



EXPLANATORY MEMO

COUNCIL PROCEDURE BYLAW, 2021, No. 3193, AMENDMENT No. 1, 2023, No. 3249

The purpose of this bylaw is to:

- add Land Acknowledgement¹ as an Order of Business on Regular Council Agendas and define the meaning of Land Acknowledgement in the Definitions Section;
- add Consent Agenda as an Order of Business on Regular Council Agendas, define the meaning of Consent Agenda under the Definitions Section, and add a new section to identify procedures regarding use of Consent Agendas;
- add wording to clarify that items added to the Agenda at time of adoption of the Agenda are to be dealt with under the New and Unfinished Business section of the Agenda;
- add wording under Council Committees section to:
 - Identify that the *Community Charter* is the authority which informs how Standing and Select committees may be established;
 - designate the Mayor as an ex officio member of Council Committees which includes Select committees as well as Standing committees and identify procedural rules for ex officio member when attending Council Committee meetings, based on Robert's Rules of Order;
- Update Order of Business to reflect current practices and new sections.

¹The City's current Land Acknowledgement, which was adopted by resolution of Council at the September 16, 2019 Regular council meeting, and is to be stated at the beginning of each Council Meeting held in Council Chambers, reads as follows:

"The land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations."

Prepared by:

Kelly Kenney, Corporate Officer

Reviewed by:

Francis Cheung, Chief Administrative Officer