

	Title: Requests to Light Up the City in Recognition of Various Causes and Events	Number: <b>CO-78</b>
	Authority (if applicable): Council	Section: Recreation, Culture and Community Services
	Date Adopted:	
	Historical Changes ( )	

**Purpose:**

The purpose of this policy is to establish a consistent framework to facilitate requests to light up the City in recognition of various causes and events.

**Scope:**

This policy applies to requests received by City of Langley to light up the City in recognition of various causes and events. As the stage at Douglas Park Spirit Square is the only City asset that has the capability to display different coloured lights, it is the only City asset available to be lit up in response to requests to light up the City.

**Principles:**

1. Requests must be not-for-profit, community-orientated and support either:
  - a. an event or cause of national or international significance;
  - b. a local festival or event that positively impacts local community spirit; or
  - c. a local, national or international awareness issue that builds community.
  
2. A request under this policy must:
  - a. be made using the application form provided by the City;
  - b. be submitted by one of the appropriate intake deadlines as follows:
    - I. For campaign held between Jan 1 to March 31 (October 31 of the previous year)
    - II. For campaign held between April 1 to August 31 (January 31 of the current year)
    - III. For campaign held between September 1 to December 31 (March 31 of the current year)
  - c. be submitted yearly; requests will not be automatically rolled over.
  
3. The public will be informed as to why the lights at the stage at Douglas Park Spirit Square are displaying a specific colour via a link to the organization’s webpage off the City’s website.

4. Light displays will be limited to one night for campaigns or events of a one-day duration and up to a week for campaigns or events of a duration lasting more than one day.
5. Light displays will commence at dusk and end at sunrise.
6. The City reserves the right to reject any application for a campaign or event that does not comply with the City of Langley policies or bylaws; espouses racism, personal discrimination, violence or hatred. The campaign or event shall not promote a point of view or organization of a political, ethical, or religious nature or directly encourage, or exhibit obvious indifference to unlawful behavior.
7. City sponsored events will take precedence over other requests in the event of a scheduling conflict.
8. City light displays may be postponed or cancelled if the lighting system is not functioning due to vandalism or other issues.

**Definitions:**

**Application form** means the Request to Light up the City online application available on the City’s website or hard copy available at the reception desk at Timms Community Centre

**City** means the City of Langley

**Light Up the City** means to light up the stage at Douglas Park Spirit Square with specific coloured lights in support of a specific cause or event

**References:**

Policy Number:	
Policy Owner:	<b>Recreation, Culture and Community Services</b>
Endorsed by:	
Final Approval:	
Date Approved:	
Revision Date:	
Amendments:	
Related Policies:	
Related Publications:	