



REGULAR COUNCIL MEETING AGENDA

Monday, January 28, 2019
7:00 P.M.
Council Chambers, Langley City Hall
20399 Douglas Crescent

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MINUTES OF A REGULAR COUNCIL MEETING

Monday, January 14, 2019

7:00 p.m.

**Council Chambers, Langley City Hall
20399 Douglas Crescent**

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
G. Flack, Deputy Director of Corporate Services
K. Hilton, Director of Recreation, Culture and Community Services
G. Minchuk, Director of Development Services and Economic Development
K. Kenney, Corporate Officer

1. ADOPTION OF AGENDA

- a. Adoption of the January 14, 2019 Regular Agenda

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the January 14, 2019 agenda be amended to defer the Engineering Update to the February 11th meeting;

AND THAT the agenda be adopted as amended.

CARRIED

2. ADOPTION OF THE MINUTES

- a. Regular Meeting Minutes from December 10, 2018

MOVED BY Councillor Albrecht
SECONDED BY Councillor Pachal

THAT the minutes of the regular meeting held on December 10, 2018 be adopted as circulated.

CARRIED

- b. Special (Pre-Closed) Meeting Minutes from December 5, 2018

MOVED BY Councillor Albrecht
SECONDED BY Councillor Pachal

THAT the minutes of the special (pre-closed) meeting held on December 5, 2018 be adopted as circulated.

CARRIED

3. COMMUNITY SPOTLIGHT

- a. Langley Community Music School

Carolyn Granholm, Principal, Langley Community Music School,

Ms. Susan Magnusson, former principal of the Langley Community Music School, advised the school is celebrating 50 years in the community this year and introduced Carolyn Granholm, the new principal, noting she had attended the school as a child and teenager.

Ms. Granholm thanked members of the Board of Directors, who were in attendance: Marlene Grinnell, Michael Jackstein and Gordon Zacher.

She provided information on the following:

- the history of the Langley Community School which was established in 1969;
- Recognition nationally and internationally through students who have gone on to have professional music careers;
- Its Mission;
- The capital campaign in 1990 to build a new facility;
- Who we are;
- In the community;
- LCMS Fiddlers;
- Children's Choir;
- 2018/2019 Concerts to celebrate 50 years;
- Board of Directors;
- Programming;
- Early learning programs;
- Thanked City of Langley for its support.

In response to a question from a Council member, Ms. Granholm advised that a schedule of the events up to June is now on their website and the events for Fall will be posted later in the year.

4. MAYOR'S REPORT

a. Upcoming Meetings

Regular Council Meeting – January 28, 2019

Regular Council Meeting – February 11, 2019

The Mayor advised that the Rogers Hometown Hockey event this past weekend was well attended and enjoyed by many families in the community. She thanked staff for all their work in support of this great event.

b. Library Happenings - Councillor Martin

January is a time for fresh starts and learning something new! Try one of our many regular programs for all ages, or join us for several highly practical series we have planned at the library this month. Money Matters series

Thursdays, January 10, 17, 24, 31 - 6:30 - 9:30 pm

Money Matters is an introductory financial literacy program designed for adult learners. These workshops reduce anxiety and increase your confidence in managing your money. Join us for one or more of these four topics: Budgeting and Spending Plans, Banking Basics, Credit and Borrowing, Savings and RESPs.

Advance Care Planning series

Fridays, January 11, 18, 25 - 10:00 – 11:00 am

Join guest speaker Joti Gill for an in-depth look at advance care planning. The three sessions will cover real life case studies of end-of-life needs, representation agreements and advance directives, and important forms to consider during end-of-life planning. Presented in partnership with Patient Pathways.

Family Caregiver series

Tuesdays, January 29, February 5, 12, 19 - 10:00 am – 12:30 pm

Join us for a four session series for family members who are caring for a person with dementia. Learn about dementia, practical coping strategies, and early planning. Please call 604-449-5000 to register. Presented by the Alzheimer Society British Columbia

How to Write a Canadian Style Resume

Wednesday, January 30, 2:00 – 4:00 pm

Learn to write Canadian-style resume and get noticed by hiring managers!
This resume workshop for permanent residents and work permit holders is presented by S.U.C.C.E.S.S. Please call 236-333-3102 to register.

Day in the Life - FVRL video

This video gives a glimpse into a typical day at Fraser Valley Regional Library, from the work done at our Administrative Centre to support our libraries, to the van drivers making deliveries all over the system, to the wonderful staff at our 25 libraries offering excellent customer service and programs.

The video was shown to Council.

- c. *Engineering Update deferred to February 11 Regular Council meeting.*

5. BYLAWS

- a. Bylaw 3091 - Zoning Amendment and Development Permit No. 17-18

First and second reading of a bylaw to rezone properties located at 5460, 5470, 5480, 5490, 5500, 5510 199A Street to accommodate a 5 storey, 104 unit condominium development.

MOVED BY Councillor Pachal

SECONDED BY Councillor Albrecht

THAT the bylaw cited as the “Zoning Bylaw 1996, No. 2100 Amendment No. 159, 2019, No. 3091” be read a first time.

THAT the bylaw cited as the “Zoning Bylaw 1996, No. 2100 Amendment No. 159, 2019, No. 3091” be read a second time.

CARRIED

b. Bylaw 3096 - Zoning Amendment & Development Permit No. 18-18

First and second reading of a bylaw to rezone the properties located at 20172-20178 53A Avenue to accommodate a 4 storey, 14 unit "stacked townhouse" development.

MOVED BY Councillor James
SECONDED BY Councillor Albrecht

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 160, 2019, No. 3096" be read a first time.

THAT the bylaw cited as the "Zoning Bylaw 1996, No. 2100 Amendment No. 160, 2019, No. 3096" be read a second time.

BEFORE THE QUESTION WAS CALLED a Council member noted that this is a unique type of development as it is a stacked townhouse with underground parking which maximizes land use and provides another option for housing in the city.

THE QUESTION WAS CALLED and the motion was

CARRIED

c. Bylaw 3097 - Discharge of Land Use Contract Bylaw

First and second reading of a bylaw to authorize the discharge of Land Use Contract No. 01-73 from the property located at 5139 209A Street.

MOVED BY Councillor Pachal
SECONDED BY Councillor Martin

THAT the bylaw cited as the "Discharge of Land Use Contract No. 46-78 Bylaw, 2019, No. 3097" be read a first time.

THAT the bylaw cited as the "Discharge of Land Use Contract No. 46-78 Bylaw, 2019, No. 3097" be read a second time.

CARRIED

d. Bylaw 3047 - Smoking Regulation Bylaw

Final reading of a bylaw to amend the City's Smoking Regulation Bylaw.

MOVED BY Councillor Martin

SECONDED BY Councillor Wallace

THAT the bylaw cited as "Smoking Regulation Bylaw, 2010, No. 2792, Amendment No. 2, 2018, No. 3047" be read a final time.

CARRIED

e. Bylaw 3073 - Municipal Ticket Information System Bylaw

Final reading of a bylaw to amend the Municipal Ticket Information System Bylaw. (Smoking Regulation Bylaw)

MOVED BY Councillor James

SECONDED BY Councillor Martin

THAT the bylaw cited as "Municipal Ticket Information System Bylaw, 2011, No. 2846, Amendment No. 12, 2018, No. 3071" be read a final time.

CARRIED

6. ADMINISTRATIVE REPORTS

a. 2018 Annual Report for City Committees

MOVED BY Councillor Wallace

SECONDED BY Councillor Albrecht

THAT the 2018 Annual Reports for the following City Committees be received for information:

- Community Day Committee
- Youth Committee
- Magic of Christmas Parade Committee

CARRIED

b. 2017 – 2021 Strategic Plan Amendments

MOVED BY Councillor Albrecht
SECONDED BY Councillor Pachal

THAT City Council approve the amendments to the 2017 – 2021 Strategic Plan.

CARRIED

c. City Park Infrastructure Grant Application

MOVED BY Councillor James
SECONDED BY Councillor Martin

1. THAT a grant application be submitted under the Investing in Canada Infrastructure Program for the City Park Field Upgrade project north of the 207 Street parking lot, and;
2. THAT Council supports the project and agrees to commit to the City's share of \$400,005 of the project.

CARRIED

d. Out of Province Conference Request – Mayor van den Broek

MOVED BY Councillor James
SECONDED BY Councillor Pachal

THAT Mayor Val van den Broek be authorized to attend the Making Cities Livable Conference in Portland, Oregon from June 17 to 21, 2019.

CARRIED

e. Out of Province Conference Request – Councillor Martin

MOVED BY Councillor Wallace
SECONDED BY Councillor James

THAT Councillor Gayle Martin be authorized to attend the Making Cities Livable Conference in Portland, Oregon from June 17 to 21, 2019.

CARRIED

7. NEW AND UNFINISHED BUSINESS

a. Motions/Notices of Motion

1. Federation of Canadian Municipalities - Election to the Board of Directors & Appointment to Standing Committees

MOVED BY Councillor Wallace

SECONDED BY Councillor Albrecht

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interest of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

BE IT RESOLVED that Council of the City of Langley endorse Mayor Val van den Broek to stand for election on FCM's Board of Directors for the period starting in January 2019 and ending June 2019; and

BE IT FURTHER RESOLVED that in accordance with the City's Travel and Expense Policy, the City assumes all costs associated with Mayor Val van den Broek attending FCM's Board of Directors meetings.

BEFORE THE QUESTION WAS CALLED in response to a question from a Council member, staff advised that they do not know how FCM conducts its election process.

THE QUESTION WAS CALLED and the motion was

CARRIED

MOVED BY Councillor Pachal
SECONDED BY Councillor James

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interest of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Standing Committees are comprised of elected municipal officials with a balance of regional, community size and gender representation on each committee;

BE IT RESOLVED that Council of the City of Langley endorse Councillor Rudy Storteboom for appointment to the FCM's International Relationships Standing Committee for the 2019-2020 term; and

BE IT FURTHER RESOLVED that in accordance with the City's Travel and Expense Policy, the City assumes all costs associated with Councillor Storteboom attending FCM's International Relationships Standing Committee meetings.

BEFORE THE QUESTION WAS CALLED there was discussion relative to the requirements to apply for appointment to FCM standing committees and the mandate of the International Relationships Standing Committee.

THE QUESTION WAS CALLED and the motion was

CARRIED

MOVED BY Councillor James
SECONDED BY Councillor Wallace

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interest of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Standing Committees are comprised of elected municipal officials with a balance of regional, community size and gender representation on each committee;

BE IT RESOLVED that Council of the City of Langley endorse Councillor Gayle Martin for appointment to the FCM's Social Economic Development Standing Committee for the 2019-2020 term; and

BE IT FURTHER RESOLVED that in accordance with the City's Travel and Expense Policy, the City assumes all costs associated with Councillor Martin attending FCM's Social Economic Development Standing Committee meetings.

CARRIED

MOVED BY Councillor James
SECONDED BY Councillor Pachal

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interest of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Standing Committees are comprised of elected municipal officials with a balance of regional, community size and gender representation on each committee;

BE IT RESOLVED that Council of the City of Langley endorse Councillor Rosemary Wallace for appointment to the FCM's Social Economic Development Standing Committee and the Environment Issues and Sustainable Development Standing Committee for the 2019-2020 term; and

BE IT FURTHER RESOLVED that in accordance with the City's Travel and Expense Policy, the City assumes all costs associated with Councillor Wallace attending FCM's Social Economic Development Standing Committee and Environment Issues and Sustainable Development Standing Committee meetings.

CARRIED

- b. Correspondence
- c. New Business

8. ADJOURNMENT

MOVED BY Councillor Pachal
SECONDED BY Councillor James

THAT the meeting adjourn at 7:37 pm.

CARRIED

MAYOR

CORPORATE OFFICER



**MINUTES OF A SPECIAL (PRE-CLOSED)
COUNCIL MEETING**

**Monday, January 14, 2019
6:02 p.m.
CKF Boardroom, Langley City Hall
20399 Douglas Crescent**

Present: Mayor van den Broek
Councillor Albrecht
Councillor James
Councillor Martin
Councillor Pachal
Councillor Storteboom
Councillor Wallace

Staff Present: F. Cheung, Chief Administrative Officer
R. Bomhof, Director of Engineering, Parks and Environment
G. Minchuk, Director of Development Services and Economic Development
K. Hilton, Director of Recreation, Culture and Community Services
G. Flack, Deputy Director Corporate Services
H. Gill, Manager of Engineering
K. Kenney, Corporate Officer

1. MOTION TO HOLD A CLOSED MEETING

MOVED BY Councillor James
SECONDED BY Councillor Pachal

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*:

- 1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

2. ADJOURNMENT

MOVED BY Councillor James

SECONDED BY Councillor Pachal

THAT the Special (pre-closed) Council meeting adjourn at 6:03 pm.

CARRIED

MAYOR

CORPORATE OFFICER



SPECIAL (PRE-CLOSED) COUNCIL MEETING AGENDA

Wednesday, January 9, 2019

12:00 P.M.

CKF Boardroom, Langley City Hall
20399 Douglas Crescent

Pages

1. MOTION TO HOLD A CLOSED MEETING

THAT the Council Meeting immediately following this meeting be closed to the public as the subject matter being considered relates to items which comply with the following closed meeting criteria specified in Section 90 of the *Community Charter*:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
 - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
 - (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];
- (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

2. ADJOURNMENT



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group of organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: Jan. 14/19 REQUESTED MEETING DATE: Jan. 28/19

NAME: Teri James

ORGANIZATION NAME: DLBA
(if applicable)

ADDRESS: 201-20559 Fraser Hwy.

CONTACT NUMBER: 604.539.0133

EMAIL ADDRESS: winfo@downtownlangley.com

TOPIC: overview of 2018 McBurney Plaza Summer Series
and plans for the 2019 events

AUDIO/VISUAL NEEDS (if yes, specify) will have a powerpoint

ACTION YOU WISH COUNCIL TO TAKE: none ☺

* Community Spotlight if possible to allow more time to present.



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: **Terms of Reference for Task Groups**

File #: 0110.00

Doc #: 162602

From: Francis Cheung, P. Eng.
Chief Administrative Officer

Date: January 16, 2019

RECOMMENDATION:

THAT City Council approve the terms of reference for the following task groups:

- Performing Arts and Cultural Centre Task Group
- Economic Development Task Group
- 2019 Crime Prevention Task Group

PURPOSE:

The purpose of this report is to seek approval from City Council for the terms of reference for the Performing Arts and Cultural Centre Task Group, the Economic Development Task Group and the 2019 Crime Prevention Task Group.

POLICY:

The terms of reference establishes the mandate, composition, authority, and terms of the task group.

COMMENTS/ANALYSIS:

City Council has established three task groups to support the initiatives from the City's Strategic Plan and the recommendations from the visioning document, *Langley City: Nexus of Community*. The three task groups include the Performing Arts and

Cultural Centre Task Group, the Economic Development Task Group and the 2019 Crime Prevention Task Group.

Performing Arts and Cultural Centre Task Group

The City has completed a revised feasibility study for a performing arts and cultural centre of an appropriate size and functionality in Langley City (Phase 1). City Council is interested in pursuing the next phase of the planning process with the following mandate outlining specific objectives:

- a) Develop a 5 – 10 year detailed provisional business plan and a 25 year high level provisional business plan.
- b) Develop a fund raising campaign plan.
- c) Identify potential partner prospects (e.g. individual, corporate, foundations, developers, etc.).
- d) Define a governance model for the operation of the centre.
- e) Engage First Nations partnership.

An iconic performing arts and cultural centre, supported by the anticipated arrival of SkyTrain to downtown Langley City, will boost the local economy by drawing visitors to restaurants, hotels and shops in the downtown area and make the community more appealing to potential new residents. It would enhance the available cultural opportunities and, therefore, the quality of life of residents by allowing for diversity of participation by different age groups, ethnic groups and styles, and promoting cross-pollination to foster new partnerships, communication and connections within the City.

Economic Development Task Group

We have a unique opportunity to capitalize on the arrival of SkyTrain that is coming to Langley City in the next eight to ten years. Imagine a thriving downtown core that provides meeting places for our residents, young and old. Daytime and evening activities, shops, restaurants and events drawing locals and visitors into the city centre. Imagine walkable neighbourhoods, with an emphasis on greenspace and sustainable living, connected by efficient public transit.

The mandate of the group includes:

- To develop strategies to advance partnership opportunities that connect the City to economic opportunities by working closely with the Urban Development Institute (UDI), the Downtown Langley Business Association and the Greater Langley Chamber of Commerce.

- To develop a work plan to promote, advocate and provide advice on economic development strategies and opportunities by working closely with business stakeholders to advance the City's Vision.
- To promote and develop strategies and initiatives to bring in new businesses; strengthen the businesses already located in the city; persuade businesses to remain where they are and expand operations when appropriate; expand and diversify the City's tax base.
- To develop strategies to leverage relationships to establish economic partnerships with other government agencies, communities or entrepreneurs that are mutually beneficial.
- To provide advice and implement strategies on how to grow and attract job creation in the education, health care, technology, and entertainment sectors.
- To develop strategies to support start-ups, 'scale-ups', and business relocations to Langley City.

2019 Crime Prevention Task Group

The 2018 Crime Prevention Task Group successfully completed a number of projects and initiatives and City Council intends to build on this success by establishing a task group for 2019 with the following mandate:

- Continue to work on media messaging around Crime Prevention and work with the City's Communication Officer to develop messaging to the public in the monthly newsletter.
- Continue with the "Know Your Neighbour" campaign including promotion during Public Safety Week and Anti-Fraud Week.
- Advocate for an increase in RCMP foot and bike patrol in the downtown core and at crime hot spots.
- Promote and educate the public about existing RCMP programs.
- Work with the Youth Committee and the RCMP to discuss and educate the public about issues such as cyber bullying. Host community building programs, such as sports day, hockey games, and basketball games, targeting high risk youth and their parents.
- Partner with the Community Police Office to develop strategies such as CPTED reviews at geographic locations where there are high levels of crime, a bike registration program, bike safety training, scooter safety training, etc.
- Partner with the Downtown Langley Business Association and Chamber of Commerce to introduce an incentive program for property owners to implement crime prevention initiatives including CPTED.
- Partner with the Langley Seniors Resource Centre to create strategies to educate the public on how to address senior related issues such as elder abuse.
- Conduct presentations with the RCMP to different stakeholders on crime prevention and reduction strategies.

BUDGET IMPLICATIONS:

Budget to support the task groups will be allocated from existing funds or additional budget will be requested from City Council by the task group to implement specific projects or initiatives.

ALTERNATIVES:

That City Council amend the terms of reference for the Performing Arts and Cultural Centre Task Group, the Economic Development Task Group and the 2019 Crime Prevention Task Group.

Respectfully Submitted,



Francis Cheung, P. Eng.
Chief Administrative Officer

Attachments:

1. Terms of Reference, Performing Arts and Cultural Centre Task Group
2. Terms of Reference, Economic Development Task Group
3. Terms of Reference, 2019 Crime Prevention Task Group



Terms of Reference

Performing Arts and Cultural Centre Task Group

1. Background:

Over the next 20 years, the combined population of the Langley City and Township of Langley is expected to grow by approximately 62%, which is more than double the expected growth of the province as a whole and also much higher than the approximately 30% growth expected for the Mainland/Southwest Region. Recent trends within Canada and British Columbia have shown ongoing active participation in performing arts activities within older age groups, a segment of the population which is expanding within the Langleys. In addition, there have been increased levels of participation in performing arts activities by older youth and young adults, a shift that bodes well for future audience development.

In addition to meeting the identified needs, development of a new performing arts and cultural centre would greatly enhance the profile of the community and sense of community pride and make a strong statement regarding the importance of arts and culture to the City. It would be a catalyst to sustain existing performing arts and cultural groups and create new ones by raising morale and the level of enthusiasm. It would allow students at different levels of education to pursue their dreams of contributing to the creative economy locally rather than travelling to attend institutions further afield. It would boost the local economy by drawing visitors to restaurants, hotels and shops in the downtown area and make the community more appealing to potential new residents. It would enhance the available cultural opportunities and, therefore, the quality of life of residents by allowing for diversity of participation by different age groups, ethnic groups and styles, and promoting cross-pollination to foster new partnerships, communication and connections within the City. For any partners taking an ownership position in the centre and other community organizations, it would provide opportunities to explore synergies in joint programming, communications and audience development for the benefit of the entire community.

The project scope includes:

Functions & Seating Capacity

- Performance Space: a proscenium theatre with a 500-seat capacity (approximately 350 on the main level and 150 in a balcony).
- 2,700 square feet of atrium space.
- 2,700 square feet of multi-purpose rooms/studios.

- 3,800 square feet of exhibit space.
- 1,000 square feet of creation lab.
- Back of House Spaces: A green room, 2 dressing rooms, wardrobe maintenance and laundry facilities, control rooms and storage spaces for equipment.
- Public Area: A large public lobby space to accommodate the occupancy when both theatres and other spaces are in use. This space can also be used as a gathering space for events, receptions and educational programming. A portion can be closed off and configured as an alcove for art exhibitions. Bars and a catering kitchen for events, a café and gift shop.
- Multi-Use Rooms/Studios: 2 large multi-purpose rooms which can be rented out in conjunction with theatre events or separately, used for rehearsal space or used for certain programs offered by the centre, by Langley Arts Council or by other community partners. A large boardroom is also included.
- Visual Arts Space: Shared meeting space and the multi-purpose rooms will support the needs of the visual arts community. The building public space will provide a good venue for exhibition of the work of local artists.

Optional Scope:

- Discovery Centre: Interpretive and interactive exhibit areas that would appeal to both children and adults. The space can be rented out for meetings or social events.
- Creation Lab: The MakerLab concept brings people together to build, fix and create things. Maker spaces act as a gathering point where both new and experienced makers can connect to work on real and personally meaningful projects, a place to access new technologies as well as traditional tools, with the idea that one tool can be effectively shared by many.

Size

A preliminary list of proposed spaces results in a facility of approximately 50,787 square feet (gross area).

Governance and Operations

The preferred governance model has not been established at this time. The City may consider, but is not limited to, the following options:

1. City owns the building and land and a separate not-for-profit board will be responsible for programming and day-to-day operation of the facility through a partnership with the City.
2. City enters into a long term land lease with a not-for-profit board that will, in turn, be responsible for raising the funds for the capital construction cost and be responsible for programming and day-to-day operation of the facility through a partnership with the City.

3. City to partner with developers to construct a performing arts and cultural centre that will include a mix of commercial and residential housing units.

Capital Cost

The estimated capital cost, including contingencies for site acquisition, underground parking, escalation or site-specific development cost charges, is estimated to range from \$36 to \$44 million.

The City is seeking a not-for-profit society to be established to raise the capital construction cost for the facility as well as the on-going operating cost.

Preferred Location

The preferred location is the southwest corner of Fraser Highway and 204th Street, as part of the Langley City Civic Precinct.

2. Mandate:

Phase 1 of the four (4) phases¹ of the planning process to develop a performing arts and cultural facility in the community has been completed. The mandate of the Performing Arts and Cultural Centre Task Group is to carry out Phase 2 of the planning process with the following objectives:

- a) Develop a 5 – 10 year detailed provisional business plan and a 25 year high level provisional business plan.
- b) Develop a fund raising campaign plan.
- c) Identify potential partner prospects (e.g. individual, corporate, foundations, developers, etc.).
- d) Define a governance model for the operation of the centre.
- e) Engage First Nations partnership.

3. Task Group Composition:

¹ Objectives for future phases include:

Phase 3:

- a) Develop partnership agreements (e.g. owner, operating, contributions, etc.).
- b) Develop governmental strategies and grants.
- c) Develop a marketing strategy (e.g. brand, logo, sponsorships/naming, etc.).

Phase 4:

- a) Verify programs and major users for the centre.

3.1 Membership:

- Two members of City Council to be appointed by the Mayor
- Chair or designate – Langley School Board of Trustees
- President or designate – Kwantlen Polytechnic University
- Representative from the Langley Arts Council
- Representative from the Langley Community Music School
- Representative from Kwantlen First Nation

The Task Group may invite community groups and organizations to provide input and expertise in order to fulfill the mandates of the Task Group.

The Chair and Vice-Chair shall be members of City Council.

3.2 Staff Liaison

- One City of Langley staff to be appointed by the CAO.
- Additional staff from partnering agencies and/or consultants may be invited to provide technical advice and assistance.

3.3 Affiliated Agencies:

Representative(s) from the Affiliated Agencies will be requested to provide expert advice when deemed appropriate to assist the Task Group to fulfill its mandate.

4. Reporting Relationship:

The Group will report to City Council through its meeting notes and by making recommendations to City Council.

5. Accountability:

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6. Administration:

The City of Langley will provide administrative support to the Membership to carry out the mandates of the group.

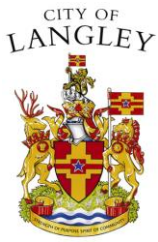
7. Meetings:

The Group will meet on a regular basis at the call of the Chair but not less than four (4) times per year, in a facility provided by the participating partners.

A quorum shall be a majority of the total voting membership.

8. Terms:

The terms of the group shall cease on December 31, 2019. The terms may be extended to allow the group to fulfill its mandate.



Terms of Reference Economic Development Task Group

1.0 Background:

Langley City has often been described as the Hub of the Fraser Valley, not only geographically but also economically. From a historical perspective and into the future, Langley City is the nexus and vital link between Metro Vancouver and the Fraser Valley. Langley City has articulated our vision in the document entitled Langley City: Nexus of Community.

We have a unique opportunity to capitalize on the new fixed rail rapid transit line that is coming to Langley City in the next eight to ten years. The train is the catalyst but it is not the reason. The reason is people—the ones who are already here and deserve an improved quality of life and better services, and the ones yet to come, who will bring new vitality to our city. The families that will grow and stay, building on our rich history and sustaining our community from a position of strength.

Imagine a future Langley City with a variety of new mixed-use developments that offer a diversity of housing, community services and business opportunities for residents— all in one place. Imagine a thriving downtown core that provides meeting places for our residents young and old. Daytime and evening activities, shops, restaurants and events drawing locals and visitors into the city centre. Imagine walkable neighbourhoods, with an emphasis on greenspace and sustainable living, connected by efficient public transit. At the nexus of these dreams and aspirations is our future city. We can attain this and more and our collective vision will help us get there.

One of the recommendations from the visioning document is to strengthen the role of promoting economic development through a concerted and concentrated effort by creating an Economic Development Office. There are two separate but interrelated functions of the Economic Development Office. One is an economic promotion and advocacy role. The second is an advisory role that uses the expertise of outside advisors with the best interests of the City in mind.

2.0 Mandate:

The mandate of the group includes:

- To develop strategies to advance partnership opportunities that connect the City to economic opportunities by working closely with the Urban Development



Institute (UDI), the Downtown Langley Business Improvement Association and the Greater Langley Chamber of Commerce.

- To develop a work plan to promote, advocate and provide advice on economic development strategies and opportunities by working closely with business stakeholders to advance the City's Vision.
- To promote and develop strategies and initiatives to bring in new businesses; strengthen the businesses already located in the city; persuade businesses to remain where they are and expand operations when appropriate; expand and diversify city's tax bases.
- To develop strategies to leverage relationships to establish economic partnerships with other government agencies, communities or entrepreneurs that are mutually beneficial.
- To provide advice and implement strategies on how to grow and attract job creation in the education, health care, technology, and entertainment sectors.
- To develop strategies to support start-ups, 'scale-ups', and business relocations to Langley City.

3.0 Composition:

3.1 Membership:

- Two members of City Council to be appointed by the Mayor
- One member from the Nexus Blue Ribbon Panel
- One member from a Post-Secondary Education institution
- One member from the Downtown Langley Business Association
- One member from the Greater Langley Chamber of Commerce
- One member from the development industry
- One member from a mid-size business with regional, national or international reach
- One member who is an investor, venture capital or financial sector senior manager or owner
- Two members of the community on the basis of their knowledge or an interest and C Suite, experience in business, innovation or economic development

The Chair and Vice-Chair shall be elected from amongst the members.

3.2 Staff Liaison

- One City of Langley staff to be appointed by the CAO



- Additional staff and/or consultants may be invited to provide technical advice and assistance

3.3 Affiliated Agencies:

Representative(s) from the Affiliated Agencies will be requested to provide expert advice when deemed appropriate to assist the Task Group to fulfill its mandate.

4.0 Reporting Relationship:

The Group will report to City Council through its meeting notes and by making recommendations to City Council.

5.0 Accountability:

The Group is accountable to City Council. The Group will not have the authority to give direction to staff or to commit to expenditures of funds.

6.0 Administration:

The City of Langley will provide administrative support to the Membership to carry out the mandates of the group.

7.0 Meetings:

The Group will meet on a regular basis at the call of the Chair but not less than (4) times per year, in a facility provided by the participating partners.

A quorum shall be a majority of the total voting membership.

8.0 Terms:

The terms of the group shall cease on December 31, 2019. The terms may be extended to allow the group to fulfill its mandate.

1.0 Background:

Crime Prevention

Crime prevention looks at people who are not involved in criminal activity and asks, “What can we do to make sure they never come into conflict with the law?” Crime prevention also looks at places and situations which are not yet troubled by much criminal activity and asks, “How can we make sure crime never becomes a significant problem here?”

Crime prevention can be broken down into people-, place- and situation-oriented strategies. The people-oriented strategy is usually known as “crime prevention through social development,” or CPSD¹. Place-oriented strategies are known as “crime prevention through environmental design,” or CPTED². When combined with situational approaches, these strategies form a holistic and effective crime prevention package.

Situational crime prevention looks at particular circumstances in which people interact with one another and with the built environment, identifies particular risky combinations, and looks for solutions specific to those situations. Solutions may include:

- Increasing the effort required to commit a crime, making it less attractive;
- Increasing the risk of being caught;
- Reducing the potential rewards of crime;
- Reducing provocations and temptations;
- Removing excuses for committing crime.

¹ CPSD involves long-term, integrated actions that deal with the root causes of crime. It aims to reduce risk factors that start people, particularly children and youth, on the road to crime, and to build protective factors that may mitigate those risks. CPSD works at making people healthy, responsible and resilient and promotes community values about non-violence and respect for other people and their property, and helps young people resist peer pressure and make good decisions.

² CPTED relates to places and things, the “built environment,” which can be either targets of criminal activity or the location where crime takes place. The proper design, effective use and maintenance of the built environment can lead to a reduction in the incidence and fear of crime, and an improvement in quality of life. Through the effective use of CPTED principles, crime, nuisance behaviour and the fear of crime can be reduced.

Some of these solutions involve a combination of people-oriented and place-oriented strategies that overlay with crime prevention through social development or environmental design.

Crime Reduction

Crime reduction starts with assessing the current problem and developing strategies to decrease the amount of criminal activity, or minimize the harm it causes.

Because crime reduction is focused on existing criminals, crime locations and situations, it relies heavily on information or intelligence which describes those people, places and situations in great detail. Examples of crime reduction include:

- Prolific offender management;
- Targeting crime “hot spots”;
- Managing major public gatherings.

Local governments experience the problems of crime firsthand but don’t have all the tools or resources needed to address them. Collaborative and problem-solving relationships through community mobilization are essential to the success of an intervention. The long-term success and sustainability of action plans are linked to the degree of community involvement and ownership of strategies.

Community Defense Model Program

This model is characterized by a collective effort of neighbourhood residents who can be organized to act collectively in an effort to reduce the opportunity for crime by assuming a more vigilant and proprietary concern over their neighbourhood. Principles include:

- Community-based;
- Informal social control;
- Local collective action;
- Behaviour reinforcement or modification;
- Situational crime prevention measures.

A community was suffering from a number of problems including drug trafficking, vandalism, litter, burglary, derelict housing stocks, etc. A consortium of local residents, community groups, as well as police and city agencies organized a ‘block club’,

established to take ownership, resolve neighbourhood issues and to nurture social cohesion and informal social control. Residents were organized and trained by the police to identify, record and report suspected criminal activity on their blocks. Residents also worked with faith-based group to develop standards of conduct for the community.

2.0 Mandate:

The mandate of the group includes:

- Continue to work on media messaging around Crime Prevention and work with the City's Communication Officer to develop messaging to the public in the monthly newsletter.
- Continue with the "Know Your Neighbour" campaign including promotion during Public Safety Week and Anti-Fraud Week.
- Advocate for an increase in RCMP foot and bike patrol in the downtown core and at crime hot spots.
- Promote and educate the public about existing RCMP programs.
- Work with the Youth Committee and the RCMP to discuss and educate the public about issues such as cyber bullying. Host community building programs, such as sports day, hockey games, and basketball games, targeting high risk youth and their parents.
- Partner with the Community Police Office to develop strategies such as CPTED reviews at geographic locations where there are high levels of crime, a bike registration program, bike safety training, scooter safety training, etc.
- Partner with the Downtown Langley Business Association and Chamber of Commerce to introduce an incentive program for property owners to implement crime prevention initiatives including CPTED.
- Partner with the Langley Seniors Resource Centre to create strategies to educate the public on how to address senior related issues such as elder abuse.
- Conduct presentations with the RCMP to different stakeholders on crime prevention and reduction strategies.

3.0 Composition:

3.1 Membership:

- One member of City Council to be appointed by the Mayor
- Five Community-at-Large members to be appointed by City Council

- One member from the Downtown Langley Business Association
- One member from the Greater Langley Chamber of Commerce
- One member from the senior community
- One member from the youth community

The Chair shall be elected from amongst its members.

3.2 Staff Liaison

- One City of Langley staff to be appointed by the CAO
- One member from the Langley RCMP
- Additional staff and/or consultants may be invited to provide technical advice and assistance

3.3 Affiliated Agencies:

Representative(s) from the Affiliated Agencies will be requested to provide expert advice when deemed appropriate to assist the Task Group to fulfill its mandate.

4.0 Reporting Relationship:

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5.0 Accountability:

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6.0 Administration:

The City of Langley will provide administrative support to the Membership to carry out the mandates of the group.

7.0 Meetings:

The Group shall meet monthly, or at the call of the Chair, in a facility provided by the participating partners.

A quorum shall be a majority of the total voting membership.

8.0 Terms:

The terms of the group shall cease on December 31, 2019. The terms may be extended to allow the group to fulfill its mandate.