



REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Out of Province Conference Request – Director of Engineering, Parks & Environment**

Report #: 18-17

From: Rick Bomhof, P.Eng
Director of Engineering, Parks & Environment

File #: 2800-00
Doc #:

Date: March 14, 2018

RECOMMENDATION:

1. THAT the Director of Engineering, Parks & Environment be authorized to attend the American Water Works Association 2018 Annual Conference and Exhibition in Las Vegas, NV to be held on June 11-14, 2018.
2. THAT all expenses be paid in accordance with the City's Travel Policy.

PURPOSE:

To seek approval for staff to attend an out-of-province conference.

POLICY:

The City's Travel and Expense Policy GE-10 requires City employees to receive Council approval to attend events outside of the Province of British Columbia

COMMENTS/ANALYSIS:

The AWWA Conference and Exhibition will be held in Las Vegas from June 11-14, 2018. The early registration is on April 25, 2018 in order to save \$130 on the registration fee.

The conference provides an excellent opportunity to learn about the latest in underground water utility assessment, asset management programs, leadership

development, water metering and pipe replacement technology and network modelling and to meet with other professionals in the field.

BUDGET IMPLICATIONS:

The total cost to attend the conference including registration, transportation, accommodation and per diem is approximately \$2,800 and is provided for within the Engineering, Parks & Environment Department's budget.

ALTERNATIVES:

Deny the request from the Director of Engineering, Parks & Environment to attend the 2018 AWWA Conference and Exhibition

Respectfully Submitted,



Rick Bomhof, P.Eng
Director of Engineering, Parks & Environment

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer