



# REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Repeal of Various Council Policies

File #: 3900.00

Doc #:

From: Kelly Kenney  
Corporate Officer

Date: October 30, 2024

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## RECOMMENDATION:

THAT the following Council Policies be repealed:

CO-07 Press Council Agenda Packages;  
CO-16 Notice to Public;  
CO-20 Social Planning Committee Terms of Reference;  
CO-36 Event & Parade Committees; and  
CO-55 Youth Advisory Committee Terms of Reference.

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## PURPOSE:

The purpose of the report is to recommend repeal of Council Policies that are no longer applicable to the City.

## POLICY:

N/A

## COMMENTS/ANALYSIS:

Staff are recommending repeal of five Council Policies for the reasons indicated below:

CO-07 Press Council Agenda Packages:

- Process is no longer applicable. Members of the press access the agenda on the City's website.

**CO-16 Notice to Public:**

- Process is no longer applicable; new notice requirements are outlined in Public Notice Bylaw No. 3281 adopted earlier this year.

**CO-20 Social Planning Committee Terms of Reference:**

- City has not had this Committee for many years; Manager of Strategic Initiatives is now undertaking this work.

**CO-36 Event & Parade Committees Terms of Reference:**

- Current iterations of these groups fall under the definition of “Internal (City) Working Group” in the City’s Advisory Bodies Policy CO-79 as indicated below:
  - is established to complete a task, event, or project;
  - has an annual budget approved by Council to undertake the work;
  - a staff liaison is assigned by the CAO to the Internal Working Group and is responsible for the budget associated with the Working Group;
  - membership does not require an appointment by Council;
  - it may have representatives from Council who are formally appointed by Council;
  - it does not operate pursuant to the Council Procedure Bylaw and Robert’s Rules of Order;
  - formal minutes of meetings are not required;
  - A verbal update to Council at an open meeting is provided after the event.

**CO-55 Youth Advisory Committee Terms of Reference:**

- For a number of reasons, the Youth Advisory Committee found it challenging to fulfill its full mandate and has been replaced by a new focused youth engagement model - Youth Week Action Group. Youth representation also continues on various City committees.

**BUDGET IMPLICATIONS:**

N/A

**ALTERNATIVES:**

Council may provide alternative direction to staff.

Respectfully Submitted,



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Kelly Kenney  
Corporate Officer

Attachments:

1. CO-07 Press Council Agenda Packages
2. CO-16 Notice to Public
3. CO-20 Social Planning Committee Terms of Reference
4. CO-36 Event & Parade Committees
5. CO-55 Youth Advisory Committee Terms of Reference.

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer