



Budget Estimate

Hourly rate -->

Hours				
Personnel				
Rob Barrs, Project Director	Patrick Oystryk, Project Manager	Suzy Lunn, Senior Planner	Alix Krahn, Planning Support	
\$ 195	\$ 120	\$ 160	\$ 110	

Costs		
FEES	EXPENSES	TOTAL

Notes/Assumptions

Housing Needs Assessment
1.0 Gather additional data
1.1 Project anticipated number and types of housing units
1.2 Prepare materials and conduct interviews with key stakeholders
1.3 Perform a comparative scan across other municipalities
1.4 Prepare a summary of engagement findings
1.5 Develop statements about key areas of local need
1.6 Prepare a Housing Needs Report
1.7 Review and finalize report, and publish it online
1.8 Build capacity through a Council & staff presentation and plenary
1.9 Project Coordination Meetings
Subtotal

Proposed Time (hours)				
				20
	6			10
1	20	18		24
				8
	4			8
2	6	2		2
4	16	4		10
1	2			2
1	12			8
2	8	6		6
11	74	30		98

\$ 2,200	\$ 1,250	\$ 3,450
\$ 1,820		\$ 1,820
\$ 8,115	\$ 500	\$ 8,615
\$ 880		\$ 880
\$ 1,360		\$ 1,360
\$ 1,650		\$ 1,650
\$ 4,440		\$ 4,440
\$ 655		\$ 655
\$ 2,515	\$ 200	\$ 2,715
\$ 2,970		\$ 2,970
\$ 26,605	\$ 1,950	\$ 28,555

Expense: Environics Analytics Data

Expense: Travel & Food for in-person interviews

Expense: Travel & Food

Total Fees Per Person	\$ 2,145	\$ 8,880	\$ 4,800	\$ 10,780			
					Subtotal excluding taxes	\$ 28,555	
					GST (5%)	\$ 1,428	
					GRAND TOTAL	\$ 29,983	