



REPORT TO COUNCIL

To: **Mayor and Councillors**

Subject: Repeal of Various Council Policies

File #: 3900.00

Doc #:

From: Kelly Kenney
Corporate Officer

Date: October 30, 2024

RECOMMENDATION:

THAT the following Council Policies be repealed:

CO-07 Press Council Agenda Packages;
CO-16 Notice to Public;
CO-20 Social Planning Committee Terms of Reference;
CO-36 Event & Parade Committees; and
CO-55 Youth Advisory Committee Terms of Reference.

PURPOSE:

The purpose of the report is to recommend repeal of Council Policies that are no longer applicable to the City.

POLICY:

N/A

COMMENTS/ANALYSIS:

Staff are recommending repeal of five Council Policies for the reasons indicated below:

CO-07 Press Council Agenda Packages:

- Process is no longer applicable. Members of the press access the agenda on the City's website.

CO-16 Notice to Public:

- Process is no longer applicable; new notice requirements are outlined in Public Notice Bylaw No. 3281 adopted earlier this year.

CO-20 Social Planning Committee Terms of Reference:

- City has not had this Committee for many years; Manager of Strategic Initiatives is now undertaking this work.

CO-36 Event & Parade Committees Terms of Reference:

- Current iterations of these groups fall under the definition of “Internal (City) Working Group” in the City’s Advisory Bodies Policy CO-79 as indicated below:
 - is established to complete a task, event, or project;
 - has an annual budget approved by Council to undertake the work;
 - a staff liaison is assigned by the CAO to the Internal Working Group and is responsible for the budget associated with the Working Group;
 - membership does not require an appointment by Council;
 - it may have representatives from Council who are formally appointed by Council;
 - it does not operate pursuant to the Council Procedure Bylaw and Robert’s Rules of Order;
 - formal minutes of meetings are not required;
 - A verbal update to Council at an open meeting is provided after the event.

CO-55 Youth Advisory Committee Terms of Reference:

- For a number of reasons, the Youth Advisory Committee found it challenging to fulfill its full mandate and has been replaced by a new focused youth engagement model - Youth Week Action Group. Youth representation also continues on various City committees.

BUDGET IMPLICATIONS:

N/A

ALTERNATIVES:

Council may provide alternative direction to staff.

Respectfully Submitted,



Kelly Kenney
Corporate Officer

Attachments:

1. CO-07 Press Council Agenda Packages
2. CO-16 Notice to Public
3. CO-20 Social Planning Committee Terms of Reference
4. CO-36 Event & Parade Committees
5. CO-55 Youth Advisory Committee Terms of Reference.

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer