



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Approval of E-Comm Board of Directors  
Designates for Years 2023-2027

File #: 0110.00

Doc #:

From: Kelly Kenney  
Corporate Officer

Date: April 11, 2023

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## RECOMMENDATION:

1. THAT Council approves the Township of Langley's chosen representative, Councillor Barb Martens as a designate for election to the E-Comm Board of Directors for each of the Board's yearly terms between 2023-2027.
2. THAT Council approves the City of Surrey's chosen representative as a designate for election to the E-Comm Board of Directors for each of the Board's yearly terms between 2023-2027.

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## PURPOSE:

The purpose of this report is to seek the approval of the Township of Langley's and City of Surrey's chosen representatives as designates for the E-Comm Board of Directors for each of the Board's yearly terms between 2023-2027, in accordance with the rotation schedule agreed upon and adopted in 2019 by the City of Langley, Township of Langley, City of Surrey and City of White Rock.

## POLICY:

Section 4.2.1.5 of the E-Comm Members' Agreement specifies that the grouping of Langley City, Langley Township, Surrey, and White Rock, collectively share two seats on E-Comm's Board of Directors.

Shareholders are required to elect directors every year at the Annual General Meeting which is held in June of each year. (See correspondence from E-Comm Attachment 1).

Accordingly, prior to the Annual General Meeting, the municipalities of Surrey, White Rock, Township of Langley and the City must mutually agree upon the individuals who will be nominated to hold the two seats they collectively share on the Board of Directors and subsequently advise E-Comm.

Past practice has been to allow each municipality whose turn it is to serve on the Board to determine who their representative will be, with the other municipalities endorsing the selected representative. Accordingly, it is typical for each municipality to pass a motion with general wording of approval for each municipality's chosen representative. (See last year's letter from City of Langley to E-Comm Attachment 2)

#### **COMMENTS/ANALYSIS:**

In 2019, the City of Langley, Township of Langley, City of White Rock and City of Surrey each passed Council resolutions agreeing upon a rotation schedule for the two shared E-Comm Board of Directors seats based on approximate population representation. (See City of Langley's resolution Attachment 3).

The result was that the City of Surrey would retain a seat on a continuing basis and the other three municipalities would share a seat on a rotating basis.

The rotation schedule for the shared seat on the E-Comm board was established as follows:

City of Langley – 2-year term – beginning at 2019 Annual General Meeting  
City of White Rock - 2-year term - beginning at the 2021 Annual General Meeting  
Township of Langley - 4-year term - beginning at the 2023 Annual General Meeting

Since adoption of the rotation schedule identified above, the City of Langley and the City of White Rock have each completed their two-year term on the Board and, as per the schedule, it is now the Township of Langley's turn to appoint a representative for a four-year term. (See correspondence from Township of Langley Attachment 4). Following the Township of Langley's four-year term, it will again be the City of Langley's turn to have a representative for the group sit on the E-Comm Board.

#### **BUDGET IMPLICATIONS:**

N/A

**ALTERNATIVES:**

Do not approve the Township of Langley and/or City of Surrey chosen representative.

Respectfully Submitted,



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Kelly Kenney  
Corporate Officer

Attachment(s):

1. Correspondence from E-Comm dated March 29, 2023
2. 2022 Letter from City of Langley to E-Comm
3. 2019 City of Langley Resolution - E-Comm Board of Directors Designates and Municipality Rotation Schedule
4. Correspondence from Township of Langley dated April 5, 2023

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer