11, 2018 Regular Council Meeting – June 25, 2018

b. Metro Vancouver - Councillor Storteboom

April has been an interesting time at Metro Vancouver. The Board's recent Remuneration Bylaw, that was intended to give Directors a retirement allowance as well as a pay raise, in order to offset income tax changes for 2019, got a lot of attention. After receiving considerable feedback, including a unanimous resolution from Langley City Council, to reconsider the Bylaw, the Remuneration Bylaw was repealed at the April 27 Board meeting. At this point, the Board agreed to establish a third party, independent panel, to review Board remuneration and report back, after the upcoming civic election.

Meanwhile, Metro Vancouver staff continue to work diligently on major projects including: monitoring China's decision to prohibit the import of contaminated recyclables, restoring the wetlands at Campbell Valley Regional Park and implementing a Joint Water Use Plan.

The Joint Water Use Plan includes recommendations for the operation of our reservoirs and dams in the Capilano and Seymour watersheds. This plan works with Metro Vancouver's Drinking Water Management Plan to manage and maintain our region's long-term drinking water supply for personal use, agriculture, fish migration and aquatic activities. In keeping with the overall plan, please let me remind our Mayor and Council, as well as our Langley City residents, that lawn watering restrictions are currently in effect for the Metro Vancouver region.

For more information about the Joint Water Use Plan and watering restrictions, the Strata Energy Adviser, Cultural Grant opportunities, access to regional parks, Climate 2050 and various Metro Vancouver initiatives, please go to the Metro Vancouver website.

c. Library Happenings - Councillor Martin

The City of Langley Library was excited to take part in this year's Free Comic Book Day on Saturday, May 5! Comic book lovers of all ages were thrilled to take home one of hundreds of free comic books that were on offer. As an added bonus, customers had the opportunity to have their photo taken with the library's green screen technology, turning them into a crime-fighting superhero with the click of a mouse. Library staff attended the inaugural edition of Langley Baby Day on May 7. Staff interacted with hundreds of expectant parents and families with babies to help deliver the important messages of the Langley Infant Mental Health Collaborative's new campaign called "Talk to Me, Play with Me, Carry Me." This campaign aims to increase parents' and caregivers' awareness of the importance that simple every day interactions can have on the well-being and mental health of their baby. Library programs and services fit perfectly into this simple yet effective approach.

Spring into the City of Langley Library for more interesting and educational programs for all ages and stages of life. Below is a just a sampling of what is on offer. Please see <u>www.fvrl.ca</u> for full program listings.

Babytime - Mondays, 2:00 - 2:30 pm

Storytime - Thursdays, 10:30 – 11:00 am

Adult Chess Club - Fridays, 10:30 - 11:30 am

Calling all chess enthusiasts! Drop by the library to sharpen your skills and meet other players. All experience levels are welcome. An experienced chess player will be on hand to give instruction if needed.

Book Club - Wednesdays, May 16 and June 20, 11:30 am - 12:30 pm

Join the library's newest book club to make new friends, and share your thoughts on interesting titles.

Internet and Smartphone Safety - Wednesday, May 30, 7:00 – 8:00 pm

Join a Telus representative to help keep you, your family, and our community safer online. This is a program for adults, including parents, educators and caregivers, and includes a wealth of online safety resources.

Butterflies of Langley - Thursday, May 31, 7:00 – 8:00 pm

Join Al Grass at City of Langley Library for a wonderful presentation about butterflies in Langley. Learn the names of different butterflies and where in Langley to find them. Al Grass worked as a Park Naturalist in British Columbia for over 30 years. He is the recipient of the Ian McTaggart Outstanding Naturalist Award and a Life Member of Langley Field Naturalists and Nature Vancouver. d. Discover Langley City - Councillor Albrecht

## Website Overview

Focus continues to be on driving awareness of our website and promoting e-newsletter. Heading into summer, we are planning for phase 2 revisions to include new content and images, event images, and new administrative attachments such as Marketing Forms/programs.

## **Social Media**

Instagram continues to be our top social media outlet. As of mid-May, we have grown to 737 followers with over 480 user generated images using the #discoverlangleycity hashtag. Starting Monday, May 14th, our summer Facebook campaign kicks off for our followers to have a chance to win \$200 downtown dollars! The campaign is titled Summer Fun in the City with the goal of increasing our followers, building awareness of DLC on social media, promoting Langley City as a new tourism destination, showcasing all types of activities for travellers/locals of all ages, and to grow user generated content on Instagram (the campaign will incorporate Instagram)

DLC also met with two team members from Langley City to share best practices for ways to cross promote both DLC and the City of Langley. We are happy to share that both organizations have committed to using both the #discoverlangleycity and #theplacetobe hashtags on both Instagram accounts as our first step. This partnership will continue to help grow awareness of Langley City's parks, attractions, hotels, restaurants, retailers and so much more.

## **One Year Tactical Plan**

DLC has been working hard on securing a new International Parkour Championship tournament to be held in Langley City, and we have successfully secured this partnership with Origins Parkour based in Vancouver. The event is slated to kick off in June 2019. We are happy to share more information as the event planning process unfolds, however, we are thrilled to showcase Langley City and Penzer Action Park on a whole new level.

e. Langley City Video Spotlight - Mayor Schaffer

"Forever Yours Lingerie"

Langley City is a community of endless choices for your living, recreational and business needs. You'll find it all right here! The Video Spotlights campaign is a video snippet program that will showcase everything Langley City has to offer. Each video snippet is approximately 1-2 minutes long.

Every video presented to Council will be published on the City's YouTube channel, the City's website and shared via social media. I encourage you to visit langleycity.ca, to watch the video again and share it on your social networks.

f. City of Langley showcased in Business View magazine - Mayor Schaffer

Langley City was showcased in the latest edition of the national Business View magazine. City of Langley was one of only three other Canadian cities showcased in the magazine.

g. City of Langley hosting June 21, 2018 UDI Event - Mayor Schaffer

Langley City has been asked to host the upcoming Urban Development Institute (UDI) event on June 21<sup>st</sup> at the Cascades convention centre.

h. 2018 DLBA McBurney Plaza Summer Series - Mayor Schaffer

There will be something for everyone at this year's summer series at McBurney Plaza.

## 5. <u>BYLAWS</u>

a. Bylaw 3048 - Parks & Public Facilities Regulation Bylaw

Final reading of a bylaw to govern the management and use of Parks and Public Facilities acquired or held by the City

MOVED BY Councillor Martin SECONDED BY Councillor Pachal

THAT the bylaw cited as "THAT the bylaw cited as "Parks and Public Facilities Bylaw, 2018, No. 3048" be read a first time." be read a final time.

> b. Bylaw 3063 - Municipal Ticket Information System Bylaw Amendment (Parks & Public Facilities)

Final reading of a bylaw to amend fines and bylaw section references in the Municipal Ticket Information System Bylaw related to the Parks and Public Facilities Regulation Bylaw

MOVED BY Councillor van den Broek SECONDED BY Councillor Pachal

THAT the bylaw cited as "Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 11, 2018, No. 3063" be read a final time.

## <u>CARRIED</u>

c. Bylaw 3064 - Discharge Land Use Contract

Final reading of a bylaw to authorize the discharge of Land Use Contract No. 22-77 from the property located at 5139 206 Street to facilitate application for a secondary suite

MOVED BY Councillor Storteboom SECONDED BY Councillor Arnold

THAT the bylaw cited as "Discharge of Land Use Contract No. 22-77 Bylaw, 2018, No. 3064" be read a final time.

## <u>CARRIED</u>

d. Bylaw 3062 - Zoning Amendment Bylaw

First and second reading of a bylaw to rezone the properties located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent from RS1 Single Family Residential Zone to CD58 Comprehensive Development Zone to accommodate a 30 unit, 3 storey townhouse development

MOVED BY Councillor Storteboom SECONDED BY Councillor Arnold

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 149, 2018, No. 3062" be read a first time.

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 149, 2018, No. 3062" be read a second time.

#### 6. ADMINISTRATIVE REPORTS

#### a. Provincial Employer Health Tax

Darrin Leite, Director of Corporate Services spoke to his report dated May 7, 2018 advising that a 1% tax property tax increase will be required to fund the new Employer Health Tax (EHT) in 2019 and that some smaller municipalities will see lower costs moving from the Medical Service Plan (MSP) to the EHT, but larger municipalities will see a significant increase in costs.

MOVED BY Councillor van den Broek SECONDED BY Councillor Martin

THAT Council endorse the following motion to be sent to the Provincial government to amend the implementation of the Employer Health Tax:

**WHEREAS** the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

WHEREAS in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

**WHEREAS** the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

**THEREFORE BE IT RESOLVED THAT** the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

BEFORE THE QUESTION WAS CALLED

Council discussion ensued regarding the importance of all BC municipalities lobbying the provincial government to eliminate or reduce the EHT as all BC taxpayers will bear the cost of this new tax.

THE QUESTION WAS CALLED and the motion was

> MOVED BY Councillor Martin SECONDED BY Councillor Storteboom

THAT correspondence be sent to all BC municipalities urging each municipality to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax.

<u>CARRIED</u>

## 7. <u>NEW AND UNFINISHED BUSINESS</u>

- a. Motions/Notices of Motion
- b. Correspondence
  - 1. Starr Valentino

May 16 - "Do Something Nice for Your Neighbour" Day

c. New Business

## 8. ADJOURNMENT

MOVED BY Councillor Pachal SECONDED BY Councillor van den Broek

THAT the meeting be adjourned at 7:35pm.

<u>CARRIED</u>

MAYOR

CORPORATE OFFICER



## MINUTES OF A SPECIAL (PRE-CLOSED)

## **COUNCIL MEETING**

## Monday, May 14, 2018 5:50 p.m. CKF Boardroom, Langley City Hall 20399 Douglas Crescent

Present: Mayor Schaffer Councillor Arnold Councillor Albrecht Councillor Martin Councillor Pachal Councillor Storteboom Councillor van den Broek Staff Present: F. Cheung, Chief Administrative Officer R. Bomhof, Director of Engineering, Parks and Environment K. Hilton, Director of Recreation, Culture and Community Services D. Leite, Director of Corporate Services G. Minchuk, Director of Development Services and Economic Development K. Kenney, Corporate Officer

## 1. MOTION TO WAIVE NOTICE AND COMMENCE A CLOSED SESSION

MOVED BY Councillor Albrecht SECONDED BY Councillor van den Broek

THAT notice of the May 14, 2018 Special (Pre-Closed) and Closed Council meetings be waived in order to commence the meetings earlier than 6:00 pm.

## <u>CARRIED</u>

The meeting commenced at 5:50 pm.

Council - Special (Pre-closed) Meeting Minutes - May 14, 2018 Page 2

## 2. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Martin SECONDED BY Councillor van den Broek

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*.

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

## 2. ADJOURNMENT

MOVED BY Councillor Pachal SECONDED BY Councillor Storteboom

THAT the Special (pre-closed) Council meeting adjourn at 5:51 pm.

<u>CARRIED</u>

MAYOR

CORPORATE OFFICER



## MINUTES OF A SPECIAL (PRE-CLOSED)

## **COUNCIL MEETING**

## Tuesday, May 22, 2018 6:39 p.m. CKF Boardroom, Langley City Hall 20399 Douglas Crescent

Present:	Mayor Schaffer Councillor Arnold Councillor Albrecht Councillor Martin *Councillor Pachal Councillor Storteboom Councillor van den Broek
Staff Present:	<ul> <li>F. Cheung, Chief Administrative Officer</li> <li>R. Bomhof, Director of Engineering, Parks and Environment</li> <li>D. Leite, Director of Corporate Services</li> <li>G. Minchuk, Director of Development Services and Economic Development</li> <li>K. Kenney, Corporate Officer</li> </ul>

\*Councillor Pachal participated in the meeting via teleconference.

## 1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Martin SECONDED BY Councillor Storteboom

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*.

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Council - Special (Pre-closed) Meeting Minutes - May 22, 2018 Page 2

## 2. <u>ADJOURNMENT</u>

MOVED BY Councillor Albrecht SECONDED BY Councillor Storteboom

THAT the Special (pre-closed) Council meeting adjourn at 6:40 pm.

<u>CARRIED</u>

MAYOR

CORPORATE OFFICER



## ZONING BYLAW, 1996, NO. 2100 Amendment No. 149, 2018, Bylaw No. 3062 Development Permit Application DP 05-18

To consider a Rezoning Application and Development Permit Application by Red Cardinal Homes Inc. to accommodate a 3-storey, 30-unit townhouse development.

The subject properties are currently zoned RS1 Single Family Residential Zone in Zoning Bylaw No. 2100 and designated "High Density Residential" in the Official Community Plan. All lands designated "High Density Residential" are subject to a Development Permit to address building form and character.

#### **Background Information:**

Applicant: Owner: Civic Addresses:	Red Cardinal Homes Inc. G. Dhillon, B. Dhillon, K. Dhillon 5454, 5464, 5474, 5484, 5490 Brydon Crescent
Legal Description:	Lots 51, 52, 53, 54, 55, Section 3, Township 8,
	New Westminster District, Plan 21709
Site Area:	$4,004 \text{ m}^2 (43,099 \text{ ft}^2)$
Lot Coverage:	48.9%
Total Parking Required:	66 spaces (includes 6 designated visitor spaces)
Total Parking Provided:	66 spaces (includes 6 designated visitor spaces)
Existing Zoning:	RS1 Single Family Residential Zone
Proposed Zoning:	CD58 Comprehensive Development Zone
OCP Designation:	High Density Residential
Variances Requested:	None
<b>Development Cost Charges:</b>	\$532,980 (City: \$343,045, GVSⅅ:
_	\$113,710, SD35: \$16,225)
<b>Community Amenity Charge:</b>	\$60,000



ZONING BYLAW, 1996, NO. 2100 Amendment No. 149

**BYLAW NO. 3062** 

A Bylaw to amend City of Langley Zoning Bylaw, 1996, No. 2100 to add a new Comprehensive Development Zone (CD58) and to rezone the property located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent to the new zone.

WHEREAS the *Local Government Act* authorizes a local government to zone areas of a municipality and to make regulations pursuant to zoning;

NOW THEREFORE the Council of the City of Langley, in open meeting assembled, enacts as follows:

#### 1. **Title**

This bylaw shall be cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 149, 2018, No. 3062".

#### 2. Amendment

 Bylaw No. 2100, cited as the "Zoning Bylaw, 1996, No. 2100" is hereby amended by adding in Part VII Comprehensive Development Zones the following as the new Zone classification of Comprehensive Development – 58 (CD58) Zone: immediately after Comprehensive Development -57 (CD57) Zone:

#### *"CCC. CD58 COMPREHENSIVE DEVELOPMENT ZONE*

#### 1. Intent

This Zone is intended to accommodate and regulate a 3-storey, 30-unit townhouse development.

#### 2. Permitted Uses

The Land, buildings and structures shall only be used for the following uses only:

(a) Multiple-Unit Residential; and

1.Accessory uses limited to the following:

(i) *Home Occupations* excluding bed and breakfast and *child care centre*.

#### 3. Site Dimensions

The following lot shall form the site and shall be zoned CD58 Comprehensive Development Zone on the Zoning Map, City of Langley Zoning Bylaw, 1996, No. 2100, Schedule "A":

- (a) PID: 004-894-243Lot 51, Section 3, Township 8, New Westminster District, Plan 21709
- (b) PID: 001-110-365 Lot 52, Section 3, Township 8, New Westminster District, Plan 21709
- (c) PID: 010-501-100Lot 53, Section 3, Township 8, New Westminster District, Plan 21709
- (d) PID: 000-440-736 Lot 54, Northeast Quarter Section 3, Township 8, New Westminster District Plan 21709
- (e) PID: 008-320-560Lot 55, Section 3, Township 8, New Westminster District Plan 21709

#### 4. Siting and Size of Buildings and Structures and Site Coverage

The location, size and site coverage of the buildings and structures of the Development shall generally conform to the plans and specifications comprising 30 pages and dated April 4, 2018 prepared by F. Adab Architects Inc. and M2 Landscape Architecture one copy of which is attached to Development Permit No. 05-18.

#### 5. Special Regulations

Special regulations shall comply with subsection 9 Special Regulations prescribed in the respective zones under different Parts of this bylaw.

#### 6. **Other Regulations**

In addition, land use regulations including the following are applicable:

a. General provisions on use are set out in Section I.D. of this bylaw;

- b. Building Permits shall be subject to the City of Langley Building and Plumbing Regulation Bylaw and the Development Cost Charge Bylaw; and
- c. Subdivisions shall be subject to the City of Langley Subdivision and Development Servicing Bylaw, and the *Land Title* Act."

READ A FIRST AND SECOND TIME this fourteenth day of May, 2018.

A PUBLIC HEARING, pursuant to Section 464 of the "Local Government Act" was held this -- day of -- , 2018.

READ A THIRD TIME this -- day of --, 2018.

FINALLY ADOPTED this -- day of --, 2018.

MAYOR

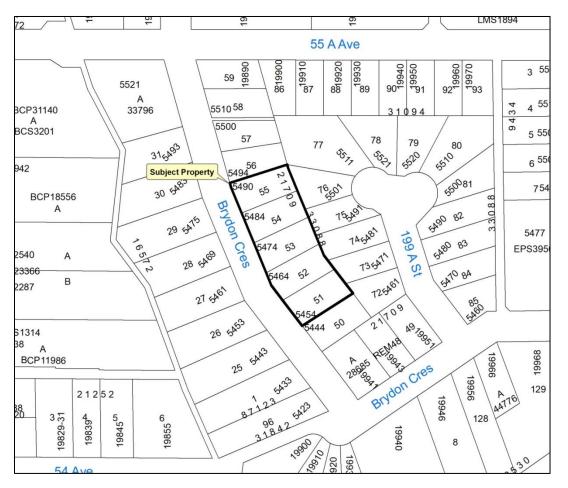
CORPORATE OFFICER



## **REZONING APPLICATION RZ 05-18 DEVELOPMENT PERMIT APPLICATION DP 05-18**

Civic Address: Legal Description:

Applicant: Owner: 5454, 5464, 5474, 5484, 5490 Brydon Crescent Lots 51, 52, 53, 54, 55, Section 3, Township 8, New Westminster District, Plan 21709 Red Cardinal Homes Inc. G. Dhillon, B. Dhillon, K. Dhillon





# Advisory Planning Commission Report

## To: Advisory Planning Commission

## Subject Rezoning Application RZ 05-18 Development Permit Application DP 05-18

From: Development Services & Economic Development Department File #: 6620.00 Doc #: 156890

Date: April 30, 2018

#### **COMMITTEE RECOMMENDATION:**

THAT Rezoning Application RZ 05-18 and Development Permit Application DP 05-18 to accommodate a 30-unit, three-storey townhouse development located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent be approved subject to execution of a Development Servicing Agreement in compliance with the conditions outlined in the Deputy Director of Development Services & Economic Development report.

## PURPOSE OF REPORT:

To consider rezoning and Development Permit applications by Red Cardinal Homes Inc. for a 30-unit, three storey townhouse development.

## POLICY:

The subject properties are designated "High Density Residential" in the Official Community Plan and are thus part of the Multifamily Residential Development Permit Area to address building form and character.



#### COMMENTS/ANALYSIS:

#### Background Information:

Applicant: Owner: Civic Addresses:	Red Cardinal Homes Inc. G. Dhillon, B. Dhillon, K. Dhillon 5454, 5464, 5474, 5484, 5490 Brydon Crescent
Legal Description:	Lots 51, 52, 53, 54, 55, Section 3, Township 8, New Westminster District, Plan 21709
Site Area:	4,004 m <sup>2</sup> (43,099 sq ft)
No. of Units:	30 units
Density:	74.9 units/ha (30.3 units/acre)
Lot Coverage:	48.9%
Building Height:	3 storeys
Total Parking Required:	66 spaces (incl. 6 visitor)
Total Parking Provided:	66 spaces (incl. 6 visitor)
Existing Zoning:	RS1 Single Family Residential
Proposed Zoning:	CD58 Comprehensive Development
OCP Designation:	High Density Residential
Variances Requested:	None
Development Cost Charges:	\$532,980 (City: \$343,045, GVSⅅ: \$113,710, SD35: \$16,225)
Community Amenity Charge:	\$60,000
Exterior Finishes :	Stone facing, vinyl siding, Hardie siding and panels, vinyl windows, asphalt shingle roof

## **Engineering Requirements:**

These requirements have been issued to reflect the application for rezoning and development for a proposed **30-Unit Townhouse Development at 5454, 5464, 5474, 5484 5490 Brydon Crescent.** 

The City's Zoning Bylaw, 1996, #2100 has requirements concerning landscaping for buffer zonings, parking and loading areas, and garbage and recycling containers, all of which applies to this design.



## A) <u>The developer is responsible for the following work which shall be designed</u> by a Professional Engineer:

- 1. Implement erosion and sediment control measures designed and approved by a qualified professional in accordance with the City of Langley Watercourse Protection Bylaw #2518.
- 2. Conduct a water flow test and provide fire flow calculations by a Professional Engineer to determine if the existing water network is adequate for fire flows. Replacement of the existing watermain may be necessary to achieve the necessary pressure and flows to conform to Fire Underwriters Survey (FUS) "Water Supply for a Public Fire Protection, a Guide to Recommended Practice, 1995".
- 3. Additional C71P fire hydrants may be required to meet bylaw and firefighting requirements. Hydrant locations must approved by the City of Langley Fire Department.
- 4. New water and sanitary and storm sewer service connections are required. The developer's engineer will determine the appropriate main tie in locations and size the connections for the necessary capacity. The capacity of the existing water and sewer mains should be assessed and any upgrades required servicing the site shall be designed and installed at the Developer's expense. All existing services shall be capped at the main, at the Developer's expense, upon application for Demolition permit.
- 5. A stormwater management plan for the site is required. Rainwater management measures used on site shall limit the release rate to mitigate flooding and environmental impacts as detailed in the Subdivision and Development Bylaw.
- 6. The site layout shall be designed by a civil engineer to ensure that the parking and access layout meets minimum design standards, including setbacks from property lines. Appropriate turning templates should be used to prove parking stalls and drive-aisles are accessible by the design vehicle.
- 7. The condition of the existing pavement surrounding the site shall be assessed by a geotechnical engineer. Pavements shall be adequate for an expected road life of 20 years under the expected traffic conditions for the class of road. Road construction and asphalt overlay designs shall be based on the analysis of the results of Benkelman Beam tests and test holes carried out on the existing road which is to be upgraded. If the pavement is inadequate it shall be remediated, at developer's cost.



- 8. The existing pavement on Brydon Crescent frontage requires top lift. This requirement will be fulfilled by a cash-in-lieu payment to the City for future top lift paving.
- 9. Eliminate the existing overhead hydro/tel wiring and poles along the frontage by replacing with underground hydro/tel infrastructure.
- 10. Street lighting on Brydon Crescent to be upgraded to LED fixtures to meet City standards fronting.

<u>B) The developer is required to deposit the following bonding and connection fees:</u>

- 1. The City requires a Security Deposit based on the estimated construction costs of installing civil works, as approved by the Director of Engineering, Parks and Environment.
- 2. The City requires inspection and administration fees in accordance to the Subdivision Bylaw based on a percentage of the estimated construction costs. (See Schedule A General Requirement GR5.1 for details).
- 3. A deposit for a storm, sanitary and water connection is required, which will be determined after detailed civil engineering drawings are submitted, sealed by a Professional Engineer.
- 4. The City requires a \$20,000 bond for the installation of a water meter to current standards.

NOTE: Deposits for utility services or connections are estimates only. The actual cost incurred for the work will be charged. The City will provide the developer with an estimate of connections costs, and the Developer will declare in writing that the estimate is acceptable.

C) The developer is required to adhere to the following conditions:

- 1. Undergrounding of hydro, telephone and cable services to the development site is required.
- 2. All survey costs and registration of documents with the Land Titles Office are the responsibility of the developer/owner.
- 3. A water meter is required to be installed outside in a vault away from any structures in accordance to the City's water meter specifications at the developer's cost. A double detector check valve assembly is required to



be installed outside away from any structure in a vault as per the City's specifications.

- 4. An approved backflow prevention assembly must be installed on the domestic water connection immediately upon entering the building to provide premise isolation.
- 5. A "Stormceptor" or equivalent oil separator is required to treat site surface drainage.
- 6. A complete set of "as-built" drawings sealed by a Professional Engineer shall be submitted to the City after completion of the works. Digital drawing files in *.pdf* and *.dwg* format shall also be submitted.
- The selection, location and spacing of street trees and landscaping shall be in accordance with the City of Langley's Official Community Plan Bylaw, 2005, No. 2600 and Street Tree Program, November, 1999 manual.
- 8. Stormwater run-off generated on the site shall not impact adjacent properties, or roadways.
- Garbage and recycling enclosures shall be accommodated on the site and be designed to meet Metro Vancouver's "Technical Specifications for Recycling and Garbage Amenities in Multi-family and Commercial Developments - June 2015 Update"

## Discussion:

The applicant is proposing a 30-unit townhouse development comprising six 3-storey building blocks in a double row oriented to Brydon Crescent. Vehicular access to the site is provided by a single entrance driveway from Brydon Crescent since there is no municipal lane at the rear of the site. The architectural design features modern, flat-roofed buildings with generous roof overhangs accenting large bay window articulations. Decorative stone facings and cedar-look siding enrich the exterior appearance, providing a westcoast contemporary theme to the project. Rooftop patios contribute additional private amenity space beyond that provided in the conventional ground level patios. The proposed development engages the Brydon Crescent streetfront with attractive metal fencing and masonry columns softened by planted beds and street trees leading to the unit entrances.

The proposed development benefited from a comprehensive Crime Prevention Through Environmental Design (CPTED) review by a qualified consultant whose recommendations were incorporated into the plans.



The subject application is consistent with the City's Development Permit Area guidelines for townhouse developments.

## **Fire Department Comments:**

Langley City Fire-Rescue Service has reviewed the attached plans and provided preliminary comments to the applicant. The department will review, and make further comment, as the project continues to the building permit design stage.

## Advisory Planning Commission:

In accordance with Development Application Procedures Bylaw No. 2488, the subject applications will be reviewed by the Advisory Planning Commission at the May 9, 2018 meeting. A copy of the APC minutes will be presented to Langley City Council at the May 14, 2018 Regular Council meeting.

## **BUDGET IMPLICATIONS:**

In accordance with Bylaw No. 2482, the proposed development would contribute \$343,045 to the City's Development Cost Charge accounts and \$60,000 in Community Amenity Charges.

## ALTERNATIVES:

- 1. Require changes to the applicant's proposal.
- 2. Deny application.

Prepared by:

Roy M. Beddow, MCIP, RPP Deputy Director of Development Services & Economic Development



To: Advisory Planning Commission Date: April 30, 2018 Subject: Rezoning Application RZ 05-18 Development Permit Application DP 05-18 Page 7

Concurrence:

Concurrence:

Rick Bomhof, P. Eng. Director of Engineering, Parks and Environment Rory Thompson, Fire Chief

Attachment(s):





# MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING

## HELD IN LANGLEY CITY HALL CKF COMMUNITY BOARDROOM

# WEDNESDAY, MAY 9, 2018 7:00 PM

- Present: Mayor Ted Schaffer (Acting Chairman) John Beimers Trish Buhler Constable Lisa Cormier, Langley RCMP Rob McFarlane, School District No. 35 Dan Millsip Ron Madsen Kim Mullin
- Staff:
   Gerald Minchuk, Director of Development Services & Economic

   Development
   Development
- Absent: Councillor Jack Arnold, Chairman Councillor Paul Albrecht, Vice-Chairman Kimberley Lubinich Jamie Schreder

# 1) <u>RECEIPT OF MINUTES</u>

MOVED BY Commission Member Buhler SECONDED BY Commission Member Mullin

THAT the minutes for the March 14, 2018 Advisory Planning Commission meeting be received, as amended, to correct reference to 5491 -199A Street.

# CARRIED

# 2) <u>REZONING APPLICATION RZ 05-18/DEVELOPMENT PERMIT</u> <u>APPLICATION DP 05-18- 5454, 5464, 5474, 5484, 5490 BRYDON</u> <u>CRESCENT</u>

The Director Development Services & Economic Development provided a brief overview of the planning context for the proposed Rezoning/Development Permit applications, and introduced Fred Adab, F. Adab Architects Inc. who presented the proposed applications. Following discussion on building form and character, landscaping, sustainability features and CPTED security measures, it was:

MOVED BY Commission Member Beimers SECONDED BY Commission Member Madsen

That Rezoning Application RZ 05-18/Development Permit Application DP 05-18 to accommodate a 30 unit, 3-storey townhouse development located at 5454, 5464, 5474, 5484, 5490 Brydon Crescent be approved subject to execution of a Development Servicing Agreement and compliance with the conditions outlined in the Deputy Director of Development Services & Economic Development's report be approved.

CARRIED

## 3) <u>Next Meeting:</u>

Wednesday, June 13th, 2018

## 4) ADJOURNMENT

MOVED BY Commission Member Millsip SECONDED BY Commission Member Buhler

THAT the meeting adjourn at 8:00 P.M.

## <u>CARRIED</u>

ADXISORY PLANNING COMMISSION CHAIRMAN ¥. P DIRECTOR OF DEVELOPMENT SERVICES & ECONOMIC DEVELOPMENT

Certified Correct

# **30 UNIT TOWNHOUSE DEVELOPMENT**

5454, 5464, 5474, 5484, 5490 **BRYDON CRESCENT, LANGLEY** 



#### CONTACT LIST:

#### **OWNER:**

**RED CARDINAL HOMES LTD.** 378-8148, 128 STREET SURREY, B.C. V3W 1R1 TEL : 778 229 7044

ARCHITECT :

TEL: 604 987 3003

FAX: 604 987 3033

F. ADAB ARCHITECTS INC. 130 - 1000 ROOSEVELT CRESCENT NORTH VANCOUVER, B.C. V7P 3R4

CAMERON LAND SURVEYING LTD. 206-16055 68 FRASER HWY. SURREY, B.C. V4N 0G2 TEL: 604 597 3777

SURVEYOR:

**CIVIL ENGINEER:** 

216-2630 CROYDON DR.

SURREY, B.C. V3S 6T3

TEL: 604 782 6927

CENTRAS ENGINEERING LTD

#### LANDSCAPE ARCHITECT:

M2 LANDSCAPING 220-26 LORNE MEWS, NEW WESTMINSTER, B.C. V3M 3L7 TEL: 604 553 0044 FAX: 604 553 0045

LIST OF DRAWINGS

SITE PLAN

EXTERIOR FINISH

A-3.1 ELEVATIONS - BLOCKS 1-2 A-3.2 ELEVATIONS - BLOCK 3

BLOCKS 3 SECTIONS

BLOCKS 4-6 SECTIONS A-4.4 BLOCKS 5 SECTIONS

> GREEN MEASURES DESIGN RATIONALE - CPTED

SHRUB PLAN - EAST

LIGHTING AND FENCE PLAN LANDSCAPE DETAILS LANDSCAPE SPECIFICATION

KEY PLAN

TREE PLAN SHRUB PLAN - WEST

ELEVATIONS - BLOCKS 4-8 A-3.4 ELEVATIONS - BLOCK 5 A-4.1 BLOCKS 1-2 SECTIONS

FLOOR PLANS - BLOCKS 1-2 A-2.28 FLOOR PLANS - BLOCK 3 (1ST & 2ND FLOORS) A-2.25 FLOOR PLANS - BLOCK 3 (1ST & 2ND FLOORS)

FLOOR PLANS - BLOCKS 4-6 FLOOR PLANS - BLOCK 5

A-1.0

A-1.1 A-1 2 A-1.3

A-1.4 A-1.5

A-1.6

A-2.1

A-2.3

A-2.4

A-3.3

A-4.2

A-4.3

A-5.1

A-5.2

A-5.3 LO

L1 L2

L3

L4 L5 L6

PROJECT INDEX - CONTACTS LIST

CONTEXT PLAN - PROJECT STATISTICS AERIAL MAP -CONTEXT PHOTOS

PERSPECTIVE VIEW FROM BRYDON CRESCENT COLOURED ELEVATIONS

DESIGN RATIONALE - SITE CHARACTERISTICS

AND CONTEXT-URBAN DESIGN, FORM AND CHARACTER DESIGN RATIONALE - SUSTAINABILITY AND



F. ADAB ARCHITECTS INC.

6136-1600 ROOBEVELT CRESCENT NORTH VANCOUVER, BC V7F 3R4 TEL. (804) 807-3033 FAX: (804) 807-3033 E-14A2, peloffending development

This drawing, an inducement of service, in the property of . Adds, Architect lev., and may set be copresented within an permission. All inducements where any the drawing in in the use of this specific project only and oil not be in the use of this specific project only and oil not be

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1	04-04-18	ISSUED FOR REZONING & DP	
NO.	DATE	REVISION / ISSUED	
PR	OJECT TTU	E:	

#### 30 UNIT TOWNHOUSE DEVELOPMENT 5454.5464.5474.5484.5490 BRYDON CRESCENT, LANGLEY FOR:

**RED CARDINAL HOMES** 378 8148 128 ST SURREY, B.C. V3W 1Rt

DRAWING TITLE:

PROJECT INDEX -CONTACTS LIST

DATE	OCT 2817	SHEET NO:
SCALE	NA	
DESIGN	AA	
DRAWN:	AA.	7 A-1.0
PROJECT N	RD: 1801	7

#### **PROJECT STATISTICS**

#### **CIVIC ADDRESS :**

5454, BRYDON CRESCENT, LANGLEY, BC. 5464, BRYDON CRESCENT, LANGLEY, BC. 5474, BRYDON CRESCENT, LANGLEY, BC. 5484, BRYDON CRESCENT, LANGLEY, BC. 5490, BRYDON CRESCENT, LANGLEY, BC,

#### LEGAL DESCRIPTION :

LOTS 51 TO 55, ALL OF SECTION 3, TOWNSHIP 8, NWD PLAN 21709

LOT AREA : 43,100 SQ.FT.=4004 SQ.M.=0.99 ACRES

#### ZONING :

EXISTING : RS1 - SINGLE FAMILY RESIDENTIAL PROPOSED : RM3

#### LOT COVERAGE : PROVIDED : 21,084 SF = 49%

#### FLOOR AREA :

PROVIDED : BLOCK 1 : 6,400 SQ.FT. = 594.56 SQ.M. BLOCK 2 : 6,400 SQ FT. = 594.56 SQ.M. BLOCK 3 : 8,000 SQ.FT. = 743.2 SQ.M. BLOCK 4 : 8,526 SQ.FT. = 792.06 SQ.M. BLOCK 5 : 7,176 SQ.FT. = 666.6 SQ.M. BLOCK 6 : 8,526 SQ.FT. = 792.06 SQ.M.

#### TOTAL : 45028 SQ.FT. = 4183.10 SQ.M.

.

FAR : PROPOSED : 45,028/43,100 = 1.04

#### **BUILDING HEIGHT** :

ALLOWED : 3 STORYS PROVIDED : 3 STORYS

#### SETBACKS :

PROVIDED : NORTH PL.: 13'-5" TO 14'-0" SOUTH PL.: 14'-5" TO 14'-9" WEST PL. : MIN. : 9'-9" MAX.: 10'-2" EAST PL. : MIN. : 14'-4" MAX. : 21'-5"

#### NO. OF UNITS: 30

DENSITY : PROPOSED : 30.3 UNIT / ACRE

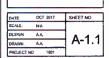
#### PARKING :

REQUIRED : 2 STALLS / TOWNHOUSE : 60 STALLS VISITORS : 0.2 /UNIT = 6 PROVIDED : 2 STALLS / TOWNHOUSE : 60 STALLS VISITORS 6



	UNIT MIX				
UNIT TYPE	A	в	с	D	TOTAL
NO OF BED RM.	3	3	3	4	-
NO OF UNIT	5	6	6	13	30
AREA (SQ.FT.)	1350	1513	1400	1600	•
TOTAL AREA (SQ.FT.)	6750	9078	8400	20800	45028







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F. ADAB ARCHITECTS INC.

P120-1303 ROCCEVELT CRESCENT HORTH VANCOLVEL SC V/V 3H TEL (SH) 807-305 FAX (SO) 987-38 E-MAL (role@cs.deardedth.cm

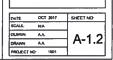
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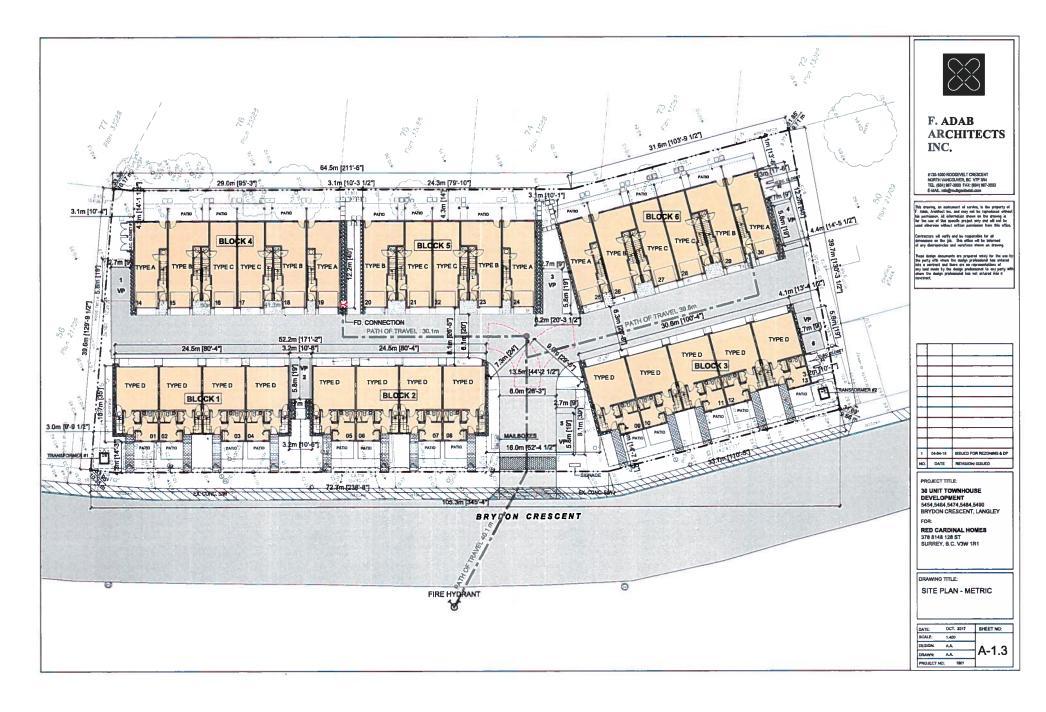
PROJECT TITLE: 30 UNIT TOWNHOUSE DEVELOPMENT 5454.5464.5474.5484.5490 BRYDON CRESCENT, LANGLEY FOR.

RED CARDINAL HOMES 378 8148 128 ST SURREY, B.C. V3W 1R1

DRAWING TITLE AERIAL MAP-CONTEXT PHOTOS











BLOCKS 4 AND 6 SIDE ELEVATION



BLOCKS 1 AND 2 SIDE ELEVATION





F. ADAB ARCHITECTS INC.

#136-1000 ROOSEVELT CRESCENT NORTH VANCOUVER, BC V7P SR4 TEL. (684) 887 3005 FAX: (804) 987-3003 E-MAL: min@multiponinkb.com

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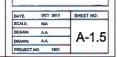
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NO. DATE REVISION / ISSUED PROJECT TITLE 30 UNIT TOWNHOUSE DEVELOPMENT 5454,5484,5474,5484,5480 BRYDON CRESCENT, LANGLEY

FOR:

RED CARDINAL HOMES 375 0146 125 ST SURREY, B.C. V3W 1R1

DRAWING TITLE. COLOURED ELEVATIONS



## **Exterior Finishes and Colour**

The selection of the exterior finishes is based on enhanced durability / longevity of the construction materials as part of a sustainable approach.

Emphasis is given on rich urban elements with stone being the dominant exposing material. Prefabricated panels in grey and hardie siding are introduced throughout the facades. Vinyl siding is not used in any areas.

The colours are selected with emphasis on dark grey panels, off-white siding and the natural wood colour in selected areas.

Widows and railings are black resulting in further contrast between the exterior finishing materials.



PVC SIDING CARAMEL CEDAR REF #8 BY SAGIPER



HARDIE SIDING SW 7102 WHITE FLOUR BY SHERWIN WILLIAMS



HARDIE PANEL SW 7665 WALL STREET -BY SHERWIN WILLIAMS



BY BORAL

SHALE COUNTRY LEDGESTONE -

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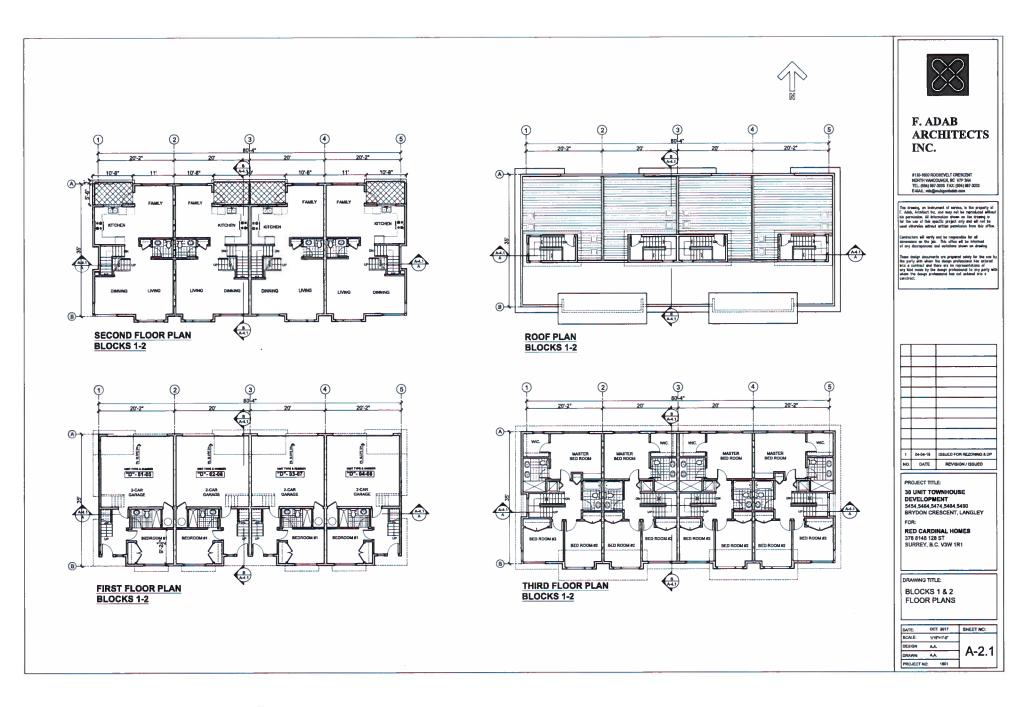
**BLOCKS 1 AND 2 FRONT ELEVATION** 

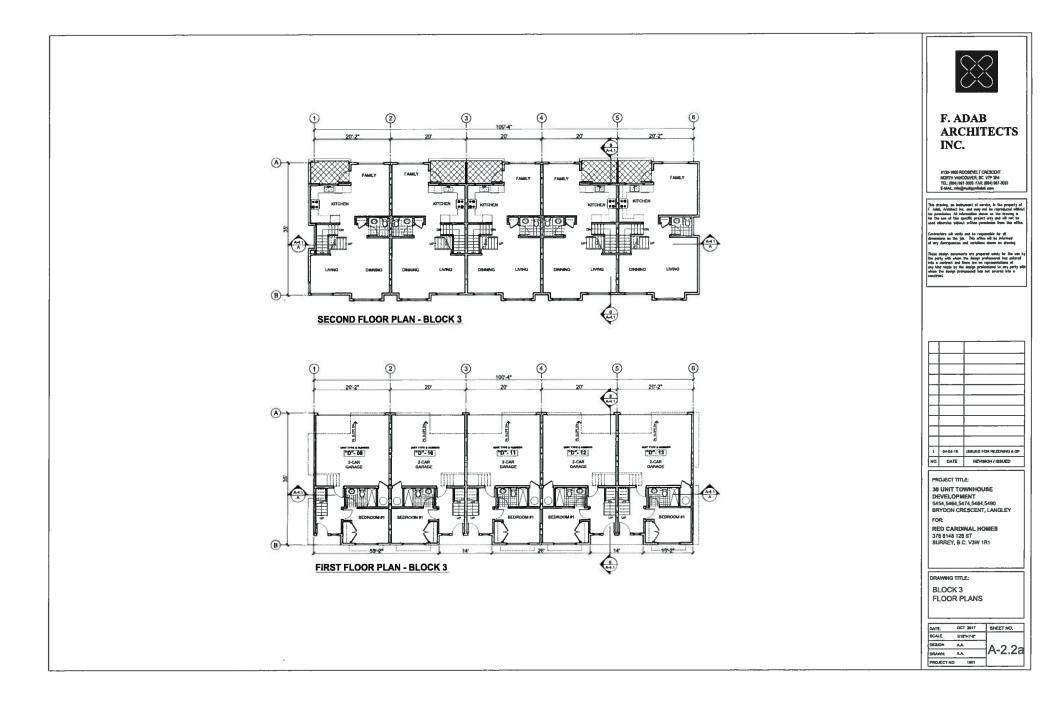


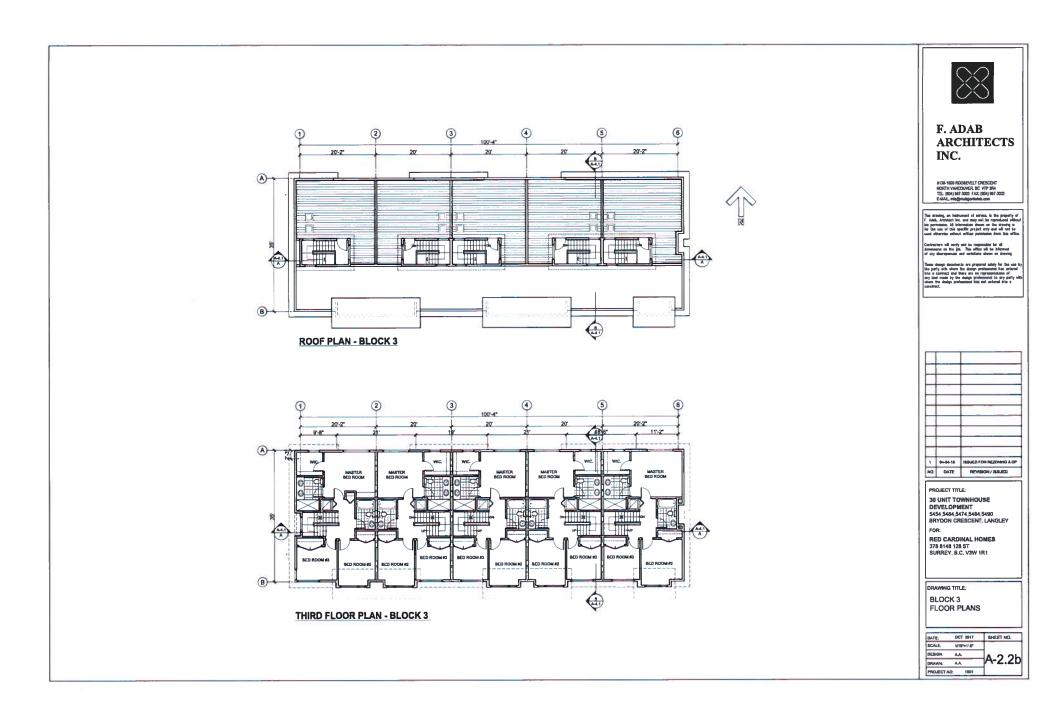
ARCHITECTS

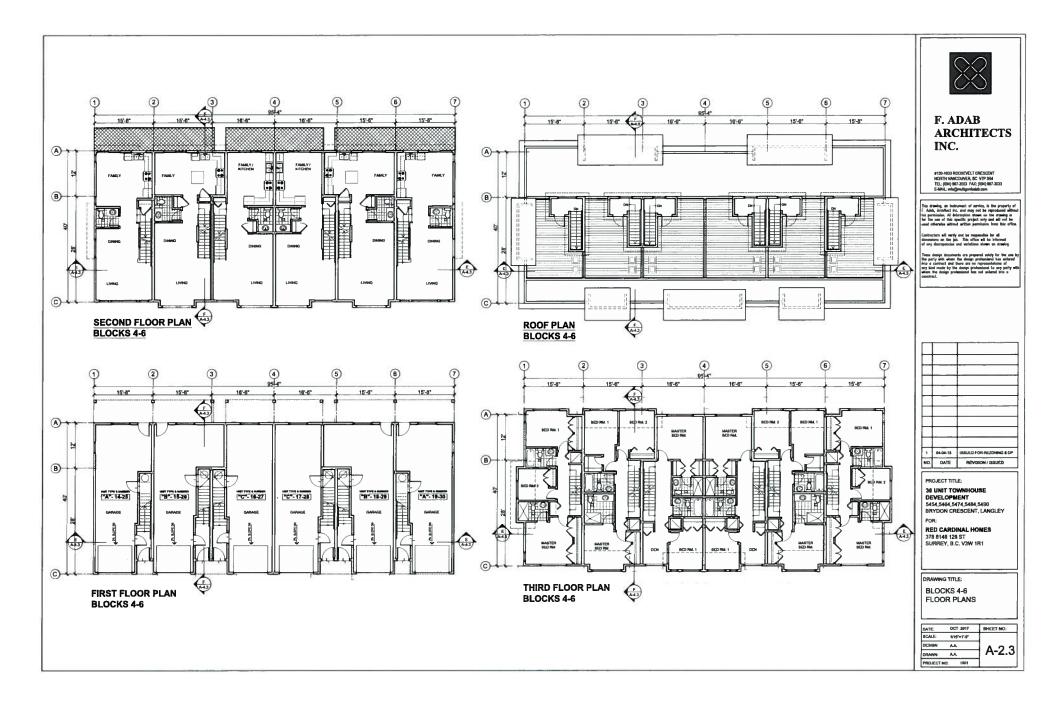
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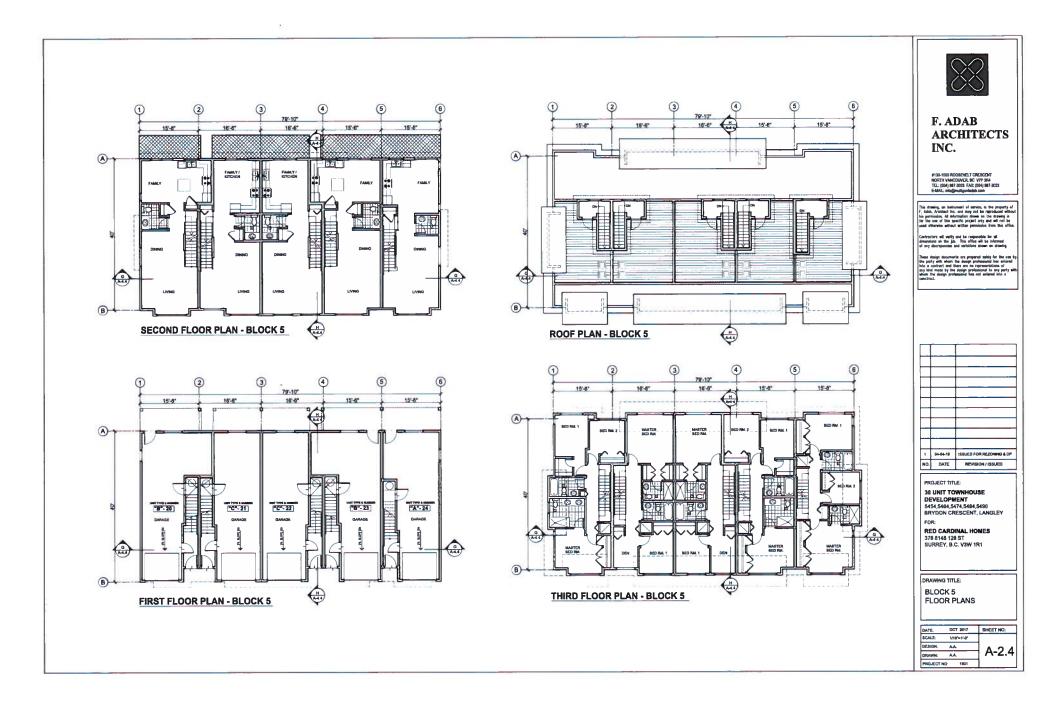
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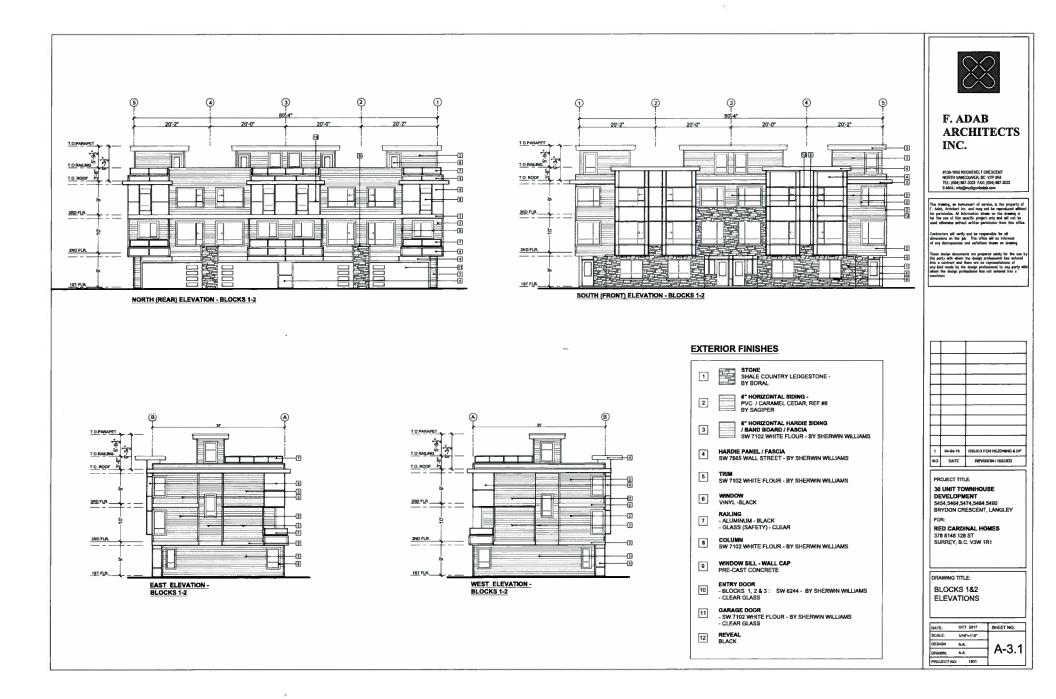




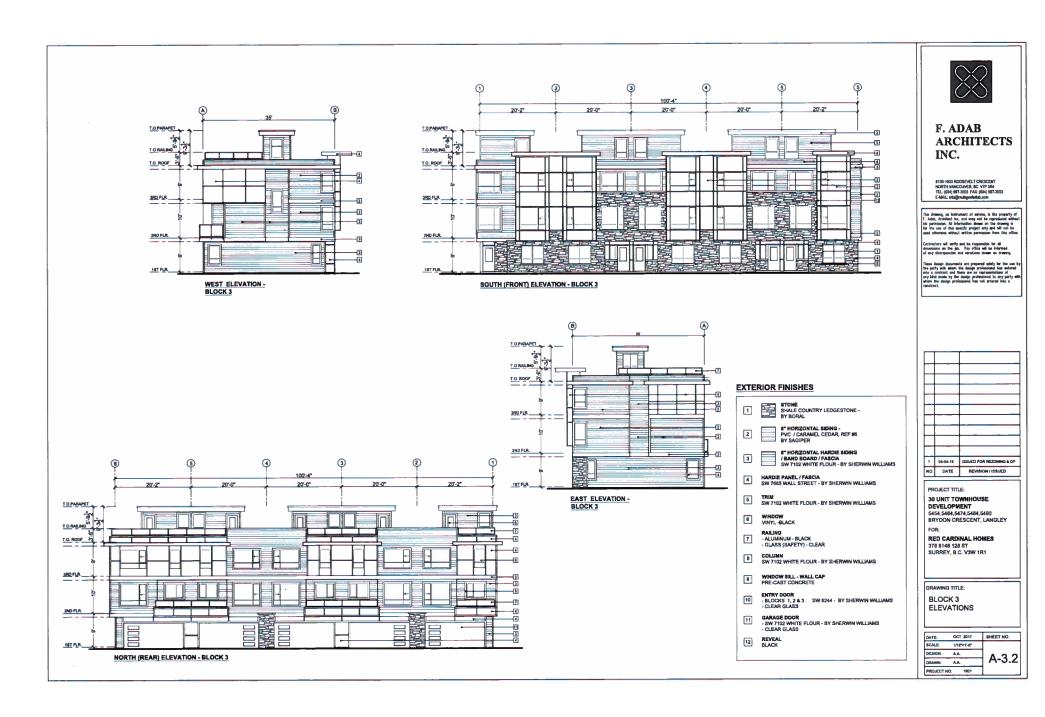






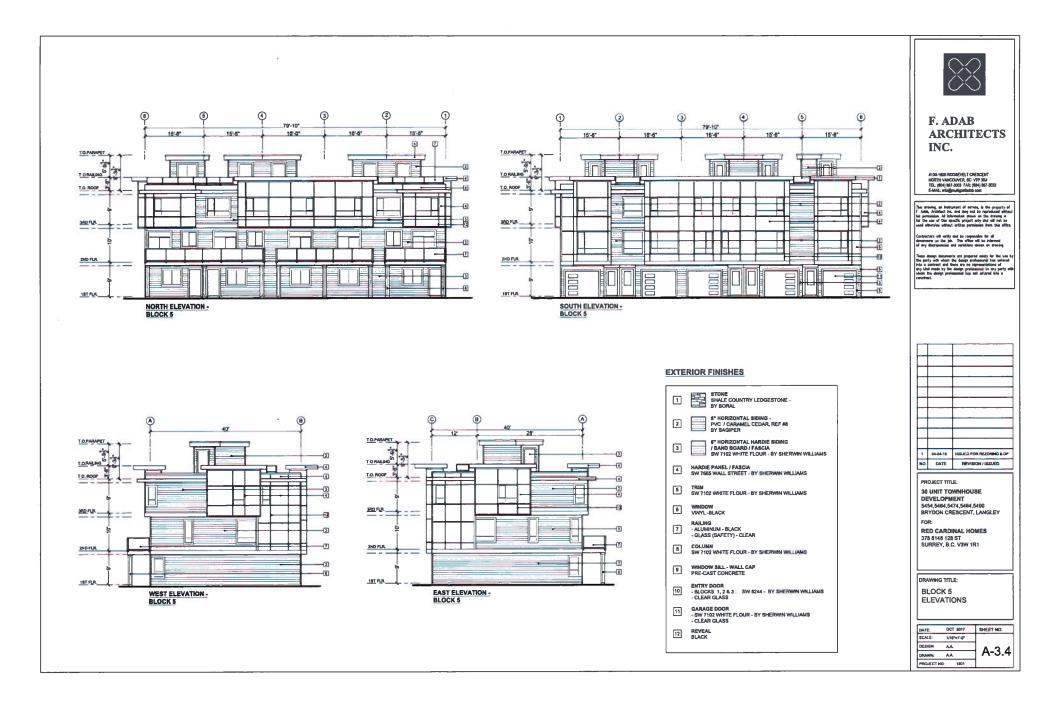


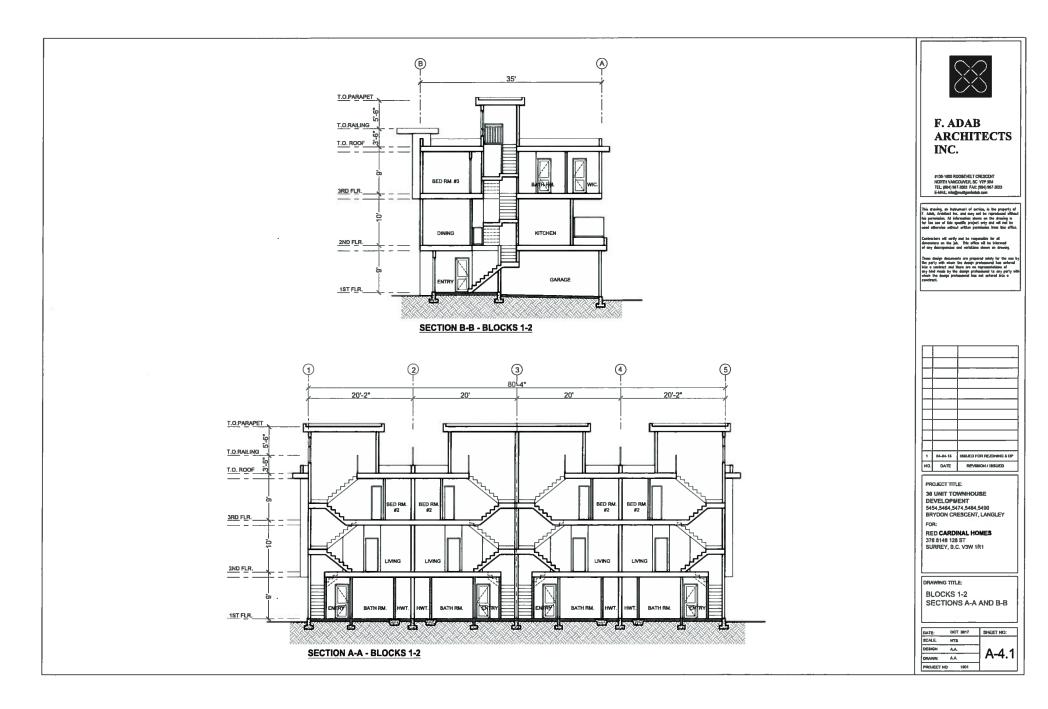
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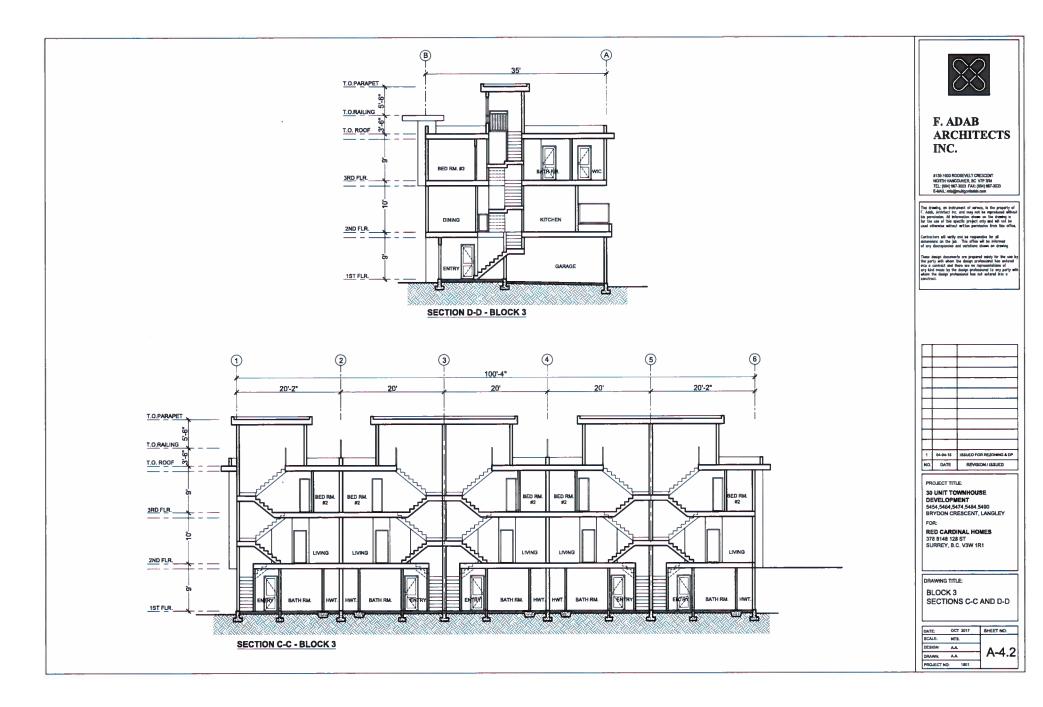


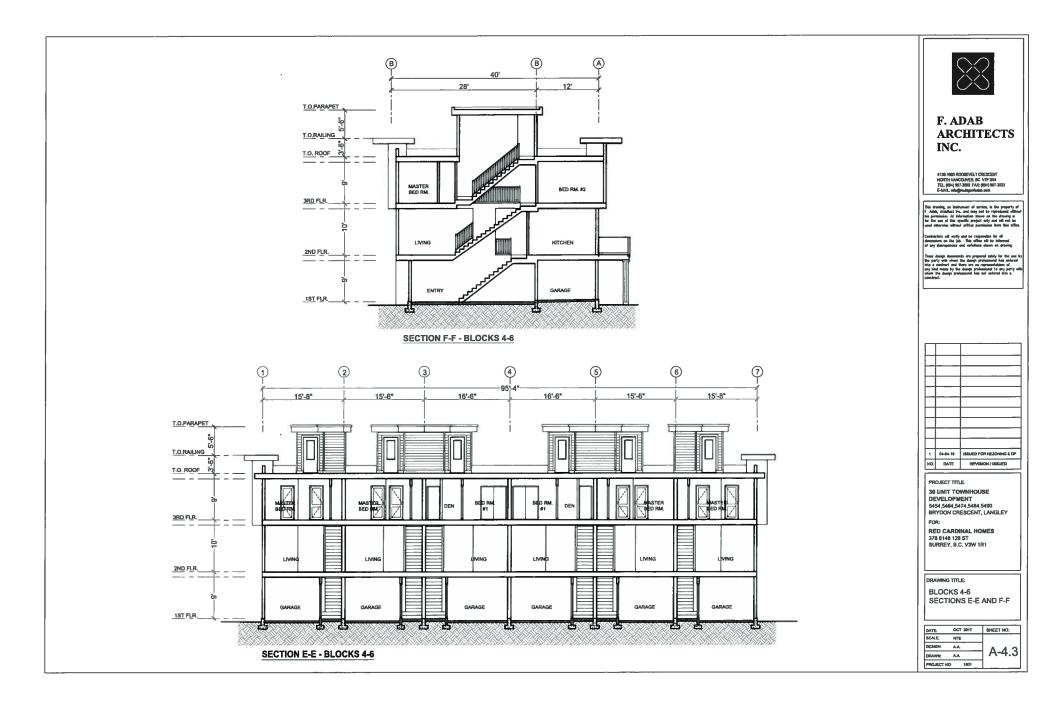
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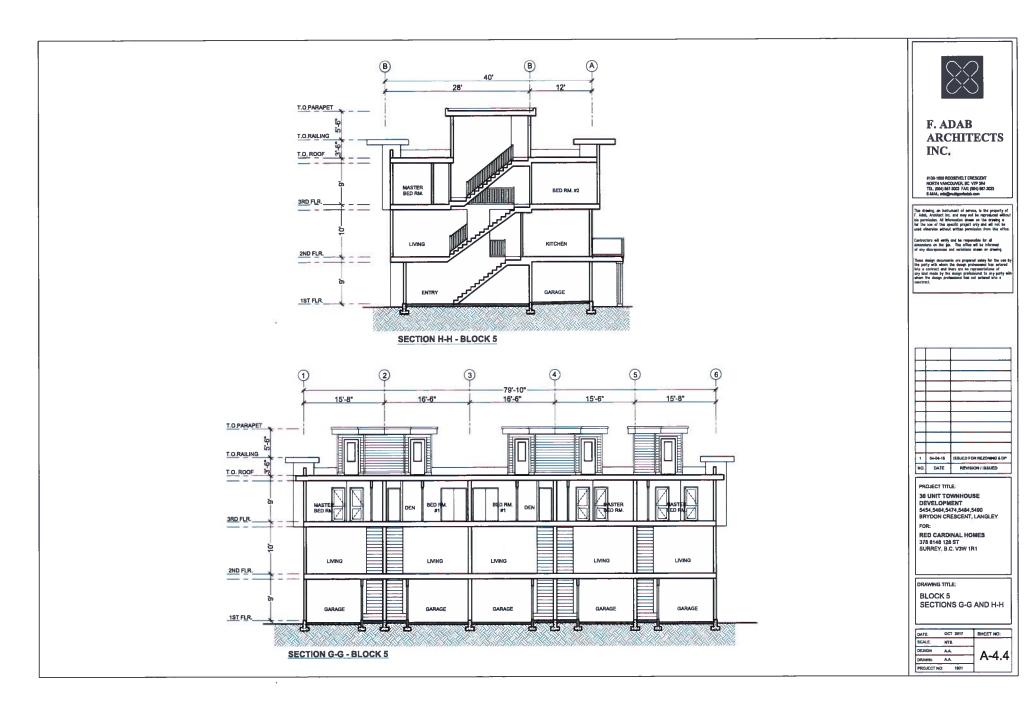
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## **Design Rationale**

## Site Characteristics and Context

The proposal would occupy 5 lots along Brydon Crescent south of 55A Avenue and east of Brydon Creek. The total lot area of the site is 43,100 sqft (4004 sq m)

The site has a moderate slope of approximately 2 meters from south to north with south west corner having the lowest and north east corner having the highest elevation.

Our firm is involved in designing a 4 storey apartment building to the south which has been approved by the council to allow for 77 unit market condominium.

Site is also surrounded by single family houses to the east and north.

## Zoning, Orientation, and Massing

The proposed development consists of 6 separate building blocks with a total of 30 townhouse units each with 2 car garages.

Townhouses along Brydon Crescent are larger and have double car garages and the townhouses at the back are smaller with tandem parking.

The site is designated for multi- family residential development "RM3 zoning". This density allows for a 4 storey development with a density up to a maximum of 70 units per acre. The proposed density is 30 unit per acre and floor space ratio is 1.04

Attempt has been made to create a vibrant environment introducing a pedestrian friendly development with Identifiable entries and Individual canopies, creating active engaging interest and fostering vitality The clustering of the blocks, their distances from each other and their orientation have resulted in creation of a courtyard with ample open space allowing for a rich landscaping environment.

Unit mixes introduce a variety of residential options in terms of number of bedrooms and sizes. Below is the summary of unit type and sizes:

- a) Two bedroom and den, total of 6 units, with an area of 1,630 sqft per unit
- b) Three bedroom, total of 11units, with an area of approx.1,450 sqft per unit.
- c) Four bedroom, total of 13 units, with an area of 1,595 sqft per unit.



### F. ADAB ARCHITECTS INC.

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### Urban Design, Form and Character

The townhouses are arranged in a small clusters allowing for open spaces to be integrated into the development and along the courtyard.

The units along Brydon Crescent have direct pedestrian access to the road to respond to a streetscape and an urban concept that is anticipated for the neighborhood.

Vehicular entry is located in the middle of the site as well as pedestrian entry to the rear units. Visitor parkings are located between the buildings creating small clusters and plenty of open spaces.

Buildings are modulated with repetitive vertical bay windows on upper floors creating a form and character that introduces articulated architectural expression with a contemporary vocabulary.

Stone is introduces on building blocks with emphasis given to the facades along the roads. The stone presents a solid base and horizontal expression in order to respond the verticality of the bay windows.

All units have private roof top decks acting as outdoor amenity as well as large balconies.

## Livability, Energy Saving and Green Measures

Many green building strategies have been incorporated into the project design including the following items:

- 1. Variety of unit types and sizes are introduced for both small and large families with children
- 2. Where possible, operating windows are located on the opposite walls to draw ventilation across the occupied spaces and overhangs provided at the roof level.

- 3. The site is located in the urban fabric zone of the City and is close to the public transportation and amenities
- 4. Selection of the material is based on the use of low / non-toxic, low-maintenance, durable and sustainable products. Selection of materials is based on focusing on durability and sustainability with the use of building materials with high recycled content and from local sources. Low emission adhesives paint and flooring will also be used throughout the units
- 5. The building envelope, glazing, and mechanical system will be design based on the new code and incompliance with ASHRE 90, 2010
- Water efficient fixtures, energy efficient appliances and drought tolerance plants will be used to minimize the use of potable water
- All units have private patios at grade and decks on 2nd floor contributing to livability of the units and creating a family oriented environment
- 8. The water consumption strategy in enforced through the use of alternate solution for sprinkler system by utilizing the domestic cold water system instead of a separate sprinkler line.
- 9. Mechanical system is equipped with has heat recovery system 'HRV" for recycling the heat energy and domestic cold water line is used for sprinkler system.
- 10. All units have private roof top deck with ample landscaping to be used as amenity.



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DEVELOPMENT 5454,5464,5474,5484,5490 BRYDON CRESCENT, LANGLEY

RED CARDINAL HOMES 378 8148 128 ST SURREY, B.C. V3W 1R1

DRAWING TITLE:	
DESIGN RATIONALE: URBAN DESIGN AND ENERGY SAVING	

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## Crime Prevention Through Environmental Design. "CPTED"

Liahona Security has been hired by the developer and provided a CPTED report for the proposed development. Architectural and the landscape designs have incorporated the recommendations in their designs.

The rationale behind the CPTED strategy follows the principles introduced by Liahona Security and takes into account the standard measures as well as items specifically related to this proposal. These provisions are aimed to enhance safety and strengthen the perception of security.

## The proposed CPTED measure fall into the following categories:

Provision of identifiable territoriality Provision of natural surveillance Defining the hierarchy of space Provision of access and perimeter control

- Identifiable entries to the units with direct access to the street along with identifiable private and semi private patios along with the presence of the balconies on the 2nd floor creates a clear definition of hierarchy of space, a sense of territorial identity and sense of ownership
- The windows and the balconies along the Courtyard ensure the outdoor presence of the people, which provide "eyes on the road".
- Lights would be installed on both sides of the townhouse entries and garage doors illuminating the entire buildings and internal road. Outdoor lights are regulated by photo cell system
- The simplicity of the massing and it's orientation creates an open space environment visible from every angle with no enclave or semi enclosed spaces for strangers and wandering people

- The access control is achieved by ensuring visible entrances overlooked by windows and balconies as well as defining the entrance ways and controlling the point of access to the site
- Stone has been introduced at the base of the buildings representing a durable and high quality base free of graffiti.
- Landscaping, plants, and fences are designed to comply with Liahona Security recommendations. The Strata Corporation should implement a maintenance manual.



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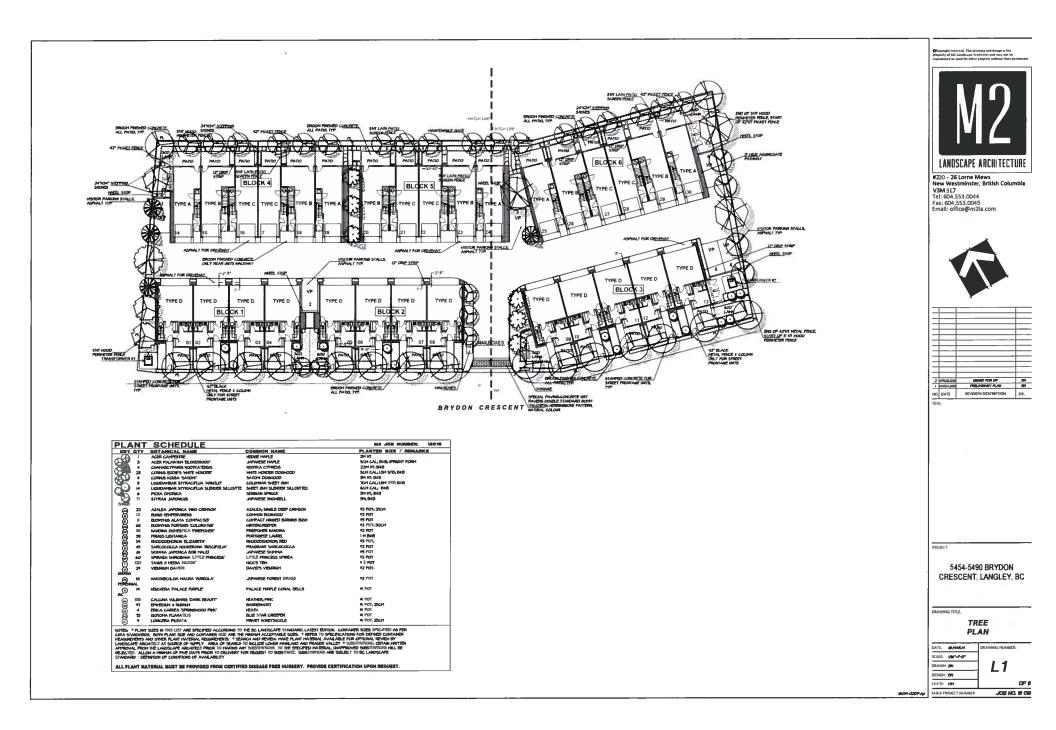
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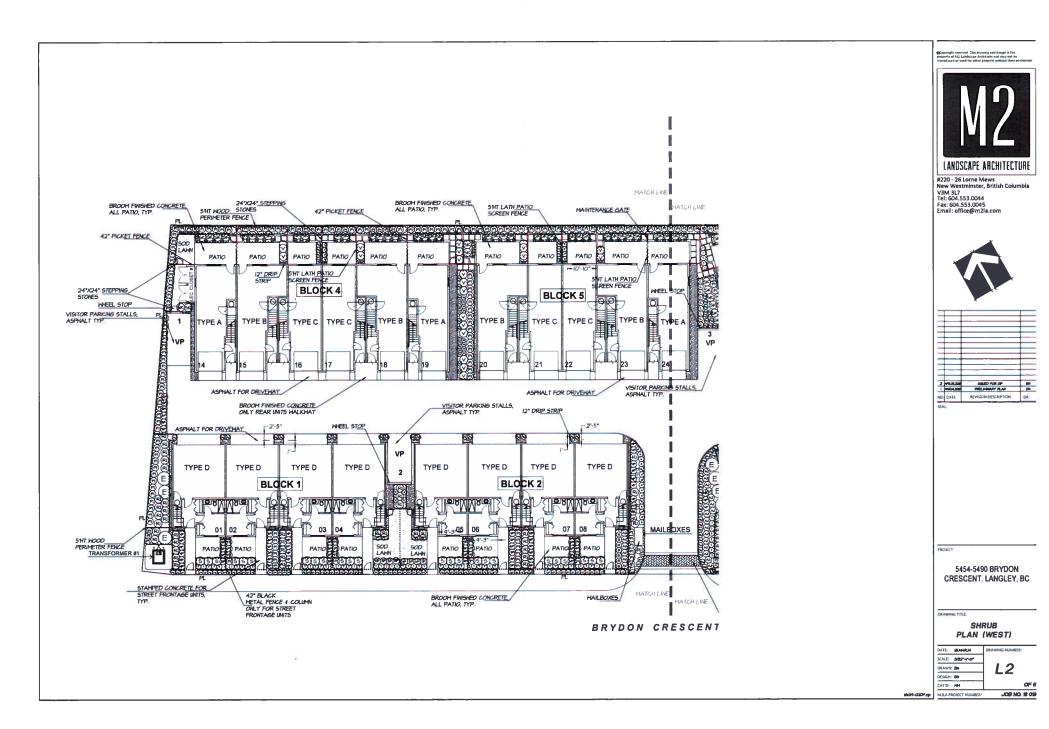
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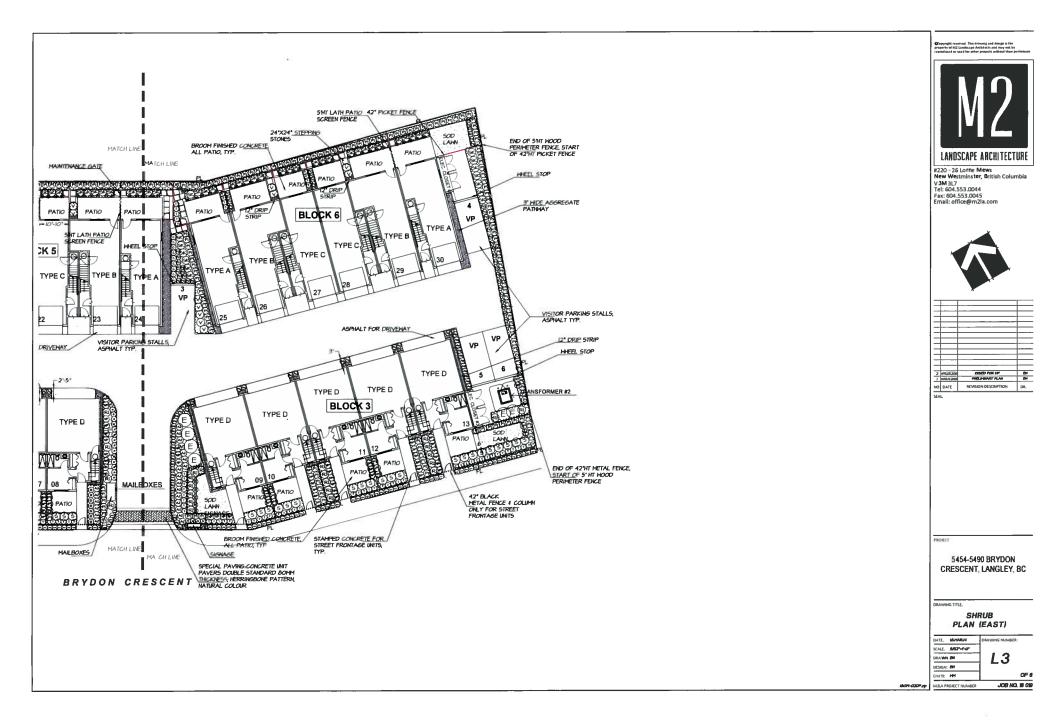


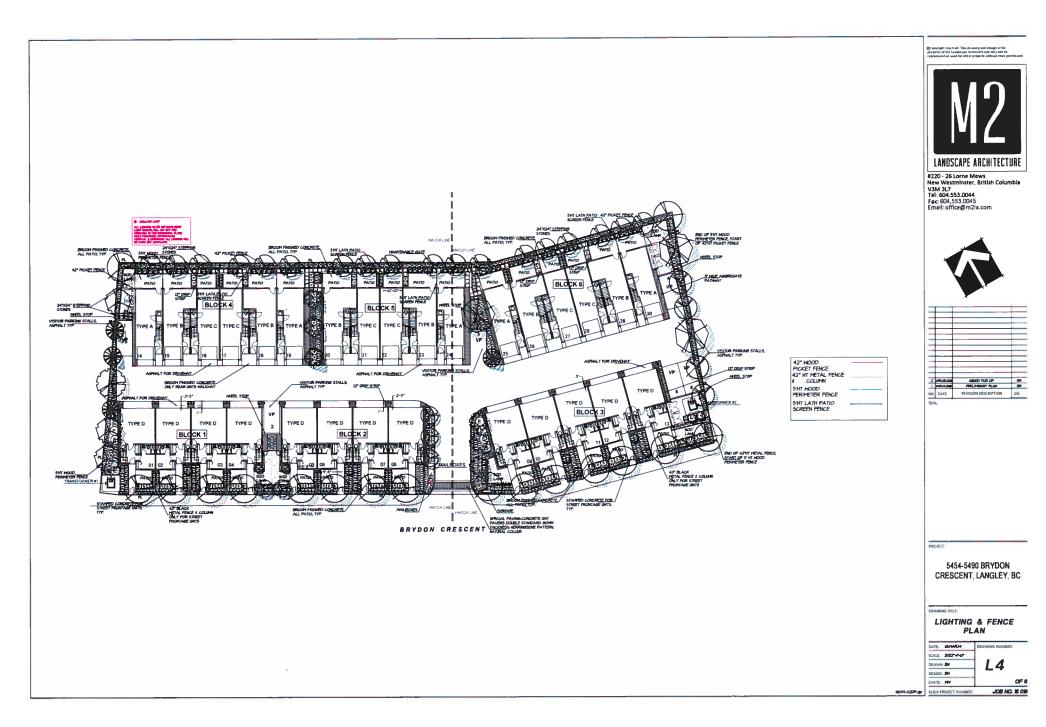


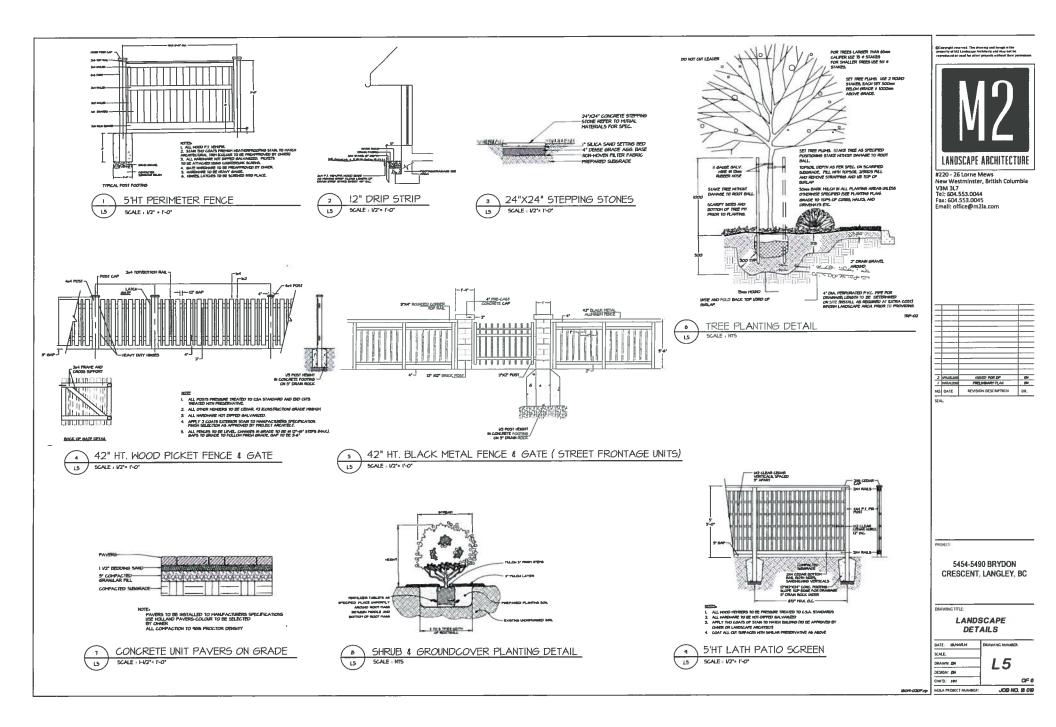












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# EXPLANATORY MEMO

# ROAD CLOSURE BYLAW NO. 3046

The purpose of Bylaw 3046 is to remove the dedication of highway and to close the portion of road (294.7 m2) located adjacent to lane off 204<sup>th</sup> Street and Park Avenue as the City intends to the sell the property and the road is no longer required.



# ROAD CLOSURE BYLAW NO. 3046

A bylaw to close and remove the dedication of a portion of highway located adjacent to lane off 204<sup>th</sup> Street and Park Avenue.

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close all of a highway to traffic and remove the dedication of the highway if, prior to adopting the bylaw, Council publishes notice of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the City of Langley deems it expedient to close to traffic and remove the dedication of highway from the public highway comprising 294.7 square metres, created by the deposit of Plan 87219, which area is shown outlined in bold black on Schedule A - Reference Plan Of Closed Road EPP80213;

AND WHEREAS the City of Langley has published notice of its intention to close that portion of highway to traffic and to remove its dedication as highway, has delivered notice to the operators of utilities whose transmission or distribution facilities or work Council considers will be affected, and has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

NOW THEREFORE the Council of the City of Langley in open meeting assembled enacts as follows:

# 1. Title

(1) This bylaw shall be cited as the "Road Closure Bylaw No. 3046, 2018".

# 2. Authorization and Road Closure

- Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a copy of the reference plan of highway closure EPP80213 prepared by Gene Nikula, BCLS #803 completed and checked on the 20<sup>th</sup> day of February, 2018 (the "Road Closure Plan");
- (2) The City hereby authorizes the closure to traffic and removal of highway dedication of the approximate 294.7 square metre portion of highway created by the deposit of Plan 87219, labeled "Closed Road Dedicated Road on Plan 87219" on the Road Closure Plan (the "Closed Road").

(4) The Mayor and Corporate Officer are authorized to execute all deeds of land, plans, and other documentation necessary to effect this road closure.

READ A FIRST, SECOND AND THIRD TIME this seventh day of May, 2018.

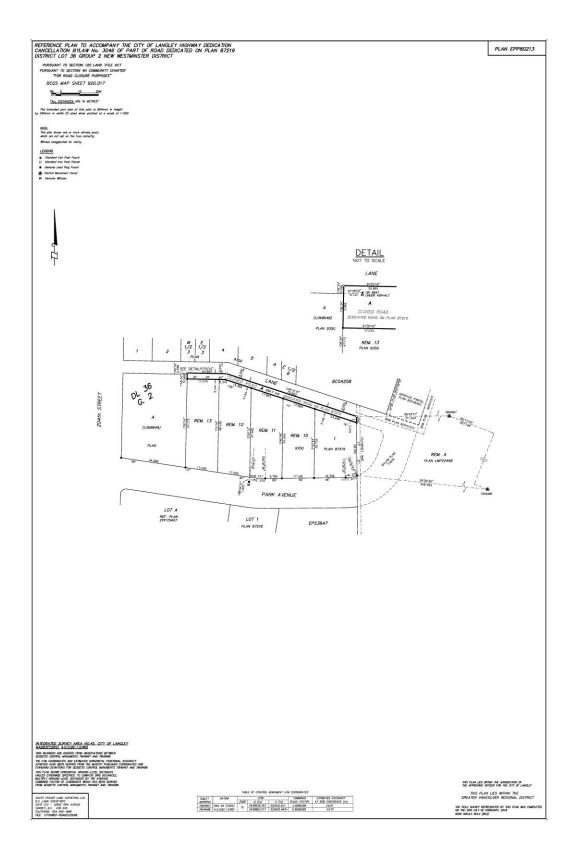
OPPORTUNITY FOR PUBLIC COMMENT this day of , 2018.

FINALLY ADOPTED this day of , 2018.

MAYOR

#### SCHEDULE "A"

#### REFERENCE PLAN OF CLOSED ROAD EPP80213





EXPLANATORY NOTE

BYLAW NO. 3065

The purpose of Bylaw No. 3065 is to amend the 2017 – 2021 Financial Plan to authorize the expenditures reflected in the 2017 Consolidated Financial Statements itemized in Report #18-022.



### FINANCIAL PLAN 2017 – 2021, BYLAW 2017, No. 3011 AMENDMENT NO. 2

## **BYLAW NO. 3065**

A Bylaw to amend the Financial Plan for 2017 - 2021.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

1. Title

This bylaw shall be cited as the "Financial Plan 2017 – 2021 Bylaw, 2017, No. 3011, Amendment No. 2 Bylaw, 3065".

- 2. Amendment
  - (1) Financial Plan 2017 2021 Bylaw, 2017, No. 3011 is hereby amended by deleting Schedule "A" and substituting a new Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this seventh day of May, 2018.

OPPORTUNITY FOR PUBLIC INPUT this -- day of --, 2018.

ADOPTED this -- day of --, 2018.

MAYOR



#### FINANCIAL PLAN 2017 – 2021 AMENDMENT NO. 2

BYLAW NO. 3065 Schedule 'A'

	2017 Amended Financial Plan Amendment #2	2017 Financial Plan Bylaw 3011	2017 Financial Plan Change Plus/(minus)	%	
Revenues					
Property tax revenue	\$ 26,152,151	\$ 26,240,955	\$ (88,804)	-0.34%	
User fees and other revenue	12,004,146	10,990,260	1,013,886	9.23%	
Gaming proceeds	7,577,431	6,400,000	1,177,431	18.40%	
Government transfers	1,711,675	1,737,485	(25,810)	-1.49%	
Investment earnings	657,612	338,500	319,112	94.27%	
J.	48,103,015	45,707,200	2,395,815	5.24%	
Expenses					
General government services	3,943,046	4,109,135	(166,089)	-4.04%	
Police service	11,029,277	11,725,840	(696,563)	-5.94%	
Fire service	4,178,448	4,257,645	(79,197)	-1.86%	
Other protective services	765,810	814,245	(48,435)	-5.95%	
Engineering operations	3,151,263	3,067,495	83,768	2.73%	
Water utility	3,336,040	3,437,605	(101,565)	-2.95%	
Sewer and drainage utility	2,693,116	2,770,175	(77,059)	-2.78%	
Development services	1,099,584	1,099,730	(146)	-0.01%	
Solid waste	631,752	622,110	9,642	1.55%	
Recreation services	3,875,007	3,778,010	96,997	2.57%	
Parks	1,818,952	1,835,955	(17,003)	-0.93%	
Amortization	5,320,689	4,750,000	570,689	12.01%	
	41,842,984	42,267,945	(424,961)	-1.01%	
Transfers					
Transfer from Reserve Accounts	(586,775)	(1,273,490)	686,715	-53.92%	
Transfer to Reserve Accounts	9,807,616	8,042,695	1,764,921	21.94%	
Transfer to Reserve Funds	2,344,840	1,420,050	924,790	65.12%	
	11,565,681	8,189,255	3,376,426	41.23%	
Surplus reduction for amortization	(5,320,689)	(4,750,000)	(570,689)	12.01%	
Operating surplus	15,039	-	15,039		



# EXPLANATORY MEMO

# ROAD CLOSURE BYLAW NO. 3056

The purpose of Bylaw 3056 is to remove the dedication of highway and to close the portion of road (0.103 ha) located adjacent to 5423, 19900, 19910, 19920 and 19930 Brydon Crescent dedicated by Plan 56234 as the City intends to the sell the property and the road is no longer required.

## ROAD CLOSURE BYLAW NO. 3056



A bylaw to close and remove the dedication of a portion of highway adjacent to 5423, 19900, 19910, 19920 and 19930 Brydon Crescent dedicated by Plan 56234.

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close all of a highway to traffic and remove the dedication of the highway if, prior to adopting the bylaw, Council publishes notice of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the City of Langley deems it expedient to close to traffic and remove the dedication of highway from the public highway comprising 0.103 ha, created by the deposit of Plan 56234, which area is shown outlined in bold black on Schedule A - Reference Plan Of Closed Road EPP73909;

AND WHEREAS the City of Langley has published notice of its intention to close that portion of highway to traffic and to remove its dedication as highway, has delivered notice to the operators of utilities whose transmission or distribution facilities or work Council considers will be affected, and has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

NOW THEREFORE the Council of the City of Langley in open meeting assembled enacts as follows:

#### 1. Title

(1) This bylaw shall be cited as the "Road Closure Bylaw No. 3056, 2018".

#### 2. Authorization and Road Closure

- (1) Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a copy of the reference plan of highway closure EPP73909 prepared by Gene Nikula., BCLS #803 completed and checked on the 18<sup>th</sup> day of May, 2018 (the "Road Closure Plan")
- (2) The City hereby authorizes the closure to traffic and removal of highway dedication of the approximate 0.103 ha portion of highway created by the deposit of Plan 56234, labeled "Closed Road Dedicated Road on Plan 56234" on the Road Closure Plan (the "Closed Road").
- (3) On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the New Westminster Land Title 76

Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.

(4) The Mayor and Corporate Officer are authorized to execute all deeds of land, plans, and other documentation necessary to effect this road closure.

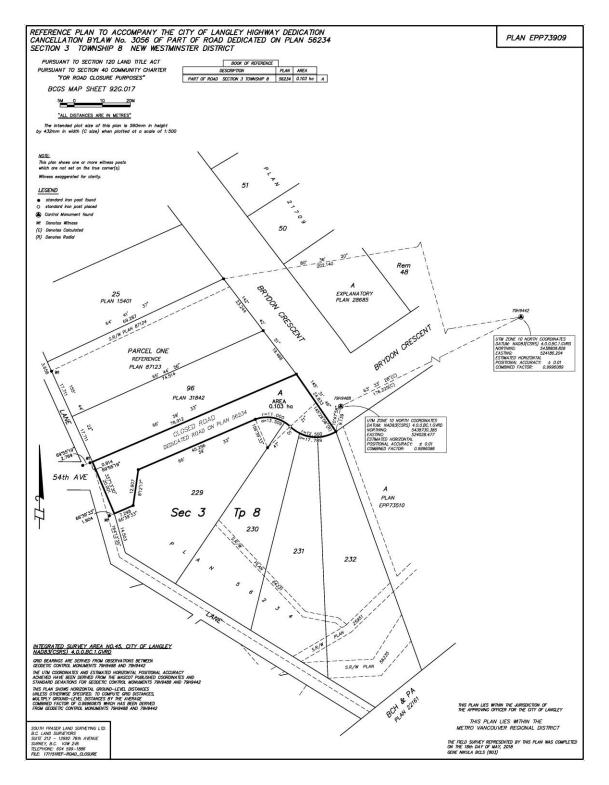
READ A FIRST, SECOND AND THIRD TIME this day of , 2018.

OPPORTUNITY FOR PUBLIC COMMENT this day of , 2018.

FINALLY ADOPTED this day of , 2018.

MAYOR

#### SCHEDULE "A" REFERENCE PLAN OF CLOSED ROAD EPP73909





## EXPLANATORY MEMO

## Council Procedure Bylaw, 2013, Amendment No. 3 Bylaw, 2018 No. 3060

#### PURPOSE:

The purpose of this amending bylaw is to:

- re-introduce provisions related to conduct and behaviour from repealed Council Procedure Bylaw No. 2537 back into the current Council Procedure Bylaw No. 2904;
- add new provisions relative to conduct and behaviour;
- re-introduce procedures from repealed Council Procedure Bylaw No. 2537 relative to appealing a ruling of the chair, adjournment proceedings, readings of bylaws and reports from committees.



Council Procedure Bylaw, 2013, Amendment No. 3 Bylaw, 2018 No. 3060

A Bylaw to amend the Council Procedure Bylaw.

#### 1. Title

(1) This bylaw shall be cited as the "Council Procedure Bylaw, 2013, Amendment No. 3 Bylaw, 2018, No. 3060."

#### 2. Amendments

Council Procedure Bylaw, 2013, No. 2904 is hereby amended as follows:

a) In section 6 Time, Location and Adjournment of Meetings, by adding:

"(2)(c) adjourn:

- i. at 11:00 pm unless Council resolves by an affirmative vote of members present to proceed beyond that time."
- b) In section 21 General Rules of Conduct and Debate, subsection (7), by adding the following:
  - "(a) Without limiting the presiding member's duty under the section 132(1) of the Community Charter, the presiding member must apply the correct procedure to a motion:
    - i. if the motion is contrary to the rule of procedure in this Bylaw; and
    - ii. whether or not another member has raised a point of order in connection with the motion.
    - (b) When the presiding member is required to decide a point of order:
      - i. the presiding member must cite the applicable rule or authority, if requested by another member;

- ii. another council member must not question or comment on the rule or authority cited by the presiding member under subsection (b)(i); and
- iii. the presiding member may reserve the decision until the next Council meeting.
- (c) A council member who is called to order by the presiding member:
  - i. must immediately stop speaking;
  - ii. may explain his or her position on the point of order;
  - iii. may appeal to Council for its decision on the point of order in accordance with section 132 of the Community Charter."
- c) In section 21 General Rules of Conduct and Debate, by adding the following:
  - "(8) Members at a Council meeting:
    - (a) must not engage in bullying or harassing behaviour in respect of a council member, government official or City employee;
    - (b) must not express a negative opinion about the personality or character of a council member, government official or City employee;
    - (c) must not speak or act aggressively towards a council member, government official or City employee;
    - (d) must use respectful language;
    - (e) must not use offensive gestures or signs;
    - (f) must not engage in rude or offensive conduct;
    - (g) must not disrupt or unnecessarily delay the conduct of business at the Council meeting;
    - (h) must not speak on or use electronic communication devices, except for City business purposes, when a person or council member is speaking, except in the case of emergencies;
    - (i) must speak only in connection with the matter being debated;

- (j) may speak about a vote of Council only for the purpose of making a motion that the vote be rescinded;
- (k) must adhere to the rules of procedure established under this Bylaw and to the decision of Presiding Member and Council in connection with the rules and points of order.
- (9) If a council member does not adhere to subsection (8), the presiding member may order the member to leave the member's seat and:
  - (a) if the member refuses to leave, the presiding member may cause the member to be removed by a peace officer from the member's seat and
  - (b) if the member apologizes to the Council, Council, may, by resolution, allow the member to retake the member's seat."
- d) In section 26 Bylaws, by replacing the following wording:
  - "(3) Subject to section 135 of the *Community* Charter, a bylaw must be given three readings, all of which may be given at one council meeting."

#### with

- "(3) Subject to section 135 of the *Community Charter*, a bylaw may be given up to three readings at one council meeting, all of which may be given in one motion."
- e) By adding a new section 29 as follows:

### **"29. Reports from Committees**

 Council may take any of the following actions in connection with a resolution it receives from COTW or any of its Committees:

- (a) agree or disagree with the resolution;
- (b) amend the resolution;
- (c) refer the resolution back to the originating committee or commission or to another committee or commission; or
- (d) postpone its consideration of the resolution."
- f) By renumbering the remaining sections accordingly.

READ A FIRST, SECOND AND THIRD TIME this seventh day of May, 2018.

ADOPTED this day of , 2018.

MAYOR



# EXPLANATORY MEMO

# ROAD CLOSURE BYLAW NO. 3069

The purpose of Bylaw 3069 is to remove the dedication of highway and to close the portions of road (574.3  $m^2$ ) located adjacent to 19610, 19618-26, 19630-32, 19638, and 19648-50 55A Avenue dedicated by Plan EPP83409 as the City intends to the sell the property and the road is no longer required.

## ROAD CLOSURE BYLAW NO. 3069



A bylaw to close and remove the dedication of portions of highway adjacent to 19610, 19618-26, 19630-32, 19638, and 19648-50 55A Avenue dedicated by Plans 38427 and 84735.

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close all of a highway to traffic and remove the dedication of the highway if, prior to adopting the bylaw, Council publishes notice of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the City of Langley deems it expedient to close to traffic and remove the dedication of highway from the public highway comprising 574.3 m<sup>2</sup>, created by the deposit of Plan EPP83409, which areas are shown outlined in bold black on Schedule A - Reference Plan Of Closed Road EPP83409;

AND WHEREAS the City of Langley has published notice of its intention to close that portion of highway to traffic and to remove its dedication as highway, has delivered notice to the operators of utilities whose transmission or distribution facilities or work Council considers will be affected, and has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

NOW THEREFORE the Council of the City of Langley in open meeting assembled enacts as follows:

#### 1. Title

(1) This bylaw shall be cited as the "Road Closure Bylaw No. 3069, 2018".

#### 2. Authorization and Road Closure

- (1) Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a copy of the reference plan of highway closure EPP83409 prepared by Kyle G. Phillips, BCLS #973 completed and checked on the 2<sup>nd</sup> day of June, 2018 (the "Road Closure Plan")
- (2) The City hereby authorizes the closure to traffic and removal of highway dedication of the approximate 574.3 m<sup>2</sup> portion of highway created by the deposit of Plan EPP83409, labeled "Closed Road Dedicated Road on Plan EPP83409" on the Road Closure Plan (the "Closed Road").

- (3) On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
- (4) The Mayor and Corporate Officer are authorized to execute all deeds of land, plans, and other documentation necessary to effect this road closure.

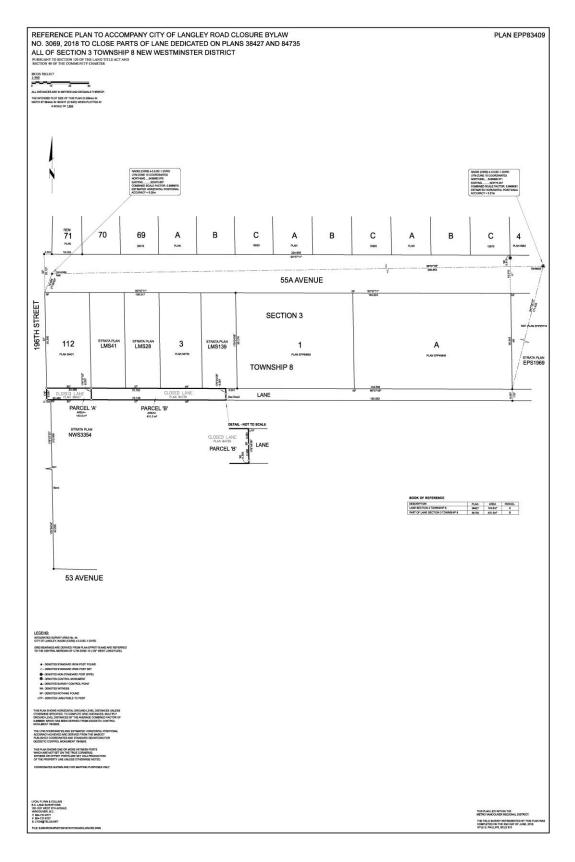
READ A FIRST, SECOND AND THIRD TIME this day of , 2018.

OPPORTUNITY FOR PUBLIC COMMENT this day of , 2018.

FINALLY ADOPTED this day of , 2018.

MAYOR

#### SCHEDULE "A" REFERENCE PLAN OF CLOSED ROAD EPP83409





# EXPLANATORY MEMO

#### ANIMAL CONTROL BYLAW, 2006, No. 2622 AMENDMENT No. 5, 2018

BYLAW No. 3070

The purpose of Bylaw 3070 is to remove redundant wording in order to create consistency between the Animal Control Bylaw and the Municipal Ticket fine for having an animal at large.



ANIMAL CONTROL BYLAW, 2006, No. 2622 AMENDMENT No. 5, 2018

BYLAW No. 3070

A Bylaw to amend the Animal Control Bylaw, 2006, No. 2622.

The Council of the City of Langley, in open meeting assembled, enacts as follows:

#### (1) Title

(1) This bylaw shall be cited as the "Animal Control Bylaw, 2006, No. 2622, Amendment No. 5, 2018, No. 3070".

#### (2) Amendments

- (1) Animal Control Bylaw, 2006, No. 2622 is hereby amended:
  - (a) In Section 31, by replacing the following:
    - "(a) to run at large or to trespass in or upon any private lands or premises;"

with

"(a) to run at large;"

READ A FIRST, SECOND AND THIRD time this day of , 2018.

ADOPTED on the day of , 2018.

MAYOR

EXPLANATORY MEMO



MUNICIPAL TICKET INFORMATION SYSTEM BYLAW 2846, Amendment No. 12 Bylaw, 2018 No. 3071

#### PURPOSE:

- To update section references in Schedule B2 Animal Control Bylaw to reflect amendments made by Animal Control Bylaw Amending Bylaw No. 3070.
- To change section references to Schedule B24 Drinking Water Conservation Plan Bylaw to shorten section references to better fit into space allocated for bylaw section reference on actual ticket.



MUNICIPAL TICKET INFORMATION SYSTEM BYLAW 2846, AMENDMENT NO. 11 BYLAW, 2018 NO. 3071

A Bylaw to amend fees in the Municipal Ticket Information System.

#### 1. Title

(1) This bylaw shall be cited as the "Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 12, 2018, No. 3071."

#### 2. Amendments

- (1) Municipal Ticket Information System Bylaw, 2011, No. 2846 is hereby amended:
  - (a) In Schedule B2 Animal Control Bylaw:
    - i. by replacing the offence "Dog at Large Private Lands" with the offence "Run at Large";
    - ii. by replacing the offence " Dog at Large Public Lands" with the offence "Dog not Securely Confined".
  - (b) In Schedule B24 Drinking Water Conservation Plan Bylaw:
    - i. by replacing the section references that currently read:
      - "Schedule A Stage 1 Schedule A Stage 2 Schedule A Stage 3 Schedule A Stage 4"

with the following:

"Sch A St 1 Sch A St 2 Sch A St 3 Sch A St 4". READ A FIRST, SECOND AND THIRD TIME this of , 2018.

ADOPTED this day of , 2018.

MAYOR



# **REPORT TO COUNCIL**

#### To: Mayor Schaffer and Councillors

Subject 2019 RCMP Approval in Principle

From: Darrin Leite, CPA, CA Director of Corporate Services Report #: 18-032 File #: 7400.00 Doc #: 157275

Date: June 5, 2018

#### **RECOMMENDATION:**

THAT Council authorize a letter of approval in principle be sent to the Minister of Public Safety and Solicitor General to maintain the detachment strength at 51.35 members and increase the 100% RCMP budget by \$98,047 for a RCMP total budget cap of \$11,000,860.

#### **PURPOSE:**

Each year, the City is required in accordance with our contract with the Province, to respond to the RCMP headquarters request for projections of the human and financial resource needs in 2019/2020 for Federal Government planning purposes.

#### POLICY:

None.

#### COMMENTS/ANALYSIS:

The RCMP Headquarters has initiated the planning process for the 2019/2020 annual budget. Each year they request that the City provide a letter of approval in principle to support staffing changes and a total budget estimate. This request facilitates the Federal Treasury Board's budgetary cycle. This letter is for planning purposes only and does not represent a final commitment on the part of the City. This request will be included in the City's 2019 Financial Plan for Council's deliberation early next year.

Superintendent Murray Power has not requested any new RCMP officers in 2019.



#### **BUDGET IMPLICATIONS:**

The City's RCMP contract budget reflected in the Financial Plan will increase in total approximately \$194,489 in 2019 (See Appendix 1). This includes an estimated 2.5% wage increase.

Based on the information currently available, each member is budgeted at \$169,046. The funding decisions will be deferred until the Financial Plan is presented to Council in early 2019.

The actual strength reflected in the 2019 budget will be 51.35 + \$1,222,188 for the Integrated Teams which anticipates the Province will be paying 30% of IHIT rather than the current 10%.

We have been asked to reflect in the letter 100% of the RCMP costs even though the City is only responsible for 90% of the costs. The total budget cap in 2019 is therefore \$11,000,860 (see Appendix 2). The budget cap reported in 2018 was \$10,902,813 so the increase is \$98,047.

The City's Financial Plan budget for the RCMP contract is based on the calendar year and will total \$9,505,187 (90%) because it is reduced by 2.5 budgeted vacancies (see Appendix 2).

#### **ALTERNATIVES:**

None.

Respectfully Submitted,

Darrin Leite, CPA, CA Director of Corporate Services

Attachment(s):

- 1. Appendix 1 2018 to 2019 comparison
- 2. Appendix 2 2019 RCMP Budget



#### CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.

Lilly

Francis Cheung, P. Eng. Chief Administrative Officer



## City of Langley RCMP Budget Comparison 2018 to 2019

		s RCMP Budget	City's Budget 2019			ncrease )ecrease	%	_
Contract Strength		51.35		51.35				
Salary net of O/T	\$	5,237,997	\$	5,244,899	\$	6,902	0.1%	2.5% salary increase
Overtime (CEG 31)	\$	239,721	\$	258,830	\$	19,109	8.0%	
	\$	5,477,718	\$	5,503,730	\$	26,012	0.5%	
	•	15 544	•	10.110	•	0.007	7.00/	
Travel & Transfers	\$	45,511	\$	49,118	\$	3,607		Travel to mandatory training
Information	\$	799	\$	1,257	\$	458	57.4%	
Training, Health, Radio, EDP	\$ ¢	455,227	\$	487,329	\$	32,102		Mandatory Training
Rentals	\$ ¢	11,227	\$	9,099	-\$	2,128	-19.0%	
Vehicle Repairs & Upkeep	\$ ¢	98,589	\$	82,810	-\$	15,779	-16.0%	
Fuel, Stationary, Kit & Post	\$ ¢	200,552	\$ ¢	192,938	-\$ ¢	7,614	-3.8%	Based on detachment replacement schedule
Vehicles, Computers All Other	\$ ¢	374,618 821	\$	229,974	-\$ ¢	144,644 734		
All Other	\$		\$ \$	1,555	\$ -\$		89.4% -11.2%	-
	\$	1,187,344	φ	1,054,080	-ð	133,264	-11.270	-
Pensions RM, TCE & IM	\$	1,019,822	\$	989,975	-\$	29,847	-2.9%	Pension costs have decreased
CPP & EI	\$	196,900	\$	193,497	-\$	3,404	-1.7%	
								Rate increase for disability pilot, health
Division Admin	\$	1,346,897	\$	1,447,810	\$	100,913		services & Excess Pay Liability
Recruit Training	\$	278,024	\$	323,997	\$	45,973		Reflecting actual costs per member
National Costs	\$	129,670	\$	129,785	\$	115	0.1%	-
	\$	2,971,313	\$	3,085,063	\$	113,750	3.8%	
	\$	9,636,375	\$	9,642,873	\$	6,498	0.1%	
Federal Share	-\$	963,638	-\$	964,287	-\$	650	0.1%	-
Net Municipal share at 90%	\$	8,672,738	\$	8,678,586	\$	5,848	0.1%	
	¢	047455	۴	000 547	۴	04.000	C 00/	
IHIT (Homicide)	\$	347,155	\$	368,517	\$	21,362		Includes 30% paid by Province
ERT (Emergency)	\$	152,670	\$	161,867	\$	9,197	6.0%	
FIS (Forensic)	\$	294,806	\$	311,569	\$	16,763	5.7%	
PDS (Dogs)	\$	220,486	\$	233,552	\$	13,066	5.9%	
ICARS (Reconstructionist)	\$	73,383	\$	77,509	\$	4,126	5.6%	
RTIC (Intelligence Centre)	\$	47,535	\$	65,165	\$	17,630	37.1%	
LMD III	\$	3,762	\$	4,011	\$	249	6.6%	-
	\$	1,139,797	\$	1,222,188	\$	82,391	7.2%	Reflects 2.5% pay increase
Total RCMP Contract Budget		9,812,535	\$	9,900,774	\$	88,239	0.9%	
Budget for 2.5 vacancies	\$	(531,250)	\$	(425,000)	\$	106,250	-20.0%	-
Total City Budget	\$	9,281,285	\$	9,475,774	\$	194,489	2.1%	

## CITY OF LANGLEY 2019 RCMP BUDGET

Appendix 2 51.35 RCMP Members

		's RCMP Budget alculation 2017	RCMP Budget 2018/19 Based on Increased Contract Strength		st Quarter or-Jun 2018	nd Quarter -Sep 2018	rd Quarter t-Dec 2018	th Quarter n-Mar 2019	otal Budget 018-2019
Contract Strength		51.35		51.35					
Salary net of O/T	\$	5,237,997	\$	5,247,200	\$ 1,311,800	\$ 1,311,800	\$ 1,311,800	\$ 1,311,800	\$ 5,247,200
Overtime (CEG 31)	\$	239,721	\$	265,200	\$ 66,300	\$ 66,300	\$ 66,300	\$ 66,300	\$ 265,200
	\$	5,477,718	\$	5,512,400	\$ 1,378,100	\$ 1,378,100	\$ 1,378,100	\$ 1,378,100	\$ 5,512,400
Travel, Transfers & Telecom	\$	45,511	\$	50,320	\$ 12,580	\$ 12,580	\$ 12,580	\$ 12,580	\$ 50,320
Information	\$	799	\$	1,410	\$ 353	\$ 353	\$ 353	\$ 353	\$ 1,410
Training, Health, Radio, EDP	\$	455,227	\$	498,030	\$ 124,508	\$ 124,508	\$ 124,508	\$ 124,508	\$ 498,030
Rentals	\$	11,227	\$	8,390	\$ 2,098	\$ 2,098	\$ 2,098	\$ 2,098	\$ 8,390
Vehicle Repairs & Upkeep	\$	98,589	\$	77,550	\$ 19,388	\$ 19,388	\$ 19,388	\$ 19,388	\$ 77,550
Fuel, Stationary, Kit & Post	\$	200,552	\$	190,400	\$ 47,600	\$ 47,600	\$ 47,600	\$ 47,600	\$ 190,400
Vehicles, Computers	\$	374,618	\$	181,759	\$ 45,440	\$ 45,440	\$ 45,440	\$ 45,440	\$ 181,759
All Other	\$	821	\$	1,800	\$ 450	\$ 450	\$ 450	\$ 450	\$ 1,800
	\$	6,665,062	\$	6,522,059	\$ 1,630,515	\$ 1,630,515	\$ 1,630,515	\$ 1,630,515	\$ 6,522,059
Pensions RM, TCE & IM	\$	1,019,822	\$	980,026	\$ 245,007	\$ 245,007	\$ 245,007	\$ 245,007	\$ 980,026
CPP & EI	\$	196,900	\$	192,362	\$ 48,091	\$ 48,091	\$ 48,091	\$ 48,091	\$ 192,362
Division Admin	\$	1,346,897	\$	1,481,448	\$ 370,362	\$ 370,362	\$ 370,362	\$ 370,362	\$ 1,481,448
Recruit Training	\$	278,024	\$	339,321	\$ 84,830	\$ 84,830	\$ 84,830	\$ 84,830	\$ 339,321
National Costs	\$	129,670	\$	129,823	\$ 32,456	\$ 32,456	\$ 32,456	\$ 32,456	\$ 129,823
	\$	2,971,313	\$	3,122,980	\$ 780,745	\$ 780,745	\$ 780,745	\$ 780,745	\$ 3,122,980
	\$	9,636,375	\$	9,645,039	\$ 2,411,260	\$ 2,411,260	\$ 2,411,260	\$ 2,411,260	\$ 9,645,039
Federal Share	\$	(963,638)	\$	(964,504)	\$ (241,126)	\$ (241,126)	\$ (241,126)	\$ (241,126)	\$ (964,504)
Net Municipal share at 90%	\$	8,672,738	\$	8,680,535	\$ 2,170,134	\$ 2,170,134	\$ 2,170,134	\$ 2,170,134	\$ 8,680,535
IHIT (Homicide)	\$	347,155	\$	375,637					
ERT (Emergency)	\$	152,670	\$	164,932					
FIS (Forensic)	\$	294,806	\$	317,156					
PDS (Dogs)	\$	220,486	\$	237,907					
ICARS (Reconstructionist)	\$	73,383	\$	78,884					
RTIC (Intelligence Centre)	\$	47,535	\$	71,042					
LMD III	\$	3,762	\$	4,094					
Specialized Teams (90%)	\$	1,139,797	\$	1,249,652					
CM Conversion	\$		\$	<u> </u>					
Total RCMP Contract Budget	\$	9,812,535	\$	9,930,187					
Budget for 2.5 vacancies (\$170	< \$	(531,250)	\$	(425,000)					
Total City Budget	\$	9,281,285	\$	9,505,187					

## CITY OF LANGLEY 2019 RCMP BUDGET

Appendix 2 51.35 RCMP Members

		Quarter Jan- Mar 2018	st Quarter r-Jun 2018	nd Quarter I-Sep 2018	Oct-Dec 2018	То	otal Budget 2018	_	ncrease Jecrease	%
Contract Strength		51.35	51.35	51.35	51.35					
Salary net of O/T	\$	1,309,499	\$ 1,311,800	\$ 1,311,800	\$ 1,311,800	\$	5,244,899	\$	6,902	0.1%
Overtime (CEG 31)	\$	59,930	\$ 66,300	\$ 66,300	\$ 66,300	\$	258,830	\$	19,109	8.0%
	\$	1,369,430	\$ 1,378,100	\$ 1,378,100	\$ 1,378,100	\$	5,503,730	\$	26,012	0.5%
Travel, Transfers & Telecom	\$	11,378	\$ 12,580	\$ 12,580	\$ 12,580	\$	49,118	\$	3,607	7.9%
Information	\$	200	\$ 353	\$ 353	\$ 353	\$	1,257	\$	458	57.4%
Training, Health, Radio, EDP	\$	113,807	\$ 124,508	\$ 124,508	\$ 124,508	\$	487,329	\$	32,102	7.1%
Rentals	\$	2,807	\$ 2,098	\$ 2,098	\$ 2,098	\$	9,099	-\$	2,128	-19.0%
Vehicle Repairs & Upkeep	\$	24,647	\$ 19,388	\$ 19,388	\$ 19,388	\$	82,810	-\$	15,779	-16.0%
Fuel, Stationary, Kit & Post	\$	50,138	\$ 47,600	\$ 47,600	\$ 47,600	\$	192,938	-\$	7,614	-3.8%
Vehicles, Computers	\$	93,655	\$ 45,440	\$ 45,440	\$ 45,440	\$	229,974	-\$	144,644	-38.6%
All Other	\$	205	\$ 450	\$ 450	\$ 450	\$	1,555	\$	734	89.4%
	\$	1,666,266	\$ 1,630,515	\$ 1,630,515	\$ 1,630,515	\$	6,557,810	-\$	107,252	-1.6%
Pensions RM, TCE & IM	\$	254,956	\$ 245,007	\$ 245,007	\$ 245,007	\$	989,975	-\$	29,847	-2.9%
CPP & EI	\$	49,225	\$ 48,091	\$ 48,091	\$ 48,091	\$	193,497	-\$	3,404	-1.7%
Division Admin	\$	336,724	\$ 370,362	\$ 370,362	\$ 370,362	\$	1,447,810	\$	100,913	7.5%
Recruit Training	\$	69,506	\$ 84,830	\$ 84,830	\$ 84,830	\$	323,997	\$	45,973	16.5%
National Costs	\$	32,418	\$ 32,456	\$ 32,456	\$ 32,456	\$	129,785	\$	115	0.1%
	\$	742,828	\$ 780,745	\$ 780,745	\$ 780,745	\$	3,085,063	\$	113,750	3.8%
	\$	2,409,094	\$ 2,411,260	\$ 2,411,260	\$ 2,411,260	\$	9,642,873	\$	6,498	0.1%
Federal Share	\$	(240,909)	\$ (241,126)	\$ (241,126)	\$ (241,126)	\$	(964,287)	-\$	650	0.1%
Net Municipal share at 90%	\$	2,168,184	\$ 2,170,134	\$ 2,170,134	\$ 2,170,134	\$	8,678,586	\$	5,848	0.1%
IHIT (Homicide)	\$	86,789	\$ 93,909	\$ 93,909	\$ 93,909	\$	368,517	\$	21,362	6.2%
ERT (Emergency)	\$	38,168	\$ 41,233	\$ 41,233	\$ 41,233	\$	161,867	\$	9,197	6.0%
FIS (Forensic)	\$	73,702	\$ 79,289	\$ 79,289	\$ 79,289	\$	311,569	\$	16,763	5.7%
PDS (Dogs)	\$	55,122	\$ 59,477	\$ 59,477	\$ 59,477	\$	233,552	\$	13,066	5.9%
ICARS (Reconstructionist)	\$	18,346	\$ 19,721	\$ 19,721	\$ 19,721	\$	77,509	\$	4,126	5.6%
RTIC (Intelligence Centre)	\$	11,884	\$ 17,761	\$ 17,761	\$ 17,761	\$	65,165	\$	17,630	37.1%
LMD III	\$	941	\$ 1,024	\$ 1,024	\$ 1,024	\$	4,011	\$	249	6.6%
Specialized Teams (90%)	\$	284,949	\$ 312,413	\$ 312,413	\$ 312,413	\$	1,222,188	\$	82,391	7.2%
CM Conversion										
Total RCMP Contract Budget	\$	2,453,134	\$ 2,482,547	\$ 2,482,547	\$ 2,482,547	\$	9,900,774			<b>→</b>
Budget for 2.5 vacancies (\$170K	<u> </u>					\$	(425,000)			
Total City Budget						\$	9,475,774	City	y's Calendar	Year Budget

Reported Budget Cap 100%								
	\$	9,900,774						
Fed 10%	\$	1,100,086						
	\$	11,000,860						



Gendarmerie Canadian royale Mounted du Canada

Security Classification/Designation Classification/désignation sécuritaire

Unclassified

May 15, 2018

Francis Cheung Chief Administrative Officer City of Langley 20399 Douglas Cresent Langley, BC V3A 4B3

Royal

Police

Your File Votre

Our File Notre E753-11-1

Dear Mr. Cheung:

#### Re: <u>Municipal Contract Policing Multi-Year Financial Plan – (2019/20)</u>

In keeping with the *Municipal Police Service Agreement* of 2012, we are communicating with our Municipal Partners to establish projections of our human and financial resource needs in 2019/20.

We are asking that you meet with your Detachment Commander to discuss the police service needs of the community and the related human and financial resource requirements.

For this 5-year plan cycle, we have included the cost matrix prepared for local governments per updates from the Contract Management Committee (see Appendix A). It should be noted that this document will be updated annually as changes become known, and is current as of May 14, 2018.

Attached for your information are:

- Our Multi-Year Financial Plan (MYFP) for your RCMP Municipal Policing costs. This is a detailed listing of actual costs for fiscal year 2016/17, pre-final costs for 2017/18, current year budget for 2018/19, and budget estimates for 2019 – 2024 inclusive (see Schedules 1, 2 and 3 for 2019/20)
- Five-year budget for Division Administration Costs (Schedule 4)
- Sample Response Letter (Schedule 5)
- Sample Request Letter to Decrease/Increase Authorized Strength (Schedule 6)

A number of items remain under discussion between the Provincial and Federal Governments, including:

<u>Division Administration costs associated to Green Timbers:</u> While this item is currently still under discussion, the provisional amount of \$900 per member has been included in the Division Administration estimate.

<u>Severance Liquidation</u>: As of April 1, 2012, severance no longer accumulates for members who resign or retire, but will continue to accrue for lay-off, death, and disability. For budgeting purposes, an estimated amount of \$1,023 per full time equivalent (FTE) has been included. The payment amount and schedule for severance liquidation is currently being discussed between the Provincial and Federal Governments.

<u>Member Pay:</u> The RCMP's most recent salary agreement expired on December 31, 2016. An estimated pay increase of 2.5% per year has been included in the MYFP for RCMP members. An estimated pay increase of 1.25% per year has been included for federal public service employees. These increases are reflected from 2017 onwards. The included pay raise estimates are not based on final negotiations and do not necessarily represent amounts requested or proposed. Although a provision for retroactive pay has not been included in the estimates, we encourage you to carry forward any budget savings to future periods in preparation of when a new package will be finalised and retroactive pay is realized.

<u>Integrated Teams:</u> If applicable, this MYFP includes your municipality's share of costs for the Real Time Intelligence Centre (RTIC), and the Lower Mainland District Integrated Teams. These costs represent proposed budgets based on current information.

<u>Letters:</u> We recognize that your calendar year Budget Cycles differs from the Government of Canada's fiscal year, however, we are requesting that you provide information earlier than the Municipal Budget Cycle normally requires. This is to ensure that the Federal Treasury Board can secure their share of the Municipal Contract costs within the federal budget cycle timelines.

Please submit a "Letter of Approval in Principle" by **June 8**, 2018. The letter should address all increases for fiscal year 2019/20, including:

- Proposed establishment increase in regular and/or civilian members;
- Estimated Municipal Policing Budget at 100% costs;
- If applicable, estimates for Integrated Teams, RTIC and Accommodation at 100% costs; and
- If applicable, approval in principle and basis of payments for any equipment costing \$150,000 or more per item.

We would like to emphasize that this "Letter of Approval in Principle" ("AIP") is for planning purposes only to address the Federal Government's Annual Reference Level Update (ARLU) process. It is important to include any anticipated increases in establishment at the AIP stage, as this impacts both recruitment and financial planning at the federal government level. However, the AIP is not a final commitment on your part for the additional personnel or for the increased financial budget indicated. A copy of a sample response is provided for your reference (Schedule 5). To enact changes in authorized police strength (police establishment), you must amend Annex "A" of your Municipal Police Unit Agreement. This is achieved through a letter from the municipality to the provincial minister (sample provided as Schedule 6).

#### First Reply Letter: Approval in Principle Letter for 2019/20

Due: June 8, 2018

A) Please address the letter to:

Ms. Maricar Bains Acting Director of Finance, RCMP Pacific Region Mailstop #908, 14200 Green Timbers Way Surrey, BC Canada V3T 6P3

 B) Please forward a copy to Police Services addressed to: Mr. Clayton Pecknold
 Assistant Deputy Minister and Director of Police Services Ministry of Justice
 P.O. Box 9285 Stn Prov Govt.
 Victoria, BC V8W 9J7

#### Second Reply Letter: Final Confirmation Letter for 2019/20

Due: April 29, 2019

By April 29, 2019, please forward a second letter to confirm the 2019/20 budget to:

A) Director of Finance, RCMP Pacific Region

**B)** Assistant Deputy Minister and Director of Police Services

#### Third Reply Letter: Annex A Letter Due on: Authorized Strength Change

When you decide to change human resources (authorized strength changes) to your detachment strength, please be advised that a third letter is required that outlines your request. (Sample provided as Schedule 6).

 A) Please address the letter to: The Honourable Mike Farnworth Solicitor General & Minister of Public Safety P.O. Box 9010 Stn Prov Gov't. Victoria, BC V8W 9L5

B) Please forward a copy of the letter to:

A) Director of Finance, RCMP Pacific Region

# **B)** A/Commr. Stephen Thatcher, District Commander, Lower Mainland District

If you have any questions regarding your municipal budget or your contractual obligations, please contact Paul Richardson, Financial Manager Municipal Policing at 778-290-2490.

Yours truly,

Max Xiao, MBA, CPA, CMA Acting Executive Director Corporate Management & Comptrollership Branch Royal Canadian Mounted Police, Pacific Region Mailstop # 906, 14200 Green Timbers Way Surrey, BC Canada V3T 6P3

Cc: Mayor Ted Schaffer, City of Langley A/Commr. Stephen Thatcher, District Commander, Lower Mainland District OIC Langley Detachment Maricar Bains, Acting Director of Finance, RCMP Pacific Region



RCMP E Division Finance Section, Mailstop #908 14200 Green Timbers Way Surrey, BC Canada V3T 6P3



# **REPORT TO COUNCIL**

#### To: Mayor Schaffer and Councillors

Subject	Out of Province Conference Request – Fire Chief	Report #:	18-34
From:	Rory Thompson Fire Chief	File #: Doc #:	7200.00
Date:	May 23, 2018		

#### **RECOMMENDATION:**

**THAT** Rory Thompson, Fire Chief be authorized to attend the 2018 Canadian Association of Fire Chiefs Annual Conference (Fire-Rescue Canada 2018) in Ottawa, Ontario from September 16-19, 2018.

#### **PURPOSE:**

To seek approval for staff to attend an out-of-province conference.

#### POLICY:

The City's Travel and Expense Policy GE-10 requires City employees to receive Council approval to attend events outside of the Province of British Columbia.

#### COMMENTS/ANALYSIS:

The Canadian Association of Fire Chief's annual conference will be held in Ottawa from September 16-19, 2018. Training sessions include: Ammonia Leak Response for Small Communities; Gender Equality; Firefighter Health; Combustible Façade Risks in High Rise Buildings; Road to Mental Health; Fire Risk Reduction; Millennials & iGEN's; Fire Protection Water Supplies; Creating Inclusive Environments; Dangerous Goods Transportation; Cooking Fires; and Public Education.



#### **BUDGET IMPLICATIONS:**

The total cost to attend the conference including registration, transportation, accommodation and per diem is approximately \$3,000.00 and is provided for within the Fire Rescue Service budget.

#### ALTERNATIVES:

1. Deny the request to attend the 2018 Canadian Association of Fire Chief's conference.

Respectfully Submitted,

Rory Thompson, Fire Chief

Attachment(s):

#### CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.

Francis Cheung, P. Eng. Chief Administrative Officer





**FIRE-RESCUE CANADA** is one of CAFC's most important events of the year. This annual four-day event attracts leading authorities and vendors from all sectors of the Fire & Emergency Services community. Fire-Rescue Canada focuses on education through numerous guest speakers, seminars and a three-day Tradeshow and attracts delegates from across Canada and the United States.

#### **Our Education Focus**

**Keynote, General and Panel Sessions -** these sessions are geared to inspire, excite and motivate you.

Assistant Deputy Chief Tyler Pelke



#### ×

#### Bounce: A personal story of adversity, resilience and forgiveness

This session explores 4 points related to being proactive in our approach to facing adversity in every day life. The session is built upon the notion that resilience can and should be developed in all of us. These points are explored through Tyler's perspective and experience as a survivor of violent crime & victims advocate, burn survivor and first responder.

#### John Saunders and Karen Gordon





#### #METOO and the Fire Service

Nothing has changed in the last few years quite as rapidly as gender relations in the workplace. While on the surface it would seem to be a high profile, Hollywood specific issue – nothing could be further from the truth. This session identifies both the communications and legal requirements around understanding the new world of gender relations, the rules, the process and what to do if you're next.

Feike van Dijk-



Addressing PTSD in the Firehouse

It is definitely one of the hottest national topics that PTSD is a huge epidemic amongst first responders. A recent study by Samantha Dutton PhD MSW determined that 85% of the first responders she interviewed dealt with symptoms related to mental health issues. One third of them were formally diagnosed with depression or PTSD. These numbers nationally are also extremely high, where the stigma and culture of first responders is to stay professional and to "suck it up". Addictions, broken marriages, self-mutilation and suicide are the common results when mental health issues aren't addressed in the field of first response. A paradigm shift needs to take place to combat the stigma that is taken place in this field of work.

**Skill-Building Concurrent Sessions** - focused on practices to enhance your job skills, these sessions provide strong and tangible takeaways such as:

- Gender Equity in Fire-Rescue Services
- · Unmasked: A personal journey through mental health and addiction in the fire service
- · Response on the Highway Thru Hell
- · Creating an Inclusive Recruitment and Engaging Workplace Culture
- · Just When You Finally Decoded Millennials, iGens are Here!
- A Cooperative Approach to Dangerous Goods Emergency Management

And SO MUCH MORE! View the Schedule for complete program details!

Where ever your interests lie, there is an opportunity to walk away with new, tangible tools to help you in your daily professional life.

#### **Our Networking Events Set Us Apart**

Fire-Rescue Canada's networking events are the social connections of the conference and provide an opportunity for attendees to have some fun, catch-up with fellow attendees and meet new contacts in the industry.

- · Opening Ceremonies and Memorial Service
- Welcome Reception
- Fun Night
- Tradeshow Reception
- · Awards Gala Reception and Dinner
- Hospitality Room

#### **CAFC Town Hall**

Hear about CAFC's accomplishments over the past year and the association's forecast by CAFC leaders. The CAFC Town Hall will offer attendees the opportunity to ask questions of CAFC leaders in an open forum.

### Lightning Talks

Lightning Talks are short 10 minute presentations on a wide variety of topics affecting the fire service today.

With Fire-Rescue Canada being in our nation's capital, CAFC will invite and welcome a variety of policy experts at the national and federal level to speak about key initiatives and directions. Find out what is happening in Ottawa and how it will impact your operations at home. Engage in an important national dialogue that will impact CAFC's agenda and the future of the fire service. Stay tuned for more details!

**CAFC Policy Forum** 

For complete schedule details, please click here or view the Schedule section

#### Share Your FRC2018 Experience on Social Media



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### PROPOSED 2018 FIRE-RESCUE CANADA PROGRAM

THURSDAY, SEPTEMB	ER 13, 2018	
08:00 - 17:00	CTS-EMC MEETING	
FRIDAY, SEPTEMBER	14 2010	

FRIDAT, SEFTEMBER 14, 2010	
08:00 - 17:00	CTS-EMC MEETING

### SATURDAY, SEPTEMBER 15, 2018

CAFC JOINT BOARD OF DIRECTORS AND NATIONAL ADVIS	
08:00 - 16:00	COUNCIL MEETING
	COUNCIL OF CANADIAN FIRE MARSHALS AND FIRE
08:00 - 17:00	COMMISSIONERS MEETING
18:00 - 21:00	CAFC BOARD OF DIRECTORS VIP DINNER

SUNDAY, SEPTEMBER 16, 2018	
	COUNCIL OF CANADIAN FIRE MARSHALS AND FIRE
08:00 - 16:00	COMMISSIONERS MEETING
08:00 - 16:00	R2MR TRAIN THE TRAINER (TBC)
10:00 - 16:00	REGISTRATION OPEN
10:00 - 16:00	OFFICE/COMMITTEE ROOM
12:00 - 16:00	EXHIBITOR MOVE-IN
12:00 - 16:00	JOINT CAFC AND CCFM/FC MEETING
18:00 - 19:00	OPENING CEREMONIES AND MEMORIAL SERVICE
19:00 - 21:00	WELCOME RECEPTION
20:30 - 24:00	HOSPITALITY ROOM

MONDAY, SEPTEMBER 17, 2018	]
07:00 - 15:00	REGISTRATON OPEN
07:00 - 17:00	OFFICE/COMMITTEE ROOM
07:30 - 08:30	MORNING BREAKFAST SESSION (Sit Down Breakfast)
07:30 - 09:00	COMPANIONS MEET & GREET BREAKFAST WITH SPEAKER
	COUNCIL OF CANADIAN FIRE MARSHALS AND FIRE
08:00 - 17:00	COMMISSIONERS MEETING
	OPENING KEYNOTE: BOUNCE, A PERSONAL STORY OF
08:30 - 10:00	ADVERSITY, RESILIENCE & FORGIVENESS
10:00 - 10:30	BREAK IN TRADESHOW
10:30 - 11:00	LIGHTNING TALKS (X2 15 MIN EA)
11:00 - 12:30	POLICY CONGRESS/FORUM OR PANEL SESSION
12:30 - 13:30	LUNCH - Buffet
	BREAK OUT SESSION #1: AMMONIA RESPONSE: LESSONS
13:30 - 14:30	LEARNED BY A SMALL COMPOSITE DEPARTMENT
	BREAKOUT SESSION #2: GENDER EQUITY IN FIRE-RESCUE
13:30 - 14:30	SERVICES
	BREAKOUT SESSION #3: CANADIAN RESEARCH ON
13:30 - 14:30	FIREFIGHTER HEALTH: THE STATE OF THE NATIONS
	BREAKOUT SESSION #4: NFPA'S NEW EFFECT TOOL:
	HELPING AHJS AND OTHERS PROACTIVELY ASSESS,
	PRIORITIZE AND REMEDIATE COMBUSTIBLE FAÇADE FIRE
13:30 - 14:30	RISKS IN HIGH-RISE BUILDINGS
14:30 - 15:00	BREAK IN TRADE A BW

	BREAKOUT SESSION #5: THE IMPACT OF FIRE ATTACK
	UTILIZING INTERIOR AND EXTERIOR STREAMS: FIREFIGHTER
15:00 - 16:00	SAFETY AND OCCUPANT SURVIVABILITY
	BREAKOUT SESSION #6: R2MR FOR THE VOLUNTEER FIRE
15:00 - 16:00	SERVICE
	BREAKOUT SESSION #7: UNMASKED: A PERSONAL JOURNEY
	THROUGH MENTAL HEALTH AND ADDICTION IN THE FIRE
15:00 - 16:00	SERVICE
	BREAKOUT SESSION #8: FIRESMART CANADA: WILDFIRE RISK
	REDUCTION BENEFITS OF PARTNERSHIPS AND
15:00 - 16:00	COLLABORATIONS IN THE WILDLAND/URBAN INTERFACE
18:00 - 22:00	FUN NIGHT

TUESDAY, SEPTEMBER 18, 2018	
07:00 - 15:00	REGISTRATION OPEN
07:00 - 17:00	OFFICE/COMMITTEE ROOM
07:30 - 08:30	MORNING BREAKFAST SESSION
	COUNCIL OF CANADIAN FIRE MARSHALS AND FIRE
08:00 - 17:00	COMMISSIONERS MEETING
08:30 - 10:00	MORNING KEYNOTE: #METOO AND THE FIRE SERVICE
10:00 - 10:30	BREAK IN TRADESHOW
10:30 - 11:00	LIGHTNING TALKS (X2 15 MIN EA)
11:00 - 12:30	POLICY CONGRESS/FORUM OR PANEL SESSION
12:30 - 13:30	LUNCH - Buffet
	BREAKOUT SESSION #9: JUST WHEN YOU FINALLY DECODED
13:30 - 14:30	MILLENNIALS, IGENS ARE HERE!
	BREAKOUT SESSION #10: RESPONSE ON THE HIGHWAY
13:30 - 14:30	THRU HELL
	BREAKOUT SESSION #11: MANAGEMENT OF UNWARRANTED
13:30 - 14:30	FALSE ALARMS
	BREAKOUT SESSION #12: UNDERSTANDING WATER SUPPLY
13:30 - 14:30	FOR FIRE PROTECTION
14:30 - 15:00	BREAK IN TRADESHOW
	BREAKOUT SESSION #13: CREATING AN INCLUSIVE
15:00 - 16:00	RECRUITMENT AND ENGAGING WORKPLACE CULTURE
	BREAKOUT SESSION #14: A COOPERATIVE APPROACH TO
15:00 - 16:00	DANGEROUS GOODS EMERGENCY MANAGEMENT
	BREAKOUT SESSION #15: PANDEMONIUM IN A PRAIRIE CITY:
	HOW A FIRE DEPARTMENT AND ITS UNIVERSITY PARTNER
	UNCOVERED THE BEHAVIOURS CAUSING RESIDENTIAL
15:00 - 16:00	COOKING FIRES
15:00 - 16:00	BREAKOUT SESSION #16: THE PUBLIC-ED TOOL SHEET
17:00 - 19:00	TRADESHOW RECEPTION
20:00 - 24:00	HOSPITALITY ROOM

WEDNESDAY, SEPTEMBER 19, 2018		
07:00 - 15:00	REGISTRATION OPEN	
07:00 - 22:00	OFFICE/COMMITTEE ROOM	
	MORNING BREAKFAST AND CAFC ANNUAL GENERAL	
07:30 - 10:00	MEETING	

	COUNCIL OF CANADIAN FIRE MARSHALS AND FIRE
08:00 - 17:00	COMMISSIONERS
10:00 - 10:30	BREAK IN TRADESHOW
10:30 - 12:00	CAFC TOWN HALL
12:00 - 13:00	LUNCH - Buffet
13:00 - 14:30	CLOSING KEYNOTE: ADDRESSING PTSD IN THE FIREHOUSE
18:00 - 19:00	AWARDS GALA RECEPTION
19:00 - 21:00	AWARDS GALA DINNER
21:00 - 24:00	HOSPITALITY ROOM



### **REPORT TO COUNCIL**

### To: Mayor Schaffer and Councillors

Subject Out of Province Conference Request – Manager of Revenue and Business Systems

From: Darrin Leite, CPA, CA Director of Corporate Services Report #: 18-33

File #: 1610.00 Doc #:

Date: May 28, 2018

### **RECOMMENDATION:**

That Council approve Paul Gilbert, Manager of Revenue and Business Systems, to attend the Unit4 Business World (Agresso) user conference in Indianapolis, Indiana from October 16 to 19, 2018.

### PURPOSE:

To seek Council's support of the out of province travel.

### POLICY:

GE-10 Travel and Expense Policy requires city employees to get Council approval to attend events outside of the Province of BC.

### COMMENTS/ANALYSIS:

Unit4 Business World On! (Agresso) has been the City's financial computer software vendor since 1999. The Unit4 Connect 2018 conference has been organized into specialized tracks that ensure Paul can choose the sessions that are pertinent to the City and eliminate any non-applicable content.

There are also two intensive training days offered for the first two days of the conference at a discounted rate of \$500/day compared to the usual \$1,500/day the City would pay if Unit4 was to train our staff at our site. The improved product knowledge will assist Paul with our software implementation and provide networking opportunities with other Unit4 users.



### **BUDGET IMPLICATIONS:**

The conference, hotel, airfare and per diem bring the total City expenditure to approximately \$3,550 which has been provided for within the Corporate Services annual training budget.

### **ALTERNATIVES:**

Deny the out of province travel

Respectfully Submitted,

Darrin Leite, CPA, CA Director of Corporate Services

Attachment(s):

### CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.

Francis Cheung, P. Eng. Chief Administrative Officer



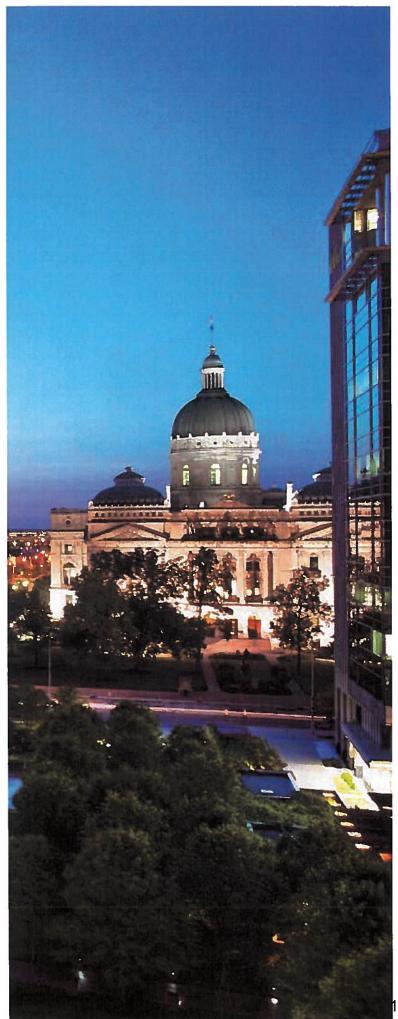


Westin Indianapolis, Indiana Intensive Training: October 16-17, 2018 Unit4 Connect: October 18-19, 2018

# UNIT4

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15	<b>Social Events</b> Start Your Engines Lucas Oil Stadium Tours
17	Venue Maps



## ABOUT INDIANAPOLIS

### Welcome to Indianapolis.

As a city, Indianapolis is known for fast cars and blockbuster events. In addition, the city has also gained acclaim for a flourishing culinary and brewing scene, thriving cultural institutions, trendy neighborhoods, and so much more.

Connect 2018 will be located in the heart of Indianapolis, where you'll be able to step outside and discover an easy walk to White River State Park with 250-acres of greenspace, the scenic Central Canal, great local restaurants and a collection of Indy's top attractions.

Urban explorers can also stroll to a collection of monuments and memorials rivaled only by Washington, DC. Enjoy your visit and remember, if you ever need help, just find a local. Hospitality is what Indianapolis is known for and the locals are always eager to share the best of their city with you.

We invite you to enjoy Indianapolis and its legendary hospitality.

# **PROGRAM & AGENDA: INTENSIVE TRAINING**

### **TUESDAY, OCTOBER 16**

	UNIT4 Product	Title	Room Name
	Unit4 Financials	The Basics	Grand I
		Security	Grand II
8	Unit4 Businesss World	Reporting: Advanced Report Writing (Day 1 of 2)*	Grand III
- 17:00		Reporting: Excelerator (Day 1 of 2)*	Senate I
00:60		HR/Payroll: Flexi-Fields and Forms	Senate II
ö		IntellAgent	Senate III
		HR/Payroll: Basic Payroll	House
	Unit4 CAMS	Campus Analytics	Cameral

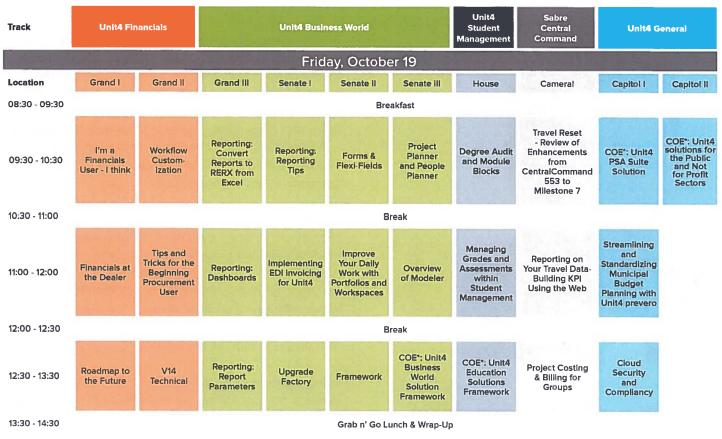
### WEDNESDAY, OCTOBER 17

	UNIT4 Product	Title	Room Name
	Unit4 Financials	New and Advanced Topics	Grand I
		XL for Finance and Advanced Techniques	Grand II
8		Reporting: Advanced Report Writing (Day 2 of 2)*	Grand III
- 17:0	Unit4 Businesss World	Reporting: Excelerator (Day 2 of 2)*	Senate I
09:00 - 17:00		HR/Payroll: Employee Information	Senate II
8		Reporting: Balance Tables	Senate II
		HR/Payroll: Competences & Appraisals	House
1000	Unit4 CAMS	Advanced Reporting and Mass Data Operations	Cameral

\*Note: session will run over 2 days and attendance in both Day 1 and Day 2 is mandatory

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### **PROGRAM & AGENDA: CONNECT**



\*Center of Excellence

## KEYNOTE Speaker

### Augmented Humanity and Al Driven Smart Services: The Future of Business is Here

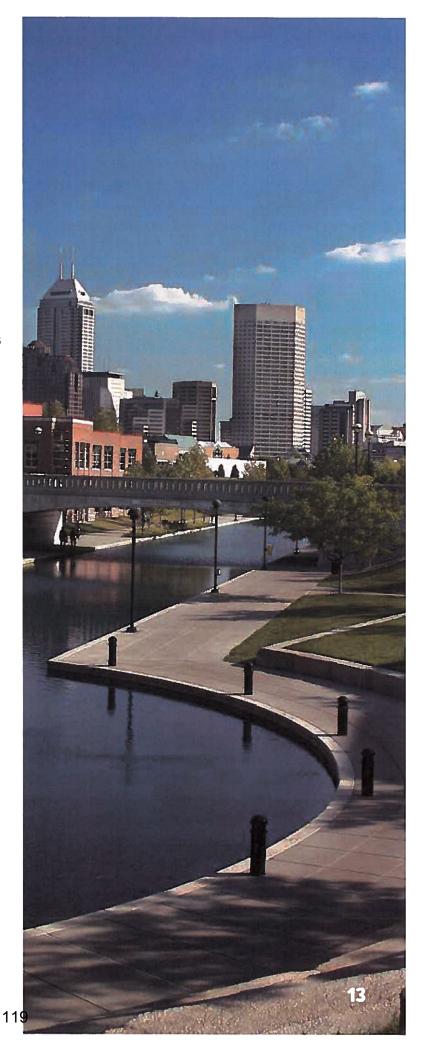
Digital business disruption is no longer an option—it's a necessity. Social, organizational, and technology shifts require a new way of thinking about business, one that leverages a digital DNA to deliver experiences and outcomes, and to transition from selling products to keeping brand promises. This intermediary shift is the move to an as-a-service and the automation ahead.

Searching for a competitive advantage and fearful of disruption, board rooms and CXO's have rushed to artificial intelligence as the next big thing. The investment in pilots for AI's subsets of machine learning, deep learning, natural language processing, and cognitive computing have moved from science projects to new digital business models powered by smart services. This unifying force for digital transformation in customer journeys, Internet of Things, future of work, commerce, and distributed ledger block chain technology revolves around the creation of AI driven smart services and new business models.

Join R "Ray" Wang, head of Silicon Valley-based Constellation Research and best-selling author of the Harvard Business Review Press book, *Disrupting Digital Business*, as he shares practical guidance on how to jump start growth with Al driven smart services.

### Grab n' Go Lunch & Wrap Up Friday, October 19, 13:30 – 14:30 Grand Ballroom IV & V

Grab a quick lunch with us at our wrap-up lunch address to cap off Connect 2018! Exchange contact information with new connections and reflect on the key takeaways from the week. The winners of our on-site contests and social media promotions will be announced during lunch. You must attend to win!



# **Start Your Engines**

Indianapolis is the well-known home of the Indy 500 for the past 102 years! At the end of Unit4 Connect day one, we invite you to **join us at the IndyCar Experience** for a night of entertainment, food, cocktails and surprises that only Indy can offer.

SOCIAL EVE

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The Dallara IndyCar Experience and Factory, the very same building where world famous IndyCars are built and tested, makes for a perfect Indianapolis experience. You will have the opportunity to explore the experiential hall throughout the evening and take in the sights and sounds of the heart of the Indy 500.

This will be a one of a kind networking opportunity that will allow you to connect with other Connect attendees in what promises to be a fun-filled evening.

Thursday October 18, 2018 18:00 – 22:30 Dallara IndyCar Experience Transportation will be provided to and from the Westin

**Dress Code: Dress to impress** 

CBOSCH Spismbo

### VENUE MAPS WESTIN INDIANAPOLIS







### **REPORT TO COUNCIL**

### To: Mayor Schaffer and Councillors

Subject	Strategic Community Investment Fund - Traffic Fine Revenue Sharing	Report #:	18-31
From:	Darrin Leite, CPA, CA Director of Corporate Services	-	1610.00 156939

Date: May 14, 2018

### **RECOMMENDATION:**

THAT Council endorse the following motion to be sent to the Provincial government to express the City of Langley's concern about the Province's intent to amend the Traffic Fine Revenue Sharing (TFRS) agreement:

**WHERE AS** the City of Langley acknowledges the receipt of \$472,123 from the Provincial government to help fund the salary of three RCMP officers from traffic fine revenues received in 2017;

**WHERE AS** the Provincial Government has advised that it intends to amend the Traffic Fine Revenue Sharing agreement that has provided municipalities unconditional grants since 2004, returning 100% of the net provincial traffic fine revenues.

**WHERE AS** 45% of the property tax revenues collected in the City of Langley are require to pay for the escalating policing service costs in the community, creating a significant burden for the local taxpayer.

**THEREFORE BE IT RESOLVED THAT** the Province continue to provide 100% of the traffic fine revenues to municipalities including fines generated by the proposed speed enforcement cameras located at high risk intersections.

#### PURPOSE:

The Strategic Community Investment Fund Agreement between the City and the Provincial Government requires the City to annually report on the traffic fine revenues



received in the prior year. As well, the City wants to discourage the Provincial Government from changing the 100% share municipalities have received in the past from the Traffic Fine Revenue Sharing program.

### POLICY:

None.

### COMMENTS/ANALYSIS:

The Provincial Government requires the City to publicly report on the amount of traffic fine revenues received under the Strategic Community Investment Fund Agreement. In 2017, \$472,123 in traffic fine revenues was received from the Province.

In 2004, the Province began returning 100% of the traffic fine revenues to municipalities and the City used the increase traffic fine revenues for that year to hire three RCMP officers The annual grant continues to provide funding for these three RCMP officers.

The Provincial Government has indicated that they want to expand the traffic fine revenue by installing cameras at intersection that not only ticket drivers who go through on a red light but also clock the speed of the driver to determine if they are speeding through an intersection. Previously, red light cameras traffic fine revenue was allocated 100% to the municipalities. The Province has indicated that it would like to withhold some of the revenues realize by adding the speeding component, to be used to fund ICBC road safety programs. The concern is that municipalities who rely on the traffic fine revenue will receive less revenue once the Province amends the program retaining some of the traffic fine revenues generated in the Province.

### **BUDGET IMPLICATIONS:**

The City's adopted 2017 Financial Plan anticipated \$498,200 in traffic fine revenue. The actual funding received of \$472,123 was \$26,077 lower than the budget based on the actual traffic fine revenues generated in the Province during the period. This revenue was generated between April 2015 to March 2016 as there is a lag time between when the revenue is generated and when it is disbursed to the municipalities.



### ALTERNATIVES:

City Council could just acknowledge the traffic fine revenues generated in 2017 itemized in the first Whereas clause.

Respectfully Submitted,

Darrin Leite, CPA, CA Director of Corporate Services

Attachments:

- 1. April 5, 2018 letter to the UBCM from the Minister of Municipal Affairs and Housing
- 2. April 30, 2018 response letter to the Minister of Municipal Affairs and Housing from the UBCM

### CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.

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Francis Cheung, P. Eng. Chief Administrative Officer



### **Province Intends to Amend Traffic Fine Agreement**

#### May 2, 2018

The provincial government has advised UBCM of its intention to amend the Traffic Fine Revenue Sharing (TFRS) agreement. This was communicated to UBCM in <u>correspondence</u> from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing. The current agreement provides an unconditional grant to local governments, returning 100% of net provincial traffic fine revenue.

Minister Robinson, in accordance with s. 276 of the *Community Charter* and the <u>2004 Consultation Agreement</u> between the Province and UBCM, has indicated that the Province would like to immediately begin consultation regarding potential changes to the TFRS agreement. The Province would like to complete the consultation process by the end of July 2018.

UBCM has <u>responded</u> to the Minister with a letter that outlines concerns regarding the Province's rationale for seeking changes to the current TFRS agreement, while also providing examples of new policing cost pressures faced by local governments.

The Province's rationale for amending the agreement is largely based on the expansion of automated traffic enforcement, which has the potential to generate additional traffic fine revenue. However, the overall state of policing in B.C. is one where local governments continue to face escalating costs, and stand to absorb a number of new policing costs (e.g. RCMP unionization, new Auxiliary Program, etc.).

#### Background

The TFRS agreement is an unconditional grant that returns 100% of net provincial traffic fine revenue (violation ticket fines minus provincial recovery costs) to local governments. While local governments over 5,000 in population receive a percentage of traffic fine revenue from the Province, local governments under 5,000 in population receive traffic fine revenue through a reduction in the Police Tax. Traffic fine revenue is not allocated based on the jurisdiction where a ticket is issued, but rather the ratio of a local government's policing costs to aggregate local government policing costs in BC.

There is a two-year delay from when violation tickets are issued to when traffic fine revenue is distributed to local governments. For example, in 2017/18, local governments received \$53.4 million in traffic fine revenue, based on violation tickets issued in 2015/16. While the intention is for TFRS grants to be spent on enhancing community safety, ultimately it is up to the discretion of the local government.



April 5, 2018

Ref: 235064

Wendy Booth, President Union of British Columbia Municipalities 60-10551 Shellbridge Way Richmond BC V6X 2W9

Dear President Booth:

Thank you for our recent phone conversation regarding the Traffic Fine Revenue Sharing (TFRS) program. As a follow-up to that conversation, I thought it would be helpful to outline some of the key issues we discussed.

Under the terms of a January 2005 provincial letter of understanding from then-Minister Murry Coell, the Province of British Columbia agreed to provide 100 percent of net traffic fine revenue back to local governments through the TFRS program. This acknowledged local governments' role and costs in both the manual issuing of traffic tickets and the promotion of community safety.

While this arrangement has historically worked well for all parties, there are some fundamental current and proposed changes underway related to traffic enforcement that may impact the TFRS program.

One example is the ongoing expansion of automated traffic enforcement (i.e., intersection safety and targeted speed activation cameras). This includes the full, 24/7 activation of the 140 existing red-light safety cameras that are located across 26 communities in British Columbia, as well as plans for some of these cameras to be used for speed enforcement at specific high-risk intersections.

Unlike violation traffic tickets issued by a police officer, this expansion in automated enforcement and its associated traffic fine revenue does not require additional local government or law enforcement resources. In fact, the Province hopes that these changes will provide police agencies in British Columbia with greater flexibility in choosing how and where to deploy officers based on the public and road safety needs within their individual communities.

The Province wants to better leverage traffic fine revenue for initiatives that improve road safety and driver behaviour at high risk locations – leading to reduced collisions – which will be critical in both decreasing claims costs for the Insurance Corporation of British Columbia (ICBC), and reducing injuries and saving lives in communities around the province. This is timely as ICBC is facing significant financial losses.

.../2

Ministry of Municipal Affairs and Housing Office of the Minister

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 V8W 9E2

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 250 387-2283

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http://www.gov.bc.ca/mah

Wendy Booth Page 2

As these new sources of traffic fine revenue, and associated expenses, were not contemplated when the TFRS program was first established, the Province now hopes to update the TFRS program to better reflect these changes and address public safety pressures experienced throughout British Columbia, including improvements to high-risk municipal and provincial roads and intersections.

On behalf of my colleagues at the Ministry of Attorney General and the Ministry of Public Safety and the Solicitor General, and in accordance with s. 276 of the *Community Charter* and the 2004 Consultation Agreement between the Province and Union of British Columbia Municipalities, I am formally notifying you that the Province would like to commence a consultation regarding potential changes to the TFRS program. Provincial representatives would like to begin the consultation process with UBCM in short order, and have it completed before the end of July 2018.

The Attorney General's Office and the Ministry of Public Safety and Solicitor General will lead this consultation on behalf of the Province and will contact UBCM staff in the near future to formalize timing and details of a consultation plan. If you or your staff have any questions about this work, please contact Jeff Groot, Executive Director, Corporate Priorities and Strategic Engagement, Attorney General's Office, at: 778 698-5200, or by email at: Jeff.Groot@gov.bc.ca.

I hope this consultation will be productive and ultimately result in public safety benefits for local governments, the Province and the citizens of British Columbia.

Sincerely,

Selina Robinson Minister

pc: Honourable David Eby Attorney General

> Honourable Mike Farnworth Minister of Public Safety and Solicitor General

Honourable Claire Trevena Minister of Transportation and Infrastructure

Jeff Groot, Executive Director Corporate Priorities and Strategic Engagement Ministry of Attorney General April 30, 2018

Union of BC Municipalities

The Honourable Selina Robinson Minister of Municipal Affairs and Housing Parliament Buildings Victoria, B.C. V8V 2C2

#### **Re: Traffic Fine Revenue Sharing Program**

Dear Minister Robinson,

I write to you in response to your April 5, 2018 letter regarding the Traffic Fine Revenue Sharing (TFRS) program and intention to change the current agreement. While UBCM is open to hearing your concerns and rationale for considering amendments, we wish to register our concerns regarding your intention to change the TFRS agreement.

Suggesting that the TFRS program should be changed because of the expansion of automated traffic enforcement and other unnamed changes is a one-sided perspective that ignores the state of policing in British Columbia. According to provincial data, in 2014, 75 B.C. local governments spent \$1.08 billion on policing services. By 2016, that number rose to \$1.19 billion, an increase of over \$100 million per year in policing costs borne by local governments. In comparison, local governments received only \$58.1 million in traffic fine revenue in 2016/17.

Much of the substantial increase in annual policing costs from 2014-2016 can be attributed to rising costs for independent police departments who face significant cost pressures from arbitrated settlements. With RCMP Members currently seeking a bargaining agent, RCMP unionization could have a similar effect on policing costs for the majority of B.C. local governments that pay for RCMP policing. Local governments also face rising policing costs related to outstanding/unresolved issues (e.g. costs associated with the new RCMP 'E' Division Headquarters), opioid response, cadet training, the new Auxiliary Program, and other necessary training and equipment. These are just some of the many areas of policing that are experiencing rising costs.

Should electronic roadside ticketing be fully implemented, the provincial government has projected an increase of \$44 million to traffic fine revenue over the first 10 years. While this would be welcomed, it would not come close to the increase in policing costs that local governments are expected to manage through limited sources of income.

In 2015/16, UBCM's membership expressed significant concern with the provincial decision to transfer DNA analysis costs to local governments. Given our history, and the fact that the TFRS program represents a much larger financial impact to local governments, it is likely that our membership will have concerns with the Province's intent.

This request comes at a difficult time when many local governments are already spending upwards of 30% of their budgets on protective services, with other major enforcement cost pressures looming. I have asked our staff to make this a priority issue for our Board to discuss with you at the May 18, 2018 UBCM Executive meeting. I look forward to further discussion at that time.

Kind Regards,

Whendy Boot

Wendy Booth UBCM President

cc: The Honourable Mike Farnworth, Minister of Public Safety and Solicitor General

The Honourable David Eby, Attorney General

Jeff Groot, Executive Director, Corporate Priorities and Strategic Engagement, Attorney General's Office



### **REPORT TO COUNCIL**

### To: Mayor Schaffer and Councillors

# SubjectTender Award T2018-014 Douglas Crescent<br/>Road and Utility Project (206 St to 208 St)Report #: 18-35From:Kara Jefford P.Eng., Manager of Engineering<br/>ServicesFile #: 5240.01<br/>Doc #:

Date: June 4, 2018

### **RECOMMENDATION:**

- 1. THAT Targa Contracting (2013) Ltd. be awarded the contract for the Douglas Crescent Road and Utility Improvements based on the tender price of \$2,356,500.00 excluding GST.
- 2. THAT the Director of Engineering, Parks and Environment and the Chief Administrative Officer is authorized to execute documents related to this award.

### PURPOSE:

The purpose of this report is to seek authorization from Council to award the tender T2018-014 Douglas Crescent Road and Utility Improvements to Targa Contracting (2013) Ltd..

### POLICY:

As per City Policy, FN-12 Purchasing Policy, all single purchases for goods or services that exceed a total value of over \$375,000 must be approved by City Council.

### COMMENTS/ANALYSIS:

As per the City Purchasing Policy FN-12, the tender was posted on BC Bid and was open to all bidders. Five contractors submitted bids. The low bidder was Targa



Contracting (2013) Ltd. at \$2,356,500.00. The Engineers estimate for this project was \$2,105,783.50; the low bid is 10% higher than the engineer's estimate.

The tenders were reviewed by the Contract Administrator for completeness, errors and it was found to be in compliance to the tendering specifications. The Contract Administrator is satisfied that they have the knowledge and capacity to complete the project. Targa Contracting (2013) Ltd. is the low compliant bidder and the Contract Administrator recommends award on that basis.

As the low compliant bid is within the available budget, it is recommended that Council award Targa Contracting (2013) Ltd. be awarded the contract for the Douglas Crescent Road and Utilities Project (206 St to 208 St) based on the tender price of \$2,356,500.00.

Subject to weather, the anticipated construction schedule is July to October, 2018.

### **BUDGET IMPLICATIONS:**

Douglas Crescent Design	\$275,000.00
Douglas Crescent Roadworks (206 St to 208 St)	\$1,627,500.00
Douglas Crescent Waterworks (206 St to 208 St)	\$250,000.00
Douglas Crescent Sewer (206 St to 208 St)	<u>\$560,950.00</u>
<b>Total Budget</b>	<b>\$2,713,450.00</b>
Tender Price	\$2,356,500.00
Waterworks by City Crews (estimate)	\$ 40,000.00
Design & Contract Administration	\$ 279,098.23
Total Costs	<b>\$2,675,598.23</b>
Contingency	\$ 37,851.77 (1.3%)

The recommended contingency for the construction phase of this project is 10% which is approximately \$271,000.00. The City has \$84,207.32 held from past developer contributions for Douglas Crescent in a Special Bonds Reserve. A budget amendment is forthcoming to enable use of these funds for this project and bring the total contingency to \$271,000.00.

### ALTERNATIVES:

None.



To: Mayor Schaffer and Councillors Date: June 4, 2018 Subject: **Tender Award T2018-014 Douglas Crescent Road and Utility Project (206 St to 208 St)** Page 3

Respectfully Submitted,

Hellow

Kara Jefford, P.Eng., Manager of Engineering Services

Concurrence:

Rick Bomhof, P.Eng., Director of Engineering, Parks & Environment

Attachment(s):

### DEPUTY CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.

Darrin Leite, CPA, CA Deputy Chief Administrative Officer

