



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

May 15, 2018

Francis Cheung
Chief Administrative Officer
City of Langley
20399 Douglas Crescent
Langley, BC V3A 4B3

Your File Votre

Our File Notre
E753-11-1

Dear Mr. Cheung:

Re: Municipal Contract Policing Multi-Year Financial Plan – (2019/20)

In keeping with the *Municipal Police Service Agreement* of 2012, we are communicating with our Municipal Partners to establish projections of our human and financial resource needs in **2019/20**.

We are asking that you meet with your Detachment Commander to discuss the police service needs of the community and the related human and financial resource requirements.

For this 5-year plan cycle, we have included the cost matrix prepared for local governments per updates from the Contract Management Committee (see Appendix A). It should be noted that this document will be updated annually as changes become known, and is current as of May 14, 2018.

Attached for your information are:

- Our Multi-Year Financial Plan (MYFP) for your RCMP Municipal Policing costs. This is a detailed listing of actual costs for fiscal year 2016/17, pre-final costs for 2017/18, current year budget for 2018/19, and budget estimates for 2019 – 2024 inclusive (see Schedules 1, 2 and 3 for 2019/20)
- Five-year budget for Division Administration Costs (Schedule 4)
- Sample Response Letter (Schedule 5)
- Sample Request Letter to Decrease/Increase Authorized Strength (Schedule 6)

A number of items remain under discussion between the Provincial and Federal Governments, including:

Division Administration costs associated to Green Timbers: While this item is currently still under discussion, the provisional amount of \$900 per member has been included in the Division Administration estimate.

Severance Liquidation: As of April 1, 2012, severance no longer accumulates for members who resign or retire, but will continue to accrue for lay-off, death, and disability. For budgeting purposes, an estimated amount of \$1,023 per full time equivalent (FTE) has been included. The payment amount and schedule for severance liquidation is currently being discussed between the Provincial and Federal Governments.

Member Pay: The RCMP's most recent salary agreement expired on December 31, 2016. An estimated pay increase of 2.5% per year has been included in the MYFP for RCMP members. An estimated pay increase of 1.25% per year has been included for federal public service employees. These increases are reflected from 2017 onwards. The included pay raise estimates are not based on final negotiations and do not necessarily represent amounts requested or proposed. Although a provision for retroactive pay has not been included in the estimates, we encourage you to carry forward any budget savings to future periods in preparation of when a new package will be finalised and retroactive pay is realized.

Integrated Teams: If applicable, this MYFP includes your municipality's share of costs for the Real Time Intelligence Centre (RTIC), and the Lower Mainland District Integrated Teams. These costs represent proposed budgets based on current information.

Letters: We recognize that your calendar year Budget Cycles differs from the Government of Canada's fiscal year, however, we are requesting that you provide information earlier than the Municipal Budget Cycle normally requires. This is to ensure that the Federal Treasury Board can secure their share of the Municipal Contract costs within the federal budget cycle timelines.

Please submit a "Letter of Approval in Principle" by **June 8, 2018**. The letter should address all increases for fiscal year 2019/20, including:

- Proposed establishment increase in regular and/or civilian members;
- Estimated Municipal Policing Budget at 100% costs;
- If applicable, estimates for Integrated Teams, RTIC and Accommodation at 100% costs; and
- If applicable, approval in principle and basis of payments for any equipment costing \$150,000 or more per item.

We would like to emphasize that this "Letter of Approval in Principle" ("AIP") is for planning purposes only to address the Federal Government's Annual Reference Level Update (ARLU) process. It is important to include any anticipated increases in establishment at the AIP stage, as this impacts both recruitment and financial planning at the federal government level. However, the AIP is not a final commitment on your part for the additional personnel or for the increased financial budget indicated. A copy of a sample response is provided for your reference (Schedule 5).

To enact changes in authorized police strength (police establishment), you must amend Annex "A" of your Municipal Police Unit Agreement. This is achieved through a letter from the municipality to the provincial minister (sample provided as Schedule 6).

First Reply Letter:

Approval in Principle Letter for 2019/20

Due: June 8, 2018

A) Please address the letter to:

Ms. Maricar Bains

Acting Director of Finance, RCMP Pacific Region

Mailstop #908, 14200 Green Timbers Way

Surrey, BC Canada V3T 6P3

B) Please forward a copy to Police Services addressed to:

Mr. Clayton Pecknold

Assistant Deputy Minister and Director of Police Services

Ministry of Justice

P.O. Box 9285 Stn Prov Govt.

Victoria, BC V8W 9J7

Second Reply Letter:

Final Confirmation Letter for 2019/20

Due: April 29, 2019

By **April 29, 2019**, please forward a second letter to confirm the 2019/20 budget to:

A) Director of Finance, RCMP Pacific Region

B) Assistant Deputy Minister and Director of Police Services

Third Reply Letter: Annex A Letter

Due on: Authorized Strength Change

When you decide to change human resources (authorized strength changes) to your detachment strength, please be advised that a third letter is required that outlines your request. (Sample provided as Schedule 6).

A) Please address the letter to:

The Honourable Mike Farnworth

Solicitor General & Minister of Public Safety

P.O. Box 9010 Stn Prov Gov't.

Victoria, BC V8W 9L5

B) Please forward a copy of the letter to:

A) Director of Finance, RCMP Pacific Region

B) A/Commr. Stephen Thatcher, District Commander, Lower Mainland District

If you have any questions regarding your municipal budget or your contractual obligations, please contact Paul Richardson, Financial Manager Municipal Policing at 778-290-2490.

Yours truly,



Max Xiao, MBA, CPA, CMA
Acting Executive Director
Corporate Management & Comptrollership Branch
Royal Canadian Mounted Police, Pacific Region
Mailstop # 906, 14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

Cc: Mayor Ted Schaffer, City of Langley
A/Commr. Stephen Thatcher, District Commander, Lower Mainland District
OIC Langley Detachment
Maricar Bains, Acting Director of Finance, RCMP Pacific Region

Canada

RCMP E Division
Finance Section, Mailstop #908
14200 Green Timbers Way
Surrey, BC Canada V3T 6P3