

Poverty Reduction Planning & Action

2023 Application Form for Stream 2 - Action

Please complete and return the application form and all required attachments by March 17, 2023. All questions are required to be answered by typing directly in this form.

If you have any questions, contact lgps@ubcm.ca or (250) 356-7123.

SECTION 1: Applicant Information	AP- (for administrative use only)
Name of Local Government: Langley City	Complete Mailing Address: 20399 Douglas Crescent, Langley, BC V3A 4B3
Contact Person*: Kim Hilton	Position: Director of Recreation, Culture and Community Services
Phone: 604-514-2866	Email: khilton@langleycity.ca

*Contact person must be an authorized representative of the applicant (i.e. staff person or elected official)

SECTION 2: <u>For Regional Projects Only</u>
<p>1. Identification of Partnering Applicants. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 4 in the <i>Program & Application Guide</i> for eligibility.</p>
<p>2. Rationale for Regional Projects. Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p>

SECTION 3: Project Information
<p>3. Project Information</p> <p>A. Project Title: Station Café - A social enterprise cafe</p> <p>B. Proposed start and end dates. Start: July 1, 2023 End: March 31, 2024</p> <p>C. Total proposed project budget: \$67,600.00</p> <p>D. Total grant request: \$50,000.00</p>

4. **A. Proposed Focus Areas.** Please indicate which of the six priority action areas (as identified in [TogetherBC](#)) will be the primary focus of the proposed project:

- | | |
|--|--|
| <input type="checkbox"/> Housing | <input checked="" type="checkbox"/> Employment |
| <input checked="" type="checkbox"/> Families, children and youth | <input type="checkbox"/> Income supports |
| <input checked="" type="checkbox"/> Education and training | <input checked="" type="checkbox"/> Social support |

B. Please identify any other key priorities (as identified in *TogetherBC*) that your proposed activities will address:

5. **Confirmation of Poverty Reduction Plan or Assessment.** As outlined in the *Program & Application Guide*, in order to be eligible for Stream 2, applicants must have a completed Poverty Reduction plan or assessment, or demonstrate that their Official Community Plan, or an equivalent plan, is inclusive of poverty reduction principles.

Please outline how your local government meets this requirement and attach completed plans and/or assessments, or excerpts from higher-level plans, with the application form.

Living Well Langley, A community poverty reduction plan was completed in 2022. Game Changer 6: Food Security + Justice 6 advance food justice and ensure everyone has affordable food choices.

6. **Proposed Activities.** Please describe the specific activities you plan to undertake. Refer to Section 6 of the *Program & Application Guide* for eligible activities under Stream 2.

Develop and launch a pilot project to launch a social enterprise café that offers supported food skills and training, living wage employment; access to fresh, healthy, local and sustainable food at an affordable cost; provides opportunity to promote social inclusion, and fosters social connections and community participation.

7. **Intended Outcomes & Impacts.** What are the specific intended outcomes and impacts of the proposed project? How will this help to reduce poverty at the local level?

Benefits:

- 1) Local employment, skills training, and work experience for diverse community members, who are experiencing poverty or other barriers.
- 2) Activating local food systems (local producers, food recovery and food waste diversion, food bank, traditional and Indigenous foods).
- 3) Ensuring a living wage.
- 4) Providing access to fresh, local and affordable meals.
- 5) Providing traditional and Indigenous inspired meal options with community awareness about traditional, seasonal ingredients and food culture traditions.
- 6) Offering a place for community connection to reduce social isolation with links to other community resources and activities.

7) Evaluate learnings to inform a sustainable community business case for social enterprise café operations.

8) Inform broader food system coordination efforts across Langley (e.g., local food production, food security, food justice, food and community service coordination, traditional food systems).

- 8. Proposed Deliverables.** What will be the specific deliverables of the proposed project? List any policies, practices, plans, or documents that will be developed or amended as a result of your project.

Work with Langley Meals on Wheels and other partner agencies from the Langley Poverty Reduction Task Force, a community action team comprised of individuals, with lived or living experiences of poverty; Indigenous food system practitioners, Fraser Health dietitians, City of Langley, and food system producers/agencies to inform and pilot a short-term pop-up café experience that offers food skill and job training and low cost meal options to the local community in Langley City.

- 9. Community Partners & Participation by People with Lived Experience.** To be eligible for funding, all projects must involve key sectors of the community including community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations, Indigenous organizations, and/or Métis Chartered Communities.

- A. List all confirmed partners that will directly participate in the proposed planning activities and the specific role they will play. *Please note: up to three letters of support from partnering organizations may be submitted with the application.*

The Langley Poverty Reduction Task Group includes: City of Langley, Encompass Support Services Society, Fraser Health Authority, Inclusion Langley Society, Ishtar Women's Resource Society, Langley Children's Committee, Langley Community Services Society, Langley Environmental Partners Society, Langley Literacy Network, Langley Meals on Wheels, Langley School District #35, Langley Senior Resources Society, Ministry of Social Development and Poverty Reduction, New Directions English Language School, Sherry Baker and Associates, Sources Langley Food Bank, Stepping Stone Community Services Society, Township of Langley, WorkBC Employment Services

- B. Demonstrate evidence of engagement with First Nations, Indigenous organizations, and/or Métis Chartered Communities in both the development of the application package, and the proposed project activities.

The CEO of the Lower Fraser Valley Aboriginal Society is the chair of the Langley Poverty Reduction Task Group, it is task group that will oversee the implementation of the Station Café.

- C. Describe how people living in poverty or with a lived experience of poverty will participate in the proposed project.

The pilot project will include direct involvement from individuals, who have living and lived experience of poverty and multiple barriers to accessing employment, job skills and training to contribute to informing the program priorities and parameters, participate in the pilot project, and provide feedback for the pilot evaluation.

- 10. Sustainability.** How will the proposed project be sustained after grant funding?

In partnership with Langley Meals on Wheels, the café will be self supporting through day to day food sales and low cost meals.

11. Evaluation. Describe how will the project be evaluated and the specific performance measures and/or benchmarks that will be used to measure outcomes. How will this information be used?

The evaluation will be conducted by a multi-agency evaluation team comprised of Langley Meals on Wheels, contributing partner agencies, who are also active Langley Poverty Reduction Task Members. Feedback will be received by participants, who received work training or job experience, and community member(s), who were patrons of the pop up café' to receive input and feedback (e.g., focus group, survey) The evaluation findings will inform a sustainable business case for a sustainable enterprise café' and will include the following specific performance measures and benchmarks to measure the project's outcomes:

Number of agencies involved in supporting the pop up café'

Number of participants, who received job skills, training and employment opportunities

Number of patrons, who were served

Quantity of meals produced and provided

Number of meals served

Average cost of meal (affordable to low-income residents)

Customer and participant demographics

Total revenue generated in relation to costs

Leveraged donations, service in-kind, and contributions from agencies and organizations (total amount and number of hours)

Qualitative measures:

1. How has this measure made a contribution to food security?

2. How has this initiative contributed to job readiness for participants?

3. How has this initiative supported social connection, diversity and inclusion?

4. What key challenges or learnings should be considered when scaling up this project into a sustainable enterprise café'?

5. Other considerations

12. Additional Information. Please share any other information you think may help support your submission.

SECTION 4: Required Attachments

Please submit the following with the application form:

- ☐ Council, Board, or Local Trust Committee Resolution – Indicating local government support for the proposed project and a willingness to provide overall grant management;
- ☒ Detailed budget, including itemized costs/activities that will be funded by the grant and separating out any in-kind and/or cash contributions from the applicant(s) or other grant funding;
- ☐ **For regional projects only:** Each partnering eligible local government must submit a Council, Board, or Local Trust Committee resolution indicating support for the primary applicant to *apply for, receive, and manage the grant funding on their behalf*.

Submit the completed Application Form and all required attachments as an email attachment to lgps@ubcm.ca and note “2023 Poverty Reduction” in the subject line. Submit your application as either a Word or PDF file(s).

SECTION 5: Signature

Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant’s jurisdiction (or appropriate approvals are in place).

Name: Kim Hilton

Title: Director of Recreation, Culture and
Community Services

Signature*:

Date: March 16, 2023

**A certified electronic or original signature is required*