



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Proposed Council Policy CO-78 – Requests to Light Up the City in Recognition of Various Causes and Events

File #: 3900.00

Doc #:

From: Kelly Kenney  
Corporate Officer

Date: June 8, 2021

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## RECOMMENDATION:

THAT Council Policy CO-78 - Requests to Light Up the City in Recognition of Various Causes and Events be approved.

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## PURPOSE:

The purpose of this report is to provide for Council's consideration of approval, a policy to facilitate requests to light up the City in recognition of various causes and events.

## POLICY:

N/A

## COMMENTS/ANALYSIS:

On occasion, the City receives requests to light up City amenities in different colours in recognition of various causes. This has become a popular way for not-for-profit groups to raise awareness of their causes in the community.

Prior to 2019, the City did not have a lighting system that could accommodate these types of requests. At Christmas time in 2019 a lighting system app was added to the Spirit Square stage that has the ability to change colour and pattern. The app requires an individual to physically stand on the stage and connect to a Bluetooth device in order to set new times/colours.

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At its February 8, 2021 Regular Council meeting, Council passed the following resolution:

“THAT staff be directed to prepare a report to Council on implementation of a policy for the use of the Spirit Square lighting system in responding to requests to the City to light up outdoor City locations in recognition of various causes and occasions.”

Staff have prepared a policy which takes into consideration best practices of other municipalities that have implemented similar policies and procedures for lighting up their facilities in recognition of causes and events. As well, aspects of the City’s Flag Raising Policy have been considered when drafting this policy as the Flag Raising Policy includes provisions for courtesy flags to be flown in recognition of visiting dignitaries, City challenges and civic events and to allow not-for-profit community groups to promote local events. Consideration has also been given to operational requirements to facilitate light up requests throughout the year.

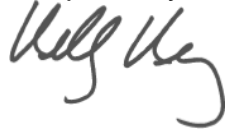
**BUDGET IMPLICATIONS:**

None anticipated.

**ALTERNATIVES:**

Council may wish to propose changes/additions to the policy.

Respectfully Submitted,



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Kelly Kenney  
Corporate Officer

Concurrence:



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Kim Hilton  
Director of Recreation, Culture and Community Services

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Attachment:

1. Council Policy 78 – Requests to Light Up the City in Recognition of Various Causes and Events

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer