



**FEEES AND CHARGES BYLAW, 2010, No. 2837,
AMENDMENT NO. 34, 2023
No. 3236**

A Bylaw to amend fees and charges for various services offered by the City of Langley.

1. Title

- (1) This bylaw shall be cited as the “Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 34, 2023, No. 3236.”

2. Amendments

- (1) Fees and Charges Bylaw, 2010, No. 2837 is hereby amended by:

- (a) Replacing Section 3. Fees and Charges which reads as follows:

“3. Fees and Charges

- (1) The City imposes fees for the provision of services and information as specified in Schedule 1 to 14 inclusive.
- (2) Fees or charges imposed under this bylaw for the provision of services or information apply instead of fees or charges imposed under other bylaws for the same services or information. A reference to a more specific matter supersedes a reference to a more general matter.

Schedules

- Schedule 1 – Community Standards
- Schedule 2 – Administrative
- Schedule 3 – Animal Control
- Schedule 4 – Building Permit
- Schedule 5 – Business Licence
- Schedule 6 – Controlled Substance
- Schedule 7 – Engineering and Filming
- Schedule 8 – Fire Protection and Safety
- Schedule 9 – Parking Facilities
- Schedule 10 – Parks, Facilities and Special Events
- Schedule 11 – Planning, Land and Development
- Schedule 12 – Security Alarm System
- Schedule 13 – Lawn Sprinkling Permit

Schedule 14 – Bylaw Notice Enforcement Bylaw
Schedule 15 – Sanitary Sewer Rates”.

With

“3. Fees and Charges

- (1) The City imposes fees for the provision of services and information as specified in Schedules 1 to 15 inclusive as follows:

Schedule 1 – Community Standards Fees
Schedule 2 – Administrative Fees
Schedule 3 – Animal Control Fees
Schedule 4 – Building Permit Fees
Schedule 5 – Business Licence Fees
Schedule 6 – Controlled Substance Property Fees
Schedule 7 – Engineering and Filming Service Fees
Schedule 8 – Fire Protection and Safety Fees
Schedule 9 – Parking Facility Fees
Schedule 10 – Parks, Facilities and Special Events Fees
Schedule 11 – Planning, Land and Development Fees
Schedule 12 – Security Alarm System Fees
Schedule 13 – Lawn Sprinkling Permit Fees
Schedule 14 – Bylaw Notice Enforcement Bylaw Fees
Schedule 15 – Sanitary Sewer Rates

- (2) Fees or charges imposed under this bylaw for the provision of services or information apply instead of fees or charges imposed under other bylaws for the same services or information. A reference to a more specific matter supersedes a reference to a more general matter.”

- (b) Replacing Schedule 5 – Business Licence Fees with revised Schedule 5 - Business Licence Fees attached to and forming part of this Bylaw;
- (c) Replacing Schedule 7 – Engineering and Filming Service Fees with revised Schedule 7 – Engineering and Filming Service Fees attached to and forming part of this Bylaw;
- (d) Replacing Schedule 8 – Fire Protection & Safety Fees with revised Schedule 8 – Fire Protection & Safety Fees attached to and forming part of this Bylaw;
- (e) Replacing Schedule 10 – Parks, Facilities and Special Event Fees with revised Schedule 10 – Parks, Facilities and Special Event Fees attached to and forming part of this Bylaw;

- (f) Replacing Schedule 12 – Security Alarm System Fees with revised Schedule 12 – Security Alarm System Fees attached to and forming part of this Bylaw.

3. Severability

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

4. Force and Effect

- (1) The fees in Schedules 5, 7, 8, and 12 shall come into force and effect upon adoption of this bylaw.
- (2) The fees in Schedule 10 – Parks, Facilities and Special Events shall come into force and effect on July 1, 2023.

READ A FIRST, SECOND AND THIRD TIME on this fifth day of June, 2023.

ADOPTED this _____ day of _____, 2023.

MAYOR

CORPORATE OFFICER

Schedule 5 – Business Licence Fees
Business Licence and Regulation Bylaw, 2013, No. 2916

Fees from January 1, 2023 to December 31, 2023¹	
Business Classification	Licence Fee
Non-Profit Organization	No charge
Government Services	No charge
Non-Resident	\$ 217.50
Mobile Vendor	\$1,679.00
Food Primary (restaurants)	\$ 278.00
Liquor Primary (bars, pubs, neighbourhood pubs)	\$6,020.00
Liquor Primary (cabarets, nightclubs)	\$8,508.00
Gaming Activities	\$8,508.00
Personal Health Enhancement Centers	\$8,508.00
Residential Rental Property (CFRRR Certified)	\$ 217.50
Residential Rental Property (CFRRR Uncertified)	\$ 775.00
Home Occupation	\$ 217.50
Newspaper distribution Vending Boxes	\$217.50 plus \$34.00 per unit
All Other Uses not defined above	\$217.50

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1. The above fees shall be increased on January 1 of each year by the greater of 3% or any percentage increase in the Statistics Canada Consumer Price Index for Vancouver between August 1 in the year prior to the preceding year and August 1 in the preceding year;
 2. The Licence fee shall be pro-rated on a monthly basis for any business licence that is issued for a new business after January 1.

Additional Fees	Fee
<p>Business Licence Application Administration Fee:</p> <p>A business licence application administration fee shall be charged for the following:</p> <ul style="list-style-type: none"> • Application for new business licence • Application for change of name, mailing address, or other information provided on the licence of an existing business 	\$60.00
<p>Re-Inspection Fee:</p> <p>Where more than one re-inspection is required due to non-compliance with the Business Licence Regulation Bylaw, 2013, No. 2916, the owner shall pay a re-inspection fee for each re-inspection after the initial re-inspection.</p>	\$60.00
<p>Late Renewal:</p> <p>Where a business licence has not been renewed and licence fee has not been paid by December 31 but:</p>	
(a) Paid between Jan 1 to Jan 31	An additional 25% fee shall be payable to renew the licence.
(b) Paid after Jan 31	An additional 50% fee shall be payable in order to renew the licence.

Schedule 7 – Engineering and Filming Service Fees

Engineering and Filming Service Fees (all fees are subject to applicable taxes)		
Engineering Service	Fee	Comment
Banner Permit	\$250.00	Non-refundable
Electric Vehicle Charging	\$1/hour for the first 2 hours \$3/hour after the first 2 hours	24 hours a Day, 7 Days a Week, (incl. Stat Holidays)
Garbage Tag Stickers	\$ 3.00	Non-refundable
Highway Use Damage Deposit Light Duty ² Medium Duty ³ Heavy Duty ⁴	 \$ 1,000.00 \$ 5,000.00 \$10,000.00	Refundable
Highway Use Permit	\$200.00	Non-refundable
Hydrant Use Permit (Deposit)	\$500.00	Refundable
Hydrant Use Permit	Daily Rates: Regular: \$75/day Overtime: \$110/day Weekly rates: Regular: \$250/week Overtime: \$375/week	Regular Hours: 8:00am -3:30pm Overtime Hours: anytime outside of above specified hours.
Latecomer Administration Fee	A minimum of \$5,000 or 2% of the cost of providing Excess Service and/or Extended Service, whichever is higher	Non-refundable
Road Use/City Right of Way Encroachment Fee	5% of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Street Usage	\$250.00 per block, per side of roadway per day	Minimum charge is \$250.00
Street Obstruction/Temporary Closure	\$500.00 per day	Minimum charge is \$500.00
Daily Parking Stall Rental – Timed Stalls ¹	\$20.00 per stall per day	On-street spaces and City parking lots
Noise Exemption Permit Fee	\$75.00 per day	

Engineering Service	Fee	Comment
Patio Rental Fee	<ul style="list-style-type: none"> • Until end of 2024: 2% • In 2025: 3% • Starting 2026: 4% of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Pavement Degradation Fee	\$25.00 per square meter	Minimum \$600.00 charge
Pavement Reinstatement Fee	\$100.00 per square meter	Minimum \$600.00 charge
Legal Signal Timing Requests	\$400.00 per request	
Legal Traffic Operations Requests	\$300.00 per request \$105.00/hour for each additional hour	includes first hour and a half of staff time
Traffic Volume Count Request	\$300 per location*	* All requests must be made at the same time
Newspaper Box Placement on Public Property	\$75.00 per newspaper box, per year	Non-refundable
Confiscation fee for removal of newspaper boxes contravening permit requirements on public property	\$250.00 per newspaper box	Non-refundable
Streetlight Banner Application Fee	\$250	Non-refundable
Streetlight Banner Installation	\$250.00 mobilization fee \$76.00 per banner installation fee \$150.00 each for installation of banner and supply and installation of hardware	

Filming Service	Fee	Comments
Filming Permit Application Fee <ul style="list-style-type: none"> - Application made 10 or more days prior to filming - Application made less than 10 days prior to filming - Additional Location Fees - Student Film Application Fee 	\$300.00 \$500.00 \$100.00 per location \$50.00	Non-refundable
Business Licence Fee	See Business Licence Fees	Non-refundable
City Parks & Public Facilities ⁵	See Park Facility Fees and Special Event Fees – Rental based on commercial rates If not listed in the Parks, Facilities and Special Event Fees charge is: \$500.00 per day – Neighbourhood Park \$1,000.00 per day – City Park, Douglas Park and Sendall Gardens	Does not include the Parks or Public Facilities parking lots, which are charged separately.
City Parking Lots ⁵	\$600.00 per day	Does not include timed stalls which are charged per stall per day under Engineering Service fees.
Filming and Special Event – Site Inspection	\$150.00 per inspection	
Filming and Special Event – Fire Protection Standby <ul style="list-style-type: none"> - Pumper Trucks - Aerial Device - Rescue Vehicles (to include the delivery of any of the following services: <ul style="list-style-type: none"> • High Angle Rescue • Trench Rescue • Confined Space • Husar • Water Rescue 	\$ 550.00 per hour \$1,200.00 per hour \$2,000.00 per hour	

Filming Service	Fee	Comments
Staff Time: <ul style="list-style-type: none"> - RCMP Police (Officers) - RCMP Police (Clerical) - Fire & Rescue Service (Firefighters) - Public Works Dept. (Labourers) 	\$150.00/hour per officer \$52.50/shoot Included in vehicle costs Actual cost +10% admin fee	Traffic control, shoot scenes, etc. To coordinate RCMP callout General Services

- ¹ - Applies to parking for Highway Use Permits, Special Event Permits, Film Permits, Building Permits and Sign Permits
- ² - Light duty: for all work involving purely hand tools, and located completely within the boulevard and outside of the paved road area.
- ³ - Medium duty: for all work not involving heavy equipment but still located within the edges of the paved roadway including manhole access or median landscaping;
- ⁴ - Heavy duty: for all work involving the use of heavy equipment including excavation, paving, and underground or overhead utility work;
- ⁵ - Rental of City Parks, Public Facilities and Parking Lots may not grant the applicant exclusive use of these facilities. Applicant may be required to maintain access for use by the public or other user groups.

Refunds for Permit Fees listed in Schedule 7:

- (a) The City may issue a refund (except where fee is non-refundable) of:
 - (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit less refund process fee (see Schedule 2);
 - (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

Schedule 8 – Fire Protection & Safety Fees
 Fire Protection and Safety Bylaw , 2009, No. 2784

Fire Protection & Safety Fees (all fees are subject to applicable taxes)	
Description	Fee
Cost Recovery	
Demolish or remove anything to prevent the spread of fire	Actual Cost
Contamination and replacement of equipment	Actual Cost
Fee for securing premises	Actual Cost
Provision of services as a result of negligence	Actual Cost
Comfort Letter Requiring Property Address Record Search	\$250.00
Permits	
Storage of Explosive Material Permit	\$200.00
Flammable Liquids and Combustible Goods Permit	\$200.00
Plan Reviews	
Review of a new Fire Safety Plan (per first two hours)	\$200.00
Review of a new Fire Safety Plan (per hour or portion thereof after first two hours)	\$50.00
Review of an existing or amended Fire Safety Plan	\$75.00
Review of Construction Safety Plan (per first two hours)	\$200.00
Review of Construction Safety Plan (per hour or portion thereof after first two hours)	\$50.00
Review of Pre Incident Plan (per first two hours)	\$200.00
Review of Pre Incident Plan (per hour or portion thereof after first two hours)	50.00
Equivalency Determination	\$300.00
Occupant Load	
Occupant Load Calculations (including signage)	\$100.00
Calculation Occupant Load Replace Signage	\$45.00/ sign
Investigations	
Fire Investigation Fee, Fires over \$5000	\$500.00
Fire Investigation Fee, Fires over \$5000, after hours	\$125/hr plus investigation fee
Inspections	
Food Vendor and Mobile Truck Inspection	\$50.00
Festival FPO inspection fee, after hours	\$150.00
Additional Inspections	\$100.00

Schedule 10 – Parks, Facilities and Special Event Fees

Admission Rates – Timms Community Centre and Douglas Recreation Centre (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.90	\$ 4.30	\$ 4.30	\$ 5.80	\$ 4.30	
10 visit	\$ 26.00	\$ 38.80	\$ 38.80	\$ 52.00	\$ 38.80	
20 visit	\$ 46.20	\$ 69.00	\$ 69.00	\$ 92.40	\$ 69.00	
1 month	\$ 34.70	\$ 51.70	\$ 51.70	\$ 69.30	\$ 51.70	\$ 138.60
3 month	\$ 78.00	\$ 116.25	\$ 116.25	\$ 156.00	\$ 116.25	\$ 311.85
6 month	\$ 117.00	\$ 174.35	\$ 174.35	\$ 233.90	\$ 174.35	\$ 467.80
1 year	\$ 187.20	\$ 279.00	\$ 279.00	\$ 374.25	\$ 279.00	\$ 748.45

PRAC - \$25.00/year for access to games room and fitness track only.

External Trainer Annual Pass \$300 or \$90/quarter plus regular admission fees for trainer and client.

* Children under 4 years are free.

** Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

Admission Rates – Al Anderson Memorial Pool (for public and length swimming only; does not include fitness classes or special events) (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.05	\$ 3.05	\$ 3.05	\$ 4.10	\$ 3.05	
10 visit	\$ 18.45	\$ 27.45	\$ 27.45	\$ 36.90	\$ 27.45	
20 visit	\$ 32.80	\$ 48.80	\$ 48.80	\$ 65.60	\$ 48.80	
1 month	\$ 24.60	\$ 36.60	\$ 36.60	\$ 49.20	\$ 36.60	
Season Pass	\$ 65.60	\$ 97.60	\$ 97.60	\$131.20***	\$ 97.60	1 st child pays full rate; 2 nd child pays 75%; 3+ children pay 50% of full rate.-

* Children under 4 years are free.

** Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

***Adult season pass is interchangeable between parents.

Room Rental Rates – Douglas Recreation Centre (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Preschool Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Multipurpose Room	50	\$ 18.50	\$ 37.00	\$ 55.50
Games Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Main Hall	217	\$ 36.00	\$ 72.00	\$108.00
½ of Main Hall	100	\$ 18.00	\$ 36.00	\$ 54.00
Kitchen	10	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

Room Rental Rates – Al Anderson Memorial Pool (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room	50	\$18.50	\$37.00	\$55.50
Pool Rental Rates – Al Anderson Memorial Pool (all rates are subject to applicable taxes)				
Group			Fee	
Langley Flippers Swim Club Practice			\$ 3.00 /lane/hour	
Langley Flippers Swim Club Competition			\$ 255.00 /hour	
Non-profit/Private (40 or less on deck and in pool)			\$158.00 /hour	
Non-Profit - Each Additional Guard			\$47.20 /hour	
Commercial (40 or less on deck and in pool)			\$237.00 /hour	
Commercial - Each Additional Guard			\$47.18 /hour	

Damage Deposit: \$500.00 for multipurpose room only.

Room Rental Rates – Timms Community Centre (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room (1 through 3)	55	\$ 18.50	\$ 37.00	\$ 55.50
Multipurpose Room 4	30	\$ 18.50	\$ 37.00	\$ 55.50
Gymnasium*	300	\$ 67.00	\$134.00	\$201.00
Kitchen	8	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

* Plus the cost of an attendant during the event AND setup/takedown staffing costs.

Facility Fees – Ice User Fees (all fees are subject to applicable taxes)	
User	Fee
Prime Hours Subsidized Rate +	\$110.34 /hour
Non-Prime Hours Subsidized Rate+	\$ 82.76 /hour

+ Prime and Non-Prime unsubsidized rates are determined by the Ice Provider.

Park Facility Fees – Various Locations (all fees are subject to applicable taxes)		
Facility	Fee	Damage Deposit
City Park Picnic Shelters & BBQ Areas	\$10.00/hour	n/a
City Park Gazebo	\$ 4.00/hour	n/a
Community Stage for Non-Profit/Community Groups	\$ 225.00	\$500.00
Legacy Gardens Gazebo* (for wedding ceremonies or photographs)	\$ 150.00	n/a
Spirit Square Performance Platform**		
Non Profit	\$ 25.00/hour or \$ 200.00/day	\$500.00
Commercial	\$ 50.00/hour or \$ 400.00/day	\$500.00
Local Schools	\$ 10.00/hour or \$ 80.00/day	\$500.00
Nicomekl Community Garden Plot	\$50.00	\$25.00 for key
McBurney Plaza		
Public	\$76.00/hour	\$500.00 plus
Non Profit	\$38.00/hour	\$500.00 security/
Commercial / Filming	\$114.00/hour	bond deposit ³
Staff Costs (where applicable)	Actual cost + 10% admin fee	
Innes Corners Plaza		
Public	\$76.00/hour	\$500.00 plus
Non Profit	\$38.00/hour	\$500.00 security/
Commercial / Filming	\$114.00/hour	bond deposit ³
Staff Costs (where applicable)	Actual cost + 10% admin fee	
Sports Fields	Season	Fee
Damage Deposit	Regular Season	\$ 500.00
Damage Deposit	Tournament	\$1,000.00

* Sendall Gardens cannot be booked or reserved

** Minimum 2 hour rental (includes set up and take down); rental includes basic lighting and power; renter is responsible for supply of sound equipment.

Special Event Fees and Charges (all fees are subject to applicable taxes)	
Description	Fee
Special Event Application Fee	\$25.00
Special Event Fee	\$ 220.00
Special Event Damage Deposit	Determined by nature of event
Performance Deposit	\$ 1,000.00
Performance Deposit – Previous non-compliance	\$25,000.00
Turf Restoration	Actual Cost
Water Line/Electrical Repair	Actual Cost
Brick/Paver Repair	Actual Cost
Highway Use Permit Fee	See Engineering and Filming Cost Fees
Extra City Staff	Actual Cost

Refunds for Facility Rentals listed in Schedule 10:

- (b) The City may issue a refund of:
 - (i) 100% if the refund is requested at least 14 days before the actual booked date; or
 - (ii) 90% if the refund is requested less than 14 days but more than 48 hours before the actual booked date.
- (c) The City will not issue a refund if:
 - (i) The refund is requested less than 48 hours before the actual booked date;
 - (ii) There is inclement weather that affects the booking for an outdoor facility rental; or
 - (iii) The booking is for the use of Al Anderson Memorial Pool.

Schedule 12 – Security Alarm System Fees
 Fire and Security Alarm System Regulation Bylaw, No. 2002, No. 2462

False Alarm Fees (all fees are subject to applicable taxes)	
Description	Fee
False Alarm Fee for residential buildings up to 4 dwellings:	
second false alarm	\$60.00
third false alarm	\$150.00
fourth false alarm	\$200.00
fifth and all subsequent false alarms	\$400.00
False Alarm Fee for residential buildings of more than 4 dwellings:	
second false alarm	\$150.00
third false alarm	\$300.00
fourth false alarm	\$600.00
fifth and all subsequent false alarms	\$1,200.00
False Alarm Fee for commercial buildings:	
second false alarm	\$150.00
third false alarm	\$300.00
fourth false alarm	\$600.00
fifth and all subsequent false alarms	\$1,200.00