



# REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Proposed Amendments to Flag Raising Policy**

Report #: 17-042

From: Administration Department

File #: 3900.00

Doc #:

Date: August 15, 2017

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## RECOMMENDATION:

THAT City Council adopt the revised Flag Raising Policy No. CO – 33.

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## PURPOSE:

To propose amendments to Flag Raising Policy CO-33 with respect to provisions for half-masting of flags.

## POLICY:

The City's current half-masting protocols in its Flag Raising Policy are based on federal half-masting rules for half-masting the national flag of Canada.

Excerpt from Government of Canada Rules for half-masting the National Flag (the Flag) of Canada:

### ***10. Half-Masting Initiated by a Province or Territory***

*When a Province or Territory Half-masts its provincial or territorial flag for a reason other than one provided for in the Rules, the Flag will be Half-masted within that Province or Territory, except on the Peace Tower in the Province of Ontario, to the same geographical extent and for the same duration as the Province or Territory Half-masts its flag.*

**COMMENTS/ANALYSIS:**

As an exception to the protocol that all flags be half-masted together, it is proposed that the policy be amended to provide discretion for the Mayor to direct that only the municipal flag be half-masted for certain local occasions that do not have provincial or federal significance. It is also proposed that the policy be amended to provide for the half-masting of flags upon the death of former members of Council and individuals granted Freedom of the City, as the current policy does not include these provisions. Several housekeeping amendments are also proposed for clarity.

**BUDGET IMPLICATIONS:**

None.

**ALTERNATIVES:**

Maintain some or all of the current provisions of the policy.

Respectfully Submitted,



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Kelly Kenney, Corporate Officer

Attachment(s):

1. Proposed amended Flag Raising Policy No. CO – 33
2. Red-line version of current Flag Raising Policy No. CO – 33 indicating proposed changes
3. Example of only municipal flag at half-mast

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer