



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Out of Province Travel – Director of Corporate Services

File #: 1610.00

Doc #: 186573

From: Darrin Leite, CPA, CA
Director of Corporate Services

Date: March 24, 2023

RECOMMENDATION:

THAT Council approve Darrin Leite, the Director of Corporate Services, attend the Government Finance Officers Association (GFOA) Annual International Conference in Portland, Oregon from May 21 to 24, 2023.

PURPOSE:

The purpose of the report is to seek Council's support of out of province travel.

POLICY:

GE-10 Travel and Expense Policy 1.6(2) Council must approve attendance of an Organization Member at an Event outside of the Province of British Columbia.

COMMENTS/ANALYSIS:

The Government Finance Officer's Association (GFOA) is holding their International conference in Portland in May. This is the 117th annual conference with over 3500 delegates anticipated. Sessions include topics on accounting and financial reporting, budgeting and capital planning, cash management, technology and policy initiatives including economic development.

I believe this information will assist me to stay current with new trends and benefit the City as we move forward with our financial planning.

BUDGET IMPLICATIONS:

The seminar, hotel and travel bring the total City expenditure to \$3,150 which has been provided for within the Corporate Services Department's training budget.

ALTERNATIVES:

Council could deny the travel request.

Respectfully Submitted,



Darrin Leite, CPA, CA
Director of Corporate Services

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer