



FEES AND CHARGES BYLAW, 2010, No. 2837,  
AMENDMENT No. 39, 2026, No. 3331

The purpose of this bylaw is to amend the Fees and Charges Bylaw to update:

Schedule 2 – Administration Fees (removal of redundant fees)

Schedule 7 – Engineering and Filming Service Fees (increase fees as indicated in bylaw, update fire protection charges to align with GVRD Mutual Aid agreement)

Schedule 8 – Fire Protection and Safety Fees (to reflect fees associated with new Fire Protection and Safety Bylaw No. 3330)

Schedule 10 – Parks, Facilities and Special Event Fees (fee increase to cover operating costs, streamlining admission passes, update room rentals and public space rentals)

A review was undertaken of the various fees and charges to ensure that they have been incremented for inflation that has occurred over time since the original charges were introduced.



FEEs AND CHARGES BYLAW, 2010, No. 2837,  
AMENDMENT No. 39, 2026, No. 3331

A Bylaw to amend fees and charges for various services offered by the City of Langley.

**1. Title**

- (1) This bylaw shall be cited as the “Fees and Charges Bylaw, 2010, No. 2837, Amendment No. 39, 2026, No. 3331.”

**2. Amendments**

(1) Fees and Charges Bylaw, 2010, No. 2837 is hereby amended by:

- (a) Replacing Schedule 2 – Administration Fees with revised Schedule 2 - Administration Fees attached to and forming part of this Bylaw.
- (b) Replacing Schedule 7 – Engineering and Filming Service Fees with revised Schedule 7 – Engineering and Filming Service Fees attached to and forming part of this Bylaw.
- (c) Replacing Schedule 8 – Fire Protection and Safety Fees with revised Schedule 8 – Fire Protection and Safety Fees attached to and forming part of this Bylaw.
- (d) Replacing Schedule 10 – Parks, Facilities and Special Event Fees with revised Schedule 10 – Parks, Facilities and Special Event Fees attached to and forming part of this Bylaw.

READ A FIRST, SECOND AND THIRD TIME on this ninth day of March, 2026.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

**Schedule 2 – Administrative Fees**  
Miscellaneous Corporate

<b>Mapping Fees and Computer Information Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
	<b>Sheet or .pdf file</b>	<b>Book or .pdf file</b>
Arch D Size Sheets (24" x 36") (Scale 1:2000) 8 sheets	\$ 15.00	\$100.00
Arch E Size Sheets (36" x 48") (Scale 1:4000) Entire City	\$ 30.00	n/a
<b>Miscellaneous Documents</b>		
OCP Bylaw	\$ 30.00	
Zoning Bylaw (Consolidated)	\$ 30.00	
<b>Mapping Data</b>		
Digital Files (First MB)	\$100.00	
Digital Files (Additional MB)	\$ 35.00	
Labour (Per hour – minimum one half hour)	\$ 60.00	
USB Drive	\$ 25.00	
<b>Finance Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
Mortgage Company Property Tax Listings	align="center">\$12.00 per property	
Property Tax Certificate, (Non-Owner Request)	align="center">\$ 40.00	
Property Tax Certificate (Owner Request)	align="center">No charge	
Property Tax Certificate (Online Request)	align="center">\$ 40.00	
Non-sufficient Funds Returned Cheque Fee	align="center">\$ 30.00	
Refund Processing Fee	align="center">\$ 25.00	
<b>Routine Requests for Information Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
The search of publicly available City records for information where it is determined by the Department Head that research could involve staff time in excess of 15 minutes but not exceeding one hour	align="center">\$ 75.00	
Additional charge payable for each additional 15 minutes or portion thereof, required to research publicly available City records for information	align="center">\$ 25.00	

<b>Fire Department Records Search Services</b>	
Fire Incident / Investigation Reports (including colour photographs)	\$ 200.00
Motor Vehicle Accident or Medical Incident Report	\$ 100.00
Search for Underground Storage Tank Installation and Removal records	\$ 100.00

Note: Additional fees may be levied under the Freedom of Information and Protection of Privacy Act for provision of these records

<b>Miscellaneous Charges</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Criminal Records Search for an individual (without fingerprinting)	\$ 65.00
Criminal Records Search for student courses, job experience or practicum	\$ 25.00
Criminal Records Search for City Employees (without fingerprinting)	No charge
Criminal Records Search for volunteers of a City organization	No charge
Fingerprinting	\$ 65.00
Police Certificates/Waivers	\$ 65.00
Mural Application Fee	\$100.00
City Pins	\$ 1.00

<b>Freedom of Information Requests and Copying Charges</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
(a) Non-refundable Application Fee	\$ 10.00

## Schedule 7 – Engineering and Filming Service Fees

<b>Engineering and Filming Service Fees (all fees are subject to applicable taxes)</b>		
<b>Engineering Service</b>	<b>Fee</b>	<b>Comment</b>
Banner Permit	\$250.00	Non-refundable
Electric Vehicle Charging	\$1/hour for the first 2 hours \$3/hour after the first 2 hours	24 hours a Day, 7 Days a Week, (incl. Stat Holidays)
Highway Use Damage Deposit		Refundable
Light Duty <sup>2</sup>	\$ 1,000.00	
Medium Duty <sup>3</sup>	\$ 5,000.00	
Heavy Duty <sup>4</sup>	\$10,000.00	
Highway Use Permit	\$200.00	Non-refundable
Hydrant Use Permit (Deposit)	\$500.00	Refundable
Hydrant Use Permit	Daily Rates: Regular: \$75/day Overtime: \$110/day Weekly rates: Regular: \$250/week Overtime: \$375/week	Regular Hours: 8:00am -3:30pm Overtime Hours: anytime outside of above specified hours.
Inspection, subsequent to violation of Watercourse Protection Bylaw requirements, for compliance verification purpose	\$200	
Latecomer Administration Fee	A minimum of \$5,000 or 2% of the cost of providing Excess Service and/or Extended Service, whichever is higher	Non-refundable
Road Use/City Right of Way Encroachment Fee	5% of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Street Usage	\$250.00 per block, per side of roadway per day	Minimum charge is \$250.00
Street Obstruction/Temporary Closure	\$500.00 per day	Minimum charge is \$500.00
Daily Parking Stall Rental – Timed Stalls <sup>1</sup>	\$20.00 per stall per day	On-street spaces and City parking lots

Engineering Service	Fee	Comment
Noise Exemption Permit Fee	\$75.00 per day	
Patio Rental Fee	<ul style="list-style-type: none"> <li>• Until end of 2024: 2%</li> <li>• In 2025: 3%</li> <li>• Starting 2026: 4%</li> </ul> of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Pavement Degradation Fee	\$25.00 per square meter	Minimum \$600.00 charge
Pavement Reinstatement Fee	\$100.00 per square meter	Minimum \$600.00 charge
Legal Signal Timing Requests	\$400.00 per request	
Legal Traffic Operations Requests	\$300.00 per request  \$105.00/hour for each additional hour	includes first hour and a half of staff time
Traffic Volume Count Request	\$300 per location*	* All requests must be made at the same time
Newspaper Box Placement on Public Property	\$75.00 per newspaper box, per year	Non-refundable
Confiscation fee for removal of newspaper boxes contravening permit requirements on public property	\$250.00 per newspaper box	Non-refundable
Streetlight Banner Application Fee	\$250	Non-refundable
Streetlight Banner Installation	\$250.00 mobilization fee  \$76.00 per banner installation fee  \$150.00 each for installation of banner and supply and installation of hardware	

Filming Service	Fee	Comments
Filming Permit Application Fee <ul style="list-style-type: none"> <li>- Application made 10 or more days prior to filming</li> <li>- Application made less than 10 days prior to filming</li> <li>- Additional Location Fees</li> <li>- Student Film Application Fee</li> </ul>	\$300.00 \$500.00 \$100.00 per location \$50.00	Non-refundable
Business Licence Fee	See Business Licence Fees	Non-refundable
City Parks & Public Facilities <sup>5</sup>	See Park Facility Fees and Special Event Fees – Rental based on commercial rates  If not listed in the Parks, Facilities and Special Event Fees charge is:  \$500.00 per day – Neighbourhood Park  \$1,000.00 per day – City Park, Douglas Park and Sendall Gardens	Does not include the Parks or Public Facilities parking lots, which are charged separately.
City Parking Lots <sup>5</sup>	\$600.00 per day	Does not include timed stalls which are charged per stall per day under Engineering Service fees.
Filming and Special Event – Site Inspection	\$150.00 per inspection	

Filming Service	Fee	Comments
Engine	\$ 590.00 per hour, plus actual staffing cost	Staffing costs as per GVRD Mutual Aid Agreement – Schedule “A” Table of Costs
Aerial Tower	\$ 1,280.00 per hour, plus actual staffing cost	Staffing costs as per GVRD Mutual Aid Agreement – Schedule “A” Table of Costs
Rescue Services	\$ 590.00 per hour, plus actual staffing cost	Staffing costs as per GVRD Mutual Aid Agreement – Schedule “A” Table of Costs
<b>Staff Time:</b> - RCMP Police (Officers) - RCMP Police (Clerical) - Fire & Rescue Service (Firefighters) - Public Works Dept. (Labourers)	\$150.00/hour per officer \$52.50/shoot Included in vehicle costs  Actual cost +10% admin fee	Traffic control, shoot scenes, etc. To coordinate RCMP callout  General Services

- <sup>1</sup> - Applies to parking for Highway Use Permits, Special Event Permits, Film Permits, Building Permits and Sign Permits
- <sup>2</sup> - Light duty: for all work involving purely hand tools, and located completely within the boulevard and outside of the paved road area.
- <sup>3</sup> - Medium duty: for all work not involving heavy equipment but still located within the edges of the paved roadway including manhole access or median landscaping;
- <sup>4</sup> - Heavy duty: for all work involving the use of heavy equipment including excavation, paving, and underground or overhead utility work;
- <sup>5</sup> - Rental of City Parks, Public Facilities and Parking Lots may not grant the applicant exclusive use of these facilities. Applicant may be required to maintain access for use by the public or other user groups.

**Refunds for Permit Fees listed in Schedule 7:**

- (a) The City may issue a refund (except where fee is non-refundable) of:
  - (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit less refund process fee (see Schedule 2);
  - (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

**Schedule 8 – Fire Protection & Safety Fees**  
 Fire Protection and Safety Bylaw, 2026, No. 3330

<b>Fire Protection &amp; Safety Fees</b> (all fees are subject to applicable taxes)	
Description	Fee
<b>Cost Recovery</b>	
Demolish or remove structures to prevent the spread of fire	Actual Costs
Demolish or remove structures affected by fire and creating risk to life and property	Actual Costs
Contamination and replacement of equipment / consumables	Actual Costs
Securing premises	Actual Costs
Provision of services as the result of negligence / controlled substance	Actual Costs
Board Up Fee	Actual Costs
Security Services	Actual Costs
Attendance at Vacant or Unoccupied Properties	Actual Costs
Attendance at Fires because of controlled substances	Actual Costs
Attendance at Preventable Fires (identified hazards)	Actual Costs
Removal of Rubbish Debris and other Fire Hazards	Actual Costs
Attendance and mitigation of Dangerous Goods	Actual Costs
<b>Permits</b>	
Flammable liquids and combustible goods permit	\$250.00
Firework and pyrotechnics permit	\$250.00
Campfires for Special events	\$100.00
<b>Plan Reviews</b>	
Review of new Fire Safety / Pre Incident / Construction Safety plans (first two hours)	\$200.00
Review of new Fire Safety / Pre Incident / Construction Safety plans (per hour or portion thereof after first two hours)	\$85.00/hr
Review of existing / amended Fire Safety / Pre Incident / Construction Safety plans (per hour or portion thereof after first two hours)	\$85.00/hr
<b>Occupant Load</b>	
Occupant Load Calculations (including signage)	\$125.00
Calculation Occupant Load Replace Signage	\$55.00
<b>Investigations</b>	
Investigation Fee, Fires over \$2,500.00	\$500.00
Investigation of Fires after hours (min 2 hrs)	\$500.00 + \$175.00/hr
<b>Inspections</b>	
Food Vendor / Mobile Truck Inspection	\$85.00
Business License Inspection	\$85.00
Inspections/ Re-inspections	\$100.00
After Hours Inspection (minimum two hours)	\$175.00/hr
Comfort Letter	\$100.00

**Schedule 8 – Fire Protection & Safety Fees**  
 Fire Protection and Safety Bylaw, 2026, No. 3330

<b>Fees for Charged Cost Recovery</b>	
Staff Time (based on current contract and collective agreements)	Actual cost
Engine (staffing not included)	\$590.00/hr
Squad (staffing not included)	\$590.00/hr
Aerial Tower (staffing not included)	\$1280.00/hr
Air/ Rehab (staffing not included)	\$1280.00/hr
Utility / Command Unit (staffing not included)	\$270.00/hr
<b>False Alarms</b>	
False Alarm fee for up to 2 preventable fire alarm in 12 months	\$250.00 / per alarm
False Alarm fee for all subsequent preventable fire alarm in 12 months	\$500.00 / per alarm
Security Alarm Attendance	\$250.00 / per alarm
Fire Alarm Testing	\$250.00

## Schedule 10 – Parks, Facilities and Special Event Fees

**Refunds for Facility Rentals** – 14 days' notice is required for a full refund. If two weeks' notice is given, a \$25 administrative fee is applied. No refunds given with less than 2 days' notice.

**Refunds for Programs** - For most registered programs, a full refund is available with at least 5 days' notice of withdrawal/transfer.

If less than 5 days' notice is received, a 10% withdrawal fee will be charged.

There will be no refund after the end of the 2nd class.

**Exceptions include:**

Day Camps, all aquatic programs and lessons, and one day programs

Registration fees are refundable if a request for withdrawal/transfer is received at least 5 days before the start of the program. If less than 5 days' notice is received, 50% of the registration fees will be refunded.

A withdrawal from any of these programs will be charged a 10% withdrawal fee per activity session.

Registration fees are non-refundable once the program date has started.

The City will not issue a refund if:

There is inclement weather that affects the booking for an outdoor facility rental; or

The booking is for the use of Al Anderson Memorial Pool.

**Licensed Preschool:**

One month's payment will be charged if you do not provide one calendar months' notice in writing.

**Single Session Fitness and Gymnasium Programs:**

Two (2) days' notice is required for a refund or transfer into another program.

<b>Admission Rates</b>						
(applicable taxes included)						
	Child*/Youth 4 – 18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Senior 80+ years & City Resident	Family**
Drop-in	\$ 3.00	\$ 4.50	\$ 6.00	\$ 4.50	\$ 1.00	\$ 12.00
10 visit	\$ 27.00		\$ 54.00	\$ 40.50	\$ 9.00	
1 month	\$ 36.00		\$ 72.00	\$ 54.00	\$ 12.00	\$ 144.00
3 month	\$ 108.00		\$ 216.00	\$ 162.00	\$ 36.00	\$ 432.00
1 year	\$ 216.00		\$ 432.00	\$ 324.00	\$ 72.00	\$ 864.00

Games and Track Pass - \$25.00/year for access to games room and fitness track only.

External Trainer Annual Pass \$198+gst/3 months plus regular admission fees for trainer and client.

\* Children under 4 years are free.

\*\* Family is a maximum of 5 people including a combination of parents, guardians, or grandparents with children under 19 years who reside in the same household. Maximum 2 adults.

<b>Room Rental Rates</b>				
(all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour, plus actual cost	Private Rate per Hour, plus actual cost	Commercial Rate per Hour, plus actual cost
Multipurpose Room	50	\$ 21.00	\$ 42.00	\$ 63.00
Main Hall	217	\$ 36.00	\$ 72.00	\$108.00
Gymnasium	300	\$ 70.00		\$ 210.00

Actual Cost – Cost of attendant during event and/or setup/takedown staffing costs

Damage Deposit: \$500.00

<b>Pool Rental Rates – Al Anderson Memorial Pool</b> (all rates are subject to applicable taxes)	
<b>Group</b>	<b>Fee</b>
Langley Flippers Swim Club Practice	\$ 4.00 /lane/hour
Langley Flippers Swim Club Competition (up to 200 people on deck and in pool)	\$ 311.00 /hour
Langley Flippers Swim Club Competition - extra guard	\$ 47.20 /hour
Non-profit/Private (40 or less on deck and in pool)	\$ 177.75 /hour
Non-Profit - Each Additional Guard	\$ 47.20 /hour
Commercial (40 or less on deck and in pool)	\$ 237.00 /hour
Commercial - Each Additional Guard	\$ 47.20 /hour

<b>Facility Fees – Ice User Fees</b> (all fees are subject to applicable taxes)	
<b>User</b>	<b>Fee</b>
Prime Hours Subsidized Rate *	\$110.34 /hour
Non-Prime Hours Subsidized Rate*	\$ 82.76 /hour

\* Prime and Non-Prime unsubsidized rates are determined by the Ice Provider.

<b>Park Facility Fees – Various Locations</b> (all fees are subject to applicable taxes)		
<b>Facility</b>	<b>Fee</b>	<b>Damage Deposit</b>
City Park Picnic Shelters Cedar, Hemlock, Spruce - Non-profit	\$75.00 per timeslot	
City Park Picnic Shelters Cedar, Hemlock, Spruce - Private	\$75.00 per timeslot	
City Park Picnic Shelters Cedar, Hemlock, Spruce - Commercial	\$150.00 per timeslot	
Community Stage for Non-Profit/Community Groups	\$225.00	\$500.00
Legacy Gardens Gazebo (for wedding ceremonies or photographs)	\$200.00 per block booking	
<b>City Park Amphitheatre</b> Non-profit Commercial	No cost \$10.00/hour or \$80.00/day	
<b>Spirit Square Performance Platform**</b> Non-profit (under 500 attendees) Non-profit (500+ attendees) Commercial (under 500 attendees) Commercial (500+ attendees) Local Schools	\$ 25.00/hour or \$ 200/day \$ 50.00/hour or \$ 400/day \$ 75.00/hour or \$ 600/day \$ 150.00/hour or \$ 1,200/day \$ 10.00/hour or \$ 80/day	
<b>McBurney Plaza, Innes Corners Plaza, Civic Plaza</b> Non Profit Commercial / Filming Staff Costs (where applicable)	\$20.00/hour or \$160.00/day \$60.00/hour or \$480.00/day Actual cost + 10% admin fee	\$500.00 plus \$500.00 security/ bond deposit <sup>3</sup>

\* Sendall Gardens cannot be booked or reserved

\*\* Minimum 2 hour rental (includes set up and take down); rental includes basic lighting and power; renter is responsible for supply of sound equipment.

<b>Sports Fields/Boxes/Courts</b>	<b>Fee</b>
Damage Deposit – Regular Season	\$500.00
Damage Deposit – Tournament	\$1,000.00
<b>Barbour Field</b> Child/Youth Adult Tournament	\$4.50/hour \$7.50/hour \$120.00/day
<b>Engl, Jaalaid, Cooke, Rotary, Condor, Blastball</b> Child/Youth Adult Child/Youth Tournament	No charge Not permitted \$85.00/day
<b>Linwood, Brydon, City Park South, City Park Multi-use</b> Child/Youth Adult Tournament	No charge \$4.50/hour \$85.00/day
<b>Lacrosse Box</b> Non-profit Youth Non-profit Adult Non-profit Tournament Private Commercial Youth Commercial Adult Commercial Tournament	No charge \$5.00/hour \$120.00/day \$10.00/hour \$15.00/hour \$15.00/hour \$360.00/day
<b>Douglas Park Sports Box</b> Non-profit Youth Non-profit Adult Non-profit Tournament Private Commercial Youth Commercial Adult Commercial Tournament	No charge \$4.50/hour \$85.00/day \$9.00/hour \$13.50/hour \$13.50/hour \$255.00/day
<b>Pickleball Court</b> Non-profit Tournament Non-profit Tournament Commercial Tournament Commercial Tournament Clinic Play – Non-profit Clinic Play – Commercial	\$7.50 per court \$120.00 per day \$22.50 per court \$360.00 per day \$7.50 per hour per court \$22.50 per hour per court
<b>Linwood Park, Brydon Park, Rotary Centennial Park, Douglas Park, City Park small fields (A, B, C) &amp; sand field, Portage Park</b> Non-profit Commercial	\$10.00/hour or \$80.00/day \$30.00/hour or \$240.00/day

<b>Special Event Fees and Charges</b> (all fees are subject to applicable taxes)	
Description	Fee
Special Event Application Fee	\$25.00
Special Event Damage Deposit	Determined by nature of event
Turf Restoration	Actual Cost
Water Line/Electrical Repair	Actual Cost
Brick/Paver Repair	Actual Cost
Highway Use Permit Fee	See <a href="#">Engineering and Filming Cost Fees</a>
Extra City Staff	Actual Cost

**Refunds for Facility Rentals listed in Schedule 10:**

- (a) Full refund if requested at least 14 days before the actual rental date; refund less \$25 administration fee if requested less than 14 days but more than 48 hours before the rental date.
- (b) The City will not issue a refund if:
  - (i) The refund is requested less than 48 hours before the actual booked date;
  - (ii) There is inclement weather that affects the booking for an outdoor facility rental; or
  - (iii) The booking is for the use of Al Anderson Memorial Pool.

**Customer Types**

- Non-profit:* an entity that exists to further a social cause and provide public benefit.
- Private:* a group of 2 or more persons that rent a facility or conduct an activity that is not open for the public to attend.
- Commercial:* any business booking for staff training, event, meeting. Private person selling tickets for an event.
- Non-profit Youth Sports Group:* this group includes local organized sports groups registered with Sport BC (PSOs, DSOs, MSOs), BC Summer Swimming Association or Langley School District teams.
- Non-profit Adult Sports Group:* this group includes organized adult sport teams registered with Sport BC (PSOs, DSOs, MSOs).
- Tournament:* any booking of game play outside of regular games or practice time.