

Mayor Val van den Broek

From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: April 26, 2021 10:00 AM
To: Mayor Val van den Broek
Subject: RE: Langley SIB - May 6th, 2021

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

The panelist will be Mayor Froese and the observer will be Mark Bakken.

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Sent: April 26, 2021 9:38 AM
To: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Subject: Re: Langley SIB - May 6th, 2021

Sorry I should have said whatever the township is doing. Is Mayor Froese the observer or panalist?

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From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: Monday, April 26, 2021 8:50:43 AM
To: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Subject: RE: Langley SIB - May 6th, 2021

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Thank you

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Sent: April 26, 2021 8:48 AM
To: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Subject: Re: Langley SIB - May 6th, 2021

Yes and I will forward questions by end of day

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From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: Monday, April 26, 2021 8:46:40 AM
To: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Subject: RE: Langley SIB - May 6th, 2021

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Good Morning,

A/Commr Levy would like to clarify and confirm that you will be the panelist and Francis will be the observer?

Thank you
Christine

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Sent: April 23, 2021 2:18 PM
To: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Subject: Re: Langley SIB - May 6th, 2021

It'll be me with Francis

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From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: Friday, April 23, 2021 2:15:17 PM
To: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Subject: RE: Langley SIB - May 6th, 2021

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Mayor van den Broek,

Thank you for letting us know. Can you please advise who the panelist will be?

Have a great weekend.

Christine

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Sent: April 23, 2021 1:21 PM
To: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Subject: RE: Langley SIB - May 6th, 2021

I'll be attending with Francis Cheung the CAO and I'll get you questions on Monday if that's ok

From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: April 23, 2021 9:04 AM
To: jfroese@tol.ca; Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Cc: Levy, Maureen <Maureen.levy@rcmp-grc.gc.ca>
Subject: Langley SIB - May 6th, 2021

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Good Morning,

Please be advised that today is the diary date to submit your SIB questions for review. If you require additional time the deadline can be extended to COB on Monday April 26th, 2021.

In addition to this, please email A/Commr Levy directly to identify whether or not you would like an observer to attend, and if so, who that observer will be.

Should you have any questions or concerns please let A/Commr Levy know.

Thank you.

Christine Gillespie

Executive Assistant to District Commander

Adjointe administrative exécutif au chef de district

14200 Green Timbers Way

Surrey, BC, V3T 6P3

Mailstop #506

Tel: 778.290.3949

Mayor Val van den Broek

From: Francis Cheung
Sent: May 5, 2021 7:52 AM
To: Mayor Val van den Broek
Cc: Kelly Kenney; Paula Kusack
Subject: RE: OIC motion

Hi Val,

I have searched through our records. It appears, for the previous Langley Detachment OIC search, that the LMD District Commander just sent an email to both Mayors and CAOs and asked for availability to conduct the OIC interviews. I don't believe Council had passed a motion nominating a member of Council to sit on the selection panel for the two OIC searches that I have been here as the CAO. I am not aware if Peter or Ted had conversations with members of Council about who would sit on the selection panel.

Regards,

Francis

FRANCIS CHEUNG, P. ENG.
CHIEF ADMINISTRATIVE OFFICER

City Hall, 20399 Douglas Crescent, Langley, BC V3A 4B3
P 604.514.2805 F 604.514.2838 E fcheung@langleycity.ca



From: Francis Cheung
Sent: May 4, 2021 2:30 PM
To: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Cc: Kelly Kenny (<kkenney@langleycity.ca> <kkenney@langleycity.ca>); Paula Kusack (<pkusack@langleycity.ca> <pkusack@langleycity.ca>)
Subject: FW: OIC motion

I don't have this information. We will need to search our records.

Regards,

Francis

FRANCIS CHEUNG, P. ENG.
CHIEF ADMINISTRATIVE OFFICER

City Hall, 20399 Douglas Crescent, Langley, BC V3A 4B3
P 604.514.2805 F 604.514.2838 E fcheung@langleycity.ca

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>

Sent: May 4, 2021 2:25 PM

To: Francis Cheung <fccheung@langleycity.ca>

Subject: OIC motion

Can you please provide all previous council motions making the previous mayors the rep for the choosing of the new
Langley RCMP OIC

ASAP for Paula for Monday nights council meeting

Thanks

Mayor Val

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Mayor Val van den Broek

From: Councillor Teri James
Sent: April 27, 2021 7:28 PM
To: Francis Cheung; Mayor and Council
Cc: Senior Management Team; Kelly Kenney; Paula Kusack
Subject: Re: Langley RCMP - OIC Interviews

Thanks Francis

I'm curious to know why the letter is dated April 13th with a request that all "proposed questions, sitting panel member's name and the name of the observer" be submitted to Assistant Commissioner Levy no later than April 23rd, which is the day we received the email (in the afternoon) from the Mayor asking for questions.

Mayor Val, I have some questions for you as follows:

1. I believe you stated last night in the public meeting that the Mayor was specifically requested to be the panel member, but I don't see that indicated anywhere in the letter that was sent to us. Is there more correspondence that we have not received yet that supports your comment?
2. Were you planning on taking the vote to Council to have the majority decide on the sitting panel member and observer, or were you simply going to insert yourself in that role arbitrarily?
3. Why did this information not go out to us sooner? I don't see where it's marked confidential or why there was literally a ten day delay between your receiving it and then asking us for questions?
4. As we only received your email last Friday at 1:30 in the afternoon, which appears to be the deadline for questions (although you indicated in your email that we had until Monday, April 26 to submit them to you), did you have to make special arrangements with Assistant Commissioner Levy to extend the deadline in order to have our questions considered? Can you confirm that our questions will be included in the package provided to the selection panel?

As it appears as though I may possibly be the sitting panel member with our CAO as the observer, I would appreciate answers to my questions before the end of the work week. I have sent you emails with specific questions (as per your public meeting request that I do so) in the past that have still gone unanswered and I am still waiting for your responses. This is a very important issue and I would appreciate hearing from you. Please cc every person included in this email when you respond.

Thanks,
Teri

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From: Francis Cheung <fcheung@langleycity.ca>
Sent: Tuesday, April 27, 2021 3:38:09 PM
To: Mayor and Council <MayorCouncil@langleycity.ca>
Cc: Senior Management Team <SeniorManagementTeam@langleycity.ca>; Kelly Kenney <kkenney@langleycity.ca>; Paula Kusack <pkusack@langleycity.ca>
Subject: FW: Langley RCMP - OIC Interviews

Dear All,

As discussed last night, please find attached the April 13, 2021 letter to Mayors van den Broek and Froese regarding the Langley RCMP Detachment OIC Interview process. The letter from Asst. Comm. Levy noted that Article 7.5 of the Provincial Policing Service Agreement ("PPSA") states that each municipality may have one sitting panel member and one observer during this process.

Please find below Article 7.5 of the PPSA for your information.

7.5

- a) At the request of the Provincial Minister, prior to the appointment of a Detachment Commander in the Division the Commanding Officer will consult with the Provincial Minister; and
- b) the Provincial Minister may also request that the Commanding Officer consult with the community, in which case such consultation is to be undertaken in accordance with the RCMP's policies on community participation.

<https://www2.gov.bc.ca/assets/gov/law-crime-and-justice/criminal-justice/police/publications/agreements/police-agreement-provincial-2012.pdf>

I will consult with Asst. Comm. Levy on Council's motion last night to appoint Councillor James to sit as the panel member for Langley City.

Last Thursday, I sent an email directly to the RCMP advising them that I will be participating as an observer in the Langley RCMP – OIC Interviews.

Regards,

Francis

FRANCIS CHEUNG, P. ENG.
CHIEF ADMINISTRATIVE OFFICER

City Hall, 20399 Douglas Crescent, Langley, BC V3A 4B3
P 604.514.2805 F 604.514.2838 E fcheung@langleycity.ca



From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: April 13, 2021 3:35 PM
To: jfroese@tol.ca; Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Cc: Francis Cheung <fcheung@langleycity.ca>; mbakken@tol.ca; LMD_District_Office <LMD_District_Office@rcmp-grc.gc.ca>; Levy, Maureen <Maureen.levy@rcmp-grc.gc.ca>
Subject: Langley RCMP - OIC Interviews

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon,

Please find attached correspondence from Assistant Commissioner Maureen Levy.

Thank you,
Christine

Christine Gillespie
Executive Assistant to District Commander
Adjointe administrative exécutif au chef de district

14200 Green Timbers Way
Surrey, BC, V3T 6P3
Mailstop #506
Tel: 778.290.3949

Mayor Val van den Broek

From: Mayor Val van den Broek
Sent: April 23, 2021 1:30 PM
To: Francis Cheung; Mayor and Council
Subject: Questions

Please let me know by Monday April 26th if there's anything specific you would like to ask the potential new OIC during their interview.

I will then forward to Maureen Levy.

Thanks,
Mayor Val

Mayor Val van den Broek

From: Melissa Cook <mcook@tol.ca>
Sent: April 23, 2021 2:37 PM
To: Mayor Val van den Broek
Cc: Debra Joyal
Subject: Langley OIC Interview Questions
Attachments: RCMP Superintendent Interview with MB April 2021.doc

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Good afternoon Mayor van den Broek,

Mayor Froese asked me to forward you the attached questions that were sent to the RCMP.

Have a great weekend!



Melissa Cook | Executive Assistant

Township of Langley Mayor & Council
Corporate Administration Division
20338 - 65 Avenue, Langley BC V2Y 3J1

Direct: 604.533.6164

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Please consider the environment before printing this email

Mayor Val van den Broek

From: Levy, Maureen <Maureen.levy@rcmp-grc.gc.ca>
Sent: April 26, 2021 3:52 PM
To: Mayor Val van den Broek
Cc: Gillespie, Christine
Subject: FW: Questions
Attachments: OIC Questions.docx

Importance: High

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Good afternoon Mayor van den Broek,

Can you prioritize your top five to six questions for further consideration as we will be asking 8 questions plus an introduction.

I will also call you on this.

Respectfully,

Maureen



A/Commr. Maureen E. Levy, O.2575
District Commander
Lower Mainland District
RCMP E Division
Email: Maureen.levy@rcmp-grc.gc.ca / Tel: 778-290-2030 / 22 (1)

Comm. adj. Maureen E. Levy, O.2575
Commandante du District du Lower Mainland
Division E de la GRC
Courriel: Maureen.levy@rcmp-grc.gc.ca / Tél. : 778-290-2030 / 22 (1)

From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>
Sent: April 26, 2021 1:14 PM
To: Levy, Maureen <Maureen.levy@rcmp-grc.gc.ca>
Subject: FW: Questions

FYI

From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>

Sent: April 26, 2021 1:04 PM

To: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>

Subject: Questions

I've attached the questions by City Council. If you need anything else, please let me know

Thanks,
Mayor Val

Mayor Val van den Broek

From: Levy, Maureen <Maureen.levy@rcmp-grc.gc.ca>
Sent: April 13, 2021 12:51 PM
To: Mayor Val van den Broek
Cc: Gillespie, Christine; LMD_District_Office
Subject: RE: Potential Conflict of Interest Question Posed: OIC Langley RCMP Detachment - Structured Interview Board Participation - 06 May 2021

Good afternoon Mayor Val van den Broek,

The above noted caption refers.

As per our recent conversation on 08 May 2021 at approximately 1300 hours, this message will confirm that I now have had the opportunity to speak to the RCMP Regional Manager for Public Service Labour Relations on this matter.

This email will confirm that I have been subsequently advised of the following by the RCMP Regional Manager for Public Service Labour Relations here in British Columbia:

- From a Labour Relations perspective, there is no conflict of interest in having Mayor van den Broek sit on this board as it is part of her role as Mayor and her substantive position with the RCMP has no reporting relationship to the OIC of Langley Detachment. The position reports through to the OIC Traffic Services; and,
- Mayor van den Broek is currently on LOA for other reasons since 2018-10-29 and is participating in secondary employment.

I hope this clarifies this matter for you and I will be sending out a formal letter relative to the upcoming Langley OIC this afternoon.

I am free to discuss as per usual.

Respectfully,

Maureen



A/Commr. Maureen E. Levy, O.2575
District Commander
Lower Mainland District
RCMP E Division
Email: Maureen.levy@rcmp-grc.gc.ca / Tel: 778-290-2030 / 22 (1)

Comm. adj. Maureen E. Levy, O.2575
Commandante du District du Lower Mainland
Division E de la GRC
Courriel: Maureen.levy@rcmp-grc.gc.ca / Tél. : 778-290-2030 / 22 (1)



Royal Canadian Mounted Police Gendarmerie royale du Canada
District Commander Commandant de district

April 13, 2021

Her Worship Mayor Val van den Broek
City of Langley
20399 Douglas Crescent
City Langley, British Columbia
V3A 4B3

His Worship Mayor Jack Froese
Township of Langley
20338 - 65 Avenue
Langley, British Columbia
V2Y 3J1

Re: Langley RCMP – OIC Interviews

Dear Mayor van den Broek and Mayor Froese:

I am writing as a follow up to our conversations regarding the upcoming Structured Interview Board ("SIB") for the Officer-in-Charge ("OIC") position in the Langley RCMP Detachment.

As the District Commander for the Lower Mainland District in British Columbia, I can assure you that both myself and the RCMP as a whole, are committed to maintaining open and cohesive dialogue with the communities we serve. As such, and as outlined in the Provincial Policing Service Agreement ("PPSA"), in article 7.5, each municipality may have one sitting panel member and one observer during this process. Additionally, I am also seeking your input to any questions that you would like addressed by all candidates who are participating in this SIB. All submitted SIB questions will be given due consideration by both myself and Executive / Officer Development and Resourcing (E/ODR) for inclusion into the corresponding SIB Interview Booklet for each Candidate.

Please submit your proposed questions, your sitting panel member's name, and the name of an observer, should you wish to have one, to me no later than April 23, 2021.

Overview of the Candidate Selection Process

The RCMP uses a fulsome process to determine candidates for the OIC Structured Interview Board. This process is lead by the RCMP E/ODR who conduct a national search in order to identify interested and qualified candidates for each vacancy.

Each year, all commissioned officers within the RCMP are subject to an annual performance review (Talent Management Questionnaire - TMQ) and are evaluated on senior manager competences which includes: change leadership, communication, developing others, meeting client needs, networking and relationship building, planning and organization, stewardship, and strategic thinking. In addition to this, the TMQ also requires an accurate assessment of their respective interpersonal skills and their adherence to the RCMP Core Ethics and Values.

Based on the results of the TMQ, E/ODR, will conduct further reviews based upon the commissioned officer(s) individual experience, background and willingness to relocate or work in a specific location. This process will culminate in the identification of all nationwide candidates who are interested and qualified so that they can be given further consideration. Successful candidates will then be selected to participate in this SIB.


I have also included in this letter an overview of the Structured Interview format for ease of reference.

Structured Interview Format

- 1) The candidates will be interviewed for the Officer-in-Charge (OIC) of the Langley RCMP Detachment;
- 2) The board members will be provided with an interview booklet which contains information on each candidate and the interview questions;
- 3) Each interview will be 60 minutes in length;
- 4) The questions will be asked in rotating format by the three (3) board members;
- 5) Each Candidate will be provided with the questions 7 days prior to the structured interview board date;
- 6) Board members may ask clarifying questions. However, they are encouraged to stay within the essence of the pre-determined questions;
- 7) Following each interview, the board will discuss the candidate's fit for this position;
- 8) At the conclusion of these interviews, the board will deliberate to discuss the best candidate to become the next OIC of the Langley RCMP Detachment;
- 9) A/Commr. Maureen Levy, the chair of this board, will lead board discussions. Should the board be unable to reach a consensus on the selected candidate, then A/Commr. Levy, in concert with the E/ODR representative will either select the recommended candidate or propose an alternate course of action;
- 10) All candidates will receive feedback from E/ODR regarding their respective performances during the interview;
- 11) All candidates have already met the competency levels for this position. The purpose of this structured interview board is to determine which candidate is the **best fit** for the position; and,
- 12) Information on the candidates or the interview questions cannot be shared outside of the interview.

Candidate packages will be sent to you in advance of the upcoming scheduled Structured Interview Board, which has been scheduled for May 6, 2021. I look forward to your participation in the selection of a new OIC for the Langley RCMP Detachment. Should you have any questions please feel free to contact me at any numbers located in my signature block below.

Respectfully,


Assistant Commissioner Maureen Levy O.2575
Lower Mainland District Commander, "E" Division
Royal Canadian Mounted Police
maureen.levy@rcmp-grc.gc.ca
Office: 778-290-2030

22 (1)

Mayor Val van den Broek

From: Councillor Paul Albrecht
Sent: April 22, 2021 6:54 AM
To: Mayor Val van den Broek; Francis Cheung; Mayor and Council
Cc: Debra Joyal
Subject: Re: INFO: Lower Mainland District Commander

Thanks for your response BUT I disagree.

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From: Mayor Val van den Broek <vvandenbroek@langleycity.ca>
Sent: Friday, April 9, 2021 12:28:41 PM
To: Councillor Paul Albrecht <palbrecht@langleycity.ca>; Francis Cheung <fcheung@langleycity.ca>; Mayor and Council <MayorCouncil@langleycity.ca>
Cc: Debra Joyal <djoyal@langleycity.ca>
Subject: RE: INFO: Lower Mainland District Commander

No conflict as it's a Mayors forum for Mayors to receive information

From: Councillor Paul Albrecht <palbrecht@langleycity.ca>
Sent: March 31, 2021 3:17 PM
To: Francis Cheung <fcheung@langleycity.ca>; Mayor and Council <MayorCouncil@langleycity.ca>
Cc: Debra Joyal <djoyal@langleycity.ca>
Subject: Re: INFO: Lower Mainland District Commander

Mayor Val

I was reviewing this letter received from Maureen Levy the new Assistant Commissioner and Lower Mainland District (LMD) Commander and am requesting some clarification as well as to help open the lines of communication.

Near the end of the letter Ms. Levy makes mention of a forum in April, since you have previously identified that you are in a Conflict of Interest (as you are employed by the RCMP working out of E Division) I was wondering when council will be discussing and deciding who will be Representing the City on your behalf at the noted forum in April?

I appreciate your time and consideration about this item and look forward to the council discussion.

Paul

From: Francis Cheung <fcheung@langleycity.ca>
Sent: Wednesday, March 24, 2021 11:26 AM
To: Mayor and Council <MayorCouncil@langleycity.ca>
Cc: Debra Joyal <djoyal@langleycity.ca>
Subject: FW: INFO: Lower Mainland District Commander

For your information.

FRANCIS CHEUNG, P. ENG.
CHIEF ADMINISTRATIVE OFFICER

City Hall, 20399 Douglas Crescent, Langley, BC V3A 4B3
P 604.514.2805 F 604.514.2838 E fcheung@langleycity.ca



From: Gillespie, Christine <christine.gillespie@rcmp-grc.gc.ca>

Sent: March 24, 2021 11:02 AM

To: bdingwall@pittmeadows.ca; dwalker@whiterockcity.ca; gander@bimbc.ca; hdallas@bimbc.ca; info@mission.ca; Jack.Crompton@whistler.ca; jcote@newwestcity.ca; jfroese@tol.ca; john.mcewen@anmore.com; jross@belcarra.ca; kelliott@squamish.ca; lfacio@harrisonhotsprings.ca; Lori.Pratt@scrd.ca; mayor.mclaughlin@lionsbay.ca; mayor@burnaby.ca; mayor@cnv.org; mayor@dnv.org; **Mayor Val van den Broek** <vvandenbroek@langleycity.ca>; mayor@surrey.ca; mayorandcouncil@gibsons.ca; mayorandcouncillors@richmond.ca; mayorbraun@abbotsford.ca; MayorHarvie@delta.ca; mayorsoffice@whistler.ca; mbooth@westvancouver.ca; mmorden@mapleridge.ca; mrichman@pemberton.ca; popove@chilliwack.com; probb@hope.ca; rstewart@coquitlam.ca; rvagramov@portmoody.ca; siegers@sechelt.ca; spranger@kentbc.ca; westb@portcoquitlam.ca; Christal.Engleder@gov.bc.ca; Danielle.Dean@gov.bc.ca; Elizabeth.Walker@gov.bc.ca; Jim.MacAulay@gov.bc.ca; Josephine.Ing@gov.bc.ca; Lisa.Godenzie@gov.bc.ca; Roohi.Singh@gov.bc.ca; Vanessa.Rhodes@gov.bc.ca; Ward.Lymburner@gov.bc.ca; wayne.rideout@gov.bc.ca; admin@lionsbay.ca; administratorsoffice@richmond.ca; ahorsman@mapleridge.ca; bthemens@cnv.org; cachiam@richmond.ca; cao@lionsbay.ca; cao@sechelt.ca; ccrosman@chilliwack.com; charding@pittmeadows.ca; CityManager@delta.ca; dave.critchley@burnaby.ca; dean.mckinley@scrd.ca; deveauxn@dnv.org; dkey@harrisonhotsprings.ca; **Darrin Leite** <dleite@langleycity.ca>; **Dominic Long** <dlong@portcoquitlam.ca>; dstewart@mission.ca; dstuart@dnv.org; emachado@gibsons.ca; **Francis Cheung** <fcheung@langleycity.ca>; gferrero@whiterockcity.ca; grommadak@portcoquitlam.ca; **Ing, Steven** <Steven.Ing@rcmp-grc.gc.ca>; jfortoloczky@hope.ca; jkinneeman@fvrd.ca; juli.kolby@anmore.com; kgrewal@surrey.ca; **Lal, Darryl** <darryl.lal@rcmp-grc.gc.ca>; lambert.chu@burnaby.ca; ldysart@belcarra.ca; ledwards@bimbc.ca; lgenday@squamish.ca; lmartin@pemberton.ca; lmccarthy@cnv.org; lspitale@newwestcity.ca; mbakken@tol.ca; MHunt@coquitlam.ca; mmcdonald@harrisonhotsprings.ca; monteith@chilliwack.com; mroberts@pittmeadows.bc.ca; mveenbaas@kentbc.ca; myounie@mission.ca; ngilmore@pemberton.ca; ngolbeck@squamish.ca; nleemhuis@westvancouver.ca; psparanese@abbotsford.ca; savard@chilliwack.com; sjagpal@pittmeadows.ca; sjohnston@whiterockcity.ca; snam@tol.ca; sruff@tol.ca; TBattiston@whistler.ca; tsavoie@portmoody.ca; valalonde@surrey.ca; vcullen@whistler.ca; wbauer@tol.ca; wmah@district.kent.bc.ca

Cc: **Bhatti, Mike** <mike.bhatti@rcmp-grc.gc.ca>; **Bhayani, Ghalib** <ghalib.bhayani@rcmp-grc.gc.ca>; **Bradley, Gareth** <gareth.bradley@rcmp-grc.gc.ca>; **Bramhill, Keith G** <Keith.BRAMHILL@rcmp-grc.gc.ca>; **Corp, Stephen** <Stephen.CORP@rcmp-grc.gc.ca>; **De La Gorgendiere, Graham** <Graham.delagorgendiere@rcmp-grc.gc.ca>; **Edwards, Brian** <Brian.Edwards@rcmp-grc.gc.ca>; **Lan, Chuck** <Chuck.LAN@rcmp-grc.gc.ca>; **Massie, Bryon** <bryon.massie@rcmp-grc.gc.ca>; **Mehat, Wendy** <Wendy.Mehat@rcmp-grc.gc.ca>; **Newman, Don** <Don.NEWMAN@rcmp-grc.gc.ca>; **Ng, Will** <will.ng@rcmp-grc.gc.ca>; **Pauls, Kale** <kale.pauls@rcmp-grc.gc.ca>; **Vrolyk, Stephen** <Stephen.Vrolyk@rcmp-grc.gc.ca>; **WILHITE, Kathy** <kathy.WILHITE@rcmp-grc.gc.ca>; **Boettcher, Edward** <ed.boettcher@rcmp-grc.gc.ca>; **Brach, Bal** <bal.brach@rcmp-grc.gc.ca>; **Dedecker, Julie** <julie.dedecker@rcmp-grc.gc.ca>; **Drotar, Julie** <julie.drotar@rcmp-grc.gc.ca>; **Fortin, Joseph** <joseph.fortin@rcmp-grc.gc.ca>; **Guay, Martin** <Martin.Guay@rcmp-grc.gc.ca>; **Gulyas, Maureen** <Maureen.Gulyas@rcmp-grc.gc.ca>; **Levy, Maureen** <Maureen.levy@rcmp-grc.gc.ca>; **Randhawa, Ramneet** <ramneet.randhawa@rcmp-grc.gc.ca>; **Uzelac, Jonn** <jonn.uzelac@rcmp-grc.gc.ca>; **Walker, Carla** <carla.walker@rcmp-grc.gc.ca>; **Balaban, Todd** <todd.balaban@rcmp-grc.gc.ca>; **Chauhan, Dave** <dave.chauhan@rcmp-grc.gc.ca>; **Cyr, Kevin** <Kevin.Cyr@rcmp-grc.gc.ca>; **Jewers, Dave**

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Subject: INFO: Lower Mainland District Commander

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Good Morning,

Please find attached letter from Assistant Commissioner Maureen Levy.

Thank you,
Christine

Christine Gillespie
Executive Assistant to District Commander
Adjointe administrative exécutif au chef de district

14200 Green Timbers Way
Surrey, BC, V3T 6P3
Mailstop #506
Tel: 778.290.3949

Mayor and Councillors

The term “Council Member” refers to both the Mayor and Councillors.

Mayor

The Mayor is the head and chief executive officer of the municipality. The *Community Charter* sets out specific powers and duties of the Mayor, which are in addition to the Mayor’s responsibilities as a Council Member. These powers and duties are:

- a) to provide leadership to the Council, including recommending bylaws, resolutions and other measures that, in the Mayor’s opinion, may assist in the peace, order and good government of the municipality;
- b) to communicate information to Council;
- c) to preside at council meetings when in attendance;
- d) to provide, on behalf of Council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of Council;
- e) to establish standing committees in accordance with section 141;
- f) to suspend municipal officers in accordance with section 151;
- g) to reflect the will of Council and to carry out other duties on behalf of Council; and,
- h) to carry out other duties assigned by or under the *Community Charter* or any other Act.

Councillors

The *Community Charter* establishes Council as the governing body of the City, and the municipality’s powers, duties and functions are to be exercised by its Council unless the *Community Charter* or *Local Government Act* provides otherwise. The *Community Charter* articulates the responsibilities of every Council Member as follows:

- a) to consider the well-being and interests of the municipality and its community;
- b) to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- c) to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- d) to carry out other duties assigned by the Council; and
- e) to carry out other duties assigned by or under the *Community Charter* or any other Act.

There is a duty for Council Members, current and former, to keep in confidence any record held in confidence by the City and any information considered in any part of a closed Council or committee meeting unless the record or information is lawfully released. Should the City suffer loss or damage because of a breach of confidentiality by a Council Member, the City may recover damages for the loss or damage from the Council Member.

Ethical Standards for Locally Elected Officials

The *Community Charter* provides rules for:

- Conflicts of interest
- Inside and outside influence
- Exceptions from conflict restrictions
- Gifts
- Contracts
- Use of insider information

The *Vancouver Charter* has parallel rules for City of Vancouver council members.

Conflicts of Interest

The *Community Charter* conflict of interest rules provide that locally elected officials who have a financial (pecuniary) interest in a matter that will be discussed or voted on at their municipal council or regional district board meetings must declare that interest in the matter. Following their declaration, they may not participate in discussions, vote or exercise influence on the matter.

A locally elected official who declares a conflict of interest and then obtains legal advice and determines that they are not in a conflict position, may withdraw the original declaration and participate in subsequent discussions and vote on the matter being considered.

Common law establishes whether or not a particular set of circumstances gives rise to an interest that would be considered to be a prohibited pecuniary or other interest—in other words, the legislation does not set out the substance of what is or is not a conflict, given that conflicts of interest are complex and dependent on the particular facts in every situation. Whether or not there is a conflict of interest can only be decided by the courts. The courts can only make a judgement if a locally elected official with an alleged conflict of interest is challenged in court.

Inside Influence

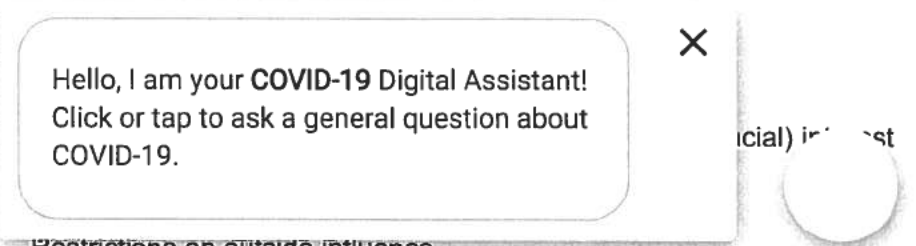
The *Community Charter* prohibits a locally elected official from using their office to attempt to influence a decision of the local government if that elected official has a direct or indirect pecuniary (financial) interest in the matter.

- [Community Charter, Section 102 - Restrictions on inside influence](#)

Outside Influence

The *Community Charter* prohibits a locally elected official from using their office to attempt to influence a decision of the local government if that elected official has a direct or indirect pecuniary (financial) interest in the matter.

- [Community Charter, Section 103 - Restrictions on outside influence](#)



Exceptions from Conflict Restrictions

Community Charter provides some exceptions to the restrictions on conflict of interest and inside and outside influence, such as:

- An elected official's pecuniary interest is an interest in common with the electors of the jurisdiction
- An elected official's pecuniary interest, related to a local service, is in common with other persons who are or would be liable for the local service tax
- A matter under consideration relates to the remuneration, expenses or benefits payable to elected officials in their capacity as members of that elected body
- The pecuniary interest is so remote or insignificant that it cannot reasonably be viewed as likely to influence the elected official
- An elected official has a legal right to be heard in respect of a matter or to make representations to the elected body, in which case the official may appoint a representative to exercise that right
- The pecuniary interest or conflict is allowed through a regulation

Community Charter, Section 104 - Exceptions from conflict restrictions

Conflict of Interest Exceptions Regulations

The Conflict of Interest Exceptions Regulation (and the accompanying regulation that applies specifically to the City of Vancouver) allows elected local government officials to be appointed by their local government to serve on certain society or corporate boards, without risk of disqualification based on financial conflict of interest simply because of their appointment.

Appointments to society and corporate boards must be made by the governing body (a municipal council, a regional district board or the Islands Trust council). When those representatives are officially appointed by their local governments, they will not be in a pecuniary conflict of interest simply because of their appointment when discussing and voting on matters concerning the society or corporation at meetings of the local government.

- Conflict of Interest Exceptions Regulations
- Conflict of Interest Exceptions (City of Vancouver) Regulation

Gifts

The *Community Charter* prohibits an elected official from directly or indirectly accepting a gift, fee or personal benefit that is connected in some way to their performance as an elected official, unless it is one of the following:

- A gift or benefit that is received as an incident of the protocol or social obligations that normally accompany the responsibilities of office
- Compensation authorized by law
- A lawful campaign contribution

The *Community Charter* requires elected officials to disclose gifts or benefits valued at more than \$250. This does not include gifts which are received in the course of the official's duties. If the combined value of lesser gifts or benefits exceeds \$250, the official must also be disclosed.

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Disclosure must be made by filing the following information with the local government's corporate officer as soon as reasonably practicable: a description of the gift, when it was received, the circumstances under which it was given and received and the name of the giver.

- Community Charter, Section 105 - Restrictions on accepting gifts

Contracts

The *Community Charter* requires public disclosure of any contract in which an elected official, or a person who was an elected official within the previous six months, has a direct or indirect pecuniary interest.

- Community Charter, Section 107 - Disclosure of contracts with council members and former council members

Current or former elected officials are required to advise the local government's corporate officer as soon as reasonably practicable of any such contracts. This requirement applies to contracts between the local government or Islands Trust and a current or former elected official, as well as to contracts between the local government or Islands Trust and persons or companies with whom the elected official is connected. It could also include contracts where the elected official's spouse or other close relative is the party that contracts with the local government or Islands Trust.

Use of Insider Information

The *Community Charter* restricts existing or former elected officials from using information that was obtained during the official's time in office, which is not available to the general public, to gain or further a direct or indirect pecuniary interest. As the legislation does not specify a time limit for this restriction, the restriction applies indefinitely, or until the information is available to the general public.

- Community Charter, Section 108 - Restrictions on use of insider information

Penalties

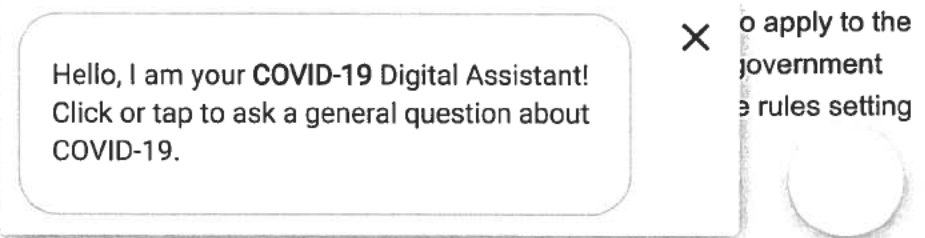
A locally elected official who has a direct or indirect pecuniary interest in a matter and contravenes the ethical standards provisions in the *Community Charter* may be disqualified from holding public office. The exceptions are if the contravention was done inadvertently or because of an error in judgement made in good faith. Section 108 of the Charter sets out that an elected official who is disqualified cannot run until the next general local election if the Supreme Court of B.C. finds them in contravention of these rules setting ethical standards.

The *Community Charter* sets out the procedure for applying to the Supreme Court of B.C. to have an elected official declared disqualified.

- Community Charter, Section 111 - Application to court for declaration of disqualification

In addition, section 109 introduces the ability for a person or organization to apply to the Supreme Court of B.C. for an order requiring a local government or organization all or part of the elected officials to follow the ethical standards.

- Community Charter, Section 109



Additional Guidance

As conflict of interest and other ethical standards often raise complex issues involving both facts and perception, there are some additional considerations for locally elected officials when reviewing the rules on ethical behaviour, including non-pecuniary conflicts of interest, obtaining legal advice, and disclosing gifts and contracts.

- [Learn more about recognizing potential conflicts of interest for locally elected officials](#)

Legislation

- [Community Charter, Division 6—Conflict of Interest](#)
- [Vancouver Charter](#)
- [Conflict of Interest Exceptions Regulation](#)
- [Conflict of Interest Exceptions \(City of Vancouver\) Regulation](#)

Related Links

- [Conduct of Locally Elected Officials](#)

Contact Information

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