

2025 Work Plan

ARTS, RECREATION, CULTURE AND HERITAGE COMMITTEE

Mandate

Insert mandate of the committee/task group from Terms of Reference

Objectives

The mandate of the Arts, Recreation, Culture and Heritage Committee (ARCH Committee) includes, but not limited to, prioritize, evaluate, and develop a business case for the implementation of various arts, recreation, culture and heritage initiatives and programs such as:

- ✓ Expand and diversify art programming, partnerships, and public art
- ✓ Expand and diversify multicultural events and programs
- ✓ Expand evening and winter events and programs
- ✓ Expand walking tours - made in Langley film tours, murals, sculptures, heritage

Objective 1: **Rotary Centennial Park Road Naming**

Committee was requested to provide council with a name for the road leading to the park on the south side. This is a carryover over from 2024.

Objective 2: **2025 Langley City Film Festival**

2nd LCFF to be held in October 2025.

Objective 3: **Glover Road Gateway Sculpture**

Expanding art and sculptures in the community using partial funding from the Autogroup.

Objective 4: **Heritage Markers**

Reinstall heritage markers in the downtown core selecting 1-5 markers each year to complete.

Objective 5: **Heritage Buildings and Artifacts**

Consider the creation of a Heritage Management Strategy which may include the following:
Assess the local inventory through BC Assessment for homes older than 19??; rank the homes in order of priority (age); create a heritage inventory, consider a Heritage Register, consider Heritage Revitalization Agreements

Objective 6: **Skytrain Car upcycle**

Consider upcycling an old Skytrain car for purposeful use in Langley City.

Action Plan

Action Items	Timeline	Responsibility	Expected Outcomes	Resources
Identify specific action items integral to the stated objective (add or delete objectives or rows as needed).	Identify estimated timeline and/or end date for action items.	Identify working groups, subcommittees, and/or committee member(s) responsible for completing each action item, as appropriate.	Outline expected achievements and deliverables from each action item. Ideally, these are measurable indicators of success.	Identify any resources (e.g. staff liaison, City staff other than staff liaison, City funds) that will be needed in order to complete the action items. <i>(see excerpts from TOR below)</i>
Objective 1: Rotary Centennial Park Road Naming				
A. Meet for coffee with Fern	End of June	Councilor Wallace/Kim	Support for a road name	
B. Draft a letter to thank Fern	March	Committee (support from Michele and Kim staff)	Letter sent to Fern	
C. Draft a sign	June/July		Signage	Operation centre
Objective 2: 2025 Langley City Film Festival				
A. Film Submission	May 1, 2025	Arts Council		
B. Film Selection Review panel	May to July	subcommittee		
C. Film Production				
D. Jurors and Awards		Arts Council		
E. Sponsorship Package – Michael lead	March	Michael		
F. Ticket Sales		subcommittee		
G. Venue – Susan lead		Susan		Sound tech
H. Advertising -	On going	Langley City		
I. Merch	Sept to oct	Susan, staff, Michael	t-shirts, toques, tote bags, hoodie, Lanyards or buttons for volunteers	Promosapien from Granville island/music school contact/ list of films on the back of tshirts/ quote from arts council contact as well
Objective 3: Glover Road Gateway Sculpture				
A. Call to artist – theme, details, location	March 25	committee		Use criteria from previous call to present to committee
B. Call to artist draft and budget	May	staff	Request for qualifications document	
C. Release call to artists	June	staff	short list to 1-3 artists	

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D. Request for proposals	November	staff	Artwork design to review from 1-3 artists.	RFP
E.				
F.				
Objective 4: Heritage Markers				
A. Heritage content from old walk	March	staff	Prioritize the marker installation	
B. Create the signage	May	staff and LED	Installation	Parks/Ops to confirm locations
C.				
Objective 5: Heritage Buildings and Artifacts				
A. Updated list of heritage homes 1925 and older	March	staff	1925 and older	Paul Gilbert
B. Develop a template to use when reviewing the BC Assessment role	March	staff	Template for committee members to use when reviewing the BC Assessment List	Develop a template to use when reviewing addresses.
C. Review and Prioritize	April present findings to Committee	Lin, Susan, Mandy, Leith	Identify which addresses are accurate and which to prioritize	
D. Coordinate with Development services for any impending developments	May	staff	Confirm if any properties are being proposed to be developed.	
E. Create a prioritized Heritage Inventory				
F. Consider implementing a Heritage Register				
G. Consider implementing Heritage Revitalization Agreements				OCP/Director of Development Services
Objective 6: Skytrain Car Upcycle				
H. Meet as a task group	Meet in Q2 (April – June)	Lin, Mandy, Andrew, Ameka, Stafford	Agree on direction and use of car	Report from Andrew

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I. When is next RFP from Translink being released		Andrew		
J.				

Per each committee/task group's Terms of Reference (TOR):
The committee or task group may undertake multiple initiatives; however, if staff resources are required, the advisory body shall undertake only one initiative at a time.
The committee or task group does not have the authority to give direction to staff or to commit to expenditure of funds.
Action recommended by the committee or task group must be done by resolution to City Council and with their approval prior to implementation.