



REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Out of Province Conference Request –
Manager of Revenue and Business Systems**

Report #: 18-33

From: Darrin Leite, CPA, CA
Director of Corporate Services

File #: 1610.00
Doc #:

Date: May 28, 2018

RECOMMENDATION:

That Council approve Paul Gilbert, Manager of Revenue and Business Systems, to attend the Unit4 Business World (Agresso) user conference in Indianapolis, Indiana from October 16 to 19, 2018.

PURPOSE:

To seek Council's support of the out of province travel.

POLICY:

GE-10 Travel and Expense Policy requires city employees to get Council approval to attend events outside of the Province of BC.

COMMENTS/ANALYSIS:

Unit4 Business World On! (Agresso) has been the City's financial computer software vendor since 1999. The Unit4 Connect 2018 conference has been organized into specialized tracks that ensure Paul can choose the sessions that are pertinent to the City and eliminate any non-applicable content.

There are also two intensive training days offered for the first two days of the conference at a discounted rate of \$500/day compared to the usual \$1,500/day the City would pay if Unit4 was to train our staff at our site. The improved product knowledge will assist Paul with our software implementation and provide networking opportunities with other Unit4 users.

To: Mayor Schaffer and Councillors

Date: May 28, 2018

Subject: **Out of Province Conference Request – Manager of Revenue and Business Systems**

Page 2

BUDGET IMPLICATIONS:

The conference, hotel, airfare and per diem bring the total City expenditure to approximately \$3,550 which has been provided for within the Corporate Services annual training budget.

ALTERNATIVES:

Deny the out of province travel

Respectfully Submitted,



Darrin Leite, CPA, CA
Director of Corporate Services

Attachment(s):

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:

I support the recommendation.



Francis Cheung, P. Eng.
Chief Administrative Officer