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MAY 27 2019

Security Classification/Designation
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**ADMINISTRATION DEPT
CITY OF LANGLEY**

Unclassified

May 22, 2019

Francis Cheung
Chief Administrative Officer
City of Langley
20399 Douglas Crescent
Langley, BC V3A 4B3

Your File Votre

Our File Notre
E753-11-1

Dear Mr. Cheung:

Re: Municipal Contract Policing Multi-Year Financial Plan – (2020/21)

In keeping with the *Municipal Police Service Agreement* of 2012, we are communicating with our Municipal Partners to establish projections of our human and financial resource needs for **2020/21**.

Please confer with your Detachment Commander on the police services needs of the community, and the related human and financial resource requirements.

For this 5-year planning cycle, we have included the cost matrix prepared for local governments per updates from the Contract Management Committee (see Appendix A). It should be noted that this document will be updated annually as changes become known, and is current as of May 9, 2019.

Attached for your information are:

- Our Multi-Year Financial Plan (MYFP) for your RCMP Municipal Policing costs (Schedules 1, 2 and 3). This is a detailed listing of:
 - a. actual costs for fiscal year 2017/18
 - b. pre-final costs for 2018/19
 - c. current year budget for 2019/20, and
 - d. budget estimates for 2020/21 to 2024/25
- Five-year budget estimates for Division Administration Costs (Schedule 4)
- Sample Response Letter (Schedule 5)
- Sample Request Letter to Decrease/Increase Authorized Strength (Schedule 6)

The following items should be considered when reviewing the provided information:

Division Administration costs associated to Green Timbers: While this item is currently still under discussion between the Provincial and Federal government, a provisional amount of \$900 per member has been included in the Division Administration estimate.

Severance Liquidation: As of April 1, 2012, severance no longer accumulates for members who resign or retire, but continues to accrue for lay-offs, deaths, and disabilities. The payment amount and schedule for severance liquidation is currently being discussed between the Provincial and Federal Governments. To better correspond with the independent billing of this item (if applicable), the severance estimate is no longer included within the MYFP projections. Please include a provisional amount for your Municipality for this item within your budget plans (\$1,023 per member, multiplied by your contract strength).

Member Pay: The RCMP's most recent salary agreement expired on December 31, 2016. An estimated pay increase of 2.5% per year has been included in the MYFP for RCMP members, and are reflected from 2017 onwards. Depending on the rates and provisions of the new pay package, the actual per member amount could vary from the included estimate. Although a provision for retroactive pay has not been included in the estimates, we encourage you to carry forward any budget savings to future periods in preparation of when a new package will be finalised and retroactive pay is realized.

Pay for Public Service Employees: Public Service Employees (PSEs) supporting Municipal Policing are mostly represented by Public Service Alliance of Canada (PSAC), and the collective agreement expired on June 20, 2018. An estimated pay increase of 1.25% per year has been reflected from expiry if applicable to your municipality. The included pay raise estimates are not based on final negotiations and do not represent amounts requested or proposed. As with our above suggestion for Member Pay, although a provision for retroactive PSE pay has not been included in the estimates, we encourage you to carry forward any budget savings to future periods in preparation of when a new package will be finalised and retroactive pay is realized.

Integrated Teams: If applicable, these MYFP projections include your municipality's share of costs for the Real Time Intelligence Centre (RTIC), and the Lower Mainland District Integrated Teams. These costs represent proposed budgets based on current information.

Response Letters: Please provide the requested information as detailed below to facilitate the Federal Treasury Board in securing their share of the Municipal contract policing costs within the federal budget cycle timelines.

Please provide us with a letter of "Approval in Principle" ("AIP") by **June 14, 2019**. The letter should address all requirements for fiscal year 2020/21, including:

- Proposed establishment increase/decrease in regular and/or civilian members;
- Municipal Policing budget in principle (at 100% costs)
- If applicable, the budget in principle for Integrated Teams, RTIC, PSEs, and Accommodation (at 100% costs)
- If applicable, approval in principle and basis of payments for any equipment costing \$150,000 or more per item.

We would like to emphasize that this AIP is for planning purposes only to facilitate the Federal Government's Annual Reference Level Update (ARLU) process. It is important to include any anticipated changes in establishment at the AIP stage, as this impacts both recruitment and financial planning at the federal government level. The AIP is not your final commitment for the additional personnel or for the increased financial budget indicated. A copy of a sample response is provided for your reference (Schedule 5).

First Reply Requested:

Approval in Principle Letter for 2020/21

Due: June 14, 2019

A) Please address the letter to:

Ms. Maricar Bains
Director of Finance, RCMP Pacific Region
Mailstop #908, 14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

B) Please forward a copy to Police Services addressed to:

Ms. Brenda Butterworth-Carr
Assistant Deputy Minister and Director of Police Services
Policing and Security Branch
Ministry of Public Safety and Solicitor General
P.O. Box 9285 Stn Prov Govt.
Victoria, BC V8W 9J7

Second Reply Requested:

Final Confirmation Letter for 2020/21

Due: April 27, 2020

By April 27, 2020, please forward a confirmation letter for the 2020/21 budget to:

A) Director of Finance, RCMP Pacific Region

B) Assistant Deputy Minister and Director of Police Services

Annex "A" Amendment Letter

Due on: Authorized Strength Change

To enact changes in authorized member strength (establishment), you must request an amendment to the Annex "A" of your Municipal Police Unit Agreement through the provincial minister (sample provided as Schedule 6).

A) Please address the letter to:

The Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
P.O. Box 9010 Stn Prov Gov't.
Victoria, BC V8W 9L5

B) Please forward a copy of the letter to:

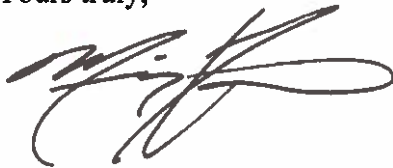
A) Director of Finance, RCMP Pacific Region

B) A/Commr. Stephen Thatcher, District Commander, Lower Mainland District

C) Contract Management Unit, BC RCMP Operations Strategy Branch

If you have any questions regarding your municipal budget or your contractual obligations, please contact Paul Richardson, Financial Manager Municipal Policing at 778-290-2490.

Yours truly,



Max Xiao, MBA, CPA, CMA
Executive Director, Corporate Management & Comptrollership Branch
Royal Canadian Mounted Police, Pacific Region
Mailstop # 906, 14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

Cc: Mayor Val Van den Broek, City of Langley
A/Commr. Stephen Thatcher, District Commander, Lower Mainland District
OIC Langley Detachment
Maricar Bains, Director of Finance, RCMP Pacific Region

Canada 

RCMP E Division
Finance Section, Mailstop #908
14200 Green Timbers Way
Surrey, BC Canada V3T 6P3