



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Out of Province Conference Request – Deputy  
Fire Chief

File #: 2800.00

Doc #:

From: Rory Thompson  
Fire Chief

Date: July 8, 2019

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## RECOMMENDATION:

THAT Deputy Fire Chief Brian Godlonton be authorized to attend the 2019 Metro Fire Planners Conference in Loudoun County, Virginia from October 13 to October 17, 2019.

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## PURPOSE:

The purpose of the report is to seek approval for staff to attend an out-of-province conference.

## POLICY:

The City's Travel and Expense Policy GE-10 requires City employees to receive Council approval to attend events outside of the Province of British Columbia.

## COMMENTS/ANALYSIS:

The Metro Fire Planner's Conference annual conference will be held in Loudoun County, Virginia from October 13-17, 2019.

Rather than a typical conference with multiple speakers and power point presentations, this conference provides an opportunity for senior management and administrative planners from fire departments across Canada and the United States

to discuss relevant issues in the fire service in a boardroom-like setting. The conference agenda is developed in the weeks leading to the meeting, with participating departments sending in their issues for discussion purposes. Topics typically range from human resources/staffing; operations; data/measurement; strategic planning/ accreditation; technology; community risk reduction/fire prevention; health and wellness; apparatus/equipment/stations; social media; training/education; government relations/civic engagement; and culture and diversity. Attendance is generally limited to between 40 and 50 to promote productive discussion.

The final agenda for the 2019 has not been finalized; however, the agenda for the 2018 conference is attached for reference purposes.

#### **BUDGET IMPLICATIONS:**

The total cost to attend the conference including registration, transportation, accommodation and per diem is approximately \$3,000.00 and is provided for within the Fire budget.

#### **ALTERNATIVES:**

1. Deny the request to attend the 2019 Metro Fire Planners Conference.

Respectfully Submitted,



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Rory  
Fire Chief

Attachment:

1. Metro Fire Planners Conference 2018 Agenda

To: Mayor and Councillors

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Page 3

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**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer