



CITY OF LANGLEY

REQUEST TO APPEAR AS A DELEGATION /
COMMUNITY SPOTLIGHT

To appear before Council as a Delegation or Community Spotlight at a Council Meeting, please submit a written request to the Corporate Officer by 12:00 p.m. noon on the Wednesday prior to the scheduled Council Meeting. You may complete this form or provide a letter however please ensure the letter contains the information requested on this form. You can submit your request by email to pkusack@langleycity.ca, in person or by mail at City Hall (20399 Douglas Crescent, Langley BC V3A 4B3), or by fax at 604-514-2838. A staff member will contact you to confirm the meeting date at which you are scheduled to appear before Council.

Council meetings take place at 7:00 p.m. in the Council Chambers on the second floor of Langley City Hall. Delegations are defined as an individual, group of organization making a request of Council. A Community Spotlight is an individual, group or organization providing information or updates on an event or activity. Delegations are limited to a five (5) minute presentation and Community Spotlights are limited to a ten (10) minute presentation. You may speak on more than one (1) topic but you must keep your presentation within the prescribed time limit.

Please attach any material that you wish Council to review in advance of the meeting to this form.

DATE: Jan. 14/19 REQUESTED MEETING DATE: Jan. 28/19

NAME: Teri James

ORGANIZATION NAME: DLBA
(if applicable)

ADDRESS: 201-20559 Fraser Hwy.

CONTACT NUMBER: 604.539.0133

EMAIL ADDRESS: winfo@downtownlangley.com

TOPIC: overview of 2018 McBurney Plaza Summer Series
and plans for the 2019 events

AUDIO/VISUAL NEEDS (if yes, specify) will have a powerpoint

ACTION YOU WISH COUNCIL TO TAKE: none ☺

* Community Spotlight if
possible to allow more
time to present.