



REGULAR COUNCIL MEETING AGENDA

Monday, September 24, 2018
7:00 P.M.
Council Chambers, Langley City Hall
20399 Douglas Crescent

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MINUTES OF A REGULAR COUNCIL MEETING

Monday, September 17, 2018

7:00 p.m.

**Council Chambers, Langley City Hall
20399 Douglas Crescent**

Mayor Schaffer
Councillor Albrecht
Councillor Arnold
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor van den Broek

Staff Present: F. Cheung, Chief Administrative Officer
K. Hilton, Director of Recreation, Culture and Community Services
D. Leite, Director of Corporate Services
G. Minchuk, Director of Development Services and Economic Development
B. Godlonton, Deputy Fire Chief
K. Kenney, Corporate Officer

The Mayor introduced the City's new Deputy Fire Chief Brian Godlonton.

1. ADOPTION OF AGENDA

- a. Adoption of the September 17, 2018 Regular Agenda

MOVED BY Councillor Arnold
SECONDED BY Councillor Albrecht

THAT the September 17, 2018 agenda be adopted as circulated

CARRIED

2. ADOPTION OF THE MINUTES

- a. Special (Pre-Closed) Meeting Minutes from August 23, 2018

MOVED BY Councillor Martin

SECONDED BY Councillor Pachal

THAT the minutes of the special (pre-closed) meeting held on August 23, 2018 be adopted as circulated.

CARRIED

- b. Special Meeting Minutes from August 23, 2018

MOVED BY Councillor Martin

SECONDED BY Councillor van den Broek

THAT the minutes of the special meeting held on August 23, 2018 be adopted as circulated.

CARRIED

3. BUSINESS ARISING FROM PUBLIC HEARING

- a. Bylaw 3078 - Zoning Amendment and Development Permit No. 13-18

Third reading of a bylaw to rezone the properties located at 19610, 19618-26, 19630-32, 19638, and 19648-50 55A Avenue from RS1 Single Family Residential Zone and RM1 Multiple Residential Low Density Zone to CD63 Comprehensive Development Zone to accommodate a 41 unit, 3 storey townhouse development.

MOVED BY Councillor Martin

SECONDED BY Councillor Albrecht

THAT the bylaw cited as "Zoning Bylaw 1996, No. 2100 Amendment No. 155, 2018, No. 3078" be read a third time.

BEFORE THE QUESTION WAS CALLED Councillor Albrecht, Co-chair of the Advisory Planning Commission advised that the Commission reviewed and supported the proposed development although there was some discussion regarding tandem parking. The Commission particularly liked the pathways, lighting and rooftop patio features. Councillor Albrecht stressed that the developer and contractor need to pay special attention to truck traffic and dust control during construction.

In response to questions from Council, Mr. Adab advised that:

- the patio decks meet required building and safety codes;

- the rooftop decks will have privacy screens so they won't create privacy concerns for residents of Huntsfield Green;

A Council member clarified that the requirement for 2 car parking for units has been in existence for some time and is not a new requirement and reiterated the need for the contractor to ensure flag people were on site.

THE QUESTION WAS CALLED and same was

CARRIED

- b. Bylaw 3081 - Zoning Amendment and Liquor Control and Licensing Act - New Manufacturer Brewery Lounge Licence Application

Third reading of a bylaw to amend the Zoning Bylaw, 1996, No. 2100 to rezone the property located at 20555 56 Avenue from C1 Downtown Commercial Zone to CD64 - Comprehensive Development Zone to accommodate a microbrewery.

MOVED BY Councillor Martin
SECONDED BY Councillor Pachal

THAT the bylaw cited as "Zoning Bylaw 1996, No. 2100 Amendment No. 156, 2018, No. 3081" be read a third time.

BEFORE THE QUESTION WAS CALLED Councillor Arnold, Chair of the Advisory Planning Commission, advised that the commission reviewed and supported the development. Council members expressed their support of the proposed development and staff responded to questions of Council, advising that:

- there is a lounge license which is regulated under the Liquor Control and Licencing Act, which allows younger individuals to join in community events and activities;
- access control to the exterior patio at the back of the establishment will be addressed.

THE QUESTION WAS CALLED and same was

CARRIED

There was unanimous consent of Council to allow a member of the audience to address Council.

Wolfgang Degemann, majority owner of the shopping centre where the micro-brewery is proposed, thanked Council for its support of the proposal.

c. Bylaw 3082 - Zoning Amendment and Development Permit Application DP 14-18

Third reading of a bylaw to amend the Zoning Bylaw, 1996, No. 2100 to rezone the properties located at 5475, 5483 and 5493 Brydon Crescent from RS1 Single Family Residential Zone to CD65 - Comprehensive Development Zone to accommodate a 78 unit, five (5) storey condominium apartment development.

MOVED BY Councillor Albrecht
SECONDED BY Councillor Pachal

THAT the bylaw cited as "Zoning Bylaw 1996, No. 2100 Amendment No. 157, 2018, No. 3082" be read a third time.

BEFORE THE QUESTION WAS CALLED Councillor Albrecht, Co-Chair of the Advisory Planning Commission advised that commission reviewed and supported the proposed development. The commission was appreciative, in particular, of the roughed-in wiring for electric cars in all stalls, air conditioning provided, having the building completely sprinklered and the overall design of the building. Councillor Albrecht further advised that there was some discussion about having light coloured roofs to mitigate urban heat islands. He further stressed the need for the developer and contractor to pay special attention to hours of work, truck traffic and be a good neighbour during construction.

In response to questions from Council the proponent advised that:

- how the billing charge will be applied for electricity used by units that use the electric car charging stations will need to be determined by the Strata;
- there are 5 wheel-chair accessible units in the development.

THE QUESTION WAS CALLED and same was

CARRIED

d. Bylaw 3083 - Discharge Land Use Contract No. 05-73

Third reading of a bylaw to discharge the Land Use Contract from 4538 204 Street to reveal the underlying RS1 Single Family Residential Zone to facilitate a building permit application for a secondary suite.

MOVED BY Councillor van den Broek
SECONDED BY Councillor Arnold

THAT the bylaw cited as the "Discharge of Land Use Contract No. 05-73 Bylaw, 2018, No. 3083" be read a third time.

BEFORE THE QUESTION WAS CALLED

A Councillor advised that his understanding was that Land Use Contracts were introduced in the 1970s; in 2014 the province decided that all Land Use Contracts would have to be discharged by 2014; therefore, the City is just discharging some of its Land Use Contracts earlier to reveal the underlying zoning.

In response to questions from Council, staff advised that:

- the City does not currently have a process to address anomalies of households having more cars than they can accommodate off-street.
- should a dwelling that currently has a secondary suite be demolished and a new building created, there still can only be one secondary suite in the dwelling and the owner must live in the upstairs part of the house in order for the suite to be a legalized secondary suite.

THE QUESTION WAS CALLED and same was

CARRIED

e. Bylaw 3084 - Discharge Land Use Contract No. 01-73

Third reading of a bylaw to discharge the Land Use Contract from 4945 205A to reveal the underlying RS1 Single Family Residential Zone to facilitate a building permit application for a secondary suite.

MOVED BY Councillor Storteboom

SECONDED BY Councillor van den Broek

THAT the bylaw cited as the "Discharge of Land Use Contract No. 01-73 Bylaw, 2018, No. 3084" be read a third time.

BEFORE THE QUESTION WAS CALLED staff responded to questions of Council advising that:

- all owners of secondary suites must live on the top floor of their residences in order for the suite to qualify as a legalized secondary suite. If someone is aware that an owner is not living in residence that has a secondary suite they can contact the Development Services Department to report the violation.

A Council member noted that legalizing secondary suites is a tool that is being used by the City to provide affordable housing.

THE QUESTION WAS CALLED and same was

CARRIED

4. MAYOR'S REPORT

a. Upcoming Meetings

Regular Council Meeting – September 24, 2018

Regular Council Meeting – October 15, 2018

b. Metro Vancouver Update - Councillor Storteboom

The Country Fair at Campbell Valley Regional Park was a great success again this year. A bit of rain didn't seem to dampen the spirits of those who attended to celebrate our: heritage, environment, nature, music and community with fun, family-oriented activities. Please plan to attend next year's fair on the first weekend after Labour Day.

Summer is ending and Fall is fast approaching. Over the Summer, Metro Vancouver monitored wood smoke from provincial forest fires and provided regular air quality reports through popular media. It was a record year for forest fires in B.C.

Now, It's time to fill in your calendar with healthy, happy programs for the whole family. Please consider, that as part of Metro Vancouver's commitment to enhancing our overall quality of life, we offer a wide range of activities that focus on significant issues at the regional level. For example, curriculum based teacher workshops, community breakfasts, watershed tours, programming in regional parks, an arts and culture program and the annual Zero Waste Conference are all hosted by Metro Vancouver for a better understanding of resources with opportunities for engagement to support the livable region. Please go to the Metro Vancouver website; check out the calendar of events and view the Fall 2018 Nature Program Guide for more information.

Mayor and Council are up-to-date from Metro Vancouver and a new Report from the Chair can be expected soon. My next Climate Action Committee Meeting will be on Wednesday and the next meeting for the Board of Directors will be next week.

c. Library Happenings - Councillor Martin

The Library Champions Project (LCP) is a three month volunteer program for new immigrants. Library Champions receive training that focuses on building communication, presentation and outreach skills and on the range of programs, services and resources that are available in libraries and out in the community.

After the training, Library Champions develop an outreach plan where they share information about the library with friends, family, colleagues and individual community members, giving group presentations, speaking with community agencies, and using social media.

On average, each Library Champion shares information with about 70 other new immigrants. As of March 2018, 1,137 new immigrants have been trained as Library Champions and these individuals have reached out to more than 70,130 other new immigrants.

The third year of the Library Champions project in Langley is starting soon. There is an information session on Friday, September 21 from 1:00-2:30 pm at the Muriel Arnason Library.

d. Langley City Video Spotlight "Preston GM" - Mayor Schaffer

Tonight's video spotlight is on Preston GM.

5. BYLAWS

a. Bylaw 3085 - Chauffeur Permit and Regulation Bylaw Amendment

Final reading of a bylaw to amend the Chauffeur Permit and Regulation Bylaw.

Councillor van den Broek advised that she had a conflict of interest with regard to this item as she currently works for the RCMP and left the meeting at 8:19 pm.

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

THAT the bylaw cited as "Chauffeur Permit and Regulation Bylaw, 2016, No. 3002, Amendment No. 1, 2018, No. 3085" be read a final time.

CARRIED

Councillor van den Broek returned to the meeting at 8:20 pm.

b. Bylaw 3086 - Fees and Charges Bylaw Amendment

First, second and third reading of a bylaw to amend the Fees and Charges Bylaw. (various fees)

MOVED BY Councillor Albrecht
SECONDED BY Councillor Arnold

THAT the bylaw cited as the "Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 26 Bylaw, 2018, no. 3086" be read a first time.

THAT the bylaw cited as the "Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 26 Bylaw, 2018, no. 3086" be read a second time.

THAT the bylaw cited as the "Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 26 Bylaw, 2018, no. 3086" be read a third time.

CARRIED

c. Bylaw 3087 - Highway and Traffic Regulation Bylaw Amendment

Final reading of a bylaw to amend the Highway and Traffic Regulation Bylaw.

MOVED BY Councillor van den Broek
SECONDED BY Councillor Pachal

THAT the bylaw cited as "Highway and Traffic Regulation Bylaw, 2013, No. 2871, Amendment Bylaw No. 3, 2018, No. 3087" be read a final time.

CARRIED

d. Bylaw 3089 - Permissive Tax Exemption Bylaw

First, second and third reading of a bylaw to exempt certain lands and improvements from municipal taxation for the year 2019.

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

THAT the bylaw cited as the "Permissive Tax Exemption Bylaw, 2018, No. 3089" be read a first time.

THAT the bylaw cited as the "Permissive Tax Exemption Bylaw, 2018, No. 3089" be read a second time.

THAT the bylaw cited as the "Permissive Tax Exemption Bylaw, 2018, No. 3089" be read a third time.

CARRIED

6. ADMINISTRATIVE REPORTS

a. OCP Amendment Bylaw No. 3088 - Public Consultation and Adoption Requirements

MOVED BY Councillor Martin
SECONDED BY Councillor van den Broek

THAT Council:

1. Consider Official Community Plan Amendment Bylaw No. 3088 for first and second readings;
2. Provided that Bylaw 3088 receives first and second readings, direct staff to send copies of Official Community Plan Amendment Bylaw No. 3088 to the following organizations and authorities for consultation prior to holding a public hearing on October 15, 2018

in consideration of the requirements set out in Section 475 of the
Local Government Act:

Township of Langley	Agricultural Land Commission
Metro Vancouver	Kwantlen First Nation
Ministry of Transportation & Infrastructure	TransLink Newlands Golf & Country Club

3. Direct staff to send copies of Official Community Plan Amendment Bylaw No. 3088 to all property owners within the proposed Old Yale Road Seniors District designation with an invitation to meet with City staff prior to the public hearing.
4. Consider Official Community Plan Amendment Bylaw No. 3088 in conjunction with the 2018-2022 Financial Plan Bylaw No. 3051 and the regional liquid and solid waste management plans in accordance with Section 477 (3) of the *Local Government Act*.

BEFORE THE QUESTION WAS CALLED in response to a question from a member of Council, staff advised:

- the public notification and reach-out for this OCP amendment will be expanded beyond the regular public notification requirements, per the resolution.

THE QUESTION WAS CALLED and same was

CARRIED

1. Bylaw 3088 - Official Community Plan Bylaw Amendment

First and second reading of a bylaw to amend the Official Community Plan Bylaw. (Old Yale Road Seniors District)

MOVED BY Councillor Arnold
SECONDED BY Councillor Storteboom

THAT the bylaw cited as the "City of Langley Official Community Plan Bylaw, 2005, No. 2600, Amendment No. 9, 2018, No. 3088" be read a first time.

THAT the bylaw cited as the "City of Langley Official Community Plan Bylaw, 2005, No. 2600, Amendment No. 9, 2018, No. 3088" be read a second time.

CARRIED

2. Bylaw 3067 - Zoning Amendment and Development Permit No. 07-18

First and second reading of a bylaw to amend the Zoning Bylaw, 1996, No. 2100 to rezone the properties located at 20964, 20974, 20980, 21016, 21024 Old Yale Road from RS1 Single Family Residential Zone and P2 Private Institutional / Recreation Zone to CD59 - Comprehensive Development Zone to accommodate a an integrated seniors citizen housing development consisting of 28 Long Term Care units, 169 Assisted Living (Congregate Housing) units and 95 Seniors-Oriented Housing Units.

MOVED BY Councillor Martin
SECONDED BY Councillor Arnold

THAT the bylaw cited as the "Zoning Bylaw 2006, No. 2100 Amendment No. 150, 2018, No. 3067" be read a first time.

THAT the bylaw cited as the "Zoning Bylaw 2006, No. 2100 Amendment No. 150, 2018, No. 3067" be read a second time.

CARRIED

b. Establishment of a Prosperity Fund

MOVED BY Councillor Martin
SECONDED BY Councillor Pachal

THAT City Council direct staff to establish a Prosperity Fund, with an initial investment of \$1.0 million, to support the implementation of the recommendations outlined in the ***Langley City: Nexus of Community*** and ***Langley City Vision: Recommendations and Implementation Report*** documents.

BEFORE THE QUESTION WAS CALLED in response to a question from a member of Council, staff advised that:

- passing this motion does not bind the next Council in any way to this policy. The money would be put into a reserve account; if the funds get depleted Council has the discretion in the future to either put more money into the reserve or let it deplete.

THE QUESTION WAS CALLED and same was

CARRIED

c. Out of Province Conference Request - Deputy Fire Chief

MOVED BY Councillor Martin
SECONDED BY Councillor van den Broek

THAT Brian Godlonton, Deputy Fire Chief, be authorized to attend the 2018 Metro Fire Planners Conference in Fort Collins, Colorado from September 30 to October 4, 2018.

CARRIED

7. NEW AND UNFINISHED BUSINESS

- a. Motions/Notices of Motion
- b. Correspondence
 - 1. Response from the Province of BC
Traffic Fine Revenue Sharing Agreement
- c. New Business

8. ADJOURNMENT

MOVED BY Councillor Pachal
SECONDED BY Councillor van den Broek

THAT the meeting adjourn at 8:30 pm.

CARRIED

MAYOR

CORPORATE OFFICER



**MINUTES OF A SPECIAL (PRE-CLOSED)
COUNCIL MEETING**

**Monday, September 17, 2018
6:00 p.m.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent**

Mayor Schaffer
Councillor Albrecht
Councillor Arnold
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor van den Broek

Staff Present: F. Cheung, Chief Administrative Officer
D. Leite, Director of Corporate Services
G. Minchuk, Director of Development Services and Economic
Development
K. Hilton, Director of Recreation, Culture and Community
Services
K. Kenney, Corporate Officer

1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor Storteboom
SECONDED BY Councillor Albrecht

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality.

CARRIED

2. ADJOURNMENT

MOVED BY Councillor Albrecht
SECONDED BY Councillor Storteboom

CARRIED

MAYOR

CORPORATE OFFICER



MINUTES OF A PUBLIC HEARING MEETING

Monday, September 17, 2018

7:00 p.m.

**Council Chambers, Langley City Hall
20399 Douglas Crescent**

Present: Mayor Schaffer
Councillor Albrecht
Councillor Arnold
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor van den Broek

Staff Present: F. Cheung, Chief Administrative Officer
K. Hilton, Director of Recreation, Culture and Community Services
D. Leite, Director of Corporate Services
G. Minchuk, Director of Development Services and Economic Development
B. Godlonton, Deputy Fire Chief
K. Kenney, Corporate Officer

1. CALL TO ORDER

Mayor Schaffer read a statement regarding the procedures to be followed for the Public Hearing.

The Corporate Officer advised that notification of the Public Hearing had been publicized in the following manner:

Notice was placed on the City Hall notice board on September 4th. Notices were mailed and hand delivered to properties within 100 metres of the subject properties and newspaper advertisements were placed in the September 6th and September 13th editions of the Langley Advance. Two pieces of correspondence were received in relation to Bylaw No. 3081, one of which was included in the agenda package and one provided on table. One piece of correspondence was received for Bylaw 3083 and is on table.

2. BUSINESS

a. Bylaw 3078 - Zoning Amendment and Development Permit No. 13-18

To amend the Zoning Bylaw, 1996, No. 2100 to rezone the properties located at 19610, 19618-26, 19630-32, 19638, and 19648-50 55A Avenue from RS1 Single Family Residential Zone and RM1 Multiple Residential Low Density Zone to CD63 Comprehensive Development Zone to accommodate a 41 unit, 3 storey townhouse development.

The Mayor invited Fred Adab, F. Adab Architects to present the proposed bylaw and development permit application.

Mr. Adab provided information on the proposed re-zoning as follows:

- Context Plan
- Aerial map context photos
- Site Plan
- Perspective view rendering from 55A Ave.
- Coloured elevations
- Roof patio – section through roofs
- Exterior finishes
- Blocks 2 and 3 Floor Plans
- Blocks 4, 5, 6, 7 Floor Plans
- Design rationale

Representatives from PMG Landscape Architects provided information on:

- Landscape plan
- Laneway
- Retaining walls

The Mayor invited those in attendance who deemed their interest in property affected by the proposed bylaw and development permit to present their comments.

Bill Donaldson, 76 – 19649 53rd Ave, Langley, stated that:

- he lives in Huntsfield Green located south of the development and the Huntsfield Green community is supportive of the design;
- fire and safety issues concerns with respect to the long laneway have been addressed through design of a road in the complex;
- appreciate there is 2 car parking for each unit to reduce need for on street parking.

Paul Fitzgerald, #1 – 19752 55A Ave. Langley, stated that:

- he likes the lane coming out on 55A Ave in terms of traffic flow and safety;
- is appreciative that allowable hours of construction are now being adhered to which are up to 7:00 pm Monday to Friday and up to 5:00 pm on Saturdays and there are no more deliveries of equipment taking place during the night;
- the development to the south has demolition trucks backing up on the street without flag people;
- there are issues with dust mitigation from other developments taking place on the street which is impacting residents.

The Mayor called for further representations on Bylaw 3078.

There were no further speakers.

- b. Bylaw 3081 - Zoning Amendment and Liquor Control and Licensing Act - New Manufacturer Brewery Lounge Licence Application

Bylaw Purpose:

To amend the Zoning Bylaw, 1996, No. 2100 to rezone the property located at 20555 56 Avenue from C1 Downtown Commercial Zone to CD64 - Comprehensive Development Zone to accommodate a microbrewery.

Liquor Control and Licensing Act - New Manufacturer Brewery Lounge Licence Application:

Use: To accommodate a facility for the brewing of beer; lounge area for sampling product made on site; retail display area; and retail sales area.

The Mayor invited Bill Uhrich, Simcic and Uhrich Architects to speak to the proposed development.

Mr. Uhrich provided information on the proposed development as follows:

- New micro-brewery proposed - Farm Country Brewing
- background on founders Travis and Arnold
- architectural firm specializes in micro-breweries
- Design concepts for interior and exterior
- Colour palette
- Branding concept
- Site concept

- Hours of operation
- Floor plan
- Front elevation
- Renderings of exterior and interior

Teri James, 201 20559 Fraser Hwy., Langley, on behalf of Downtown Langley Business Association, spoke in support of the re-zoning application citing the following reasons:

- Farm Country Brewing will be a positive addition to the business community;
- the business will have a responsible, family friendly environment;
- this business will contribute to the City's goal of creating a safe and inviting environment throughout the downtown during the day and in the evening.

Arnold Tobler, 18135 68A Ave., Surrey, the proponent, advised that Farm Country Brewing is looking forward to being a positive part of the community.

The Mayor called for further representations on Bylaw 3081.

There were no further speakers.

c. Bylaw 3082 - Zoning Amendment and Development Permit Application DP 14-18

To amend the Zoning Bylaw, 1996, No. 2100 to rezone the properties located at 5475, 5483 and 5493 Brydon Crescent from RS1 Single Family Residential Zone to CD65 - Comprehensive Development Zone to accommodate a 78 unit, five (5) storey condominium apartment development.

The Mayor invited Lukas Wykpis, Keystone Architecture to present the proposed bylaw and development permit application.

Mr. Wykpis provided information on the proposed development as follows:

- Context Plan
- P2 Level Plan
- Floor plans for floors 1-5

Eric Poxleitner, Principal, Keystone Architecture, provide information on the proposed development as follows:

- Elevation renderings
- Renderings north east perspective
- North west perspective
- South east perspective
- South west perspective
- Exterior finishes
- Landscape Plan
- Project features
- Public information meeting held on August 7, which 3 people attended

The Mayor invited those in attendance who deem their interest in property affected by the proposed bylaw and development permit to present their comments.

Joanne MacDonell, Brydon Crescent, Langley, stated that:

- construction workers at the two developments at the end of the block are littering throughout the neighbourhood; request that the project manager(s) address this issue.

The Mayor called for further representations on Bylaw 3082.

There were no further speakers.

d. Bylaw 3083 - Discharge Land Use Contract 05-73

To discharge the Land Use Contract from 4538 204 Street to reveal the underlying RS1 Single Family Residential Zone to facilitate a building permit application for a secondary suite.

The Mayor invited Gerald Minchuk, Director of Development Services to present the proposed bylaw.

Mr. Minchuk advised that the purpose of the Discharge of Land Use Contract 05-73 is to accommodate a secondary suite.

The Mayor invited those in attendance who deem their interest in property affected by the proposed bylaw to present their comments.

There were no speakers.

e. Bylaw 3084 - Discharge Land Use Contract No. 01-73

To discharge the Land Use Contract from 4945 205A to reveal the underlying RS1 Single Family Residential Zone to facilitate a building permit application for a secondary suite.

The Mayor invited Gerald Minchuk, Director of Development Services to present the proposed bylaw.

Mr. Minchuk advised that the purpose of the Discharge of Land Use Contract 01-73 is to accommodate a secondary suite.

The Mayor invited those in attendance who deem their interest in property affected by the proposed bylaw to present their comments.

Doug Hasle, 205A Street, Langley, stated the following:

- multi-family dwellings and large houses don't fit into the neighbourhood;
- parking is already an issue in the neighbourhood, this adds to the issue.

Staff advised that since 2006 the City has been legalizing secondary suites in an effort to provide sustainable development, affordable housing in the city. To date the City has approved 477 secondary suites on single family lots. Each house with a secondary suite requires additional off-street parking.

Doug Hasle, 205A Street, Langley, asked where the parking would be located.

Staff advised that each single family lot has to have 2 parking spaces on the property. If it has a secondary suite, it would have to have 3 parking spaces on the property.

The Mayor called for further representations on Bylaw 3082.

There were no further speakers.

3. MOTION TO CLOSE PUBLIC HEARING

MOVED BY Councillor Storteboom

SECONDED BY Councillor van den Broek

THAT the Public Hearing close at 7:44 pm.

CARRIED

MAYOR

CORPORATE OFFICER



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group or organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: April 15/18 REQUESTED MEETING DATE: Sept 24, 2018

NAME: Dr. Julie Clayton

ORGANIZATION NAME: Langley Human Dignity Coalition
(if applicable)

ADDRESS: 5339 207st Langley, BC V3A 2E6

CONTACT NUMBER: 778-251-6527

EMAIL ADDRESS: jacrefugeehealth@gmail.com

TOPIC: Community initiatives & membership
for Langley Human Dignity Coalition

AUDIO/VISUAL NEEDS (if yes, specify) Yes. ppt/video

ACTION YOU WISH COUNCIL TO TAKE: Requesting Community

Spotlight opportunity. Would ask the City to
assist Coalition in membership expansion, promotion
of community forums & possible
use of facilities where appropriate.



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group of organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit. Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: Sept. 11 / 18

REQUESTED MEETING DATE: Sept. 24, 2018.

NAME: Carly Stromsten

ORGANIZATION NAME: Langley Environmental Partners Society (LEPS)

ADDRESS: #201- 4839 221 St. Langley BC V3A 2P1

CONTACT NUMBER: 604-807-9351

EMAIL ADDRESS: conservation@leps.bc.ca

TOPIC: Summer work done by LEPS Eco Crew in the City of Langley

AUDIO/VISUAL NEEDS: None

ACTION YOU WISH COUNCIL TO TAKE: None

Children's Wish Breakfast

The **Children's Wish Breakfast** is an annual event. The event in Vancouver is hosted by the Pan Pacific Vancouver which started it in 1987 with 25 attendees. Last year's 30th annual event was attended by thousands of generous people who donated toys, cash and gift cards to this worthy cause. Last year **Newlands Golf & Country Club** and the **City of Langley** joined in this tremendous effort with over 1,000 residents of the Fraser Valley donating over 1,200 toys and \$4,000 in cash and gift cards which assisted families and children who would not otherwise be able to celebrate Christmas.

We invite you to join us on this year's **ANNUAL DAY OF GIVING, Tuesday November 27th** for Langley's **second annual Children's Wish Breakfast**. Everyone who turns up between 6:30am and 9:30am to donate a toy or make a cash donation will be treated to a complimentary breakfast prepared by the Newlands culinary staff. The crowd will be entertained by local singers and musicians and a visit from Santa and Mrs. Claus. Volunteers from the Langley City Fire Department and the RCMP will be on hand to receive the toys on behalf of the Christmas Bureau.

After the event, donations will be transported to Santa's workshop with the Christmas Bureau elves sorting the toys according to age and gender. The parents of registered families are invited to select gifts for their children the week before Christmas break. Last year the Langley Christmas Bureau helped 757 families, consisting of 1676 children, receive much needed assistance from an organization which is 100% volunteer.

Attached you will find a copy of the event media kit. I invite you to help us help the Christmas Bureau to bring Christmas to hundreds of families who wouldn't otherwise be able to celebrate. **We are looking for support in the way of sponsorship or sponsorship gifts-in-kind.**

Mark your calendar for Tuesday November 27th, help us spread the word and join us for this heartwarming event.



Companies interested in participating in this year's CORPORATE CHALLENGE are encouraged to RSVP to wishbreakfast@newlandsgolf.com. Please indicate the number of toy donations and event day attendees from your company.



EXPLANATORY MEMO

DISCHARGE OF LAND USE CONTRACT NO. 05-73

BYLAW NO. 3083

The purpose of Bylaw No. 3083 is to authorize the discharge of Land Use Contract No. 05-73 from the property located at 4538 – 204 Street.

The owner has applied to have Land Use Contract No. 05-73 discharged from the title of the property to facilitate a Building Permit application for a secondary suite.

City Council has the authority to discharge a land use contract pursuant to Section 546 of the *Local Government Act*.

The City amended Zoning Bylaw 1996, No. 2100 in December 2006 to allow secondary suites. Current records indicate that 290 suites have been approved or are in the building permit application process for approval. In the same timeframe, 676 property owners discharged the land use contracts affecting their single family residential lots. There are 477 single family residential lots still affected by land use contracts in the City.



DISCHARGE OF LAND USE CONTRACT NO. 05-73

BYLAW NO. 3083

A Bylaw to authorize the discharge of Land Use Contract No. 05-73 from the specified property.

WHEREAS Land Use Contract No. 05-73 is registered against titles legally described in Schedule "A".

AND WHEREAS the registered owners of the Lands have applied to have Land Use Contract No. 05-73 discharged from title to the Lands.

AND WHEREAS Council has the authority to discharge a land use contract pursuant to section 546 of the *Local Government Act*,

NOW THEREFORE, the Council of the City of Langley, in open meeting assembled, enacts as follows:

1. The Land Use Contract registered in the Land Title Office under K13898 is hereby discharged against the title legally described in Schedule "A" which is attached and forms part of this bylaw.
2. The Mayor and Corporate Officer of the City of Langley are authorized to execute such documents on behalf of the City as may be necessary for the purpose aforesaid.

-
3. This Bylaw may be cited for all purposes as “Discharge of Land Use Contract No. 05-73 Bylaw, 2018, No. 3083”.

READ A FIRST AND SECOND TIME this 23rd day of July, 2018.

A PUBLIC HEARING, pursuant to Section 464 of the “Local Government Act” was held this seventeenth day of September, 2018.

READ A THIRD TIME this seventeenth day of September, 2018.

FINALLY ADOPTED this ----- of -----, 2018.

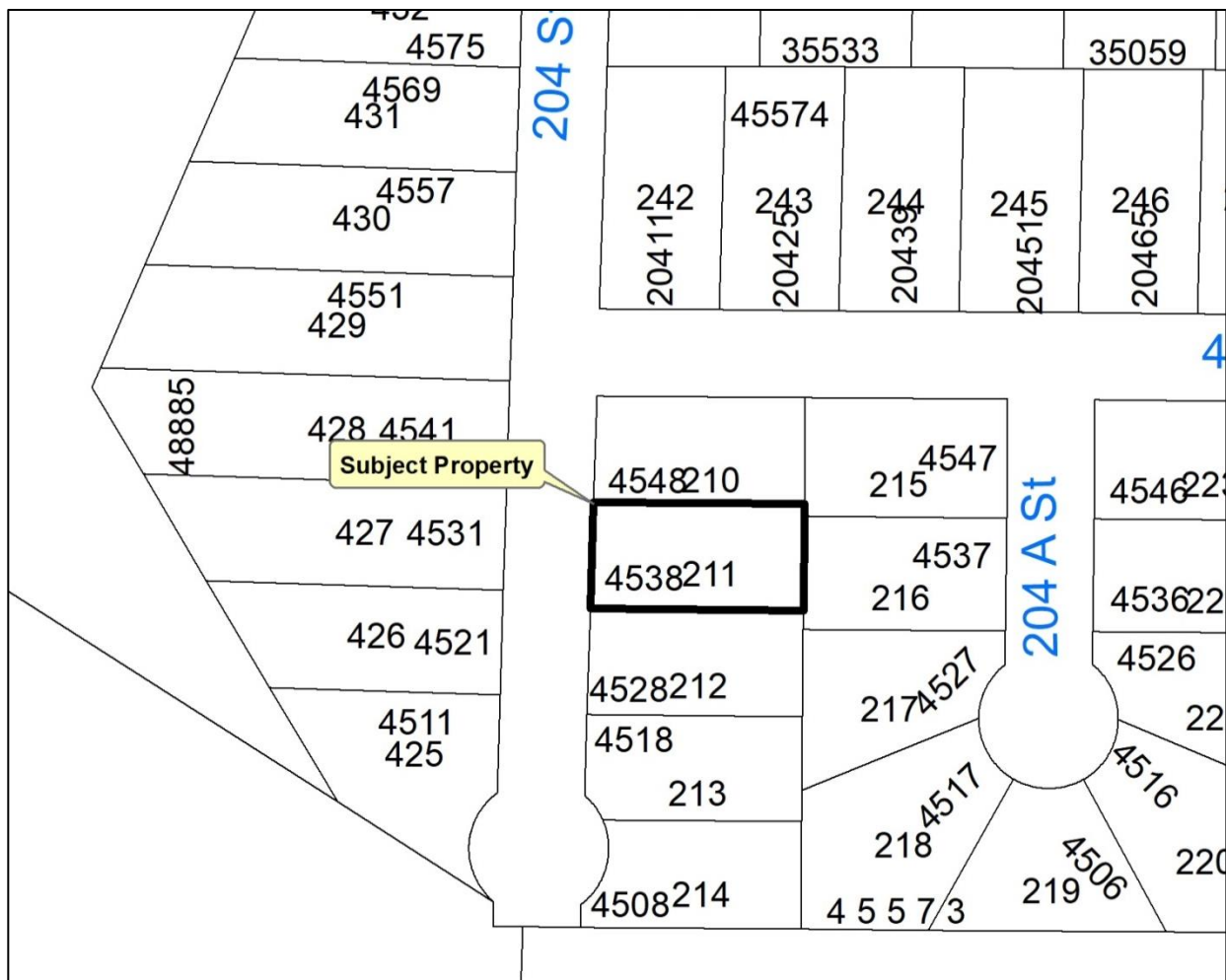
MAYOR

CORPORATE OFFICER

BYLAW NO. 3083

SCHEDULE "A"

Civic Address: 4538 – 204 Street
Legal Description: Lot 211, North East Quarter Section 35, Township 7, New Westminster District, Plan 45573
PID: 002-359-260
Applicant: A. White
Owner: A. White, G. White





EXPLANATORY NOTE

DISCHARGE OF LAND USE CONTRACT NO. 01-73

BYLAW NO. 3084

The purpose of Bylaw No. 3084 is to authorize the discharge of Land Use Contract No. 01-73 from the property located at 4945 – 205A Street.

The owner has applied to have Land Use Contract No. 01-73 discharged from the title of the property to facilitate a Building Permit application for a secondary suite.

City Council has the authority to discharge a land use contract pursuant to Section 546 of the *Local Government Act*.

The City amended Zoning Bylaw 1996, No. 2100 in December 2006 to allow secondary suites. Current records indicate that 290 suites have been approved or are in the building permit application process for approval. In the same timeframe, 676 property owners discharged the land use contracts affecting their single family residential lots. There are 477 single family residential lots still affected by land use contracts in the City.



DISCHARGE OF LAND USE CONTRACT NO. 01-73

BYLAW NO. 3084

A Bylaw to authorize the discharge of Land Use Contract No. 01-73 from the specified property.

WHEREAS Land Use Contract No. 01-73 is registered against titles legally described in Schedule "A".

AND WHEREAS the registered owners of the Lands have applied to have Land Use Contract No. 01-73 discharged from title to the Lands.

AND WHEREAS Council has the authority to discharge a land use contract pursuant to section 546 of the *Local Government Act*,

NOW THEREFORE, the Council of the City of Langley, in open meeting assembled, enacts as follows:

1. The Land Use Contract registered in the Land Title Office under J130310 is hereby discharged against the title legally described in Schedule "A" which is attached and forms part of this bylaw.
2. The Mayor and Corporate Officer of the City of Langley are authorized to execute such documents on behalf of the City as may be necessary for the purpose aforesaid.

3. This Bylaw may be cited for all purposes as "Discharge of Land Use Contract No. 01-73 Bylaw, 2018, No. 3084".

READ A FIRST AND SECOND TIME this 23rd day of July 2018.

A PUBLIC HEARING, pursuant to Section 464 of the "Local Government Act" was held this seventeenth day of September, 2018.

READ A THIRD TIME this seventeenth day of September, 2018.

FINALLY ADOPTED this ----- of -----, 2018.

MAYOR

CORPORATE OFFICER

SCHEDULE "A"



EXPLANATORY MEMO

FEES AND CHARGES AMENDMENT BYLAW 2837, AMENDMENT NO 26, 2018 BYLAW NO. 3086

PURPOSE:

To amend the Fees and Charges Bylaw to update:

- Schedule 2 – Administrative Fees (FOI rates, Mapping Fees, Finance charges, RCMP Criminal Records and Fingerprinting, Police Waivers)
- Schedule 3 – Animal Control (Dog Licence Fees),
- Schedule 4 – Building Permit Fees & Charges (Application and Building Permit Fees, building moves and demolition permits effective January 1, 2019),
- Schedule 5 – Business Licence Fees (Business License Application Administration Fee),
- Schedule 7 – Engineering and Film Services Fees (Highway Use Permit, Noise Exemption Permit Fee, Filming / RCMP Officer and Clerical),
- Schedule 9 – Parking Facility Fees (Monthly Parking Permit),
- Schedule 10 – Parks, Facilities and Special Events Fees (City Park Picnic Shelters & BBQ Areas, Nicomekl Community Garden Plot),
- Schedule 12 – Security Alarm System Fees (False Alarm Fees)

A review was undertaken of the various fees and charges to ensure that they have been incremented for inflation that has occurred over the time since the original charges were introduced.

A detailed listing of the changes included below for reference.

Fees and Charges Bylaw Changes

	Previous	New	\$ Change	% Change
Schedule 2 - Administration Fees				
Arch D Size Sheets (24" x 36") 8 sheets	\$ 12.50	\$ 15.00	\$ 2.50	20%
Arch E size sheets (36" x 48") Entire City	\$ 25.00	\$ 30.00	\$ 5.00	20%
Mapping Data:				
Digital Files (First MB)	\$ 90.00	\$ 100.00	\$ 10.00	11%
Digital Files (Additional MB)	\$ 30.00	\$ 35.00	\$ 5.00	17%
Labour (Per hour - min 1/2 hour)	\$ 40.00	\$ 50.00	\$ 10.00	25%
CD or DVD	\$ 10.00	\$ 15.00	\$ 5.00	50%
Finance Charge - NSF fee	\$ 25.00	\$ 30.00	\$ 5.00	20%
Refund processing fee	\$ 15.00	\$ 20.00	\$ 5.00	33%
Criminal Record Search	\$ 55.00	\$ 60.00	\$ 5.00	9%
Criminal Record Search (Student)	\$ 16.00	\$ 20.00	\$ 4.00	25%
Finger Printing	\$ 40.00	\$ 60.00	\$ 20.00	50%
Police Certificates/ Waivers	\$ 50.00	\$ 60.00	\$ 10.00	20%
Schedule 3 - Animal Control				
Male / Female Dog - regular	\$ 85.00	\$ 90.00	\$ 5.00	6%
Male / Female Dog - discounted < Feb 1	\$ 65.00	\$ 70.00	\$ 5.00	8%
Male / Female Dog - senior owner	\$ 85.00	\$ 90.00	\$ 5.00	6%
Male / Female Dog - sr owner - Discounted	\$ 33.00	\$ 35.00	\$ 2.00	6%
Neutered / Spayed Dog - regular	\$ 43.00	\$ 45.00	\$ 2.00	5%
Neutered / Spayed Dog - discounted < Feb 1	\$ 33.00	\$ 35.00	\$ 2.00	6%
Neutered / Spayed Dog - sr owner	\$ 43.00	\$ 45.00	\$ 2.00	5%
Neutered / Spayed Dog - sr owner discount	\$ 17.00	\$ 20.00	\$ 3.00	18%
Dangerous Dog	\$ 430.00	\$ 450.00	\$ 20.00	5%
Aggressive Dog	\$ 215.00	\$ 225.00	\$ 10.00	5%
Schedule 4 - Building Permit Fees & Charges				
<i>Application:</i>				
Single Family Dwelling	\$ 136.00	\$ 140.00	\$ 4.00	3%
Multi-Family, Commercial, Industrial (alt)	\$ 133.00	\$ 140.00	\$ 7.00	5%
Plumbing	\$ 63.00	\$ 70.00	\$ 7.00	11%
Fire Sprinkler System	\$ 63.00	\$ 70.00	\$ 7.00	11%
All Other Permits	\$ 133.00	\$ 140.00	\$ 7.00	5%
<i>Building Permit Fees:</i>				
\$0 - \$1,0000	\$ 133.00	\$ 140.00	\$ 7.00	5%
\$10,001 - \$50,000 Plus	\$ 9.30	\$ 9.60	\$ 0.30	3%
\$50,001 - \$100,000 Plus	\$ 9.00	\$ 9.30	\$ 0.30	3%
\$100,001 - \$500,000 Plus	\$ 8.50	\$ 8.75	\$ 0.25	3%
\$500,001 - over Plus	\$ 8.25	\$ 8.50	\$ 0.25	3%

Fees and Charges Bylaw Changes

		Previous	New	\$ Change	% Change
<i>Miscellaneous Fees:</i>					
Building Moves within	per km	\$ 0.50	\$ 0.55	\$ 0.05	10%
	Plus	\$ 133.00	\$ 136.00	\$ 3.00	2%
	Additional	\$ 9.30	\$ 9.50	\$ 0.20	2%
Building Moves outside the City		\$ 133.00	\$ 140.00	\$ 7.00	5%
Transfer or renewal		\$ 133.00	\$ 140.00	\$ 7.00	5%
Demolition Permit		\$ 133.00	\$ 140.00	\$ 7.00	5%
Re-inspection Fee		\$ 60.00	\$ 70.00	\$ 10.00	17%
Base Plumbing Permit Fee		\$ 63.25	\$ 70.00	\$ 6.75	11%
Fire Suppression Sprinkler System		\$ 63.25	\$ 70.00	\$ 6.75	11%

Schedule 5 - Business Licence Fees

Automatically increases 2% per year - Schedule in bylaw was from 2015, so updated to 2018
For 2019, bumped to 3%.

Non-resident		\$ 182.00	\$ 188.00	\$ 6.00	3%
Mobile Vendor		\$ 1,401.00	\$ 1,450.00	\$ 49.00	3%
Food Primary (restaurant)		\$ 231.00	\$ 240.00	\$ 9.00	4%
Liquor Primary (bars, pubs)		\$ 5,041.00	\$ 5,200.00	\$ 159.00	3%
Liquor Primary (cabarets, nightclubs)		\$ 7,134.00	\$ 7,350.00	\$ 216.00	3%
Gaming Activities		\$ 7,134.00	\$ 7,350.00	\$ 216.00	3%
Personal Health Enhancement Centres		\$ 7,134.00	\$ 7,350.00	\$ 216.00	3%
Residential Rental Property (certified)		\$ 182.00	\$ 188.00	\$ 6.00	3%
Residential Rental Property (uncertified)		\$ 647.00	\$ 670.00	\$ 23.00	4%
Home Occupation		\$ 182.00	\$ 188.00	\$ 6.00	3%
Newspaper Vending		\$ 182.00	\$ 188.00	\$ 6.00	3%
Newspaper Vending	Plus / box	\$ 28.00	\$ 29.00	\$ 1.00	4%
Donation Drop Box		\$ 182.00	\$ 188.00	\$ 6.00	3%
All other uses		\$ 182.00	\$ 188.00	\$ 6.00	3%
License Application		\$ 50.00	\$ 60.00	\$ 10.00	20%

Schedule 7 - Engineering and Filming Services Fees

Highway Use Permit		\$ 100.00	\$ 125.00	\$ 25.00	25%
Noise Exemption Permit Fee (per day)		\$ 50.00	\$ 75.00	\$ 25.00	50%
RCMP Staff time (per hour)		\$ 110.00	\$ 125.00	\$ 15.00	14%
RCMP clerical time (per shoot)		\$ 40.00	\$ 50.00	\$ 10.00	25%

Schedule 9 - Parking Facility Fees

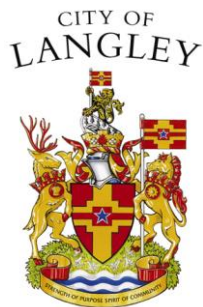
Monthly Parking Permit		\$ 40.00	\$ 45.00	\$ 5.00	13%
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Schedule 10 - Parks, Facilities and Special Events

City Park Picnic Shelters & BBQ (per hour)		\$ 8.00	\$ 10.00	\$ 2.00	25%
Nicomekl Community Garden Plot		\$ 15.00	\$ 50.00	\$ 35.00	233%
(make fee consistent with Linwood and Michaud)					

Fees and Charges Bylaw Changes

	Previous	New	\$ Change	% Change
Schedule 12 - Security Alarm Systems Fees				
Second False Alarm	\$ 50.00	\$ 60.00	\$ 10.00	20%
Third False Alarm	\$ 75.00	\$ 90.00	\$ 15.00	20%
Fourth False Alarm	\$ 100.00	\$ 135.00	\$ 35.00	35%



**FEES AND CHARGES BYLAW, 2010, No. 2837,
AMENDMENT NO. 26 BYLAW, 2018
No. 3086**

A Bylaw to amend fees and charges for various services offered by the City of Langley.

1. Title

- (1) This bylaw shall be cited as the “Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 26 Bylaw, 2018, No. 3086.”

2. Amendments

- (1) Fees and Charges Bylaw, 2010, No. 2837 is hereby amended by:

(a) Deleting:

Schedule 2 – Administrative Fees, Schedule 3 – Animal Control (Dog Licence Fees), Schedule 4 – Building Permit Fees & Charges (Application Fees, Building Permit Fees, & Miscellaneous Fees), Schedule 5 – Business Licence Fees (Business Licence Application Administration Fee), Schedule 7 – Engineering and Film Services Fees (Highway Use Permit, Noise Exemption Permit Fee, Filming / RCMP Officer and Clerical), Schedule 9 – Parking Facility Fees (Monthly Parking Permit), Schedule 10 – Parks, Facilities and Special Events Fees (City Park Picnic Shelters & BBQ Areas, Nicomekl Community Garden Plot), Schedule 12 – Security Alarm System Fees (False Alarm Fees).

(b) Inserting a new:

Schedule 2 – Administrative Fees, Schedule 3 – Animal Control (Dog Licence Fees), Schedule 4 – Building Permit Fees & Charges (Application Fees, Building Permit Fees, & Miscellaneous Fees), Schedule 5 – Business Licence Fees (Business Licence Application Administration Fee), Schedule 7 – Engineering and Film Services Fees (Highway Use Permit, Noise Exemption Permit Fee, Filming / RCMP Officer and Clerical), Schedule 9 – Parking Facility Fees (Monthly Parking Permit), Schedule 10 – Parks, Facilities and Special Events Fees (City Park Picnic Shelters & BBQ Areas, Nicomekl Community Garden Plot), Schedule 12 – Security Alarm System Fees (False Alarm Fees).

attached to and forming part of this bylaw.

3. **Severability**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

4. **Force and Effect**

This bylaw shall come into force and effect on January 1, 2019.

READ A FIRST, SECOND AND THIRD TIME on this seventeenth day of September, 2018.

ADOPTED this -- day of --, 2018.

MAYOR

CORPORATE OFFICER

Schedule 1 – Community Standard Fees
Community Standards Bylaw, 2018, No. 3075

Community Standard Fees (all fees are subject to applicable taxes)	
Description	Fees
(1) Initial investigation and inspection of property, including attendance by any inspector	\$60.00 plus \$60.00/hour or part thereof
(2) Initial building inspection	\$100.00/hour
(3) City coordination of inspections of other authorities having jurisdiction	\$100.00 for each agency.
(4) Calculation of fee for Building Permit authorizing remediation	As set out in the City of Langley Building and Plumbing Regulation Bylaw
(5) Issuance of City Re-Occupancy Certificate	\$500.00

Schedule 2 – Administrative Fees
Fees and Charges Bylaw, 2018, No. 3086

Mapping Fees and Computer Information Charges (all fees are subject to applicable taxes)		
Description	Fees	
	Sheet or .pdf file	Book or .pdf file
Arch D Size Sheets (24" x 36") (Scale 1:2000) 8 sheets	\$ 15.00	\$100.00
Arch E Size Sheets (36" x 48") (Scale 1:4000) Entire City	\$ 30.00	n/a
Miscellaneous Documents		
OCP Bylaw	\$ 30.00	
Zoning Bylaw (Consolidated)	\$ 30.00	
Mapping Data		
Digital Files (First MB)	\$100.00	
Digital Files (Additional MB)	\$ 35.00	
Labour (Per hour – minimum one half hour)	\$ 50.00	
CD or DVD	\$ 15.00	
Finance Charges (all fees are subject to applicable taxes)		
Description		Fees
Mortgage Company Property Tax Listings		\$10.00 per property
Property Tax Certificate, (Non-Owner Request)		\$ 35.00
Property Tax Certificate (Owner Request)		No charge
Property Tax Certificate (Online Request)		\$ 25.00
Non-sufficient Funds Returned Cheque Fee		\$ 30.00
Refund Processing Fee		\$ 25.00
Miscellaneous Charges (all fees are subject to applicable taxes)		
Description		Fees
Criminal Records Search for an individual (without fingerprinting)		\$ 60.00
Criminal Records Search for student courses, job experience or practicum		\$ 20.00
Criminal Records Search for City Employees (without fingerprinting)		No charge
Criminal Records Search for volunteers of a City organization		No charge
Fingerprinting		\$ 60.00
Police Certificates/Waivers		\$ 60.00
Mural Application Fee		\$100.00
City Pins		\$ 1.00

Schedule 2 – Administrative Fees

Freedom of Information and Protection of Privacy Bylaw, 2009, No. 2788

Freedom of Information Request and Copying Charges (all fees are subject to applicable taxes)	
Description	Fees
1. For applicants other than commercial applicants:	
(a) for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
(b) for producing a record manually	\$7.50 per ¼ hour
(c) for producing a record from a machine readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
(e) for shipping copies	Actual costs of shipping method chosen by applicant
(f) for copying records	
(i) floppy disks	\$ 2.00 per disk
(ii) CDs and DVDs, recordable or rewritable	\$ 4.00 per CD
(iii) computer tapes	\$40.00 per tape, up to 2400 feet
(iv) microfiche	\$ 3.00 per fiche
(v) microfilm duplication	\$25.00 per roll for 16 mm microfilm \$40.00 per roll for 35 mm microfilm
(vi) microfilm to paper duplication	\$ 0.50 per page
(vii) photographs (colour or black and white)	\$ 5.00 to produce a negative \$12.00 each for 16" x 20" photograph \$ 9.00 each for 11" x 14" photograph \$ 4.00 each for 8" x 10" photograph \$ 3.00 each for 5" x 7" photograph
(viii) photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
(ix) dot matrix, ink jet, laser print, or photocopy, black and white	\$ 0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(x) dot matrix, ink jet, laser print, or photocopy, colour	\$ 1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(xi) scanned electronic copy of a paper record	\$ 0.10 each page
(xii) photomechanical reproduction of 105 mm cartographic record/plan	\$ 3.00 each
(xiii) slide duplication	\$ 0.95 each
(xiv) audio cassette tape (90 minutes or fewer) duplication	\$ 5.00 per cassette plus \$7.00 per ¼ hour of recording
(xv) video cassette recorder (VHS) tape (120 ,minutes or fewer) duplication	\$ 5.00 per cassette plus \$7.00 per ¼ hour of recording
2. For commercial applicants:	
For each service listed in section 1	The actual cost of providing that service.

Schedule 3 – Animal Control
Animal Control Bylaw, 2006, No. 2622

Dog Licence Fees (all fees are subject to applicable taxes)				
Description	Regular Fee	Regular Discounted Fee on or before February 1	Senior Citizen Fee (65 years of age or older)	Senior Citizen Discounted Fee on or before February 1
Male/Female Dog	\$ 90.00	\$ 70.00	\$ 90.00	\$ 35.00
Neutered/Spayed Dog	\$ 45.00	\$ 35.00	\$ 45.00	\$ 20.00
Dangerous Dog	\$450.00	\$450.00	\$450.00	\$450.00
Aggressive Dog	\$250.00	\$250.00	\$250.00	\$250.00
Working Dog used to assist the disabled	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Description	Other Fees			
Replacement of lost or destroyed licence tag	\$10.00 each			
Transfer of licence under s. 13 or s. 14 of the Animal Control Bylaw	\$10.00 per transfer			

* For each licence issued on or after April 1 of the calendar year, the fee will be pro-rated on a monthly basis, based on the number of months left in the calendar year.

Impound Fees (all fees are subject to applicable taxes)			
Description	Fee		
	1st Impoundment	2nd Impoundment	3rd and Subsequent Impoundment
Unlicensed dogs	licence fee plus \$100.00	licence fee plus \$150.00	licence fee plus \$200.00
Licensed dogs	licence fee plus \$ 25.00	licence fee plus \$100.00	licence fee plus \$200.00
Bulls or Stallions	\$200.00	\$200.00	\$200.00
Other large animals	\$100.00	\$100.00	\$100.00
First Animal	\$ 25.00	\$ 25.00	\$ 25.00
Each Additional Animal	per animal	per animal	per animal
Description	Fee		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dog or large animal, including bulls and stallions remains in the Animal Shelter	\$15.00		

Cost of transportation for large animals, including bulls and stallions, from the place of seizure to the place designated by the Animal Control Officer for their impoundment	Actual Cost
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Schedule 3 – Animal Control
Animal Control Bylaw, 2006, No. 2622

Dangerous Dog Impound Fees (to be paid at time of reclamation of Dangerous Dog) (all fees are subject to applicable taxes)			
Description	Fee		
	1 st Impoundment	2 nd Impoundment	3 rd and Subsequent Impoundment
Unlicensed dangerous dog	licence fee plus \$1,000.00	licence fee plus \$2,000.00	licence fee plus \$5,000.00
Licensed dangerous dog	\$1,000.00	\$2,000.00	\$5,000.00
Description	Fee		
Dangerous dog that has caused injury to a person or a domestic animal	\$5,000.00 plus all other applicable fees		
Transportation of dangerous dog from place of seizure to place of impoundment	\$100.00		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		
Aggressive Dog Impound Fees (to be paid at time of reclamation of Dangerous Dog) (all fees are subject to applicable taxes)			
Description	Fee		
	1 st Impoundment	2 nd Impoundment	3 rd and Subsequent Impoundment
Unlicensed aggressive dog	licence fee plus \$200.00	licence fee plus \$500.00	licence fee plus \$1,000.00
Licensed aggressive dog	\$200.00	\$500.00	\$1,000.00
Description	Fee		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		

Schedule 3 – Animal Control
Animal Control Bylaw, 2006, No. 2622

Other Fees (all fees are subject to applicable taxes)	
Description	Fee
Fee to destroy or otherwise dispose of a dog delivered to the Animal Shelter	\$150.00
Fee to pick up and destroy or otherwise dispose of a dog	\$200.00

Schedule 4 – Building Permit Fees & Charges
Building and Plumbing Regulation Bylaw, 2003, No. 2498

Application Fees (all fees are subject to applicable taxes)	
Application Type	Fees
Single Family Dwellings (new dwellings, additions, alterations, renovations)	\$ 140.00
Multi-Family, Commercial, Industrial and Institutional New Buildings or Additions	\$2,000.00
Alteration, Renovations or Tenant Improvements	\$ 140.00
Plumbing Permit (where there is no separate building permit required)	\$ 70.00
Fire Sprinkler System	\$ 70.00
All Other Permits	\$ 140.00
Building Permit Fees Based on Construction Value* (all fees are subject to applicable taxes)	
Construction Value	Fees
\$0 - \$10,000	\$140.00
\$10,001 - \$50,000	\$140.00 plus \$9.60 for each \$1,000 or part thereof over \$10,000
\$50,001 - \$100,000	\$524.00 plus \$9.30 for each \$1,000 or part thereof over \$50,000
\$100,001 - \$500,000	\$989.00 plus \$8.75 for each \$1,000 or part thereof over \$100,000
\$500,001 and over	\$4,489.00 plus \$8.50 for each \$1,000 or part thereof over \$500,000

*(a) The value of the work includes excavation and site preparation.

*(b) The permit fee is doubled if the work is commenced prior to the issuance of the permit.

*(c) The permit fee, for repairs for water penetration damage to a multi-family residential building built between 1983 and 1998, is zero(0).

*(d) The permit fee is reduced by 10% to a maximum of \$250.00, if a registered professional certifies Building Code compliance.

Refunds for Permit Fees listed in Schedule 4:

(a) The City may issue a refund of:

- (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit;
- (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

Miscellaneous Fees (all fees are subject to applicable taxes)	
Description	Fees
Building Moves within and into the City	\$ 200.00 plus travel to inspection site outside of the City at \$0.55 per kilometre, plus \$136.00 for the first \$10,000 of construction value and \$9.50 for each additional \$1,000 of construction value or part thereof.
Building Moves outside the City	\$140.00
Transfer or Renewal of Permit	\$140.00
Demolition Permit	\$140.00
Re-inspection Fee	\$ 70.00
Review of an Alternative Solution Report	\$400.00
Each subsequent revision to an Alternative	\$300.00

Miscellaneous Fees (all fees are subject to applicable taxes)	
Description	Fees
Solution Report	
Legalize a Secondary Suite	\$ 250.00
Removal of a Secondary Suite	\$ 200.00

Schedule 4 – Building Permit Fees & Charges
Building and Plumbing Regulation Bylaw, 2003, No. 2498

Digitally scanning permit drawings	\$3.00 per sheet
Occupant Load Confirmation	\$100.00
Revision of change of building plans or related documents (After permit issuance)	Actual time spent on plan review @ \$60.00/hour (Minimum charge of \$60.00)
Voluntary inspection of an existing building or plumbing system	\$100.00/hour
Interim Occupancy Permit Fees (all fees are subject to applicable taxes)	
Occupancy Type	Fees
All residential occupancies	\$50/unit for first 60 days \$25/unit per 30 days thereafter
All other occupancies	\$500 for first 60 days \$250 per 30 days thereafter
Plumbing Permit and Inspection Fees (all fees are subject to applicable taxes)	
Permit Type	Fees
Base plumbing permit fee	\$70.00
Fee for each plumbing fixture (in addition to base plumbing permit fee)	\$23.50 for each plumbing fixture as defined in the current edition of the BC Building Code
Fire Suppression System Fees (all fees are subject to applicable taxes)	
Description	Fee
Fire suppression sprinkler system permit	\$70.00 plus \$1.60 for each sprinkler head

Schedule 5 – Business Licence Fees
Business Licence Regulation Bylaw, 2004, No. 2564

The fees specified in the Fees and Charges Bylaw for “*Business License Regulation Bylaw, 2013, No. 2916* shall be increased on January 1 of each year, commencing in 2015, by the greater of 2% and any percentage increase in the Statistics Canada Consumer Price Index for Vancouver between August 1 in the year prior to the preceding year and August 1 in the preceding year.

Fees from January 1, 2019 to December 31, 2019

Classification	Proposed License Fees
Non-Profit Organization	No charge
Government Services	No charge
Non-Resident	\$ 188.00
Mobile Vendor	\$1,450.00
Food Primary (restaurants)	\$ 240.00
Liquor Primary (bars, pubs, neighbourhood pubs)	\$5,200.00
Liquor Primary (cabarets, nightclubs)	\$7,350.00
Gaming Activities	\$7,350.00
Personal Health Enhancement Centers	\$7,350.00
Residential Rental Property (CFRRR Certified)	\$ 188.00
Residential Rental Property (CFRRR Uncertified)	\$ 670.00
Home Occupation	\$ 188.00
Newspaper distribution Vending Boxes	\$188.00 plus \$29.00 per unit
Donation Drop Boxes	\$188.00 plus \$100 per donation drop box
All Other Uses not defined above	\$188.00

Business License Application Administration Fee:

Each new business license application shall accompany with a business license application administration fee in addition to the business license fee.

- a) Business License Application Administration Fee \$60.00

Re-Inspection Fee:

Where more than one re-inspection is required due to non-compliance with the Business Licence Regulation Bylaw, 2013, No. 2916, the owner shall pay a re-inspection fee for each re-inspection after the initial re-inspection.

- b) Re-Inspection Fee \$60.00

Penalties

Where a business license has not been renewed and license fee has not been paid by December 31 but:

- (a) Paid between Jan 1 to Jan 31, an additional 25% fees shall be payable to renew the license.
(b) Paid after Jan 31, and additional 50 % fees shall be payable in order to renew the license.

Pro-Rating License Fee

The License fee shall be pro-rated on monthly basis.

- c) \$60.00

Schedule 6 – Controlled Substance Property Fees
Controlled Substance Property Bylaw, 2006, No. 2625

Controlled Substance Property Fees (all fees are subject to applicable taxes)	
Description	Fees
Special safety inspection, including initial property research, the posting of a notice of inspection and the initial inspection	\$2,000.00
After the initial inspection, each additional inspection	\$500.00 per inspection
For a subsequent inspection if the owner or occupier has failed to undertake an action by the Fire Chief, the Council or a person authorized under the bylaw to order the action	\$500.00 per subsequent inspection
Shutting off a water service	\$100.00
Re-connecting a water service	\$100.00
Re-inspecting and re-sealing a water service after alteration or tampering	\$500.00
Administration and overhead for the purposes of section 8.1(a)	\$300.00 per inspection
Administration and overhead for the purposes of section 8.1(b)	Actual cost to the City

Schedule 7 – Engineering and Filming Service Fees

Fees and Charges Bylaw, 2018, No. 3086

Engineering and Filming Service Fees (all fees are subject to applicable taxes)		
Engineering Service	Fee	Comment
Banner Permit	\$200.00	
Garbage Tag Stickers	\$ 3.00	Non-refundable
Highway Use Permit	\$125.00	Non-refundable
Street Usage	\$250.00 per block, per side of roadway per day	Minimum charge is \$250.00
Street Obstruction/Temporary Closure	\$500.00 per day	Minimum charge is \$500.00
Daily Parking Stall Rental – Timed Stalls ¹	\$20.00 per stall per day	On-street spaces and City parking lots
Noise Exemption Permit Fee	\$75.00 per day	

Engineering and Filming Service Fees (all fees are subject to applicable taxes)		
Engineering Service	Fee	Comments
Highway Use Damage Deposit		Refundable
Light Duty ²	\$ 1,000.00	
Medium Duty ³	\$ 5,000.00	
Heavy Duty ⁴	\$10,000.00	
Pavement Degradation Fee	\$10.00 per square meter	Minimum \$500.00 charge
Pavement Reinstatement Fee	\$80.00 per square meter	Minimum \$500.00 charge
Legal Signal Timing Requests	\$300.00 per request	
Legal Traffic Operations Requests	\$300.00 per request \$105.00/hour for each additional hour	includes first hour and a half of staff time
Traffic Volume Count Request	\$75.00 for 1 st request \$25.00 for each additional request*	*additional requests must be made at the same time as 1 st request
Newspaper Box Placement on Public Property	\$75.00 per newspaper box, per year	Non-refundable

Confiscation fee for removal of newspaper boxes contravening permit requirements on public property	\$250.00 per newspaper box	Non-refundable
Streetlight Banner Application Fee	\$100	Non-refundable
Streetlight Banner Installation	\$250 mobilization fee \$60 per banner installation fee \$150 each for installation of banner and supply and installation of hardware	
Filming Service	Fee	Comments
Filming Permit Application Fee - Application made 10 or more days prior to filming - Application made less than 10 days prior to filming - Additional Location Fees - Student Film Application Fee	\$300.00 \$500.00 \$100.00 per location \$50.00	Non-refundable
Business License Fee	See Business License Fees	Non-refundable
Engineering and Filming Service Fees (all fees are subject to applicable taxes)		
Filming Service	Fee	Comments
City Parks & Public Facilities ⁵	See Park Facility Fees and Special Event Fees – Rental based on commercial rates If not listed in the Parks, Facilities and Special Event Fees charge is: \$500.00 per day – Neighbourhood Park \$1,000.00 per day – City Park, Douglas Park and Sendall Gardens	Does not include the Parks or Public Facilities parking lots, which are charged separately.
City Parking Lots ⁵	\$500.00 per day	Does not include timed stalls which are charged per stall per day under Engineering Service fees.
Filming and Special Event – Site Inspection	\$75.00 per inspection	

Filming and Special Event – Fire Protection Standby <ul style="list-style-type: none"> - Pumper Trucks - Aerial Device - Rescue Vehicles (to include the delivery of any of the following services: <ul style="list-style-type: none"> • High Angle Rescue • Trench Rescue • Confined Space • Husar • Water Rescue 	\$ 550.00 per hour \$1,200.00 per hour \$2,000.00 per hour	
Staff Time: <ul style="list-style-type: none"> - RCMP Police (Officers) - RCMP Police (Clerical) - Fire & Rescue Service (Firefighters) - Public Works Dept. (Labourers) 	\$125.00/hour per officer \$50.00/shoot Included in vehicle costs Actual cost +10% admin fee	Traffic control, shoot scenes, etc. To coordinate RCMP callout General Services

¹ - Applies to parking for Highway Use Permits, Special Event Permits, Film Permits, Building Permits and Sign Permits

² - Light duty: for all work involving purely hand tools, and located completely within the boulevard and outside of the paved road area.

³ - Medium duty: for all work not involving heavy equipment but still located within the edges of the paved roadway including manhole access or median landscaping;

⁴ - Heavy duty: for all work involving the use of heavy equipment including excavation, paving, and underground or overhead utility work;

⁵ - Rental of City Parks, Public Facilities and Parking Lots may not grant the applicant exclusive use of these facilities. Applicant may be required to maintain access for use by the public or other user groups.

Refunds for Permit Fees listed in Schedule 7:

(b) The City may issue a refund (except where fee is non-refundable) of:

- (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit less refund process fee (see Schedule 2);
- (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

Schedule 8 – Fire Protection & Safety Fees
Fire Protection and Safety Bylaw No. 2784, 2009

Fire Protection & Safety Fees (all fees are subject to applicable taxes)	
Description	Fee
Cost Recovery	
Demolish or remove anything to prevent the spread of fire	Actual Cost
Contamination and replacement of equipment	Actual Cost
Fee for securing premises	Actual Cost
Provision of services as a result of negligence	Actual Cost
Permits	
Storage of Explosive Material Permit	\$200.00
Flammable Liquids and Combustible Goods Permit	\$200.00
Plan Reviews	
Review of a new fire safety plan	\$100.00
Review of an existing or amended fire safety plan	\$50.00
Equivalency Determination	\$300.00
Inspections	
Additional Inspections	\$100.00

Schedule 9 – Parking Facility Fees
Fees and Charges Bylaw No. 3086, 2018

Parking Fees (all fees are subject to applicable taxes)	
Description	Fee
Monthly Parking Permit	\$45.00

Schedule 10 – Parks, Facilities and Special Event Fees
Fees and Charges Bylaw No. 3086, 2018

Admission Rates – Timms Community Centre and Douglas Recreation Centre (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.75	\$ 4.10	\$ 4.10	\$ 5.50	\$ 4.10	\$ 11.00
10 visit	\$ 24.75	\$ 36.90	\$ 36.90	\$ 49.50	\$ 36.90	\$ 99.00
20 visit	\$ 44.00	\$ 65.60	\$ 65.60	\$ 88.00	\$ 65.60	\$ 176.00
1 month	\$ 33.00	\$ 49.20	\$ 49.20	\$ 66.00	\$ 49.20	\$ 132.00
3 month	\$ 74.25	\$ 110.70	\$ 110.70	\$ 148.50	\$ 110.70	\$ 297.00
6 month	\$ 111.40	\$ 166.05	\$ 166.05	\$ 222.75	\$ 166.05	\$ 445.50
1 year	\$ 178.25	\$ 265.70	\$ 265.70	\$ 356.40	\$ 265.70	\$ 712.80

PRAC - \$10.00/year for access to games room and fitness track only.

* Children under 4 years are free.

** Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

Admission Rates – Al Anderson Memorial Pool (for public and length swimming only; does not include fitness classes or special events) (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.05	\$ 3.05	\$ 3.05	\$ 4.10	\$ 3.05	\$ 8.20
10 visit	\$ 18.45	\$ 27.45	\$ 27.45	\$ 36.90	\$ 27.45	\$ 73.80
20 visit	\$ 32.80	\$ 48.80	\$ 48.80	\$ 65.60	\$ 48.80	\$ 131.20
1 month	\$ 24.60	\$ 36.60	\$ 36.60	\$ 49.20	\$ 36.60	\$ 98.40
Season Pass	\$ 65.60	\$ 97.60	\$ 97.60	\$131.20***	\$ 97.60	1 st child pays full rate; 2 nd child pays 75%; 3+ children pay 50% of full rate.

* Children under 4 years are free.

** Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

***Adult season pass is interchangeable between parents.

Room Rental Rates – Douglas Recreation Centre (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Preschool Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Multipurpose Room	50	\$ 12.50	\$ 25.00	\$ 37.50
Games Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Main Hall	217	\$ 36.00	\$ 72.00	\$108.00
½ of Main Hall	100	\$ 18.00	\$ 36.00	\$ 54.00
Kitchen	10	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

Schedule 10 – Parks, Facilities and Special Event Fees
Fees and Charges Bylaw No. 3086, 2018

Room Rental Rates – Al Anderson Memorial Pool (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room	50	\$12.50	\$25.00	\$37.50
Pool Rental Rates – Al Anderson Memorial Pool (all rates are subject to applicable taxes)				
Group			Fee	
Langley Flippers Swim Club Practice			\$ 3.00 /lane/hour	
Langley Flippers Swim Club Competition			\$ 176.88 /hour or \$ 22.11 /lane/hour	
Non-Profit (75 swimmers or less)			\$117.92 /hour or \$14.74 /lane/hour	
Non-Profit - Each Additional Guard			\$47.18 /hour	
Commercial (75 swimmers or less)			\$153.28 /hour or \$19.16 /lane/hour	
Commercial - Each Additional Guard			\$47.18 /hour	

Damage Deposit: \$500.00 for multipurpose room only.

Room Rental Rates – Timms Community Centre (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room (1 through 3)	55	\$ 12.50	\$ 25.00	\$ 37.50
Multipurpose Room 4	30	\$ 12.50	\$ 25.00	\$ 37.50
Gymnasium*	300	\$ 67.00	\$134.00	\$201.00
Kitchen	8	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

* Plus the cost of an attendant during the event AND setup/takedown staffing costs.

Facility Fees – Ice User Fees (all fees are subject to applicable taxes)	
User	Fee
Prime Hours Subsidized Rate ⁺	\$110.34 /hour
Non-Prime Hours Subsidized Rate ⁺	\$ 82.76 /hour

⁺ Prime and Non-Prime unsubsidized rates are determined by the Ice Provider.

Schedule 10 – Parks, Facilities and Special Event Fees

Fees and Charges Bylaw No. 3086, 2018

Park Facility Fees – Various Locations (all fees are subject to applicable taxes)		
Facility	Fee	Damage Deposit
City Park Picnic Shelters & BBQ Areas	\$10.00/hour	n/a
City Park Gazebo	\$ 4.00/hour	n/a
Community Stage for Non-Profit/Community Groups	\$ 225.00	\$500.00
Legacy Gardens Gazebo* (for wedding ceremonies or photographs)	\$ 150.00	n/a
Spirit Square Performance Platform**		
Non Profit	\$ 25.00/hour or \$ 200.00/day	\$500.00
Commercial	\$ 50.00/hour or \$ 400.00/day	\$500.00
Local Schools	\$ 10.00/hour or \$ 80.00/day	\$500.00
Nicomekl Community Garden Plot	\$50.00	\$25.00 for key
McBurney Plaza		
Public	\$76.00/hour	\$500.00 plus \$500.00 security/ bond deposit ³
Non Profit	\$38.00/hour	
Commercial / Filming	\$114.00/hour	
Staff Costs (where applicable)	Actual cost + 10% admin fee	
Innes Corners Plaza		
Public	\$76.00/hour	\$500.00 plus \$500.00 security/ bond deposit ³
Non Profit	\$38.00/hour	
Commercial / Filming	\$114.00/hour	
Staff Costs (where applicable)	Actual cost + 10% admin fee	
Sports Fields	Season	Fee
Damage Deposit	Regular Season	\$ 500.00
Damage Deposit	Tournament	\$1,000.00

* Sendall Gardens cannot be booked or reserved

** Minimum 2 hour rental (includes set up and take down); rental includes basic lighting and power; renter is responsible for supply of sound equipment.

Special Event Fees and Charges (all fees are subject to applicable taxes)	
Description	Fee
Special Event Fee	\$ 220.00
Special Event Damage Deposit	Determined by nature of event
Performance Deposit	\$ 1,000.00
Performance Deposit – Previous non-compliance	\$25,000.00
Turf Restoration	Actual Cost
Water Line/Electrical Repair	Actual Cost
Brick/Paver Repair	Actual Cost
Highway Use Permit Fee	See Engineering and Filming Cost Fees
Extra City Staff	Actual Cost

Refunds for Facility Rentals listed in Schedule 10:

- (c) The City may issue a refund of:
 - (i) 100% if the refund is requested at least 14 days before the actual booked date; or
 - (ii) 90% if the refund is requested less than 14 days but more than 48 hours before the actual booked date.
- (d) The City will not issue a refund if:
 - (i) The refund is requested less than 48 hours before the actual booked date;
 - (ii) There is inclement weather that affects the booking for an outdoor facility rental; or
 - (iii) The booking is for the use of Al Anderson Memorial Pool.

Schedule 11 – Planning, Land & Development Fees
Fees and Charges Bylaw No. 3086, 2018 and
Development Application Procedures Bylaw, 2003, No. 2488

Planning, Land & Development Fees (all fees are subject to applicable taxes)		
Development Application or Service	Base Fee	Additional Fee
Development Permit ¹ Development Variance Permit ¹	\$2,500.00	\$1.00/m ² gross floor area (non-residential) \$100.00/unit (residential)
Zoning Bylaw Amendment	\$5,000.00*	\$0.10/m ² site area
Official Community Plan Amendment	\$3,500.00*	n/a
Land Use Contract Amendment Single Family Residential Lot	\$2,500.00* \$ 300.00*	n/a
Restrictive Covenant Discharge Fee	\$ 250.00	n/a
Restrictive Covenant Prep/Registration	Actual Cost	
Board of Variance Appeal	\$ 250.00	n/a
Comfort Letter	\$ 190.48**	n/a
Liquor Licence Application requiring local government approval	\$2,000.00	\$2,000.00 in addition to the base fee if a public consultation process is deemed appropriate by City Council as part of the process
Subdivision Application (Standard, Bare Land Strata, Strata Conversion and Phased Strata)	\$2,000.00	\$100.00 per unit or parcel created plus \$50.00 for final approval of the plans by the Approving Officer ⁺ (There is a \$100.00 credit per unit or parcel that previously existed, provided that no change in the property land usage occurs.)
Telecommunications Antenna Application (where no public consultation is required under Telecommunications Antenna Policy)	\$1,000.00	n/a
Telecommunications Antenna (where public consultation is required under Telecommunications Antenna Policy)	\$2,000.00	n/a

¹ Maximum of \$10,000.00 total application fee for each application type.

* ½ of total fees are refundable if application is refused/withdrawn prior to publishing or delivery of notices.

**Per property or per fire incident

⁺ pursuant to section 83 of the Land Title Act, RSBC, 1996, c. 250 and its amendments

Schedule 12 – Security Alarm System Fees
Fire and Security Alarm System Regulation Bylaw No. 2002, 2462

False Alarm Fees (all fees are subject to applicable taxes)	
Description	Fee
Second False Alarm to the same real property, during any consecutive twelve month period	\$ 60.00
Third False Alarm to the same real property, during any consecutive twelve month period	\$ 90.00
Fourth and each subsequent False Alarm to the same real property, during any consecutive twelve month period	\$135.00

Schedule 13 –Lawn Sprinkling Permit
Drinking Water Conservation Plan 2017, No. 3037

Lawn Sprinkling Permit (all fees are subject to applicable taxes)	
Description	Fee
New sodded or seeded lawn	\$ 50.00 with proof of purchase of sod or seed
Existing lawn to receive nematode application)	\$0.00 with proof of purchase of nematodes



REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Director of Corporate Services Out of Province Travel**

Report #: 18-049

From: Darrin Leite, CPA, CA
Director of Corporate Services

File #: 1610.00

Doc #: 159861

Date: September 18, 2018

RECOMMENDATION:

THAT Council approve Darrin Leite, the Director of Corporate Services, to attend the Chartered Professional Accountants (CPA) Public Sector Conference in Ottawa, Ontario from October 22 to 24, 2018.

PURPOSE:

To seek Council's support for out of province travel.

POLICY:

GE-10 Travel and Expense Policy 1.6(2) Council must approve attendance of an Organization Member at an Event outside the Province of British Columbia.

COMMENTS/ANALYSIS:

The Chartered Professional Accountants (CPA) is holding a Public Sector Conference in Ottawa in October. Sessions include topics on the Public Sector Accounting Board (PSAB) conceptual framework, cannabis legislation, driving social impact, diversity in leadership, challenges, changes and the future, the future of cyber security, application of blockchain solutions, open and transparency in financial reporting and effective operational planning and cost modeling. Other speakers

include the Auditor General of Canada, the Treasury Board of Canada Secretariat and John Ibbitson from the Globe and Mail.

I believe this information will assist me to stay current with new trends and benefit the City as we move forward with our financial planning.

BUDGET IMPLICATIONS:

The seminar, hotel, flight and mileage brings the total City expenditure to \$3,315 which has been provided for within the Corporate Services Department's training budget.

ALTERNATIVES:

Deny the out of province travel request.

Respectfully Submitted,



Darrin Leite, CPA, CA
Director of Corporate Services

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer

[CPA Canada \(/en\)](#)

Event Agenda

RETURN TO EVENT PAGE (/EN/CAREER-AND-PROFESSIONAL-DEVELOPMENT/CONFERENCES/2018/OCTOBER/PUBLIC-SECTOR-CONFERENCE-2018)

This is the agenda for

October 22, 2018 - Conference Day One

7:30 - 8:30

Registration and Continental breakfast

8:30 - 9:30

Opening Keynote: Empty Planet: Coping with the impact of global population decline

Speaker: John Ibbitson, Award Winning Political Journalist and Writer-at-large, The Globe and Mail

United Nations population models predict the planet's human population will grow from seven billion today to eleven billion by 2100. Unless humankind defuses this population bomb, experts warn, we face a future of increasing poverty, food shortages, conflict and environmental degradation. These predictions are wrong.

The great defining event of the twentieth century — one of the great defining events in human history — will occur in three decades, give or take, when the global population starts to decline. Once that decline begins, it will never end. We do not face the challenge of a population bomb but of a population bust — a relentless, generation-after-generation culling of the human herd. Nothing like this has ever happened before.

- Joel K. Bourne Jr., *The End of Plenty: The Race to Feed a Crowded World*, (New York: Norton, 2015), Introduction

[John Ibbitson \(/en/career-and-professional-development/event-biographies/john-ibbitson\)](#)

October 22, 2018 - Conference Day One

9:35 - 10:00

PSAB strategic overview

Speaker: Charles-Antoine St-Jean, Chair, Public Sector Accounting Board

Charles Antoine St-Jean, the Chair of the Public Sector Accounting Board (PSAB) will provide an overview of PSAB's strategic direction. He will discuss some of the key strategies in the 2017-2020 Strategic Plan, namely the:

- Proposed new Conceptual Framework and Reporting Framework
- PSAB's approach to International Public Sector Accounting Standards, and
- Not-for-profit sector consultation to shape the future strategy

[Charles-Antoine St-Jean \(/en/career-and-professional-development/event-biographies/charles-antoine-st-jean\)](#)

10:00 - 10:20

Networking Break

10:20 - 11:05

Concurrent Sessions:

October 22, 2018 - Conference Day One

1

Cannabis Legislation: Ready or Not, Here It Comes

Speaker: Dale Tesarowski, Executive Director, Corporate Initiatives, Performance and Planning, Saskatchewan Department of Justice

With cannabis legalization coming into effect October 17, 2018, we are seeing social transformation in virtually live time. This session will concentrate on what is meant by legalization and how the federal, provincial and territorial governments are implementing it. Age limits, possession amounts, retail and online sales, taxation, production and processing are amongst the areas where changes are being made. How these changes may impact workplaces, communities and society will also be discussed.

[Dale Tesarowski \(/en/career-and-professional-development/event-biographies/dale-tesarowski\)](#)

2

A Proposed New Conceptual Framework and Reporting Model for the Canadian Public Sector

October 22, 2018 - Conference Day One

11:10 - 12:10

Beyond the CFO

Moderator: Suzanne Gignac, Partner, Ernst & Young LLP

Panelists:

Kelly Gillis, Deputy Minister, Infrastructure Canada

Mary Wilson Trider, President & CEO, Almonte General Hospital and Carleton Place District Memorial Hospital

Michel Tremblay, CMHC SVP, Policy, Research and Public Affairs, Canada Mortgage and Housing Corporation

The skills required as a CFO in the Public Sector are evolving. The CFO is no longer seen as a traditional accountant but a well-rounded individual with a varied business skillset. To be effective leaders, CFO's are increasingly having to develop proficiencies and think critically beyond just accounting performance in areas such as strategy, risk, operations, IT and overall leadership skills to grow and sustain their organization. This session will provide insight from CPAs who have moved beyond the role of the CFO to Deputy Minister/President/Senior VP roles.

What do they wish they had done differently? What information do they seek from their Finance functions? How can the CFO be a better strategic partner? What guidance would you give to those in finance roles who want to diversify their experience outside the finance function?

Our panel of senior leaders will discuss their perspectives as they have moved beyond the finance function. They will share common challenges and solutions that will provide participants with the insight needed to better serve their senior management teams and personal insight on competencies to develop for those wanting to reach beyond the CFO role.

[Suzanne Gignac \(/en/career-and-professional-development/event-biographies/suzanne-gignac\)](#) ; [Kelly Gillis \(/en/career-and-professional-development/event-biographies/kelly-gillis\)](#) ; [Mary Wilson Trider \(/en/career-and-professional-development/event-biographies/mary-wilson-trider\)](#) ; [Michel Tremblay \(/en/career-and-professional-development/event-biographies/michel-tremblay\)](#)

October 22, 2018 - Conference Day One

12:10 - 1:10

Lunch

1:10 - 1:55

Concurrent Sessions:

1

Driving social impact: The enhanced opportunity for the public sector and not for profit organizations

Moderator: Bailey Church, Partner, KPMG

Panelists to date: Catherine Scott, Director General, Community Development and Homelessness Partnerships Directorate, Employment and Social Development Canada

A federal Steering Group comprised of experts from across the country was appointed to co-create a Social Innovation and Social Finance Strategy for Canada. In June 2018, the Steering Group released its recommendations that have significant implications for the public sector and not for profit organizations. Ultimately, the vision is to create an enhanced ecosystem resulting in more socially and economically inclusive communities across our country. Learn how the recommendations and the broader trends they represent will impact your organization.

[Bailey J. Church, CPA, CA \(/en/career-and-professional-development/event-biographies/bailey-church\)](#) ; [Catherine Scott \(/en/career-and-professional-development/event-biographies/catherine-scott\)](#)

2

PSAB - International Strategy

2:00 - 2:45

Concurrent Sessions:

October 22, 2018 - Conference Day One**1****Let's talk diversity: Women in leadership**

Moderator: to be confirmed

Panelists:

Janice Baker, City Manager and CAO, City of Mississauga

Clare Isman, President and CEO of Saskatchewan Liquor and Gaming Authority

Kami Ramcharan, Chief Financial Officer and Assistant Commissioner, Finance and Administration, Canada Revenue Agency

The women on this panel are seasoned senior leaders in their organizations. These women will share their insights and answer questions on a number of topics such as:

- The impact of having women in key leadership roles
- How as leaders they have an effect on their organization
- How they identify talent in younger women

[Janice M. Baker, FCPA, FCA \(/en/career-and-professional-development/event-biographies/janice-m-baker\)](#) ; [Clare Isman \(/en/career-and-professional-development/event-biographies/clare-isman\)](#) ; [Kami Ramcharan \(/en/career-and-professional-development/event-biographies/kami-ramcharan\)](#)

2**Cost Estimate of the National Shipbuilding Strategy****2:45 - 3:00****Networking Break**

October 22, 2018 - Conference Day One

3:00 - 4:00

Auditor-General Panel: Guarding the Public Trust and Auditing for Integrity

Moderator: Carol Devenny, Office Managing Partner,
PricewaterhouseCoopers LLP

Panelists:

Michael Ferguson, Auditor General of Canada
Carol Bellringer, Auditor General of British Columbia
Ken Hughes, Auditor General of City of Ottawa

This panel will look at the role auditors play in guarding the public trust and the types issues they see today that create challenges to ensuring government and public administration is accountable, transparent, ethical and of high integrity.

[Carol Devenny \(/en/career-and-professional-development/event-biographies/carol-devenny\)](#) ; [Michael Ferguson \(/en/career-and-professional-development/event-biographies/michael-ferguson\)](#) ; [Carol Bellringer FCPA, FCA \(/en/career-and-professional-development/event-biographies/carol-bellringer\)](#) ; [Kenneth J. Hughes, CPA, CMA, CFF \(/en/career-and-professional-development/event-biographies/kenneth-hughes\)](#)

4:05 - 4:50

Closing Plenary

Speaker: Peter Wallace, Secretary of the Treasury Board of Canada Secretariat

[Peter Wallace \(/en/career-and-professional-development/event-biographies/peter-wallace\)](#)

4:50 - 6:00

Networking reception

This is the agenda for

October 23, 2018 - Conference Day Two

October 23, 2018 - Conference Day Two

7:00 - 8:30

Registration and Continental breakfast

7:30 - 8:15

Next generation of CPAs**Moderators:**

Claude Rochette, CFO Department of National Defense

Juliet Woodfield, Vice-President, Finance & HR, and CFO, Canadian Environmental Assessment Agency

Panelists to date:

Ryan Kelso, Acting Controller, Children's Hospital of Eastern Ontario

David Lao, Financial Analyst, Department of National Defense

Aman Srivastava, title TBA, Office of the Comptroller General of Canada

This session will feature 3 professional accountants who are within their first five years of their career within the public sector or not for profit sector. Why not join us for an Early Bird Session on October 23, 2018 to hear from them on a number of topics including: what they are looking for from their leader, the type of work they are hoping to do, and their ideas on how the public sector and not for profit employers can continue to recruit and retain new early career talent.

[Claude Rochette \(/en/career-and-professional-development/event-biographies/claude-rochette\)](#) ; [Juliet Woodfield, CPA, CA \(/en/career-and-professional-development/event-biographies/juliet-woodfield\)](#) ; [Ryan M. Kelso, CPA, CA \(/en/career-and-professional-development/event-biographies/ryan-kelso\)](#) ; [David \(Chun Yu\) Lao \(/en/career-and-professional-development/event-biographies/david-lao\)](#)

8:30 - 9:30

Keynote Address

October 23, 2018 - Conference Day Two

9:35 - 10:35

Financial Executives Panel: Challenges, Change and the Future

Moderator: Roxanne Anderson, CEO, March Advisory Inc.

Panelists:

Roch Huppé, Comptroller General of Canada

Jennifer Camelon, Interim President and CEO, Royal Canadian Mint

Cindy Veinot, Assistant Deputy Minister and Provincial Controller,
Government of Ontario

Our seasoned finance executives including the Comptroller General of Canada, and others from different levels of government will share their thoughts around the big issues and ideas they are facing in today's ever-changing environment. The panel will discuss how leaders are managing emerging initiatives as they strive to advance and mature their respective operations.

[Roxanne Anderson \(/en/career-and-professional-development/event-biographies/roxanne-anderson\)](#) ; [Roch Huppé, CPA, CGA \(/en/career-and-professional-development/event-biographies/roch-huppe\)](#) ; [Jennifer Camelon \(/en/career-and-professional-development/event-biographies/jennifer-camelon\)](#) ; [Cindy Veinot, FCPA, FCA, CMA, CPA \(DE\) \(/en/career-and-professional-development/event-biographies/cindy-veinot-fcpa-fca-cma-cpa\)](#)

10:35 - 10:50

Networking break

10:50 - 11:35

Concurrent Sessions:

October 23, 2018 - Conference Day Two**1****The Future of cyber security – from an Audit Committee, Finance and Internal Control perspective**

Speaker: Michael Abbott, Partner, Deloitte

This session will provide a business perspective on cyber security and provide the following elements:

- Overview of a cyber-attack
- Defending against new cyber-attacks and emerging threats
- Cyber Security Risk Management
- The evolving control framework
- Role of Cyber insurance

2**International Public Sector Accounting Standards - an Update****11:40 - 12:25****Concurrent sessions:****1****Big data and data analytics**

Speaker: Michael Patrick Moran, Vice President Research, Gartner Inc.

2**International Financial Reporting Standards Update****12:30 - 1:30****Lunch****1:30 - 2:30****Concurrent sessions:**

October 23, 2018 - Conference Day Two

1

**Enabling more effective public financial management:
Application of Blockchain solutions**

Moderator: Abhishek Sinha, Partner, Toronto, Ernst & Young LLP

Panelists to date:

Mark MacDonald, Partner - Government & Public Sector, Ernst & Young LLP

Natalia Ameline, Co-Founder, CryptoChicks

Blockchain is taking centre stage and is moving out of the R&D phase and into real-world applications! We have assembled a panel of experts who will explain how Blockchain will enable a more decentralized economy, eliminating the need for centralized institutions such as banks or governments to facilitate trade. It promises to radically speed up transactions and cut costs by establishing trust and the transfer of value without the involvement of traditional intermediaries. Learn about real-world examples of how organizations are using Blockchain to enable a distributed, transparent, autonomous system to exchange value.

2

PSAB Update

2:30 - 2:45

Networking break

2:45 - 3:30

Concurrent sessions:

1

Building a Board Career

October 23, 2018 - Conference Day Two

2

Open Government and Transparency in Financial Reporting

Speaker: Melanie Robert, Executive Director, Open Government & Services, Treasury Board of Canada Secretariat

Open Government is a global movement that has been embraced by more than 75 countries. Around the world, government reformers and civil society leaders are transforming how governments are operating to increase transparency, accountability and citizen participation. Join us on a session which will explore the evolution of open government in Canada and worldwide, look at latest trends in transparency of financial reporting, and help you prepare for an open future.

3:35 - 4:30

Closing Plenary: Leading resilient organizations

This is the agenda for

2018 Conference program advisory committee

Thank you to our 2018 advisory committee members

This is the agenda for October 24, 2018

October 24, 2018**Post conference optional workshops (choose one)**

October 24, 2018**Post conference optional workshops (choose one)****8:30am - 12:00pm****Effective Operational Planning and Cost Modelling**

Facilitator: Mike Haley, Performance Architect, Landmark Decisions Inc.

Effective operational planning and budgeting continues to be one of the biggest management obstacles facing today's public sector. In addition, accurate program and service costing to support decision-making also remains a challenge for most organizations. This half-day workshop presents tips and techniques for enhanced operational and financial planning and improved resource management in the public sector by guiding you through a case study and group discussions on the right tools and strategies to use when planning, budgeting, and/or costing business operations. This workshop will help you increase the long-term sustainability of your organization's programs and services while improving your overall planning skills.

Key Learning Objectives:

- Develop "hands-on" experience in building meaningful resource management and operational planning and costing models
- Understand the role and value of Excel and other innovative business process modeling technology to support effective scenario playing to forecast operational impacts on meeting program or organizational outcomes
- Gain insights into "Performance Budgeting" by recognizing key linkages between the performance objectives of strategic plans and operational and financial planning

[Mike Haley \(/en/career-and-professional-development/event-biographies/mike-haley\)](#)

8:30 am - 12:00pm**Enhancing Data Management with Excel - Tips and Tricks****8:30 - 12:00****HST/GST Issues for Public Sector Bodies****HIGHLIGHTS**

Paula Kusack

Subject:

FW: Request for Proclamation - Innocence Canada - October 2, 2018

-----Original Message-----

From: Michael Leone via City of Langley [<mailto:info@langleycity.ca>]

Sent: April 24, 2018 9:17 AM

To: WebInfo

Subject: Website Contact Form - Contact Us

To whom it may concern,

My name is Michael Leone, I am a volunteer with Innocence Canada. I am reaching out on behalf of our Director, Win Wahrer. She has asked me to reach out to different cities around Canada in order to request a Proclamation for October 2nd.

I have attached our web-link for you to review at your leisure below:

<http://www.innocencecanada.com/>

If you would like to contact me, I can be reached at 604-316-7564. If you would like to contact Win directly, her information is:

Director of Client Services

wwahrer@innocencecanada.com

416-504-7500 x227

x227

We are hoping you are able to use the following in the Proclamation:

Whereas the loss of one's freedom due to wrongful conviction has far reaching effects on the innocent person's quality of life, that of their family, and society at large.

Innocence Canada is a Toronto-based, national, non-profit organization dedicated to identifying, advocating for, and assisting individuals convicted of a crime that they did not commit and to prevent such injustices from happening in the future through education and justice system reform.

The City of Langley joins with Innocence Canada to draw attention to this important issue and therefore declares October 2nd as Wrongful Conviction Day!

I thank you for your support; and we look forward to working with you,

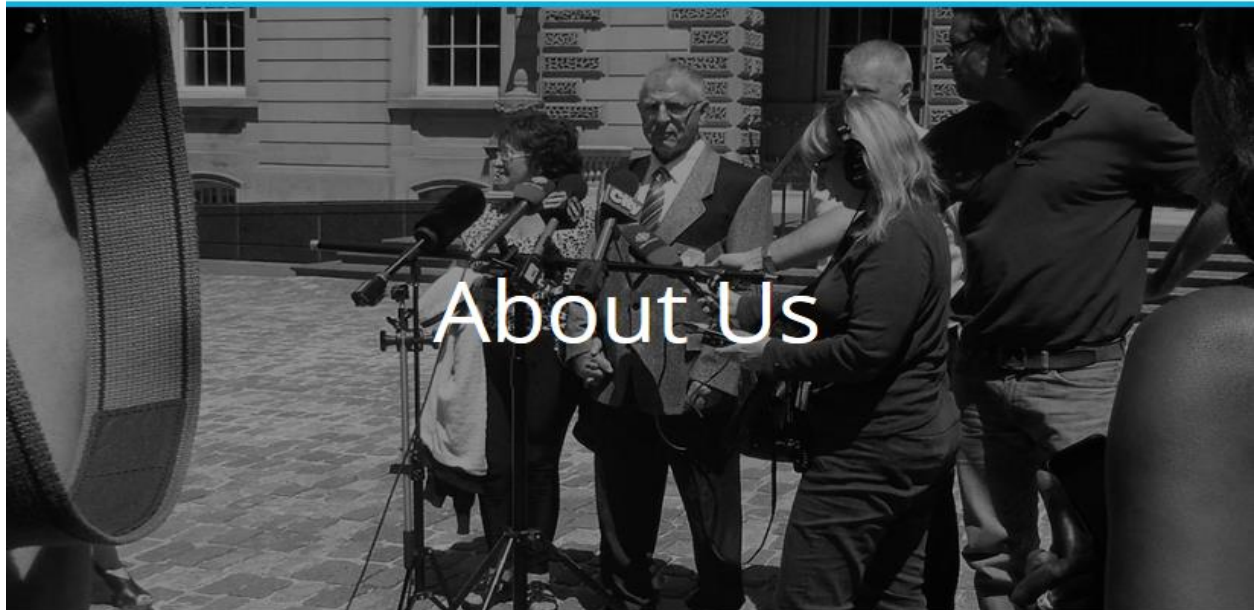
Kind Regards,

Michael Leone

604-316-7564

The results of this submission may be viewed at:

<http://city.langley.bc.ca/node/21/submission/4268>



About Us



Innocence Canada (formerly the Association in Defence of the Wrongly Convicted or AIDWYC) is a Canadian, non-profit organization that was founded in 1993 and incorporated in 2000.

Innocence Canada's mandate is to identify, advocate for, and exonerate individuals who have been convicted of a crime they did not commit and to prevent wrongful convictions through legal education and reform.

In the years since its inception, Innocence Canada's team of volunteers have reviewed hundreds of cases, leading to the successful exoneration of over 21 **innocent individuals** who together spent more than 190 years in prison for crimes they did not commit. Innocence Canada's team of pro-bono lawyers are currently reviewing approximately 80 claims of innocence.

About The Innocence Canada Foundation

The Innocence Canada Foundation operates as the main fundraising organization for Innocence Canada and works to support the following charitable objects:

- Providing legal services to low income persons in Canada for the purposes of establishing that a wrongful conviction has occurred and exonerating that wrongly convicted person
- Raising public awareness of the criminal law and the judicial process
- Providing financial assistance to low-income wrongly convicted clients for the necessities of life
- Supporting educational initiatives that help to address the causes of wrongful convictions

The Innocence Canada foundation hosts fundraising events and solicits tax deductible donations from individuals, corporations, granting agencies and other foundations. Visit the links below to learn more about volunteering and donating.

[GET INVOLVED](#)

[DONATE ONLINE](#)

Paula Kusack

Subject: FW: City of Langley - Light Up Purple 2018 for World Mental Health Day

From: Kristina Marrington [<mailto:kmarrington@amandatoddlegacy.org>]
Sent: September 18, 2018 10:30 PM
To: WebInfo
Cc: Kristina Marrington
Subject: Re: City of Langley - Light Up Purple 2018 for World Mental Health Day

Mayor Schaffer and Council,

World Mental Health Day, on October 10th, is widely recognized around the world. We invite you to continue show your support for mental health by participating in our 6th annual awareness event, Light Up Purple. Bridges, buildings and structures illuminate in purple lights; cities proclaim the date as World Mental Health Day in their communities; schools and businesses wear and/or decorate in purple. You'll find our official invitation attached for your reference. The World Federation for Mental Health's theme for 2018 is young people and mental health in the changing world.

We respectfully request that Mayor & Council issue a Proclamation in support of World Mental Health Day, or otherwise show your support. Cities across Canada, the United States and Internationally can bring much needed attention to the significance of purple and mental health & wellness. In addition to a proclamation, the lighting in purple of buildings, bridges and or landmarks within your city, encouragement of discussions related to mental health and the importance of seeking help, and participation in other purple ways (clothing, ribbons, balloons, cupcakes) is greatly encouraged and appreciated.

We are thankful for all of our past supporters across Canada, throughout the United States, and Internationally and hope that the participation and awareness will continue to grow again this year. (<http://www.lightuppurple.com/supporters.html>)

The [Amanda Todd Legacy Society](#) is a non-profit society that focuses on awareness and the well-being of individuals with respect to prevention and awareness relating to bullying, cyber abuse and internet safety as well as resources and education that encourage mental wellness and healthy living. Together we can make a global difference and #MakeTodayPositive for everyone!

Thank you for your consideration. We look forward to hearing from you.

Sincerely,
Kristina Marrington
Project Lead 2018
www.lightuppurple.com
www.amandatoddlegacy.org



AMANDA TODD LEGACY
'THE DREAM OF HELPING KIDS'

amandatoddlegacy.org | info@amandatoddlegacy.org

To Whom It May Concern;

Re: Light Up Purple for October 10, 2018

We invite you to join us for our #LightUpPurple campaign in support of World Mental Health Day held annually on October 10th. [Light Up Purple](#) is supported by the [World Federation for Mental Health](#), whose 2018 theme is "Young People and Mental Health in a Changing World".

We are pleased to have seen increased involvement with this event over the past five years, and the awareness it is bringing to mental health and wellness around the world. Buildings, landmarks and bridges across Canada, the USA and Internationally have been illuminating for 'Light Up Purple'. We hope to see all our previous supporters, along with new ones, **light up purple on October 10th, proclaim and build awareness for World Mental Health Day, and even wear or do something purple themed**. Please visit our event website to view past supporters and discover other ways to get involved to show support on October 10, 2018.

The Amanda Todd Legacy is a non-profit society that focuses on awareness and the well-being of individuals with respect to prevention and awareness relating to bullying, cyber abuse and internet safety as well as resources and education that encourage mental wellness and healthy living.

Standing together as one we can make a difference for everyone. By educating and empowering children and adults, we advocate for change to avoid more casualties. We, as caring communities of parents, youth, families, friends, classmates, co-workers and neighbors, must stand together and #MakeTodayPositive. Together we can show the entire world by lighting up purple that we say NO to bullying and the stigma of mental illness.

Please join us this year and help to make a #GlobalDifference in the awareness surrounding mental health this October 10th. If you should have any questions, please email me directly at carol@amandatoddlegacy.org.

Thank you in advance for your consideration.

Carol Todd - Founder
Amanda Todd Legacy Society
www.amandatoddlegacy.org
#MentalHealthMatters