



Terms of Reference

Homelessness Action Table

Background:

The Homelessness Action Table (HAT) is an advisory coalition of various levels of government, social service agencies and faith based organizations dedicated to discussing homelessness issues in Langley and making recommendations on actions aligned with the Homelessness Strategic Plan.

1.0 Mandate:

The Homelessness Action Table (HAT) is responsible for implementing a large portion of strategies in the Langley Homelessness Strategic Plan, as well as track and report on progress, and advocate for projects and funding. The HAT provides an opportunity to facilitate collaboration and partnership between community based agencies and the municipalities in implementing Langley's Homelessness Strategic Plan.

3.0 Composition:

3.1 Membership:

- One representative from the Member of Parliament's Cloverdale-Langley City Office
- One representative from the Member of Legislative Assembly's Langley Office
- One representative from the Member of Legislative Assembly's Fort Langley-Aldergrove Office
- One member of Council from the City of Langley
- One member of Council from the Township of Langley
- One representative from the Langley RCMP
- One representative from the Stepping Stone Community Services Society
- One representative from the Gateway of Hope
- One representative from Encompass Community Services Society
- One representative from the Langley Community Services Society
- One representative from a local faith-based organization
- One representative from the Fraser Health Authority
- One representative from BC Housing
- One representative from the Ministry of Children, Family & Development Services

The Homelessness Action Table may invite other municipalities, community groups and organizations to provide input and expertise in order to fulfill the mandates of the Homelessness Action Table.

The Chair of the Homelessness Action Table shall be elected from amongst its representatives.

3.2 Staff Liaison

- City of Langley
- Additional staff and/or consultants may be invited to provide technical advice and assistance

4.0 Reporting Relationship:

The Homelessness Action Table will report to the municipal Council of the City of Langley through its meeting notes and by making recommendations to the municipal Council of the City of Langley.

5.0 Accountability:

The Homelessness Action Table is accountable to the municipal Council of the City of Langley. The Homeless Action Table will not have the authority to give direction to staff or to commit to expenditures of funds.

6.0 Administration:

The City of Langley will provide secretarial services for the meeting.

7.0 Meetings:

The Homelessness Action Table shall meet quarterly, or at the call of the Chair, at the Gateway of Hope facility.

A quorum shall be a majority of the total voting membership.

8.0 Terms:

The terms of the Homelessness Action Table shall cease on December 31 of each year. The terms may be extended to allow the Homelessness Action Table to fulfill its mandate.