



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Updated Terms of Reference for the Crime Prevention Task Group

File #: 0360.00

Doc #:

From: Dave Selvage  
Community Safety Manager

Date: February 23, 2022

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## RECOMMENDATION:

1. THAT the updated Terms of Reference for the Crime Prevention Committee be approved.

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## PURPOSE:

The purpose of this report is to provide updated Terms of Reference for the Crime Prevention Task Group in accordance with Council Policy CO-79.

## POLICY:

Council Policy CO-79 Advisory Bodies defines the characteristics of advisory bodies including City committees and task groups and requires that City committees' and task groups' Terms of Reference be approved by Council.

## COMMENTS/ANALYSIS:

At its November 1, 2021 Regular Council meeting, Council passed the following resolution:

THAT Council direct staff liaisons, Chairs, Vice Chairs and Co-Chairs of the City's task groups to review their respective task group's Terms of Reference and membership composition to ensure more inclusive membership and alignment with the City's current Strategic Plan.

In support of this resolution, staff liaisons have been working with the Chairs and Co-Chairs of City task groups and committees to review and update their terms of reference. A terms of reference template was prepared to assist in this process and to create more consistency in format and content of each of the terms of reference.

The Co-Chairs and staff liaisons for the Crime Prevention Task Group have reviewed its Terms of Reference. Changes are summarized as follows:

### Crime Prevention Committee

The Chair and Co-chair of the Crime Prevention Task Group recommend that the task group be replaced with the Crime Prevention Committee. The rationale for this change is as follows:

- The Task Group has functioned as a committee over the past several years;
- The Crime Prevention projects are ongoing and will provide recommendations to Council moving forward;

While there are some minor changes, the Committee membership composition is very similar to the Task Group and since the Task Group has, in essence, functioned similar to that of a committee, it is proposed that if the Terms of Reference for the Crime Prevention Committee is approved by Council, the current members of the Task Group be invited to serve on the new Committee. Any vacant positions will follow the standard call for applications with recommended appointments submitted for Council's approval. As noted, due to the diverse nature of this committee, the following changes to the Committee membership have been made:

- Two members representing Langley social service providers have been added.
- The specific senior representative position has been removed as the senior demographic is represented among the Community-at-large membership, therefore one additional position has been added to the Community-at-large membership.
- A member representing the Indigenous community has been added.

This revised Terms of Reference aligns with the strategic plan under section 2 "Game Changer" which states, "Create new protective services: Explore creative opportunities for a CPO Liaison, block watch and other activities that help everyone feel safe and supported".

### **BUDGET IMPLICATIONS:**

None identified.

**ALTERNATIVES:**

Council may provide direction for further changes to this committee groups' terms of reference.

Respectfully Submitted,



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Dave Selvage  
Manager of Community Safety

Attachments:

1. Updated Crime Prevention Committee Terms of Reference

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer